

**MINUTES OF A REGULAR MEETING OF THE PRESIDENT
AND THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE
RICHARD T. FLICKINGER MUNICIPAL CENTER COUNCIL CHAMBERS
JULY 23, 2024**

CALL TO ORDER

- I. Village President Dan DiMaria convened the Regular Meeting of the Village Board at 7:00 p.m. in the Council Chambers of Village Hall and led the assemblage in the Pledge of Allegiance.
- II. Village Clerk Eileen Harford called the roll. Present were Trustees Saba Khan, Rita Minx, Ashur Shiba, John Thill, Connie Travis, and Janine Witko.

III. **APPROVAL OF MINUTES**

Mayor DiMaria asked for a motion to approve the Minutes of the July 9, 2024 Village Board Meeting as presented. Trustee Minx so moved, seconded by Trustee Witko. **Motion passed via voice vote with 6 ayes, 0 nays.**

IV. **SPECIAL REPORTS**

NONE

V. **PUBLIC HEARINGS**

NONE

VI. **PLAN COMMISSION REPORTS**

NONE

VII. **RESIDENTS' COMMENTS (AGENDA ITEMS ONLY)**

NONE

VIII.

PRESIDENT'S REPORT

1. Mayor DiMaria said he was happy to report that Cook County Commissioner Josina Morita helped the Village of Morton Grove secure a \$250,000 grant through the "Invest in Cook" program. This funding will help with the pedestrian and bike route improvements for the 8500-8550 Lehigh (train station area) project. Mayor DiMaria thanked Commissioner Morita, as well as Zoe Heidorn and Brandon Nolin for shepherding this project and bringing in this investment for the community.
2. Mayor DiMaria noted that, on Tuesday, August 6, from 5:30 to 8:30pm, the Morton Grove Police Department will host "National Night Out." This is a free event to enhance the relationship between residents and law enforcement while fostering a greater sense of community. It gets bigger and better every year! Family-friendly activities, entertainment, and refreshments will be available. This event takes place in the parking lot of the American Legion Memorial Civic Center, 6140 Dempster.
3. Another date to note is Tuesday, August 13, 2024. From noon to 1:30pm @ Harrer Park (6250 Dempster) Field #1, the Morton Grove Police Department is hosting an event for kids ages 5-17, with a guardian present, to play catch with a Police Officer. Each participant will receive a baseball. Spots are limited so please call 847-663-3804 to reserve a spot.
4. Mayor DiMaria encouraged everyone to stay up-to-date on the latest Village events and news by signing up for E-News and following the Village on Facebook and Instagram.

IX.

CLERK'S REPORT

Clerk Harford had no formal report this evening.

X.

STAFF REPORTSA. Village Administrator:

1. Mr. Meyer reminded the assemblage that 2024-2025 vehicle stickers must be displayed by September 1, 2024. Owners of vehicles registered in the State of Illinois to a Morton Grove address must purchase a Morton Grove vehicle sticker. If you have received a vehicle sticker application for a car you no longer own, you must let the Village know by completing and returning the form. Call 847-965-4100 or visit Village Hall for assistance.
 - a. Mayor DiMaria emphasized that if a resident owns a vehicle that is registered in Illinois, whether the vehicle is in use or not, a Village vehicle sticker must be purchased for that vehicle.

X. **STAFF REPORTS** (continued)

B. **Corporation Counsel:**

Corporation Counsel Liston had no formal report this evening.

XI. **TRUSTEES' REPORTS**

A. **Trustee Khan:**

1. Trustee Khan presented **Ordinance 24-11, Amending Title 1, Chapter 8A, Section 2 Entitled "Village Administrator" and Title 1, Chapter 9A, Section 8 Entitled "Change Orders" to Increase the Purchasing Authority of the Village Administrator.**

This is the second reading of this Ordinance.

- a. Trustee Khan explained that, in February 2022, the Corporate Authorities amended Section 1-9A-4 of the Village Code to modify the Village's competitive bidding process to allow the Village Administrator to approve Village expenditures under the amount of \$25,000 without the approval of the Village Board, in conformity with Illinois Public Act 100-338 (65ILCS 5/8-9-1) and (65 ICLS 5/4-5-11). A recent review of the Village Code has disclosed a discrepancy among Sections 1-9A-4 and Sections 1-8A-2 and 1-9A-8. This Ordinance will amend Sections 1-8A-2 and 1-9A-8 to confirm that the Village Administrator's authority to approve purchases and change orders less than \$25,000 without Board approval is consistent with Village Code, Section 1-9A-4.

Trustee Khan moved to adopt Ordinance 24-11, seconded by Trustee Minx.

Motion passed: 6 ayes, 0 nays.

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

2. Next, Trustee Khan presented **Ordinance 24-12, Amending Title 1, Chapter 11, Section 4 Entitled "Fees For Specific Permits, Licenses, Certificates, and Services" of the Municipal Code of the Village of Morton Grove to Update the Fees for Small Cell Facilities.**

This is the second reading of this Ordinance.

- a. Trustee Khan explained that, in June of 2020, the Village Board amended Title 1 of the Village Code to add a new Chapter 11 entitled "Fees" to provide a comprehensive fee schedule for various licenses, permits, and services authorized by the Code set forth in one location of the Code so that it could be easily referenced by the public and annually reviewed by Village staff as part of the annual budget process.

XI. **TRUSTEES' REPORTS** (continued)

A. Trustee Khan: (continued)

- b. Trustee Khan noted that a recent review of the Village’s fees disclosed that fees related to small cell facilities on utility-owned structures, currently \$1,500 for the permit application fee and \$1,500 for the first year’s license fee exceed the maximum application fees set by Public Act 100-0585, Section 15(e)(1), which is \$650 for the permit application for co-locating a small wireless facility on an existing utility pole or wireless support structure, and \$350 for multiple facilities after the initial \$650 fee has been paid, and an annual license fee for co-location on a Village-owned utility pole within the right-of-way of \$200 (or the actual, direct, and reasonable costs related to the usage). This Ordinance will amend Sections 1-11-4 of the Village Code to make fees related to small cell facilities in conformance with Public Act 100-0585.

Trustee Khan moved, seconded by Trustee Travis, to adopt Ordinance 24-12.

Motion passed: 6 ayes, 0 nays.

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

B. Trustee Minx:

Trustee Minx had no formal report this evening.

C. Trustee Shiba:

- 1. Trustee Shiba announced that the Solid Waste Agency of Northern Cook County (SWANCC) will host a one-day Household Chemical Waste Collection Event at Niles North High School this Saturday, July 27, from 8:00am to 2:30pm. This is a great opportunity to safely and responsibly dispose of oil-based paints, cleaning products, fluorescent bulbs, lithium batteries, or other household chemical materials. Morton Grove residents are welcome to participate but must register to participate, and there are a limited number of appointment slots available. See the Village website for more information or call 847-377-4950.
- 2. Trustee Shiba noted the 2024 Sustainability Expo has been set for Saturday, September 14, from 10:00am to 1:00pm at the Morton Grove Civic Center. The Village is currently looking for exhibitors and sponsors to join this year’s event. The Village is excited to announce that, thanks to State Representative Mike Kelly and State Senator Ram Villivalam, the Village will also have the mobile DMV at the Expo this year, to help people renew their driver’s license or get their RealID. Information on how to schedule a time for the mobile DMV and the Expo will be available on the Village’s website.

XI. **TRUSTEES' REPORTS** (continued)

D. Trustee Thill:

1. Trustee Thill presented **Resolution 24-42, Authorizing a Contract With Alliance Contractors Inc. for Construction of the Gateway Plaza Improvements Project.**
 - a. The Village owns an approximately 10,000-square foot parcel at the intersection of Ferris and Lincoln Avenues, just east of the Metra Milwaukee District North Line, that is currently being used for grassed open space, an emergency accessway serving the Woodlands development, and public bicycle parking. To enhance use of the property and the appearance of the transit-oriented district, the Village plans to construct a public plaza at the property to include bicycle parking, bench seating, and landscaped areas, as well as maintain the existing emergency accessway.
 - b. On June 4, 2024, the Public Works Department advertised on the Village’s website inviting bids for construction of the “Gateway Plaza Improvements Project.” Two bids were received, with Alliance Contractors Inc. coming in as the lowest bidder, with a bid amount of \$244,582.15. Staff considers it practical to authorize the Village Administrator to issue contract change orders not to exceed \$40,000 to be prepared to accommodate extra costs including, but not limited to, costs of excavation and removal of material and design changes, to keep construction on schedule and completed in 2024. This Resolution will authorize a contract with Alliance Contractors Inc. for the Gateway Improvements Project in an amount not to exceed \$284,582.15.

Trustee Thill moved to approve Resolution 24-42, seconded by Trustee Travis.

Motion passed: 6 ayes, 0 nays.

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

E. Trustee Travis:

1. Trustee Travis gave a Community Relations report. She said, regarding the Adopt-A-Planter Summer Program, that all the planters are blooming. She gave special thanks to the program’s volunteers, and reminded them to visit their planters regularly, and to let the Village know if they have any questions or concerns.
 - a. Also, the Summer Photo Contest opened on May 27 and ends on Labor Day. The theme is “Summer in Morton Grove.” More information can be found on the Village’s website.
 - b. Block Party Kits are available on the Village’s website. They include everything you need to plan and host a successful block party.

XI. **TRUSTEES' REPORTS** (continued)

F. Trustee Witko:

1. Trustee Witko presented **Ordinance 24-13, Amending Title 4, Chapter 4, Section 9 Entitled "Suspension and Revocation" and Amending Title 4, Chapter 4, Section 10 Entitled "Appeal" to Modify and Establish Regulations Relating to the Suspension or Revocation of Certificates of Occupancy of Business Operations in Morton Grove, Illinois.**

This is the second reading of this Ordinance.

- a. She explained that, currently, Village staff enforces Village-wide regulations regarding business compliance pursuant to Title 4, Chapter 4 of the Village Code, which establishes requirements for compliance certificates (Section 4-4-1) and the process for the suspension or revocation of compliance certificates or business licenses (Section 4-4-9). These regulations currently do not provide adequate recourse for the Village if the businesses are noncompliant with applicable regulations and are non-responsive to appropriately issued citations, fines, and the adjudication process. While most businesses comply with Village regulations and receive their BCC, some businesses continue to operate without a BCC and fail to respond to citations or administrative hearing requests. When this occurs, staff does not have a means of obtaining compliance except for levying additional fines, which has proven to be ineffective in many cases. The ability to revoke Certificates of Occupancy will help obtain compliance in extreme cases and help ensure all businesses in the Village are operating safely and within the confines of the law.
- b. Trustee Witko said the amendments proposed by this Ordinance will:
- Grant the Village Administrator the authority to suspend or revoke certificates and licenses. Currently this authority is granted to the Village's Adjudication Officer;
 - Expand the list of items that may be suspended or revoked to include Certificates of Occupancy, Business Compliance Certificates, and Business Licenses;
 - Extend the maximum suspension period from 30 days to 60 days;
 - Clarify the basis for suspending or revoking permits, licenses, and certificates; and
 - Modify the appeal and notification process to provide that appeals are heard by the Village Adjudication Hearing Officer.

Trustee Witko moved to adopt Ordinance 24-13, seconded by Trustee Thill.

Motion passed: 6 ayes, 0 nays.

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

XII.

OTHER BUSINESS

NONE

XIII.

WARRANTS

Trustee Khan presented the Warrant Register for July 9, 2024 in the amount of \$1,058,046.51. She moved to approve the Warrants as presented, seconded by Trustee Minx.

Motion passed: 6 ayes, 0 nays.

Tr. Khan

aye

Tr. Minx

aye

Tr. Shiba

aye

Tr. Thill

aye

Tr. Travis

aye

Tr. Witko

aye

XIV.

RESIDENTS' COMMENTS

Rudy Vilk spoke, asking Mayor DiMaria if he was going to repeat his mistake of June 25. He chastised the mayor until Mayor DiMaria asked for a motion to adjourn the meeting.

XV.

ADJOURNMENT

Trustee Minx moved to adjourn the meeting, seconded by Trustee Khan. **Motion passed unanimously via voice vote.**

The meeting adjourned at 7:17 p.m.

PASSED this 13th day of August 2024.

Trustee Khan	<u>Aye</u>
Trustee Minx	<u>Aye</u>
Trustee Shiba	<u>Aye</u>
Trustee Thill	<u>Aye</u>
Trustee Travis	<u>Aye</u>
Trustee Witko	<u>Aye</u>

APPROVED by me this 13th day of August 2024.



Daniel P. DiMaria, Village President
Board of Trustees, Morton Grove, Illinois

APPROVED and FILED in my office this 14th day of August 2024.



Eileen Harford, Village Clerk
Village of Morton Grove, Cook County, Illinois

Minutes by Teresa Cousar