



Village of Morton Grove

6101 Capulina Avenue Morton Grove, IL 60053

Sign Regulations for Commercial Businesses

All signs are regulated by the Village's Municipal Code. The Code is available for review at Village Hall or online at www.mortongroveil.org (click on "Business Services" then "Sign Code". The regulations are summarized below. Always refer to the Code for complete information.

Permanent Signs	<ul style="list-style-type: none">➤ Each business is allowed wall-mounted or canopy signs at least 25 SF in area➤ Maximum amount of signage calculated at 1.5 x frontage of building or tenant space, but not to exceed 100 SF of total signage➤ Ground-mounted signs are allowed for properties with at least 175 ft. frontage➤ Box signs and channel-cut signs are allowed➤ Projecting signs, raceway-mounted signs, wooden signs, and portable sandwich signs are prohibited➤ Content is limited to business name and logo only; phone numbers, websites, or lists of products/services are prohibited on permanent signage.➤ Non-English characters & symbols are permitted provided that the same content is displayed in English.➤ Signs with blinking, flashing, rotating, fluttering lights or moving messages are prohibited. The use of florescent colors is prohibited.➤ Permanent window signs are limited to 8 SF in every other window pane. Illuminated signs must be in neon. Vinyl lettering is permitted on the inside of the glass only.➤ Businesses in multi-tenant shopping centers must abide by the center's authorized "signage program"➤ Review by staff and Appearance Commission is required, prior to installation of permanent signage➤ Permit is required (fee varies by size and type)
Interim Signs	<ul style="list-style-type: none">➤ Allowed to be displayed while waiting for permanent sign to be delivered➤ Text limited to business name only➤ Maximum of 60 days➤ Permits are required (\$20)
Temporary Signs	<ul style="list-style-type: none">➤ Allowed to promote special events or business-related announcement (Holiday Sale, New Management, etc)➤ Maximum of 30 days annually➤ Permits are required (\$20 per application)
Maintenance	<ul style="list-style-type: none">➤ All signs must be properly maintained.➤ Signs must be removed upon closure or relocation of business.
Special Cases	<ul style="list-style-type: none">➤ Signs not directly allowed by code can still be considered by the Appearance Commission via the "variance" process. All variances require a non-refundable fee of \$250.

For more information:

Bonnie Jacobson, Village Planner
(847) 470-5214

bjacobson@mortongroveil.org

Applications Available at Village Hall or Online

www.mortongroveil.org/government/departments/FormsPermits.asp