



Incredibly Close ✧ Amazingly Open

VILLAGE BOARD OF TRUSTEES REGULAR MEETING NOTICE/AGENDA

TO BE HELD AT THE RICHARD T. FLICKINGER MUNICIPAL CENTER
SCANLON CONFERENCE ROOM

JANUARY 9, 2017

6:00 pm

*(The hour between 6:00 and 7:00 pm is set aside for Executive Session
per 1-5-7A of the Village of Morton Grove Municipal Code.*

If the Agenda does not include an Executive Session, the meeting will begin at 7:00 pm.)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Executive Session**

**THE BALANCE OF THE MEETING SHALL COMMENCE AT 7:00 PM
IN THE COUNCIL CHAMBERS
OF THE RICHARD T. FLICKINGER MUNICIPAL CENTER**

4. **Reconvene Meeting**
5. **Pledge of Allegiance**
6. **Roll Call**
7. **Approval of Minutes –** Regular Meeting – December 12, 2016
8. **Special Reports**
 - a. Presentation of Plan Commission Case PC16-09 Requesting a Special Use Permit for a Massage Establishment at the Address Commonly Known as 9400 Waukegan Road to be Presented by Nancy Radzevich, Community and Economic Development Director

8. **Special Reports (continued)**

- b. Fire Department Appointments to be Presented by Fire and Police Commission Chairperson Mike Simkins are as follows:

Scott Adamczyk	New Firefighter/Paramedic
Robert Dentamaro	New Firefighter/Paramedic
Sean Brink	Appointment to Fire Lieutenant
Michael Littau	Appointment to Fire Lieutenant
Dan Gallagher	Appointment to District Chief

9. **Public Hearings**

10. **Residents' Comments (agenda items only)**

11. **President's Report** – *Administration, Northwest Municipal Conference, Council of Mayors, Strategic Plan, Comprehensive Plan*

12. **Clerk's Report** – *Community Relations Commission*

13. **Staff Reports**

a. **Village Administrator**

- 1) Miscellaneous Reports and Updates

b. **Corporation Counsel**

14. **Reports by Trustees**

- a. **Trustee Grear** – *Police Department, Community and Economic Development Department, Fire and Police Commission, Police Facility Committee, NIPSTA, Lehigh/Ferris TIF, Prairie View TIF, Special Events Commission (Trustee Witko)*

- b. **Trustee Minx** – *Natural Resource Commission, Plan Commission/Zoning Board of Appeals, Building Department (Trustee Pietron)*

- 1) **Ordinance 17-02** (*Introduced January 9, 2017*) (*First Reading*)
Approving a Special Use Permit for a Massage Establishment at 9400 Waukegan Road

- c. **Trustee Pietron** – *Public Works Department, Condominium Association, Economic Development Commission, Dempster Street Corridor Plan, Chamber of Commerce (Trustee Minx)*

- 1) **Ordinance 16-29** (*Introduced December 12, 2016*) (*Second Reading*)
Amending Title 5, Chapter 13, Article F, Section 4 Entitled "Restricted Parking Streets" of the Municipal Code of the Village

14. **Reports by Trustees (continued)**

- d. **Trustee Ramos** – *Legal, Finance Advisory Commission, Traffic Safety Commission, Waukegan Road TIF, Capital Projects (Trustee Thill)*
- 1) **Ordinance 17-03** (Introduced January 9, 2017) (*First Reading*)
Amending Title 5, Chapter 13, Article A, Section 1 Entitled “One-Way Stop Intersections” and Title 5, Chapter 13, Article F, Section 1 Entitled “No Parking Streets” of the Municipal Code of the Village
- e. **Trustee Thill** – *Fire Department, Emergency Management Agency, RED Center, Environmental Health, Solid Waste Agency of Northern Cook County, Appearance Commission, Advisory Commission on Aging (Trustee Ramos)*
- f. **Trustee Witko** – *IT Communications, Strategic Plan Committee, Finance Department, Family and Senior Services Department (Trustee Gear)*
- 1) **Resolution 17-01** (Introduced January 9, 2017)
Authorizing the Execution of a Contract with Lauterbach & Amen, LLP to Perform Auditing Services

15. **Other Business**

16. Presentation of Warrants	12-26-16	\$1,875,402.94
	01-09-17	<u>\$ 187,610.96</u>
	Total	<u>\$2,063,013.90</u>

17. **Residents' Comments**

18. **Executive Session** – Personnel Matters, Labor Negotiations, Pending Litigation, and Real Estate

19. **Adjournment** - *To ensure full accessibility and equal participation for all interested citizens, individuals with disabilities who plan to attend and who require certain accommodations in order to observe and/or participate in this meeting, or who have questions regarding the accessibility of these facilities, are requested to contact Susan or Marlene (847/470-5220) promptly to allow the Village to make reasonable accommodations.*

**MINUTES OF A REGULAR MEETING OF THE PRESIDENT
AND THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE
COOK COUNTY, ILLINOIS, HELD AT THE
RICHARD T. FLICKINGER MUNICIPAL CENTER
DECEMBER 12, 2016**

CALL TO ORDER

- I – Village President Dan DiMaria called the meeting to order at 7:00 pm. in the Council
- V. Chambers of Village Hall. He led the Board and assemblage in the Pledge of Allegiance.
- VI. Village Clerk Connie Travis called the roll. Present were: Trustees Bill Grear, Rita Minx, John Pietron, Ed Ramos, John Thill, and Janine Witko.

VII.

APPROVAL OF MINUTES

Regarding the November 28, 2016 Regular Board Meeting, Trustee Minx moved to approve the Minutes as presented, seconded by Trustee Witko. **Motion passed unanimously** via voice vote.

VIII.

SPECIAL REPORTS

- 1. **Fall Photo Contest Awards**
 - a. Community Relations Commission Chair Arcelia Pimentel commented that the Commission this year undertook several very successful initiatives to bring the community together, including the Adopt-A-Planter program in the spring, the Community-wide Garage Sale in the fall, and three photo contests.
 - b. Ms. Pimentel said she was pleased to present the winners of the Commission's Fall Photo Contest. She congratulated Sassha Hedjbeli, Mizzy Vo, Sandra Covey, Lani Pruess, and Jan Matik for having submitted the winning photos for the fall photo contest. Sassha Hedjbeli's photo was determined to be the overall winner. Ms. Pimentel noted that each of the winning photos was displayed here tonight in front of the dais.
 - c. The winning photos were selected by the Commission's photo committee, comprised of Janice Cha, Anisa Laliwala, Vinu Varughese, and Arcelia Pimentel.
 - d. Ms. Pimentel said that selecting the winners was not an easy task due to the high number of submissions, but the photo committee felt that these pictures were the ones that best depicted the fall theme and showcased the Village's tagline—"Incredibly Close. Amazing Open." She thanked all the talented photographers who submitted photos.

VIII.

SPECIAL REPORTS (continued)

- e. The Commission's Winter 2017 photo contest runs from January 2, 2017 through March 3, 2017. For more details, see the Village's website.
 - f. Ms. Pimentel said the Community Relations Commission is always looking for new members. The Commission meets on the second Tuesday of every month at 6:30 p.m. in the Scanlon Conference Room on the second floor of Village Hall. The Commission's next meeting is scheduled for January 10, 2017 at 6:30 p.m., and all are welcome to attend.
- Mayor DiMaria thanked Ms. Pimentel and the Commission for the great job they did this year.

IX.

PUBLIC HEARINGS**2016 Tax Levy and Budget for the 2017 Calendar Year**

- a. Mayor DiMaria turned the public hearing over to Village Administrator Czerwinski and Finance Director Hanna Sullivan.
- b. Mr. Czerwinski said that two very active Budget Workshops had been held on October 27 and November 3. He said the 2017 Budget is a stable, service-oriented budget with no property tax increase and no increase in any fees. The document has been at Village Hall and the Morton Grove Public Library for review, and notice of tonight's public hearing was published in the local newspaper.
- c. Mr. Czerwinski said the budget document presents to the Village's department heads and all personnel an understanding of the direction that funds will support. It also provides goals and objectives that are fund-based for 2017.
- d. The total budget for Calendar Year 2017 is \$65.47 million. The Budget reflects increases to the Pension Fund contributions as well as to Economic Development support. It also includes measured enhancements to support service delivery (i.e., equipment for Public Works, the Police Department, and the Fire Department) so that each department has the tools it needs to provide the quality of service residents have come to expect.
- e. The total budget for the General Fund (day-to-day operations) is \$28.87 million. Mr. Czerwinski reiterated that there will be no property tax increase and no increase in any fees. The Village's high level of professional management ensures that expenditures will be controlled, in spite of the fact that the State of Illinois still has no budget. Mr. Czerwinski said that the lack of a State budget will impact the 911 Wireless Fees of about \$45,000 in revenue, due to restructuring. There will also be an impact to the Personal Property Replacement Tax of about \$40,000.
- f. Mr. Czerwinski said the Village has had a "healthy economy" going on during 2016; so much so, in fact, that at the end of 2016, he anticipates that the Village will be able to put \$717,000 in its reserves fund, which would make the reserves fund balance \$9,394,000 at the start of 2017. This is 33% of the 2017 General Fund budget. Reserves or "rainy day" funds for municipalities are typically set at 25–30% of revenue. If something unforeseen happens, or if an opportunity arises which would require an unbudgeted expenditure or spending over a budgeted amount, Mr. Czerwinski said that staff would come back before the Board to get approval to dip into the reserves. However, he felt the 2017 Budget has funding adequate to continue to provide excellent service to Village residents.

IX.

PUBLIC HEARINGS (continued)

- g. Mr. Czerwinski thanked Finance Director Sullivan for doing a tremendous job in putting the Budget together. He then thanked all of the department directors for doing a fantastic job. He said that he looks at the Budget from the perspective of an operations coordinator, while Ms. Sullivan looks at it from the perspective of a finance director—that is, ensuring that the Budget has the right revenues, the right expenditures, and the right procedures.
- h. Ms. Sullivan added her thanks to the department directors as well, commenting that they did a good and responsible job. She said the revenues in the 2017 Budget are conservative, noting that the Village is seeing some economic upturn, but she wants to be careful not to count on revenues that might not come through. Ms. Sullivan said that staff took a long look at all expenses to be sure that they're controlling what they can without impacting service levels.
- i. Ms. Sullivan said this is a fiscally responsible budget that will be a good guide for the Village financially in 2017.
- j. Mr. Czerwinski took a moment to thank the Board for their input on the Budget. He said, "You are the eyes of our businesses and residents and you bring a unique perspective" to the budget process. He thanked them for the scrutiny they gave the Budget and for their questions, and said he hoped they each had a good understanding of the budget and that each had faith that this Budget is right for the community.
- k. Mayor DiMaria asked if any members of the public wanted to ask a question. No one came forward.
- l. Trustee Grear said he appreciated Mr. Czerwinski's comments. He said he was impressed with having a 33% reserves fund balance and felt it would help improve the Village's bond rating with Moody's. Mr. Czerwinski said that staff kept the comments from Moody's in mind when putting this budget together, and he felt that the fact that this budget reflects stable revenues, with increased pension funding and increased reserve funds, would address those concerns.
- m. Ms. Sullivan agreed that pension funding and reserved fund balance is very important.
- n. Trustee Pietron said, as a retired business person, he would match Mr. Czerwinski and Ms. Sullivan against any corporate finance people around. The budget is straightforward and honest. He said that, despite being the most cynical person on the Board, he found himself very impressed.
- o. Trustee Thill complimented them on the fact that this budget was easy to understand and easy to digest. He said that he's been on the Board 10 years and this budget is "a slam dunk."
- p. Trustee Ramos agreed that the Budget was well done and looked good. He said he especially likes the fact that there is no tax or fee increase yet the funding is there for the Village to maintain providing superior services. He congratulated both Mr. Czerwinski and Ms. Sullivan.

Mayor DiMaria asked for a motion to close the Public Hearing.

Trustee Pietron so moved, seconded by Trustee Minx.

Motion passed unanimously via voice vote.

X. **RESIDENTS' COMMENTS (Agenda Items Only)**

NONE

XI. **PRESIDENT'S REPORT**

Mayor DiMaria had several items of business tonight.

1. First, he noted the Village Board's meeting schedule for 2017:
January 9 and 23; February 13 and 27; March 13 and 27; April 10 and 24, May 8 and 22,
June 12 and 26, July 10 and 24, August 14 and 28, September 11 and 25, October 9 and 23,
November 13 and 27, and December 11. All meetings are held at the Richard T. Flickinger
Municipal Center at begin at 6:00 p.m., with the first hour reserved for closed Executive
Sessions, if needed. The public portion begins at 7:00 p.m. in the Council chambers.
2. Next, Mayor DiMaria sought a motion to concur with the following administrative appointments:
Community and Economic Development: Nancy Radzevich
Corporation Counsel: Teresa Hoffman Liston
Finance Director/Treasurer: Hanna Sullivan
Fire Chief: Frank Rodgers
Police Chief: Michael Simo
Public Works Director: Andy DeMonte
Village Administrator: Ralph Czerwinski

These appointments are effective January 1, 2017 through December 31, 2017.

Trustee Thill moved to concur, seconded by Trustee Ramos. **Motion passed unanimously** via voice vote.

3. Mayor DiMaria then sought a motion to concur with the appointments of chairpersons for the Village's various boards and commissions as follows:
Advisory Commission on Aging: Ann Marrazzo
Appearance Commission: Bill Zimmer
Cable and Telecommunications Commission: Don Sneider
Community Relations Commission: Arcelia Pimentel
Economic Development Commission: Wayne Youkhana
Board of Environmental Health: Georgianne Brunner
Finance Advisory Commission: William McFadden
Fire and Police Commission: Michael Simkins
Natural Resource Commission: Mary Busch
Plan Commission/Zoning Board of Appeals: Steve Blonz
Special Events Commission: Paul Minx
Traffic Safety Commission: Keith White

These appointments are effective January 1, 2017 through December 31, 2017.

Trustee Pietron moved to concur, seconded by Trustee Witko. **Motion passed unanimously** via voice vote.

XI.

PRESIDENT'S REPORT (continued)

4. Mayor DiMaria noted the meeting schedule and meeting locations of the various boards and commissions, as follows:
 - Advisory Commission on Aging meets at 1:00pm at the Civic Center, 2nd Tuesday every month
 - Appearance Commission meets at 7:00pm in the Council Chambers, 1st Monday every month
 - Board of Environmental Health meets at 7:00pm in the Scanlon Conference Room, 1st Tuesday every other month, beginning in February
 - Cable and Telecommunications Commission meets at 7:30pm in the Scanlon Conference Room; meeting dates vary
 - Community Relations Commission meets at 6:30pm in the Scanlon Conference Room, 2nd Tuesday, every other month
 - Economic Development Commission meets at 5:30pm in the Scanlon Conference Room; meeting dates vary
 - Finance Advisory Commission meets at 7:00pm in the Scanlon Conference Room; meeting dates vary
 - Fire and Police Commission meets at 1:00pm at Fire Station #4, 4th Tuesday every month
 - Fire Pension Board meets quarterly at 8:00am at Fire Station #4; meeting dates vary
 - Foreign Fire Tax Board meets quarterly at 8:00am at Fire Station #4; meeting dates vary
 - Natural Resources Commission meets at 6:00pm in the Scanlon Conference Room; meeting dates vary
 - Plan Commission/Zoning Board of Appeals meets at 7:30pm in the Council Chambers; 3rd Monday every month
 - Police Pension Board meets quarterly at 4:00pm at the Police Station; meeting dates vary
 - Special Events Commission meets at 6:30pm at Public Works (7840 Nagle), 3rd Tuesday on odd months
 - Traffic Safety Commission meets at 7:00pm in the Council Chambers, 1st Thursday every month
5. Next, Mayor DiMaria proclaimed the month of December 2016 as "National Impaired Driving Prevention Month" in the Village. He noted that the December holiday season is traditionally one of the most deadly times of the year for impaired driving, and called on all citizens, government agencies, business leaders, hospitals and health care providers, schools, and public and private institutions to promote awareness of the impaired driving program, to support programs and policies to reduce the incidence of impaired driving, and to promote safer and healthier behaviors regarding the use of alcohol and other drugs this December holiday season and throughout the year.
6. Mayor DiMaria also proclaimed December 7, 2016 as "Bell & Gossett Day" in the Village. He said he was honored to go to Bell & Gossett/Xylem with Trustee Minx to honor the company on its 75th anniversary of being in the Village. He said that it's a huge accomplishment to keep a business going for 75 years, and especially huge to keep it in one place for all that time.
 - a. Mayor DiMaria said that Bell & Gossett has trained thousands of people over the years in their building known as "the little red schoolhouse." The company is highly valuable to the Village. They mayor provided the company with the proclamation when he was there.

XI. **PRESIDENT'S REPORT** (continued)

7. Mayor DiMaria complimented Andy DeMonte and the Public Works personnel on clearing the roads so quickly after the recent snowstorm. He said "they take so much pride in what they do, and they are the BEST."
8. Mayor DiMaria congratulated Keith White, who was recently sworn in to fill Mrs. Eileen Coursey's term on the Park Board. He said Keith was following in the footsteps of his parents, both of whom also served on the Park Board.
9. Mayor DiMaria wished the Board, the staff, and the assemblage a happy and healthy holiday season, and all the best in 2017.

XII. **CLERK'S REPORT**

Clerk Travis said that, as liaison to the Community Relations Commission, it's been a wonderful year of bringing the community together via the three photo contests, the Adopt-A-Planter program, and the community-wide garage sale. She thanked CRC Chairman Arcie Pimentel for all her hard work, and wished everyone happy holidays.

XIII. **STAFF REPORTS**

A. **Village Administrator:**

Village Administrator Czerwinski reminded the Board and assemblage that the Board Meeting scheduled for December 26, 2016 has been cancelled.

B. **Corporation Counsel:**

Corporation Counsel Liston had no report.

XIV. **TRUSTEES' REPORTS**

A. **Trustee Gear:**

1. Trustee Gear presented **Ordinance 16-26, Updating Title 4, Chapter 6 of the Municipal Code to Add a New Article J to be Entitled "Massage Establishments and Massage Therapists."**

This is the second reading of this ordinance.

- a. He explained that massage therapists are licensed by the Illinois Department of Financial and Professional Regulations; however, that department does not license or regulate massage establishments.

XIV.

TRUSTEES' REPORTS (continued)A. Trustee Gear: (continued)

Trustee Gear explained that the regulation of massage establishments is a matter of growing importance to public health, safety, and welfare of the residents of the Village of Morton Grove and is intended to prevent the spread of diseases through unsanitary practices and facilities, and to prevent and abate nuisances and unlawful activity. This ordinance will establish regulations and procedures for the licensing, inspection, and regulation of massage establishments in the Village.

Trustee Gear moved to adopt Ordinance 16-26, seconded by Trustee Minx.

Motion passed: 6 ayes, 0 nays.

Tr. Gear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

2. Trustee Gear thanked the staff, his colleagues, and the residents for a great 2016, and wished everyone a wonderful 2017.

B. Trustee Minx:

- a. Trustee Minx had no formal report, but thanked the Morton Grove Days Commission for sponsoring the "Santa Claus Comes to Town" event in conjunction with the Park District's Holly Days event, and especially Village Administrator Czerwinski for chairing the Santa Claus committee. It's an event that's been traditional in Morton Grove for many years, but had fallen by the wayside the past several years. She was thankful to see it return, and said, "With financial backing from Morton Grove Days, I hope it will return next year and once again become an annual event."
- b. Trustee Minx also thanked the Police and Fire Departments and Public Works for their participation in the Santa Claus revival. She thanked the Park District and Farmers' Market for a very successful Holly Days program, and thanked all the volunteers who made it a success.
- c. Trustee Minx thanked the staff for all their hard work this year and all they have done, and wished everyone happy holidays.

C. Trustee Pietron:

1. Trustee Pietron presented **Resolution 16-73, Appropriation of 2017 Motor Fuel Tax Funds For the Maintenance of Streets and Highways, MFT Section 17-00000-00-GM.**
 - a. He explained that, each year, the Village receives a portion of the motor fuel tax collected by the State. These funds must be spent on the eligible improvements of roadways. The State requires an estimate and final statement of maintenance expenses for each year of the program. The total estimated expenses for the 2017 Motor Fuel Tax program are \$609,000.

XIV.

TRUSTEES' REPORTS (continued)C. Trustee Pietron: (continued)

Trustee Pietron moved, seconded by Trustee Thill, to approve Resolution 16-73.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

2. Next, Trustee Pietron presented **Resolution 16-74, Authorizing the Execution of a Service Contract Extension With Municipal GIS Partners (MGP) For Geographical Information System Services.**
 - a. Trustee Pietron explained that the Village has been a member of the GIS Consortium since 2002, to reduce the costs of implementing GIS technology by participating in collective bargaining, group training, joint purchasing, and development and innovation sharing.
 - b. Resolution 14-57 authorized the execution of a two-year service contract with Municipal GIS Partners for GIS services and included a provision to extend the contract for one year.
 - c. Trustee Pietron said that all the Village departments utilize the GIS system, as well as Village residents and businesses. Anecdotaly, Trustee Pietron mentioned that he had recently been given a project by the mayor. Using the GIS system, it took Public Works about five minutes to come up with the information he needed, versus five hours!

The amount of this contract is a not-to-exceed value of \$76,920.60.

Trustee Pietron moved, seconded by Trustee Minx, to approve Resolution 16-74.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

3. Trustee Pietron then introduced for a first reading **Ordinance 16-29, Amending Title 5, Chapter 13, Article F, Section 4 Entitled "Restricted Parking Streets" of the Municipal Code of the Village of Morton Grove.**
 - a. He explained that the Village has a long-standing policy of discouraging on-street parking by train commuters and encouraging commuters to park at the train station. Narragansett Avenue from Capulina Avenue to Hennings Court is very close to the train station, but has no parking regulations to discourage commuters parking. The south side of Capulina Avenue from Narragansett to Ferris Avenue also has no parking regulations to discourage commuter parking, and commuters are parking on this segment.
 - b. The Police Chief enacted a temporary parking regulation in October of 2016 to prohibit parking for more than 3 hours except for vehicles displaying a Zone 5 special parking permit. Village staff has not heard any complaints about the parking regulation.

XIV.

TRUSTEES' REPORTS (continued)C. Trustee Pietron: (continued)

- c. Trustee Pietron said the Traffic Safety Commission reviewed a request from Village staff at its December meeting to make these temporary parking regulations permanent. The Commission recommended making the temporary parking regulations permanent, except the regulation should only be in effect from Monday through Friday.

Trustee Pietron said the economic impact of this ordinance is about \$300 to replace 8 signs. As this is a first reading, no action will be taken this evening.

- 4. Trustee Pietron wished happy holidays to all.

D. Trustee Ramos:

Trustee Ramos had no formal report, but wished all the residents happy holidays and a prosperous New Year.

E. Trustee Thill:

- 1. Trustee Thill had no formal report, but noted that, in this "electronics age," it is illegal to put electronic devices in the garbage; in fact, the less residents put in the garbage, the more the Village's tipping fees are reduced. He suggested taking electronics for disposal to the Shore Training facility at 5035 Austin (just north of Oakton). It's open daily, and people can call 847-581-0200 for the hours.
- 2. Trustee Thill then wished everyone a wonderful holiday.

F. Trustee Witko:

- 1. Trustee Witko presented **Ordinance 16-27, An Ordinance Adopting the Budgets For All Corporate Purposes of the Village of Morton Grove and the Morton Grove Library, Cook County, Illinois, For the Calendar Year Effective January 1, 2017 and Ending December 31, 2017.**

This is the second reading of this ordinance.

- a. Trustee Witko said that the 2017 Budget represents the Corporate Authorities' projections of revenue that is expected to become available during fiscal year 2017, as well as recommended expenditures for the Village during 2017.
- b. Mayor DiMaria asked if there was a representative from the Morton Grove Public Library present, to speak to the Library's 2017 Budget. No one was in attendance.

XIV.

TRUSTEES' REPORTS (continued)F. Trustee Witko: (continued)

Trustee Witko moved to adopt Ordinance 16-27, seconded by Trustee Minx.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

2. Next, Trustee Witko presented **Ordinance 16-28, An Ordinance Levying and Assessing Taxes For The Village of Morton Grove, Cook County, Illinois, For the Fiscal Year Beginning January 1, 2016 and Ending December 31, 2016.**

This is the second reading of this ordinance.

- a. Trustee Witko explained that this Ordinance sets the 2016 property tax levy amount that will be collected and will fund the 2017 Budget. The amount necessary to be levied for the 2016 property taxes is \$9,443,531 for Village operational expenses, \$786,844 for Village debt service, and \$3,305,409 for the Morton Grove Public Library, resulting in a net levy of \$10,230,375 for the Village and \$3,305,409 for the Library. The total levy is \$13,535,784.
- b. Trustee Witko said that, by law, the Village is required to levy an additional \$2,985,144 for Village debt service payments authorized by general obligation notes and bonds, for a total levy (before abatements) of \$16,520.98. However, the Village Board intends to adopt several Resolutions which will immediately abate \$2,985,144 from the levy, resulting in the net levy, as intended by the Corporate Authorities, in the amount of \$13,535,784. This results in a 0.0% increase in the Village's portion of the tax levy and a 3% increase in the Library's portion of the tax levy, resulting in an overall increase of 0.72% from the final extended tax levy from the previous year.

Trustee Witko moved to adopt Ordinance 16-28, seconded by Trustee Thill.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

Trustee Witko then presented the first of five (5) Tax Abatement Resolutions:

3. **Resolution 16-75, Tax Abatement Resolution for 2016 Tax Levy Relating to Ordinance 98-41.**
 - a. Trustee Witko explained that Ordinance 98-41 was for the issuance of \$3,165,000 in general obligation promissory notes, Series 1998A. The ordinance provided that the levy of taxes for the year 2016 should include sufficient funds to pay \$275,087 for the debt service payment on said bonds. The 2017 Budget has allocated revenue from the Waukegan Road TIF Fund in the amount of \$275,087 to pay for this debt service. After abatement, the net levy for this bond series is zero (\$0).

XIV.

TRUSTEES' REPORTS (continued)F. Trustee Witko: (continued)

Trustee Witko moved to adopt Resolution 16-75, seconded by Trustee Minx.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

4. **Resolution 16-76, Tax Abatement Resolution for 2016 Tax Levy Relating to Ordinance 02-30.**

- a. She explained that Ordinance 02-30 was for the issuance of \$5,300,000 in general obligation promissory notes, Series 2002. The ordinance provided that the levy of taxes for the year 2016 should include sufficient funds to pay \$519,128.68 for the debt service payment. In September of 2009, pursuant to Ordinance 09-15, the Board issued refunding bonds in the amount of \$4,920,000, Series 2009A, to refinance the remainder of the Series 2002 notes. However, despite the refunding, Cook County will continue to levy taxes as provided in Ordinance 02-30. Therefore, this resolution, abating the debt service for the Series 2002 notes, is required. After abatement, the net levy for the Series 2002 notes is zero (\$0).

Trustee Witko moved to adopt Resolution 16-76, seconded by Trustee Thill.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

5. **Resolution 16-77, Tax Abatement Resolution for 2016 Tax Levy Relating to Ordinance 09-15.**

- a. She explained that Ordinance 09-15 was for the issuance of \$4,920,000 in general obligation refunding bonds, Series 2009A. The ordinance provided that the levy of taxes for the year 2016 should include sufficient funds to pay \$642,526 for the debt service payment on said bonds. The 2017 Budget has allocated revenue from the Waukegan Road TIF Fund in the amount of \$579,838 to pay for this debt service. After abatement, the net levy for this bond series is zero (\$0).

Trustee Witko moved to adopt Resolution 16-77, seconded by Trustee Minx.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

XIV.

TRUSTEES' REPORTS (continued)F. Trustee Witko: (continued)6. **Resolution 16-78, Tax Abatement Resolution for 2016 Tax Levy Relating to Ordinance 10-01.**

- a. Trustee Witko explained that Ordinance 10-01 was for the issuance of \$9,975,000 in general obligation bonds, Series 2010A and Series 2010B. The ordinance provided that the levy of taxes for the year 2016 should include sufficient funds to pay \$817,796 for the debt service payment on said bonds. However, this amount will be abated by \$422,227 because the 2017 Budget has allocated revenue from the Water/Sewer Fund in the amount of \$364,362, and available fund balance in the Debt Service fund (from the Build America Bond Subsidy) in the amount of \$57,865 to pay for this debt service. After these abatements, the net levy for this bond series is \$395,569.

Trustee Witko moved to adopt Resolution 16-78, seconded by Trustee Thill.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

7. **Resolution 16-79, Tax Abatement Resolution for 2016 Tax Levy Relating to Ordinance 15-02.**

- a. Trustee Witko explained that Ordinance 15-02 was for the issues of \$10,010,000 in general obligation bonds, Series 2015, to refinance a portion of the 2007 Lehigh-Ferris Tax Increment Financing (TIF) debt issue and to fund new capital improvements. The ordinance provided that the levy of taxes for the year 2016 should include sufficient funds to pay \$1,483,550 for the debt service payment on said bonds. However, this amount will be abated by \$1,125,175 because the 2017 Budget has allocated revenue from the Lehigh-Ferris TIF Fund in the amount of \$768,800 and revenue from the General Fund in the amount of \$357,375 to pay for this debt service. After these abatements, the net levy for this bond series is \$357,375.

Trustee Witko moved to adopt Resolution 16-79, seconded by Trustee Pietron.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

XV.

OTHER BUSINESS

NONE

XVI.

WARRANTS

Trustee Witko presented the Warrant Register for December 12, 2016, in the amount of \$2,377,418.82. She moved that the Warrants be approved as presented. Trustee Pietron seconded the motion.

Motion passed: 6 ayes, 0 nays.

Tr. Grear aye

Tr. Ramos aye

Tr. Minx

aye

Tr. Thill

aye

Tr. Pietron

aye

Tr. Witko

aye

XVII.

RESIDENTS' COMMENTS

1. **Nancy Lanning** reminded everyone that the Morton Grove senior center would be closed the last week of December.
 - a. Mayor DiMaria thanked Nancy for providing that information and for all her volunteer work and that of all other volunteers this past year.
2. **Bonita LoGuidice** said she was here tonight for her "annual rant" about the snow. She felt the Village should be able to ask and expect Village residents to put all the cars on one side of the street one day and on the other side of the street a different day to make it easier for the snow plows to clear the streets. She said people don't move their cars currently because they know there are no consequences for not moving them. She felt it wasn't right to ask Public Works to continually go up and down streets on the off-chance that someone may have moved their car and now they can finally remove the snow.
 - a. Mayor DiMaria said he hears this often during the winter months. He deferred to Public Works Director Andy DeMonte for a response.
 - b. Mr. DeMonte said that this really is not a hardship on Public Works. He said that Skokie has this method, where residents are asked to move their cars to different sides of the street on different days, but many streets in Skokie are exempt. Mr. DeMonte felt that the Village could, however, do a better job of educating residents about this.
 - c. Ms. LoGuidice repeated that there needs to be consequences if a resident doesn't move his/her vehicle.
 - d. Mayor DiMaria said that staff is looking into what other municipalities do about this issue.
 - e. Mr. Czerwinski credited Mr. DeMonte and his crew for doing a fabulous job and said he takes Mr. DeMonte's recommendations seriously. He said that the Village will take a look at how they can make the snow removal process better. One thing to consider is that, in many cases, there's no place for residents to put their cars. That's one reason why many of Skokie's narrower streets are exempt. Mr. Czerwinski said that Niles has wider streets and they have no restrictions. He said that staff would continue to look at this and would put something in the January edition of the Village Newsletter, but in the meantime, suggested that residents just be courteous neighbors. He said he felt it was unlikely that a policy would be developed and implemented during this 2016-17 winter season.

XVII. **RESIDENTS' COMMENTS** (continued)

- f. Ms. LoGuidice complimented Public Works on doing a "phenomenal job" of picking up the leaves this year. She said it was just a shame that the trees didn't understand the December 1st deadline!

XVIII. **ADJOURNMENT**

Trustee Minx moved to adjourn the meeting, seconded by Trustee Thill.

Motion passed: 6 ayes, 0 nays.

Tr. Gear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

The meeting adjourned at 7:53 p.m.

PASSED this 9th day of January, 2017.

Trustee Grear	_____
Trustee Minx	_____
Trustee Pietron	_____
Trustee Ramos	_____
Trustee Thill	_____
Trustee Witko	_____

APPROVED by me this 9th day of January, 2017.

Daniel P. DiMaria, Village President
Board of Trustees, Morton Grove, Illinois

APPROVED and FILED in my office this 10th day of January, 2017.

Connie J. Travis, Village Clerk
Village of Morton Grove, Cook County, Illinois

Minutes by: Teresa Cousar

To: Village President and Board of Trustees

From: Steven Blonz, Chairperson, Plan Commission
Nancy Radzevich, AICP, Community and Economic Development Director
Dominick A. Argumedo, AICP, Zoning Administrator/Land-Use Planner

Date: January 3, 2017

**Re: Plan Commission Case PC16-09: Request for a Special Use Permit for a
Massage Establishment, in accordance with Section 12-4-3:D. of the
Unified Development Code (Ordinance 07-07) at 9400 Waukegan Road**

Commission Report

Public Notice

The Village of Morton Grove provided Public Notice for the September 19, 2016 Plan Commission public hearing for PC 16-09 in accordance with the Unified Development Code. The Pioneer Press published the public notice on September 1, 2016, and the Village notified surrounding property owners via mail on September 2, 2016 and placed a public notice sign on the subject property on September 9, 2016.

After notification of the public hearing, staff noted that some site improvements that had previously been approved for the 9400 Waukegan Road location were not yet complete. The applicants requested to continue the case until those could be finalized. At their September 19, 2016 and again October 17, 2016 meetings, the Plan Commission voted unanimously to support the request to continue the public hearing to a date certain, with the final continuance to November 21, 2016. In the interim the site improvements were completed.

Property Background

The subject property is improved with a 9,300 sq. ft. multi-tenant commercial building and a 33 space parking lot, and is zoned C1 General Commercial District.

Overview of the Application

Mr. Bob Xi, the prospective tenant ("Applicant"), and James Sideris, the property owner ("Property Owner"), filed an application for a special use permit to allow for a Massage Establishment at 9400 Waukegan Road. The Applicant, who operates similar facilities in Vernon Hills (Feet First/Reflexology Center) and in Calumet City (Refresh Spa), proposes to offer full body and foot massages. The establishment is proposed to be open from 10:00AM-9:00PM Monday-Saturday and from 12:00PM-8:00PM on Sunday.

Section 12-4-3:D of the Unified Development Code requires a Special Use Permit for any Massage Establishment that offers full-body massages.

Per Section 12-7-3:B of the Unified Development Code, proposed parking standards identified in the code as "Required Spaces By Use" shall be advisory only for Special Use applications as the required parking will be reviewed and established as part of the Special Use Permit. The final

number of required parking spaces for Special Use Permits is set by the Village Board based on the submitted independent traffic and parking study and any traffic and parking recommendations by the Traffic Safety and Plan Commissions and/or staff.

November 21, 2016 Public Hearing

Mr. Dominick Argumedo, Zoning Administrator/Land-Use Planner, introduced the case and summarized the Plan Commission staff report dated November 15, 2016, which was entered, in its entirety, into the public record. (Attachment 1)

Mr. Bob Xi was sworn in and provided an overview of the proposed facility's operations. Mr. Xi noted that this would be his 7th location. In addition to the two Chicago area locations, he has establishments in Ohio and West Virginia. Mr. Xi expects that 60% of his business would be from foot massages and the remaining 40% from full body massages.

Commissioner Gabriel asked if the proposed establishment would operate mainly on appointments – Mr. Xi responded that his business works mainly on walk-in customers. Mr. Gabriel asked Mr. Xi has what the typical wait times are under his business model – particularly at busy times. Mr. Xi responded that customers do typically have to wait, but on those rare occasions when they do, patrons have not waited longer than 20 minutes.

Chairperson Blonz confirmed with Mr. Xi that curtains will be used on the individual rooms.

Commissioner Dorgan asked if the Unified Development Code included any regulations about the distance from the proposed establishment to Golf Junior High School across Waukegan Road. Mr. Argumedo confirmed that the Unified Development Code does not include any distance requirements between massage establishments and schools.

Mr. Shimanski made a motion to recommend approval of Case #PC16-09, a request for a Special Use Permit for a Massage Establishment, in accordance with Section 12-4-3:D, at 9400 Waukegan Road, Morton Grove, IL, with the following conditions:

1. The building shall be developed and operated consistent with the plans and supporting documents in the application, identified in this report and/or presented at the Public Hearing, including the following:
 - A. Proposed Floor Plan, prepared by Bob Xiang, dated September 1, 2016
 - B. Traffic study "Parking evaluation North Shore Faucets Expansion", prepared by KLOA, dated August 10, 2016; REV: November 15, 2016
2. The applicant shall advise the Director of Community and Economic Development of any of the following:
 - A. any proposed change in ownership of the subject property and/or principal business;
 - B. any change in hours of operation;
 - C. any alterations to or changes in uses or configuration of any of the interior spaces;
 - D. any increases staffing levels above those projected in the KLOA traffic study "Traffic and Impact Statement Proposed Massage Parlor", dated August 10, 2016, REV: November 15, 2016; and
 - E. any other changes to the massage establishment use that could increase the intensity and/or increase the parking demand.

Such changes may require the owners, lessees, and users of 9400 Waukegan Road to submit an updated parking analysis, and may subject the owners, lessees, and users of

9400 Waukegan Road to additional conditions and may serve as the basis for further amendment to the special use permit.

3. The applicant shall provide a statement as to whether the funding source for the opening of the massage establishment is the Applicant, or a State or federally regulated financial institution or some other person or entity. If the funding source is other than the Applicant or a State or federally regulated financial institution, the name, current address, and current telephone number of the funding source shall be supplied.
4. Prior to the issuance of any certificates of occupancy and/or the Business Compliance Certificates, the Applicant shall provide the current name(s), address(es), and telephone number(s) of all licensed massage therapist(s) at this establishment. In addition, Applicant shall provide a certified copy of each of such massage therapist(s) license(s) as regulated by the Illinois Department of Professional Regulation.
5. The Applicant shall provide the Village all the information and documents listed in 4., above, prior to any new massage therapists beginning to work at this Establishment.
6. If the operator of the massage establishment desires to modify the individual massage rooms by switching from curtains to doors, the Director of Community and Economic Development shall be notified and updated plans shall be submitted for review. In no event shall any such future doors be equipped with any locking device and shall not be blocked or obstructed from either side. Such a proposed modification may result in the need for an amendment to any approved special use.
7. The Applicant shall ensure that all managers and staff who are employed at this Establishment are aware of the conditions for this Special Use.

The motion passed unanimously 6-0 (Khan absent).

Subsequent to the close of the public hearing and action taken by the Plan Commission, the applicant made a minor revision to the submitted floor plan to comply with Ordinance 16-26 "Massage Establishments and Massage Therapists," approved by the Village Board on December 9, 2016. Specifically, on the original plans, the applicant proposed to convert the existing second restroom into a laundry area. The revised buildings plan, dated December 15, 2016, shows both restrooms to remain to ensure the business will have dedicated restrooms for each gender and the laundry area relocated to an area previously identified for use as storage.

On December 28, 2016, the Chairperson of the Plan Commission reviewed the modification to the building floor plan and concluded that such modification did not change the intent or intensity of the proposed Massage Establishment use or the special use permit and did not warrant any further review by the Plan Commission.



Village of Morton Grove

Fire and Police Commission

Direct Telephone 847/470-5226 Fax 847/965-7711

January 4, 2017

President & Board of Trustees
VILLAGE OF MORTON GROVE
6101 Capulina Ave.
Morton Grove, IL 60053

In accordance with directives issued by you, competitive examinations were conducted in accordance with 65 ILCS 5/10-2.1-19 of the Illinois Compiled Statutes, 2011 (Revised).

The following person has qualified and is herewith appointed to a probationary status of Firefighter/Paramedic in the Morton Grove Fire Department of the Village of Morton Grove, Illinois, pursuant to the Rules and Regulations of the Fire and Police Commission, effective on the date following his name.

SCOTT ADAMCZYK

Effective date of appointment is January 9, 2017, at the hour of 8:00 a.m., at which time he will report to District Chief Mike Mitchell. Formal swearing in will be conducted at the Village Board meeting that evening, January 9, 2017, at 7:00 p.m.

Submitted by:

Michael Simkins, Chairman
Fire & Police Commission

C: A. Adamczyk
F. Rodgers, Fire Chief
R. Czerwinski, Village Administrator





Village of Morton Grove

Fire and Police Commission
Direct Telephone 847/470-5226 Fax 847/965-7711

January 6, 2017

President & Board of Trustees
VILLAGE OF MORTON GROVE
6101 Capulina Ave.
Morton Grove, IL 60053

In accordance with directives issued by you, competitive examinations were conducted in accordance with 65 ILCS 5/10-2.1-19 of the Illinois Compiled Statutes, 2011 (Revised).

The following person has qualified and is herewith appointed to a probationary status of Firefighter/Paramedic in the Morton Grove Fire Department of the Village of Morton Grove, Illinois, pursuant to the Rules and Regulations of the Fire and Police Commission, effective on the date following his name.

ROBERT DENTAMARO

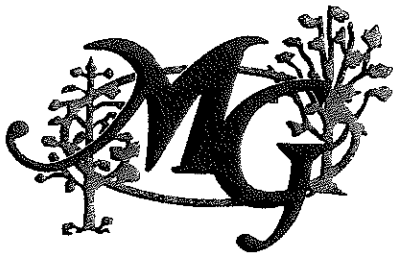
Effective date of appointment is January 9, 2017, at the hour of 8:00 a.m., at which time he will report to District Chief Mike Mitchell. Formal swearing in will be conducted at the Village Board meeting that evening, January 9, 2017, at 7:00 p.m.

Submitted by:

Michael Simkins, Chairman
Fire & Police Commission

C: R. Dentamaro
F. Rodgers, Fire Chief
R. Czerwinski, Village Administrator





Village of Morton Grove

Fire and Police Commission
Direct Telephone 847/470-5226 Fax 847/965-7711

December 19, 2016

President and Board of Trustees
Village of Morton Grove
6101 Capulina Ave.
Morton Grove, IL 60053

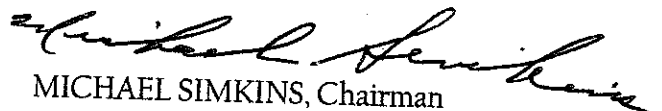
SUBJECT: Appointment to the Rank of Fire Lieutenant

Pursuant to the Rules and Regulations of the Board of Fire and Police Commissioners of the Village of Morton Grove, as amended, and pursuant to the Illinois Revised State Statutes, as amended, 65 ILCS 5/10-2.1-14, and reference to the former promotional register of eligibles for Lieutenant, dated 11-10-15, the following person who has previously been qualified and whose name appeared on the eligible promotional register is herewith appointed Lieutenant in the Fire Department of the Village of Morton Grove, Illinois, effective on the date following his name.

SEAN P. BRINK

Effective date of appointment – January 1, 2017. Swearing in ceremony to be held at the Village Board meeting of January 9, 2017, at 7:00 p.m.

BY ORDER OF THE BOARD OF FIRE AND POLICE COMMISSIONERS
VILLAGE OF MORTON GROVE, ILLINOIS


MICHAEL SIMKINS, Chairman
Fire & Police Commission

Copy to: S. Brink
Chief Rodgers
R. Czerwinski

Richard T. Flickinger Municipal Center
6101 Capulina Avenue • Morton Grove, Illinois 60053-2985
Tel: (847) 965-4100 Fax: (847) 965-4162





Village of Morton Grove

Fire and Police Commission
Direct Telephone 847/470-5226 Fax 847/965-7711

December 19, 2016

President and Board of Trustees
Village of Morton Grove
6101 Capulina Ave.
Morton Grove, IL 60053

SUBJECT: Appointment to the Rank of Fire Lieutenant

Pursuant to the Rules and Regulations of the Board of Fire and Police Commissioners of the Village of Morton Grove, as amended, and pursuant to the Illinois Revised State Statutes, as amended, 65 ILCS 5/10-2.1-14, and reference to the former promotional register of eligibles for Lieutenant, dated 11-10-15, the following person who has previously been qualified and whose name appeared on the eligible promotional register is herewith appointed Lieutenant in the Fire Department of the Village of Morton Grove, Illinois, effective on the date following his name.

MICHAEL J. LITTAU

Effective date of appointment – January 9, 2017. Swearing in ceremony to be held at the Village Board meeting of January 9, 2017, at 7:00 p.m.

**BY ORDER OF THE BOARD OF FIRE AND POLICE COMMISSIONERS
VILLAGE OF MORTON GROVE, ILLINOIS**

MICHAEL SIMKINS, Chairman
Fire & Police Commission

Copy to: M. Littau
Chief Rodgers
R. Czerwinski

Richard T. Flickinger Municipal Center
6101 Capulina Avenue • Morton Grove, Illinois 60053-2985
Tel: (847) 965-4100 Fax: (847) 965-4162



Recycled Paper

Morton Grove Fire Department

MEMO

TO: Administrator Ralph Czerwinski
FROM: Chief Frank Rodgers *FR*
DATE: November 23, 2016
SUBJECT: District Chief Appointment Request

APPROVED
LT. GALLAGHER
To District Chief
RC 11/23/16

With the separation of Tom Friel from the Fire Department, and my appointment to Fire Chief this month, a vacancy has been created at the position of District Chief. As you are aware, an extensive evaluation and assessment process has taken place for all interested department officers holding the rank of Lieutenant.

As a result, I am seeking your concurrence for the appointment of Lieutenant Dan Gallagher to the position of District Chief. It is my opinion that Lt. Gallagher possesses the level of experience and skill necessary to be successful in this position. In addition, a critical operational need exists to fill the vacancy at this level of the department's organizational structure. Your concurrence with this request will assist our department in maintaining an acceptable level of command response capability and personnel supervision on a daily basis. The maintenance of three District Chiefs in the fire department allows the ability to maintain current cooperative response and automatic aid coverage with the Village of Niles as well as other response partners. Due to other operational concerns, I would like to make this appointment effective January 1, 2017.

As a result of this requested personnel action, it will also be necessary to request that the Fire and Police Commission promote FF/P Sean Brink to the rank of Lieutenant. The Commission is obligated by state statute to promote the highest ranking appropriate occupant from the current Promotional Eligibility List when an open position exists within the department (i.e. the vacancy created by the promotion of a current Lieutenant to D.C.). A formal letter to the Commission requesting this promotion will be submitted to them, with the effective date of promotion being January 1, 2017. Consequently, the promotion of FF/P Brink will require the hiring of one (1) firefighter candidate from the Commission's new Firefighter Eligibility List. We are currently taking appropriate steps in order to accomplish this action.

I anticipate the formal swearing in of all of the aforementioned personnel to take place at the Village Board Meeting scheduled for January 9, 2017.

Please contact me if you require any further details or clarification.

Legislative Summary

Ordinance 17-02

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR A MASSAGE ESTABLISHMENT AT 9400 WAUKEGAN ROAD, MORTON GROVE, ILLINOIS

Introduction:

January 9, 2017

Purpose:

To approve a special use permit for a Massage Establishment that offers full-body massages at 9400 Waukegan Road.

Background:

Mr. Bob Xi, the prospective business owner and tenant ("Applicant"), and Mr. James Sideris, ("the Property Owner") of 9400 Waukegan Road ("the Property"), filed an application for a special use permit to allow for a Massage Establishment that offers full body and foot massages, by licensed massage therapists, at the Property per Section 12-4-3:D of the Unified Development Code. The establishment would occupy approximately 1,000 sq. ft. of tenant space within the 9400-9416 Waukegan Road shopping center and is proposed to be open from 10:00AM-9:00PM Monday-Saturday and from 12:00PM-8:00PM on Sunday. The Applicant owns and operates six similar facilities including "Feet First Reflexology Center" in Vernon Hills and "Refresh Spa" in Calumet City Illinois. In accordance with Section 12-7-3:B, the Applicant hired Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA) to complete a traffic and parking impact statement for the proposed massage establishment ("Traffic and Parking Impact Statement", prepared by KLOA, dated August 10, 2016, and updated on November 15, 2016). KLOA concluded the parking demand for this project can be accommodated by the shared use of the existing 33 space shopping center parking lot. The Traffic Safety Commission Chair concurred with this conclusion, and pursuant to Section 12-16-4:A.2, waived the full review of this application by the TSC. The Appearance Commission review was also not required since there are no proposed changes to the building façade. Based on the application, supporting documents and testimony presented at the November 21, 2016 Public Hearing, the Plan Commission voted 6-0 (Khan absent) to recommend approval of this application with conditions.

The operation of this establishment will be governed by Title 4 Chapter 6J which was approved by the Village Board on December 12, 2016 pursuant to Ordinance 16-26, which imposes minimum standards and requirements for the operation of massage establishment. These regulations require all massage establishments to be licensed and regularly inspected. This will be the first massage establishment licensed under these new and more stringent regulation.

**Programs, Departments
or Groups Affected**

Community and Economic Development

Fiscal Impact:

N/A

Source of Funds:

N/A

Workload Impact:

Community and Economic Development in the normal course of business.

Admin Recommend:

Approval as presented

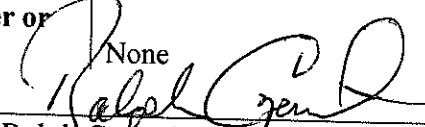
Second Reading:

January 23, 2017

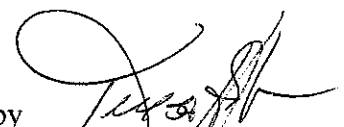
**Special Consider or
Requirements:**

None

Submitted by:


Ralph Czerwinski, Village Administrator

Reviewed by


Teresa Hoffman Liston, Corporation Counsel

Prepared by:


Nancy M. Radzevich, Community and Economic Development Director

ORDINANCE 17-02

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR A MASSAGE ESTABLISHMENT AT 9400 WAUKEGAN ROAD, MORTON GROVE, ILLINOIS

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, 9400 Waukegan Road is an approximately 1,000 sq. ft. tenant space, within an existing multi-tenant shopping center, commonly known as 9400-9416 Waukegan Road, Morton Grove, Illinois; and

WHEREAS, the property is located in the C1 General Commercial District; and

WHEREAS, Section 12-4-3:D of the Unified Development Code requires a Special Use Permit for any Massage Establishment that offers full-body massages; and

WHEREAS, Bob Xi, the owner and operator of the proposed massage establishment ("Applicant"), and James Sideris, the owner of the subject property ("Property Owner"), filed proper application to the Plan Commission in the Village of Morton Grove under case number PC16-09 requesting a special use permit for a massage establishment at the property commonly known as 9400 Waukegan Road, Morton Grove, Illinois 60053 to allow for a Massage Establishment that offers full body and foot massages; and

WHEREAS, the Applicant currently owns and operates six (6) existing massage establishments, including two within the Chicago metropolitan area, and has stated that the proposed Massage Establishment at 9400 Waukegan Road will be operated in a similar manner to his existing establishments; and

WHEREAS, upon receipt of the Special Use application, the Village staff advised the Applicant and Property Owner that the Village was in the process of modifying the Village Code relating to Massage Establishments and Massage Therapists and the Applicant and Property Owner acknowledged and agreed that if their Special Use application was approved they would be required to comply with the new regulations, as adopted; and

WHEREAS, pursuant to the applicable provisions of the Municipal Code, notice of the public hearing was duly published in the Pioneer Press, a newspaper of general circulation in the Village of Morton Grove, on September 1, 2016 and signs were duly posted on the property and written notification sent to property owners within 250 feet of the subject property on September 9, 2016; and

WHEREAS, the proposed Massage Establishment will offer foot and full body massages by licensed massage therapists, primarily on a walk-in basis; and

WHEREAS, in 2013 the Board of Trustees reviewed and approved an application for a Special Use for a parking waiver in excess of 35% for the 9400-9416 Waukegan Road granting a 21 stall waiver for the shopping center in association with the establishment of a restaurant within the same 9400 Waukegan Road tenant space (Ord. 13-02); and

WHEREAS, the proposed Massage Establishment will have shared access to the 33 parking spaces that currently exist at the 9400-9416 Waukegan Road shopping center; and

WHEREAS, in accordance with Section 12-7-3:B of the Village Code, the applicant submitted a traffic and parking study by Kenig, Lindgren, O'hara, Aboona, Inc. (KLOA) that stated the proposed Massage Establishment would have a projected parking demand of four (4)-to five (5) spaces, which KLOA believe can be accommodated by the shared parking within the existing 33 stall lot ("Traffic and Impact Parking Statement," prepared by KLOA, dated August 10, 2016; REV: November 15, 2016); and

WHEREAS, based on the parking requirements established in the Village Code and KLOA's analysis, the proposed massage establishment use is expected to be less intense than the previous restaurant use that occupied the 9400 Waukegan Road tenant space and as such no additional parking waivers are required in association with this Special Use application; and

WHEREAS, in accordance with Section 12-16-4:A.2, the chairperson of the Traffic Safety Commissions (TSC) reviewed the application and traffic and parking study, concurred with the KLOA determination that the proposed use would have an insignificant negative impact, and waived the full TSC review; and

WHEREAS, as required by ordinance, the Morton Grove Plan Commission held a public hearing relative to the above referenced case, which was originally scheduled for September 19, 2016 and, as requested by the Applicant and Property Owner, was continued to October 17, 2016 and again to November 21, 2016. At the November 21, 2016 public hearing all concerned parties were given the opportunity to be present and express their views for the consideration by the Plan Commission; and

WHEREAS, as a result of said public hearing, the Plan Commission made certain recommendations and conditions through a report dated January 3, 2017, a copy of which is attached hereto and made a part hereof and marked as Exhibit "A"; and

WHEREAS, subsequent to the close of the Plan Commission public hearing the Village Board adopted Ordinance 16-26, "Massage Establishments and Massage Therapists," and in order

to ensure compliance with the new regulations, the Applicant make slight modifications to the previously submitted interior building plan and filed such updated plan with the Village on December 15, 2016; and

WHEREAS, such modification to the interior building plan did not alter the intent or intensity of the proposed massage establishment and such modified plan was reviewed by the Chairperson of the Plan the Commission and deemed to be in substantial compliance with the plans and Special Use application recommended for approval by the Commission; and

WHEREAS, the Corporate Authorities have considered this matter at a Public Meeting and find pursuant to the relevant provisions of the Village of Morton Grove Unified Development Code, this Special Use to establish a massage establishment at 9400 Waukegan Road shall be issued subject to the conditions and restrictions as set herein.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Ordinance, as though fully set forth herein, thereby making the findings as hereinabove set forth:

SECTION 2: The property located at 9400 Waukegan Road, Morton Grove, Illinois 60053, is hereby granted a special use permit to allow a Massage Establishment with full body and foot massages, and such special use shall be located and operated at that address subject to the following conditions and restrictions which shall be binding on the owners/lessees, occupants and users of this property, their successors and assigns for the duration of the special use:

1. The building shall be developed and operated consistent with the plans and supporting documents in the application, identified in this report and/or presented at the Public Hearing, including the following:
 - A. Proposed Floor Plan, prepared by Bob Xiang, dated September 1, 2016; REV: December 15, 2016; and
 - B. Traffic study "Parking evaluation North Shore Faucets Expansion", prepared by KLOA, dated August 10, 2016; REV: November 15, 2016
2. The applicant shall advise the Director of Community and Economic Development of any of the following:
 - A. any proposed change in ownership of the subject property and/or principal business;

- B. any change in hours of operation;
- C. any alterations to or changes in uses or configuration of any of the interior spaces;
- D. any increases in staffing levels above those projected in the KLOA traffic study "Traffic and Impact Statement Proposed Massage Parlor", dated August 10 , 2016; REV: November 15, 2016; and
- E. any other changes to the massage establishment use that could increase the intensity and/or increase the parking demand.

Such changes may require the owners, lessees, and users of 9400 Waukegan Road to submit an updated parking analysis, and may subject the owners, lessees, and users of 9400 Waukegan Road to additional conditions and may serve as the basis for further amendment to the special use permit.

3. Prior to the issuance of any certificates of, the applicant shall provide a statement as to whether the funding source for the opening of the massage establishment is the Applicant, or a State or federally regulated financial institution or some other person or entity. If the funding source is other than the Applicant or a State or federally regulated financial institution, the name, current address, and current telephone number of the funding source shall be supplied; and
4. Prior to the issuance of any certificates of occupancy or annual renewal of the Business Compliance Certificate, the Applicant shall provide written statement with the current name(s), address(es), and telephone number(s) of all licensed massage therapist(s) at this establishment. In addition, Applicant shall provide a certified copy of each of such massage therapist(s) license(s) as regulated by the Illinois Department of Professional Regulation.
5. If the Applicant hires any new massage therapists at any point after issuance of the certificates of occupancy or annual renewal of the Business Compliance Certificate, the Applicant shall provide the Village all the information and documents listed in 4., above, prior to any such new massage therapists starting work at this Establishment.
6. If the Applicant wants to modify the design of individual massage rooms to install doors instead of curtains, as currently proposed on the approved Plans, the Applicant shall notify the Director of Community and Economic Development of such proposed change and provide updated floor plans for review. In no event shall any such future doors be equipped with locking devices and shall not be blocked or

obstructed from either side. Such a proposed modification may result in the need for an amendment to the approved special use.

7. The Applicant shall ensure that all managers and staff who are employed at this Establishment are aware of the conditions for this Special Use.

SECTION 3: The owners, lessees, occupants, and users of 9400 Waukegan Road, their successors and assigns allow employees and authorized agents of the Village of Morton Grove access to the premise at all reasonable times for the purpose of inspecting said premise to verify all terms and conditions of this special use permit have been met.

SECTION 4: The special use is granted so long as the owner, occupant and users of this property utilize the area for the purposes as herein designated.

SECTION 5: The Village Clerk is hereby authorized and directed to amend all pertinent records of the Village of Morton Grove to show and designate the special use as granted and amended hereunder.

SECTION 6: The Applicant/Owner shall comply with all requirements of the Village of Morton Grove Ordinances and Codes that are applicable.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form according to law.

PASSED this 23rd day of January 2017.

Trustee Gear	_____
Trustee Minx	_____
Trustee Pietron	_____
Trustee Ramos	_____
Trustee Thill	_____
Trustee Witko	_____

APPROVED by me this 23rd day of January 2017.

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

APPROVED and FILED in my office this
23rd day of January

Connie Travis, Village Clerk
Village of Morton Grove
Cook County, Illinois

To: Village President and Board of Trustees

From: Steven Blonz, Chairperson, Plan Commission
Nancy Radzevich, AICP, Community and Economic Development Director
Dominick A. Argumedo, AICP, Zoning Administrator/Land-Use Planner

Date: January 3, 2017

**Re: Plan Commission Case PC16-09: Request for a Special Use Permit for a
Massage Establishment, in accordance with Section 12-4-3:D. of the
Unified Development Code (Ordinance 07-07) at 9400 Waukegan Road**

Commission Report

Public Notice

The Village of Morton Grove provided Public Notice for the September 19, 2016 Plan Commission public hearing for PC 16-09 in accordance with the Unified Development Code. The Pioneer Press published the public notice on September 1, 2016, and the Village notified surrounding property owners via mail on September 2, 2016 and placed a public notice sign on the subject property on September 9, 2016.

After notification of the public hearing, staff noted that some site improvements that had previously been approved for the 9400 Waukegan Road location were not yet complete. The applicants requested to continue the case until those could be finalized. At their September 19, 2016 and again October 17, 2016 meetings, the Plan Commission voted unanimously to support the request to continue the public hearing to a date certain, with the final continuance to November 21, 2016. In the interim the site improvements were completed.

Property Background

The subject property is improved with a 9,300 sq. ft. multi-tenant commercial building and a 33 space parking lot, and is zoned C1 General Commercial District.

Overview of the Application

Mr. Bob Xi, the prospective tenant ("Applicant"), and James Sideris, the property owner ("Property Owner"), filed an application for a special use permit to allow for a Massage Establishment at 9400 Waukegan Road. The Applicant, who operates similar facilities in Vernon Hills (Feet First/Reflexology Center) and in Calumet City (Refresh Spa), proposes to offer full body and foot massages. The establishment is proposed to be open from 10:00AM-9:00PM Monday-Saturday and from 12:00PM-8:00PM on Sunday.

Section 12-4-3:D of the Unified Development Code requires a Special Use Permit for any Massage Establishment that offers full-body massages.

Per Section 12-7-3:B of the Unified Development Code, proposed parking standards identified in the code as "Required Spaces By Use" shall be advisory only for Special Use applications as the required parking will be reviewed and established as part of the Special Use Permit. The final

number of required parking spaces for Special Use Permits is set by the Village Board based on the submitted independent traffic and parking study and any traffic and parking recommendations by the Traffic Safety and Plan Commissions and/or staff.

November 21, 2016 Public Hearing

Mr. Dominick Argumedo, Zoning Administrator/Land-Use Planner, introduced the case and summarized the Plan Commission staff report dated November 15, 2016, which was entered, in its entirety, into the public record. (Attachment 1)

Mr. Bob Xi was sworn in and provided an overview of the proposed facility's operations. Mr. Xi noted that this would be his 7th location. In addition to the two Chicago area locations, he has establishments in Ohio and West Virginia. Mr. Xi expects that 60% of his business would be from foot massages and the remaining 40% from full body massages.

Commissioner Gabriel asked if the proposed establishment would operate mainly on appointments – Mr. Xi responded that his business works mainly on walk-in customers. Mr. Gabriel asked Mr. Xi has what the typical wait times are under his business model – particularly at busy times. Mr. Xi responded that customers do typically have to wait, but on those rare occasions when they do, patrons have not waited longer than 20 minutes.

Chairperson Blonz confirmed with Mr. Xi that curtains will be used on the individual rooms.

Commissioner Dorgan asked if the Unified Development Code included any regulations about the distance from the proposed establishment to Golf Junior High School across Waukegan Road. Mr. Argumedo confirmed that the Unified Development Code does not include any distance requirements between massage establishments and schools.

Mr. Shimanski made a motion to recommend approval of Case #PC16-09, a request for a Special Use Permit for a Massage Establishment, in accordance with Section 12-4-3:D, at 9400 Waukegan Road, Morton Grove, IL, with the following conditions:

1. The building shall be developed and operated consistent with the plans and supporting documents in the application, identified in this report and/or presented at the Public Hearing, including the following:
 - A. Proposed Floor Plan, prepared by Bob Xiang, dated September 1, 2016
 - B. Traffic study "Parking evaluation North Shore Faucets Expansion", prepared by KLOA, dated August 10, 2016; REV: November 15, 2016
2. The applicant shall advise the Director of Community and Economic Development of any of the following:
 - A. any proposed change in ownership of the subject property and/or principal business;
 - B. any change in hours of operation;
 - C. any alterations to or changes in uses or configuration of any of the interior spaces;
 - D. any increases staffing levels above those projected in the KLOA traffic study "Traffic and Impact Statement Proposed Massage Parlor", dated August 10, 2016, REV: November 15, 2016; and
 - E. any other changes to the massage establishment use that could increase the intensity and/or increase the parking demand.

Such changes may require the owners, lessees, and users of 9400 Waukegan Road to submit an updated parking analysis, and may subject the owners, lessees, and users of

9400 Waukegan Road to additional conditions and may serve as the basis for further amendment to the special use permit.

3. The applicant shall provide a statement as to whether the funding source for the opening of the massage establishment is the Applicant, or a State or federally regulated financial institution or some other person or entity. If the funding source is other than the Applicant or a State or federally regulated financial institution, the name, current address, and current telephone number of the funding source shall be supplied.
4. Prior to the issuance of any certificates of occupancy and/or the Business Compliance Certificates, the Applicant shall provide the current name(s), address(es), and telephone number(s) of all licensed massage therapist(s) at this establishment. In addition, Applicant shall provide a certified copy of each of such massage therapist(s) license(s) as regulated by the Illinois Department of Professional Regulation.
5. The Applicant shall provide the Village all the information and documents listed in 4., above, prior to any new massage therapists beginning to work at this Establishment.
6. If the operator of the massage establishment desires to modify the individual massage rooms by switching from curtains to doors, the Director of Community and Economic Development shall be notified and updated plans shall be submitted for review. In no event shall any such future doors be equipped with any locking device and shall not be blocked or obstructed from either side. Such a proposed modification may result in the need for an amendment to any approved special use.
7. The Applicant shall ensure that all managers and staff who are employed at this Establishment are aware of the conditions for this Special Use.

The motion passed unanimously 6-0 (Khan absent).

Subsequent to the close of the public hearing and action taken by the Plan Commission, the applicant made a minor revision to the submitted floor plan to comply with Ordinance 16-26 "Massage Establishments and Massage Therapists," approved by the Village Board on December 9, 2016. Specifically, on the original plans, the applicant proposed to convert the existing second restroom into a laundry area. The revised buildings plan, dated December 15, 2016, shows both restrooms to remain to ensure the business will have dedicated restrooms for each gender and the laundry area relocated to an area previously identified for use as storage.

On December 28, 2016, the Chairperson of the Plan Commission reviewed the modification to the building floor plan and concluded that such modification did not change the intent or intensity of the proposed Massage Establishment use or the special use permit and did not warrant any further review by the Plan Commission.

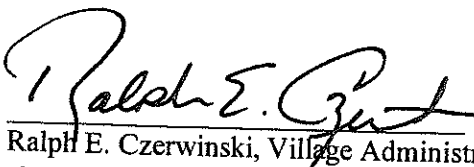
Legislative Summary

Ordinance 16-29

AMENDING TITLE 5, CHAPTER 13, ARTICLE F, SECTION 4 ENTITLED "RESTRICTED PARKING STREETS" OF THE MUNICIPAL CODE OF THE VILLAGE OF MORTON GROVE

Introduced:	December 12, 2016
Purpose:	To prohibit all-day parking by Metra commuters in order to increase the on-street parking supply for residents and businesses on Narragansett Avenue and Capulina Avenue.
Background:	The Village has a longstanding policy of discouraging on-street parking by train commuters and encouraging commuters to park at the train station. Narragansett Avenue from Capulina Avenue to Hennings Court is very close to the train station, but has no parking regulations to discourage commuter parking. The south side of Capulina Avenue from Narragansett to Ferris Avenue also has no parking regulation to discourage parking by commuters and commuters are parking on this segment. The Police Chief enacted a temporary parking regulation in October 2016 to prohibit parking for more than 3 hours except for vehicles displaying a Zone 5 special parking permit. Village staff has heard no complaints about the parking regulation. The Traffic Safety Commission reviewed a request from Village staff on December 1, 2016, to make these temporary parking regulations permanent. The Traffic Safety Commission recommended making the temporary parking regulations permanent, except the regulation should only be in effect Monday through Friday.
Programs, Departments or Groups Affected	Public Works.
Fiscal Impact:	Approximately \$300 to replace 8 signs
Source of Funds:	General Fund Account Number 025017-563130
Workload Impact:	The Public Works Department will replace the signs as part of their normal work day.
Administrator Recommendation:	Approval as presented.
First Reading:	December 12, 2016, Code Book Change
Special Considerations or Requirements:	None

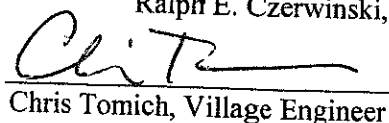
Respectfully submitted:


Ralph E. Czerwinski, Village Administrator

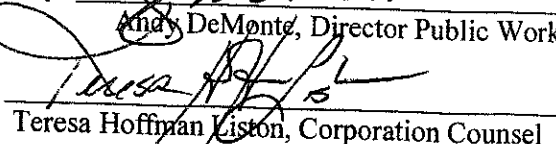
Reviewed by:


Andy DeMonte, Director Public Works

Prepared by:


Chris Tomich, Village Engineer

Reviewed by:


Teresa Hoffman Liston, Corporation Counsel

ORDINANCE 16-29

AMENDING TITLE 5, CHAPTER 13, ARTICLE F, SECTION 4 ENTITLED "RESTRICTED PARKING STREETS" OF THE MUNICIPAL CODE OF THE VILLAGE OF MORTON GROVE

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, the Village established the Traffic Safety Commission to receive, review, and present recommendations to the President and Board of Trustees regarding requests or inquiries on matters involving traffic safety, including requests for installation of traffic control devices; and

WHEREAS, the Traffic Safety Commission received a request to review temporary experimental parking restrictions installed on Narragansett Avenue between Capulina Avenue and Hennings Court and on Capulina Avenue between Narragansett Avenue and Ferris Avenue and to make a recommendation to the Village Board whether or not to make the restrictions permanent; and

WHEREAS, the Traffic Safety Commission, at its regularly scheduled meeting at 7:00 pm on December 1, 2016, at the Richard T. Flickinger Municipal Center, considered the above referenced request; and

WHEREAS, notifications of the meetings were sent to residents in the area; and

WHEREAS, there are existing parking regulations on the north side of Capulina Avenue from a point 40 feet west of the centerline of Ferris Avenue to a point 310 feet west of the centerline of Ferris Avenue; and

WHEREAS, Municipal Code Title 5, Chapter 1, Article 4 empowers the Police Chief to make experimental or temporary regulations for a period of up to ninety (90) days; and

WHEREAS, the Police Chief made an experimental regulation prohibiting parking for more than three years on Narragansett Avenue from Capulina Avenue to Hennings Court and on Capulina Avenue from Narragansett Avenue to Ferris Avenue except for vehicles displaying a Zone 5 special parking permit displayed in the parked vehicle; and

WHEREAS, the experimental regulations were established October 12, 2016, and will expire January 12, 2017; and

WHEREAS, the purpose of the requested parking regulations is to prohibit all-day parking by Metra commuters in order to increase on-street parking supply for residents; and

WHEREAS, The Traffic Safety Commission recommended making the temporary parking regulations permanent, except the regulation should only be in effect Monday through Friday.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Ordinance as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: Title 5, Chapter 13, Article F, Section 4 entitled "Restricted Parking Streets" of the Municipal Code is hereby amended to add the following restriction:

5-13F-4: There shall be no parking at the times listed below on any of the following streets; and the Director of Public Works or his designee shall place "no parking" signs in or at suitable places within the no parking zones herein established which specify the parking restrictions herein established:

A. Special Permit Parking:

5. There shall be restricted parking on the following streets between the hours indicated except for vehicles displaying a zone 5 special parking permit:

<u>Street</u>	<u>Between</u>	<u>Side of Street</u>	<u>Day and Time</u>
Narragansett Avenue	The centerline of Capulina Avenue and the centerline of Hennings Court	Both	Monday through Friday
Capulina Avenue	The centerline of Narragansett Avenue and the centerline of Ferris Avenue	South	Monday through Friday

SECTION 3: The Director of Public Works and/or his designee is hereby authorized and directed to remove any conflicting signs and erect such signs as detailed in this Ordinance.

SECTION 4: This Ordinance shall be communicated to residents adjacent to the parking restrictions via a letter, which shall be received as evidence of the passage and legal publication of this Ordinance.

SECTION 5: This Ordinance shall be in full force and effect upon its approval and publication.

PASSED THIS 9th DAY OF JANUARY 2017

Trustee Grear	_____
Trustee Minx	_____
Trustee Pietron	_____
Trustee Ramos	_____
Trustee Thill	_____
Trustee Witko	_____

APPROVED BY ME THIS 9th DAY OF JANUARY 2017

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

ATTESTED and FILED in my office
This 10th DAY OF JANUARY 2017

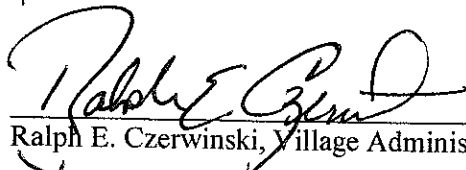
Connie Travis, Village Clerk
Village of Morton Grove
Cook County, Illinois


Legislative Summary

Ordinance 17-03

AMENDING TITLE 5, CHAPTER 13, ARTICLE A, SECTION 1 ENTITLED "ONE-WAY STOP INTERSECTIONS" AND TITLE 5, CHAPTER 13, ARTICLE F, SECTION 1 ENTITLED "NO PARKING STREETS" OF THE MUNICIPAL CODE OF THE VILLAGE OF MORTON GROVE

Introduced:	January 9, 2017
Purpose:	To refine parking restrictions on the new configuration of Theobald Road, Mango Avenue and South Park Avenue near the location where these streets previously intersected.
Background:	Resolution 16-40 authorized improvements at the intersection of Theobald Road, Mango Avenue and South Park Avenue to improve the movements of vehicles and make a shorter crossing for pedestrians along marked mid-block crosswalks. These improvements have created a need to reconsider whether and how to redefine parking regulations and traffic control. Village staff initiated a public review of recommended parking restrictions and traffic control near this location. The Traffic Safety Commission (TSC) received a request for a proposal for parking restrictions and traffic control on Theobald Road between Menard Avenue and Major Avenue, and near the intersection of Mango Avenue with South Park Avenue. TSC reviewed this request at their December 2016 meeting. There is one-way stop control on northbound Mango Avenue at South Park Avenue and on westbound South Park Avenue at Theobald Road. There is an existing parking regulation on the south side of Theobald Road from the centerline of Mango Avenue to a point 195 feet east of the centerline of Mango Avenue. The Traffic Safety Commission recommended deleting the stop sign restrictions at South Park Avenue and Mango Avenue from Municipal Code Section 5-13A-1. They also recommended amending Section 5-13F-1 to: (1) extend the existing parking restrictions on the south side of Theobald to include the driveway west of the crosswalk; and (2) prohibit parking on the north side of Theobald Road between the driveways east and west of the crosswalks as well as on both sides of the curve where Mango Avenue meets South Park Avenue. The limits of the recommended restrictions are illustrated in the attached Exhibit "A". This ordinance is intended to codify the recommendations of the Traffic Safety Commission.
Programs, Departs or Groups Affected	Public Works Department
Fiscal Impact:	Approximately \$800 to install 16 signs
Source of Funds:	General Fund Account Number 025017-563130
Workload Impact:	The Public Works Department will replace the signs as part of their normal work day.
Admin Recommend:	Approval as presented.
Second Reading:	Required – Code Book Change – January 23, 2017
Special Consideration or Requirements:	None

Respectfully submitted: 
Ralph E. Czerwinski, Village Administrator

Reviewed by: 
Andy DeMonte, Director of Public Works

Prepared by: 
Chris Tomich, Village Engineer

Reviewed by: 
Teresa Hoffman Liston, Corporation Counsel

ORDINANCE 17-03

AMENDING TITLE 5, CHAPTER 13, ARTICLE A, SECTION 1 ENTITLED "ONE-WAY STOP INTERSECTIONS" AND TITLE 5, CHAPTER 13, ARTICLE F, SECTION 1 ENTITLED "NO PARKING STREETS" OF THE MUNICIPAL CODE OF THE VILLAGE OF MORTON GROVE

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, Resolution 16-40 authorized improvements at the intersection of Theobald Road, Mango Avenue and South Park Avenue to improve the movements of vehicles and make a shorter crossing for pedestrians; and

WHEREAS, the improvements manifest a practical need to refine parking restrictions in this vicinity; and

WHEREAS, the decision of whether and what parking restrictions and traffic control would be needed was postponed until the improvements were finalized; and

WHEREAS, those improvements are now complete; and

WHEREAS, Village staff initiated a public review of recommended parking restrictions and traffic control on Theobald Road, Mango Avenue and South Park Avenue; and

WHEREAS, the Village established the Traffic Safety Commission to receive, review, and present recommendations to the President and Board of Trustees regarding requests or inquiries on matters involving traffic safety, including requests for installation of traffic control devices; and

WHEREAS, the Traffic Safety Commission received a request to review a proposal for parking restrictions and traffic control on Theobald Road between Menard Avenue and Major Avenue, and near the intersection of Mango Avenue with South Park Avenue; and

WHEREAS, the Traffic Safety Commission, at its regularly scheduled meeting at 7:00 pm on December 1, 2016, at the Richard T. Flickinger Municipal Center, considered the above referenced request; and

WHEREAS, notifications of the meetings were sent to residents in the area and Muslim Education Center; and

WHEREAS, the Municipal Code includes one-way stop control on northbound Mango Avenue at South Park Avenue and on westbound South Park Avenue at Theobald Road; and

WHEREAS, the Municipal Code includes a parking regulation on the south side of Theobald Road from the centerline of Mango Avenue to a point 195 feet east of the centerline of Mango Avenue; and

WHEREAS, the Traffic Safety Commission recommended enacting parking regulations consistent with limits shown in Exhibit "A" and also that stop signs at South Park Avenue and Mango Avenue be removed.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Ordinance as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: Title 5, Chapter 13, Article A, Section 1 entitled "One-Way Stop Intersections" of the Municipal Code is hereby amended to delete the following restriction:

5-13A-1: **ONE-WAY STOP INTERSECTIONS:** The following intersections are hereby designated as one-way stop intersections; and the superintendent of public works shall post appropriate signs at all such intersections:

<u>Street</u>	<u>Direction</u>	<u>At Its Intersection With</u>
Mango Avenue	Northbound	South Park Avenue
South Park Avenue	Westbound	Theobald Road

SECTION 3: Title 5, Chapter 13, Article F, Section 1 entitled "No Parking Streets" of the Municipal Code is hereby amended to delete the following restriction:

5-13F-1: **NO PARKING STREETS:** There shall be no parking at the times listed below on any of the following streets; and the Director of Public Works or his designee shall place "no parking" signs in or at suitable places within the no parking zones herein established which specify the parking restrictions herein established:

<u>Street</u>	<u>Between</u>	<u>Side of Street</u>
Theobald Road	From the centerline of Mango Avenue to a point along the south side of Theobald Road 195 feet northeast of the centerline of Mango Avenue	South

SECTION 4: Title 5, Chapter 13, Article F, Section 1 entitled "No Parking Streets" of the Municipal Code is hereby amended to add the following restriction:

5-13F-1: **NO PARKING STREETS:** There shall be no parking at the times listed below on any of the following streets; and the Director of Public Works or his designee shall place "no parking" signs in or at suitable places within the no parking zones herein established which specify the parking restrictions herein established:

<u>Street</u>	<u>Between</u>	<u>Side of Street</u>
Mango Avenue	Midpoint of centerline curve with South Park Avenue through curve to a point 55 feet south of the centerline of South Park Avenue	Both
South Park Avenue	Midpoint of centerline curve with Mango Avenue through curve to a point 55 feet east of the centerline of Mango Avenue	Both
Theobald Road	A point 235 feet northeast of centerline of Menard Avenue to a point 195 feet northeast of the extended centerline of Mango Avenue	South
Theobald Road	A point 210 feet northeast of centerline of Menard Avenue to a point 235 feet northeast of the extended centerline of Mango Avenue	North

SECTION 5: The Director of Public Works and/or his designee is hereby authorized and directed to remove any conflicting signs and erect such signs as detailed in this Ordinance.

SECTION 6: This Ordinance shall be communicated to residents adjacent to the parking restrictions via a letter, which shall be received as evidence of the passage and legal publication of this Ordinance.

SECTION 7: This Ordinance shall be in full force and effect upon its approval and publication.

PASSED THIS 23rd DAY OF JANUARY 2017

Trustee Grear	_____
Trustee Minx	_____
Trustee Pietron	_____
Trustee Ramos	_____
Trustee Thill	_____
Trustee Witko	_____

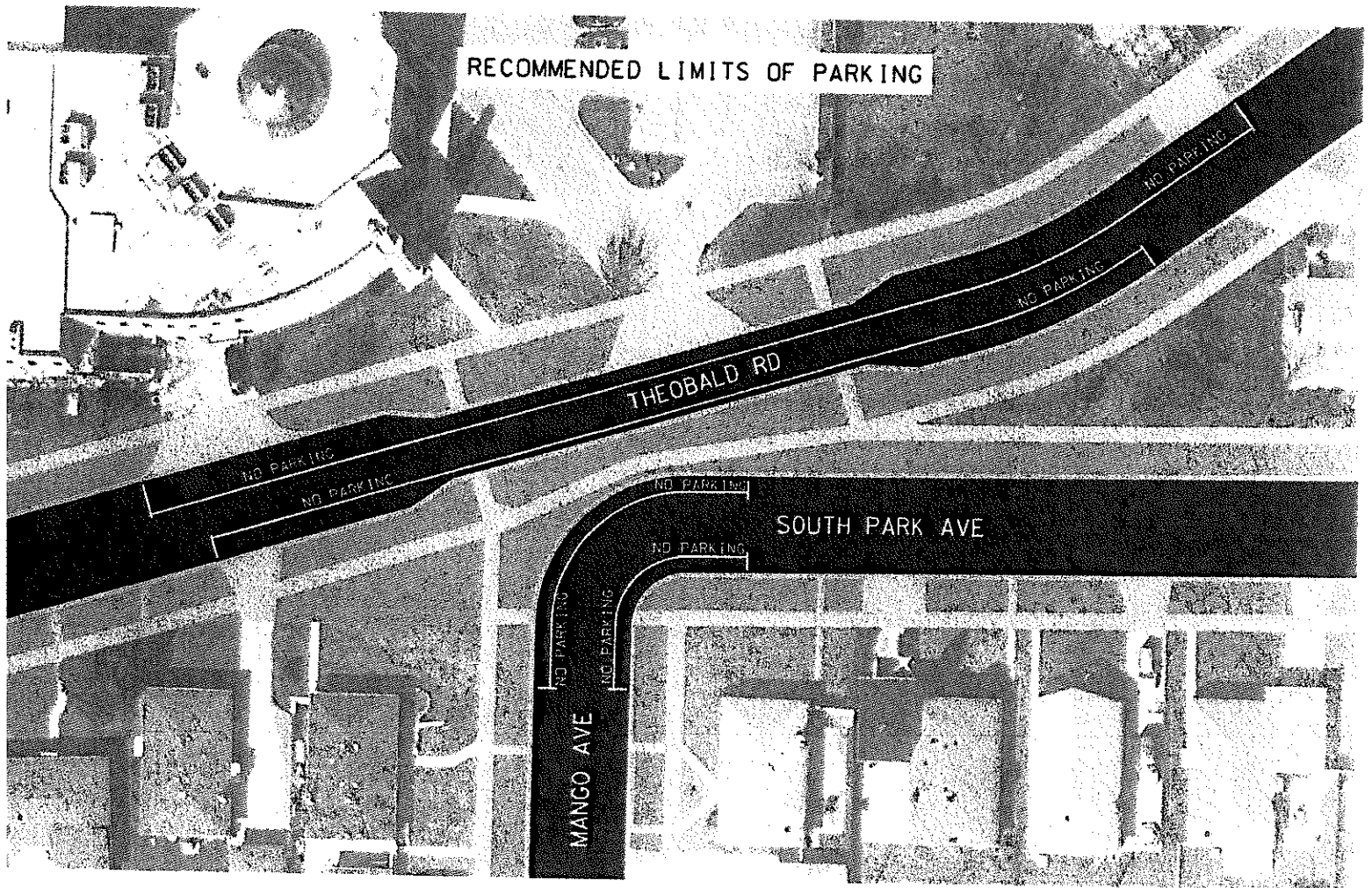
APPROVED BY ME THIS 23rd DAY OF JANUARY 2017

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

ATTESTED and FILED in my office
This 24th DAY OF JANUARY 2017

Connie Travis, Village Clerk
Village of Morton Grove
Cook County, Illinois

EXHIBIT "A"

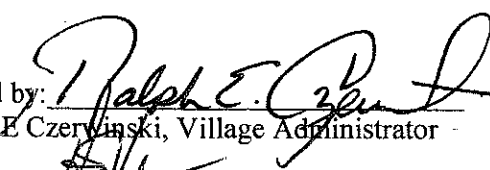


Legislative Summary

Resolution 17-01

AUTHORIZING THE EXECUTION OF A CONTRACT WITH LAUTERBACH & AMEN, LLP TO PERFORM AUDITING SERVICES

Introduced:	January 9, 2017
Purpose:	This resolution will authorize staff to finalize a contract for auditing services based on the terms of the proposal submitted by Lauterbach & Amen, LLP on December 2, 2016. Auditing services will be provided for the Village of Morton Grove. State law and sound public financial accounting practices requires the Village to perform an audit of its financial statements on an annual basis.
Background:	The Village initiated a qualifications based selection process for auditing services and received five (5) proposals. The proposals were reviewed and evaluated by Village staff. Lauterbach & Amen, LLP was found to be the preferred auditing firm to validate the integrity of the Village's financial statements. Lauterbach & Amen, LLP's proposal is for auditing services for a four year period beginning December 31, 2016 through December 31, 2019.
Programs, Departments or Groups Affected	Primarily the Finance Department, however it is reasonably expected audit testing will include other areas and processes.
Fiscal Impact:	A total four year cost of \$137,460.
Source of Funds:	Amounts will be budgeted for fiscal years 2017, 2018, 2019 and 2020 from the General Fund A/C # 022012-552110, Water Fund A/C # 405035-552110.
Workload Impact:	The Finance and Administrative Departments will provide unfettered access to any and all records, financial or otherwise, selected for testing, review and/or validation.
Administrator Recommendation:	Approval as presented.
First Reading:	Not Required
Special Considerations or Requirements:	None

Respectfully submitted by: 
Ralph E Czerywinski, Village Administrator

Prepared By: 
Hanna Sullivan, Finance Director

Reviewed by: 
Teresa Hoffman Liston, Corporation Counsel

RESOLUTION 17-01
AUTHORIZING THE EXECUTION OF A CONTRACT
WITH LAUTERBACH & AMEN, LLP TO PERFORM AUDITING SERVICES

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule government under the provision of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, the Village's financials are currently in good order having received the Certificate of Achievement in Financial Reporting for more than twenty years; and

WHEREAS, the Village is required by State Statute to have an audit of its financial statements annually; and

WHEREAS, a qualifications based selection process was implemented wherein the Village solicited proposals/bids from seven (7) firms, and subsequently received five (5) proposals, which provided a scope of services that met the Village's needs and expectations; and

WHEREAS, an analysis of the proposals has resulted in the following total costs for the proposed four (4) year contract.

Miller Cooper & Co.	\$180,550
Crowe Horwath	\$167,600
Sikich, LLP	\$148,710
BKD, LLP	\$142,650
Lauterbach & Amen, LLP	\$137,460

, and

WHEREAS, these proposals were evaluated, and reviewed by staff; and

WHEREAS, staff has recommended the Village select Lauterbach & Amen, LLP, based on the quality of their proposal and their knowledge and experience in municipal auditing, expertise with Governmental Accounting Standards Board Pronouncements, and experience in ensuring the Comprehensive Annual Financial Report conforms to the standards required by the Government Finance Officers Association; and

WHEREAS, the Village President and Board of Trustees deems it to be in the best interest of the Village to obtain auditing services from Lauterbach & Amen, LLP, for a four year period beginning for the fiscal year ending December 31, 2016, through the fiscal year ending December 31, 2019.

NOW, THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing whereas clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Village Administrator and/or his designee is hereby authorized to negotiate and execute a contractual agreement with Lauterbach & Amen, LLP for auditing services pursuant to terms and conditions consistent with their proposal dated December 2, 2016.

SECTION 3: The Village Administrator and Finance Director/Treasurer are hereby authorized to take all steps necessary to implement such contract.

SECTION 4: This resolution shall be in full force and effect upon its passage and approval.

PASSED THIS 9th day of January 2017

Trustee Grear

Trustee Minx

Trustee Pietron

Trustee Ramos

Trustee Thill

Trustee Witko

APPROVED by me this 9th day of January 2017.

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

APPROVED and FILED in my office this
10th day of January 2017.

Connie Travis, Village Clerk
Village of Morton Grove
Cook County, Illinois

December 23, 2016

To: Ralph Czerwinski, Village Administrator

From: Hanna Sullivan, Finance Director *HS*

RE: Contract for Audit Services

State law requires the Village's financial statements to be audited annually. The Village's current contract for audit services expired with the 2015 audit. The Village sent out a request for proposal for auditing services for fiscal years 2016 to 2019 to seven firms. The Village received responses from five firms. Below is a summary of the proposals received:

Firm	Audit Proposals				Total
	2016	2017	2018	2019	
Miller Cooper	44,000	44,650	45,950	45,950	180,550
Crowe Horwath	40,300	41,300	42,400	43,600	167,600
Sikich	35,550	36,615	37,710	38,835	148,710
BKD	34,250	35,150	36,050	37,200	142,650
Lauterbach & Amen	32,850	33,860	34,870	35,880	137,460

We recommend accepting the proposal from Lauterbach & Amen as it is the lowest cost and the firm possesses the knowledge and experience in municipal auditing, expertise with Governmental Accounting Standards Board Pronouncements, and experience in ensuring the Comprehensive Annual Financial Report conforms to the standards required by the Government Finance Officers Association.