

Village of Morton Grove

Raffle/Poker Runs Reporting Form



Name of Organization: _____ Raffle/Poker Runs Manager: _____

Address: _____

Email Address: _____ Phone Number: _____

Name of Event: _____ Date(s) of Raffle/Poker Runs: _____

Gross Receipts: _____ Total Expenses: _____ Net Proceeds: _____

Describe how the net proceeds were used or distributed:

The undersigned, individually and as authorized agent for the organization states under penalty of perjury as follows:

1. The Raffle or Poker Runs Event described above was conducted pursuant to and in compliance with the Illinois Raffles Act (230 ILCS 15/6) and 4-6K-10 of the Village Code.
2. The organization has and will keep records of its gross receipts, expenses, and net proceeds for each single gathering or occasion at which winning chances in a raffle or winning hands or scores in a poker runs are determined.
3. Pursuant to Section 6 of the Raffles Act (230 ILCS 15/6) and 4-6K-10 of the Village Code a holder all deductions from gross receipts for each single gathering or occasion have been documented with receipts or other records indicating the amount, a description of the purchased item or service, or other reason for the deduction, to the recipient.
4. The distribution of net proceeds has been itemized as to payee, purpose, amount, and date of payment. Gross receipts from the operation of raffles and poker runs shall be segregated from other revenues of the organization and placed in a separate account.
5. The person who accounts for gross receipts, expenses, and net proceeds from the operation of raffles or poker runs is not be the same person who accounts for other revenues of the organization.
6. The Net proceeds have/will be used exclusively for the lawful purposes of the organization.
7. No person has received remuneration or profit for participating in the management or operation of the raffle or poker runs.
8. All receipts and records pertaining to the raffle(s)/poker runs shall be preserved and made available for public inspection at reasonable times and places for three (3) years after the conclusion of the raffle or poker runs event.

Raffle Manager Date

Return to:

ATTN: Raffle & Poker Runs Administrator
Village of Morton Grove
6101 Capulina Avenue
Morton Grove, IL 60053
raffle@mortongroveil.org

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For more information call: 847-470-5220

Or visit www.mortongroveil.org/licenses/raffle-license/