



**VILLAGE BOARD OF TRUSTEES
REGULAR MEETING NOTICE/AGENDA
APRIL 22, 2025, 7:00 PM**

**RICHARD T. FLICKINGER MUNICIPAL CENTER, COUNCIL CHAMBERS
6101 CAPULINA AVENUE, MORTON GROVE, IL 60053**

In accordance with the Illinois Open Meetings Act, all Village Board and Commission meetings are open to the public. This meeting can be viewed remotely via the live stream link found at: www.mortongroveil.org/stream. (If an Executive Session is placed on the agenda, the meeting shall commence at 6:00 pm and the time between 6:00 pm and 7:00 pm shall be used for the Executive Session per 1-5-7:A of the Village of Morton Grove Municipal Code. If the Agenda does not include an Executive Session, the meeting will begin at 7:00 pm.)

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes –**
 - a. [Regular Meeting – April 8, 2025](#)
- 5. Special Reports –**
 - a. Presentation of Greener Morton Grove Awards
Presented by Economic Development Commission
- 1. Public Hearings – None**
- 2. Plan Commission Reports -**
- 3. Residents' Comments (agenda items only)**
- 4. President's Report – Administration, Council of Mayors, Northwest Municipal Conference, Strategic Plan Committee**
 - a. [Resolution 25-34: Authorizing the Installation of Temporary Street Signs in the 9000 Block of McVicker Avenue in Morton Grove, Illinois to Honor Johnnie J Mitchell](#)
 - b. [Proclamation: Compost Awareness Week](#)

10. Clerk's Report – *Family and Senior Services, Advisory Commission on Aging, Chamber of Commerce, Condominium Association*

11. Staff Report

a. Village Administrator

- 1) **Ordinance 25-16:** (Introduced April 8, 2025) (Second Reading) An Ordinance Amending Title 6, Chapter 7 of the Municipal Code to Add a New Section 6-7-4 Entitled "Sale of Illicit THC"
(Requested that this item is tabled until June 10, 2025)
- 2) **Ordinance 25-18:** (Introduced April 22, 2025)(First Reading) Amending Title 1, Chapter 10 of the Municipal Code, to Add a New Article R Entitled "Municipal Grocery Tax".
(Requested that a second reading is waived on this item)

b. Corporation Counsel

12. Reports by Trustees

- a. **Trustee Khan** – *Finance Department, Appearance Commission, Lehigh/Ferris TIF (Trustee Travis)*
- b. **Trustee Minx** – *Fire Department, Fire Pension Board, Fire and Police Commission, Special Events Commission, RED Center, NIPSTA (Trustee Thill)*
 - 1) **Resolution 25-26:** Adopting the 2024 Update of the Cook County Multi-Jurisdictional Hazard Mitigation Plan
- c. **Trustee Shiba** – *Building Department, Environment & Natural Resources Commission, Legal Department, IT Department Sawmill Station TIF (Trustee Witko)*
 - 1) **Resolution 25-27:** Authorizing a Lease Agreement with Konica Minolta Business Solutions USA, Inc. for Multifunction Copiers Hardware, Service, and Supplies, for the Administration, Finance, and Public Works Departments
- d. **Trustee Thill** – *Public Works Department, SWANCC (Solid Waste Agency of Northern Cook County), MG-Niles Water Commission, Traffic Safety Commission (Trustee Minx)*
 - 1) **Resolution 25-28:** Authorizing a Contract with Murphy Construction Services, LLC for the 2025 Concrete Sawcutting Program
 - 2) **Resolution 25-29:** Authorizing a Contract with Precision Pavement Marking, Inc. for the 2025 Pavement Marking Program

- 3) **Resolution 25-30:** Authorizing an Agreement with Primera Engineers, LTD. to Provide Construction Engineering Services for Beckwith Road Resurfacing (MFT Section 21-00111-00-RS)
 - 4) **Resolution 25-31:** Authorizing an Agreement with Primera Engineers, LTD. to Provide Construction Engineering Services for Central Avenue Resurfacing (MFT Section 24-00113-00-RS)
 - 5) **Resolution 25-32:** Authorizing an Agreement with Innova Consulting, INC., to Provide Construction Engineering Services for Gross Point Road Resurfacing (MFT Section 21-00110-00-RS)
 - 6) **Resolution 25-33:** Authorizing an Agreement with Primera Engineers, LTD. to Provide Construction Engineering Services for Shermer Road Resurfacing (MFT Section 24-00114-00-RS)
- e. **Trustee Travis** – *Police Department, Police Pension Board, Fire & Police Commission, Community Relations Commission, (Trustee Khan)*
 - f. **Trustee Witko** – *Community & Economic Development Department, Economic Development Commission, Plan Commission/ Zoning Board Lincoln/Lehigh TIF (Trustee Shiba)*
 - 1) **Ordinance 25-17:** *(Introduced April 8, 2025) (Second Reading)* Approving Text Amendments to Clarify Various Definitions; Provide Guidance for the Parking of Vehicles with Livery Plates; Extend the Construction Timing Period for Planned Unit Developments and Special Use Permits; Define Opportunities for the Zoning Board of Appeals to Receive Input from the Traffic Safety Commission; Permit the In Kind Replacement of Driveways with Two Approaches; and Provide Guidance for the Installation and Use of Synthetic Turf and Security Shutters in Morton Grove, Illinois
 - 2) **Ordinance 25-19:** *(Introduced April 22, 2025)(First Reading)* Amending Title 4 Chapter 4 Section 9 Entitled “Suspension and Revocation” and Amending Title 4 Chapter 4 Section 10 Entitled “Appeal” to Modify the Notice and Hearing Regulations Relating to the Suspension or Revocation of Certificates of Occupancy of Business Operations in Morton Grove, Illinois

13. Other Business

14. Presentation of Warrants: \$753,991.79

15. Residents’ Comments

16. Adjournment

**MINUTES OF A REGULAR MEETING OF THE PRESIDENT
AND THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE
RICHARD T. FLICKINGER MUNICIPAL CENTER COUNCIL CHAMBERS
APRIL 8, 2025**

CALL TO ORDER

- I. Village Clerk Eileen Harford called the Regular Meeting of the Village Board at 7:00 p.m. in the Council Chambers of Village Hall.

Village Clerk Eileen Harford then led the assemblage in the Pledge of Allegiance.

- II. Clerk Harford called the roll. She noted that Mayor DiMaria was absent with notice, as was
III. Trustee Ashur Shiba. Present were Trustees Rita Minx, John Thill, Connie Travis, and Janine Witko. Trustee Saba Khan was absent.

Clerk Harford asked the Board to appoint a fellow Board member to serve as Mayor pro-tem for tonight's meeting. Trustee Travis moved to name Trustee Witko as Mayor pro-tem, seconded by Trustee Minx.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan absent
Tr. Thill aye

Tr. Minx aye
Tr. Travis aye

Tr. Shiba absent
Tr. Witko aye

IV. **APPROVAL OF MINUTES**

Trustee Witko moved to the mayor's seat and, as Mayor pro-tem, asked for a motion to approve the Minutes of the March 25, 2025 Village Board Meeting as presented. Trustee Minx so moved, seconded by Trustee Thill. **Motion passed unanimously via voice vote with 2 absent.**

V. **SPECIAL REPORTS**

1. Proclamation for Arbor Day

- a. Mayor pro-tem Witko proclaimed April 24, 2025 as "Arbor Day" in the Village. She provided some background on Arbor Day, noting that Arbor Day was first observed with the planting of more than a million trees in Nebraska, and is now observed throughout the nation and the world. She spoke of the benefit of trees—how they can reduce erosion of precious topsoil by wind and water; how they can cut heating and cooling costs; moderate the temperature; clean the air; produce oxygen; and provide a habitat for wildlife.

- b. Mayor pro-tem Witko pointed out that trees are also a renewable resource, giving us paper, wood for our homes, fuel for fires, and countless other wood products.

VI. **SPECIAL REPORTS** (continued)

- c. Mayor pro-tem Witko said that trees in Morton Grove increase property values, enhance the economic vitality of business areas, and beautify our community. She commented this is the 24th year that the Village has been recognized as a Tree City USA by the National Arbor Day Foundation, and this is the fourth year Morton Grove has received the foundation's "Growth Award" for demonstrating a higher level of tree care and community engagement during the calendar year.

Mayor pro-tem Witko urged all citizens to support efforts to protect our trees and woodlands, to support the Village's urban forestry program, and to plant trees to gladden hearts and promote the

- d. wellbeing of present and future generations.

VII. **PUBLIC HEARINGS**

NONE

VIII. **PLAN COMMISSION REPORTS**

Mayor pro-tem Witko asked Community Development Administrator Brandon Nolin to present the Plan Commission Report.

Mr. Nolin said that **Plan Commission Case PC 25-03** requested approval of a variety of Text Amendments to Sections of the Village's Unified Development Code, namely Sections 12-2-5, 12-2-6, 12-3-3, 12-3-9, 12-3-10, 12-4-2, 12-5-13, 12-6-7, 12-12-2, 12-16-3, 12-16-4, and 12-17-1. These Text Amendments will clarify various definitions; provide guidance for the parking of vehicles with livery plates; extend the construction timing period for Planned Unit Developments and Special Use Permits; define opportunities for the Zoning Board of Appeals to receive input from the Traffic Safety Commission; permit the in-kind replacement of driveways with two approaches; and provide guidance for the installation and use of synthetic turf and security shutters. Mr. Nolin noted that the Plan Commission has recommended approval of all of these Text Amendments.

IX. **RESIDENTS' COMMENTS (AGENDA ITEMS ONLY)**

James Pratt, 943 Clay Court, Deerfield, IL, spoke regarding the prohibitions in Ordinance 25-16. He noted that Kratom is included as an illicit product, and he felt it shouldn't be. He said Kratom is native to southeast Asia and quite often is used as a method of pain management, as an alternative to opioids. In fact, he said, users rely on kratom to wean themselves off of opioids. Mr. Pratt said kratom has an established safety profile and has a low addiction liability. He cited a study the FDA had done regarding kratom's likelihood to become addicting. The study showed that it took 24 kratom pills before the users felt anything negative, and in that case, it was nausea. He admitted that he's seen adulterated kratom coming into the market, but rather than banning it, he felt it should be labeled and regulated more. He asked the Board to consider this.

X.

PRESIDENT'S REPORT1. **Adopt-A-Block**

Mayor pro-tem Witko said the Village is excited to announce the "Adopt-A-Block" program. This program will empower residents, businesses, and organizations to help beautify their community starting with their own block. The Village will provide free tools and resources, and you and your neighbors commit to keeping your block litter-free.

- a. The Adopt-A-Block Program will provide a free five-gallon bucket, plastic bags, disposable rubber gloves, litter tongs, and information on performing safe and successful clean-up events with your neighbors, family, and friends. Each block is limited to one Block Captain and an initial clean-up kit, which includes enough cleaning materials for five people. If you're interested in joining the Adopt-A-Block Program as a Block Captain, please visit the Village's website.

2. **2025 Mayor's Challenge for Water Conservation**

Mayor pro-tem Witko encouraged everyone to celebrate Earth Month by joining Mayor DiMaria in taking a pledge to conserve water and resources as part of the 2025 Wyland National Mayor's Challenge for Water Conservation! Pledge now to help the Village of Morton Grove win, and enter to win great prizes, including a chance to win your utility bills paid for one year (up to \$3,000)! To take the pledge, visit <https://mywaterpledge.com> and search for "Morton Grove, Illinois."

3. **Stay Up-to-Date with Village Events**

Lastly, Mayor pro-tem Witko urged everyone to stay up-to-date on the latest Village events and news by signing up for E-News and by following the Village on Facebook and Instagram.

XI.

CLERK'S REPORT

Clerk Harford had no report this evening.

XII.

STAFF REPORTSA. **Village Administrator:**

Village Administrator Chuck Meyer had one ordinance needing action this evening, and one ordinance to present as a first reading.

- 1. **Ordinance 25-13, Amending Title 1 Entitled "Administration," Chapter 6 Entitled "Village Boards of Trustees," and Section 5 Entitled "Rules of Procedure" of the Municipal Code of the Village of**

Morton Grove to Update the Electronic Attendance Regulations of Public Meetings.**XII. STAFF REPORTS (continued)****A. Village Administrator: (continued)**

This is the second reading of this Ordinance.

- a. Mr. Meyer explained this Ordinance will amend the Village Code to allow a member of the Village Board of Trustees or a member of a Village Board or Commission to attend a meeting remotely if the member cannot physically attend the meeting due to an unexpected childcare obligation.
- b. Effective July 28, 2023, the Illinois legislature, pursuant to Public Act 103-0311 updated the remote attendance regulations of the Open Meetings Act to add “unexpected childcare obligations” as a legal basis to allow a member of a public body to attend a public meeting remotely.

This Ordinance amends the Village’s Municipal Code to make it consistent with Public Act 103-0311.

Trustee Travis moved to adopt Ordinance 25-13, seconded by Trustee Minx

Trustee Thill asked if there were any restrictions on electronic participation. Mr. Meyer said no.

Mayor pro-tem Witko called for the vote on Ordinance 25-13.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

- 2. Mr. Meyer then introduced **Ordinance 25-16, Amending Title 6, Chapter 7 of the Municipal Code to Add a New Section 6-7-4 Entitled “Sale of Illicit THC.”**
 - a. Mr. Meyer said that, in June of 2019, the State of Illinois enacted Public Act 101-0027, the Cannabis Regulation and Tax Act, which legalized the possession, cultivation, sales, and consumption of recreational cannabis. Following the implementation of this Act, the Village adopted Ordinance 20-04, which amended Title 6 entitled “Police Regulations” to add Chapter 7 entitled “Cannabis and Drug Paraphernalia, which incorporated by reference the Act in its entirety as amended from time to time. The Village then approved Ordinance 20-06 in December of 2020, which amended Title 12 entitled “Unified Development Code,” Chapter 5 entitled “Special Zoning Provision” to provide regulations (in addition to the Act) for state-licensed cannabis establishments, including limitations on the number and location of cannabis establishments, distances from schools, parks, and residential districts, hours of operation, sign regulations, prohibitions against ingesting cannabis on the premises or in the parking lot. The Act and subsequent Village actions were taken in order to regulate the procurement of cannabis at state-licensed facilities.
 - b. The Village has made deliberate efforts to regulate cannabis products within the community, but over the past few years, there has been an increase in the availability of “cannabis-like” products

which often contain the same intoxicating effects of cannabis but are sold outside of state-licensed dispensaries. These products are regularly available in stores that sell tobacco and gas stations.

XII. **STAFF REPORTS** (continued)

A. Village Administrator: (continued)

- c. The lack of regulations allows for the sale of these products without restrictions on age or the other deliberate regulations enacted by the Village. Ordinance 25-16 was drafted based on similar regulations from neighboring communities with the intent to restrict the sale of cannabis-like products such as “Delta-8”, “THC-O”, and other variants.

Mr. Meyer said, as this is a first reading, no action will be taken tonight.

B. Corporation Counsel:

Corporation Counsel Liston had no formal report this evening.

XIII. **TRUSTEES’ REPORTS**

A. Trustee Khan:

Trustee Khan was absent—no report this evening.

B. Trustee Minx:

Trustee Minx had no formal report this evening.

C. Trustee Shiba:

Trustee Shiba was absent with notice—no report.

D. Trustee Thill:

Trustee Thill had seven Resolutions to present this evening.

1. **Resolution 25-19, Authorizing the Closure of Dempster Street for the Annual Memorial Day Parade.**

- a. The Illinois Department of Transportation (IDOT) requires the Village to adopt a resolution approving

the closing of Dempster Street for the annual Memorial Day Parade. This Resolution will also authorize the Village to file an application through IDOT for the closing of Dempster Street,

XI. **TRUSTEES' REPORTS** (continued)

D. Trustee Thill: (continued)

Route 58, between 12:30pm and 4:30pm on Sunday, May 25, for the Parade, which is scheduled to be held at 1:30pm on that date.

- b. The Memorial Day Parade is a Morton Grove tradition, and each year, a resolution is developed authorizing the closing of Dempster Street for the parade. This Resolution authorizes the Village to assume full responsibility for the direction, protection, and regulation of traffic during the time the detour is in effect and all liabilities for damages of any kind occasioned by the closing of said state route.

Trustee Thill moved to approve Resolution 25-19, seconded by Trustee Minx.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

2. **Resolution 25-20, Authorizing a Contract with Globe Construction Company, Inc. of Addison, IL for the 2025 Concrete Replacement Program.**

- a. Concrete curbs, pavements, and sidewalks are repaired throughout the Village as part of its annual concrete replacement program. The work is performed mostly by a contractor hired by the Village. In accordance with the Village Code, in March 2025, the Public Works Department advertised on the Village's website inviting bids on the 2025 Concrete Replacement Program. Based on safety concerns and recommendations from the Village's Special Events Commission, the bid invitations included concrete work for the modification of the Civic Center patio area. Four bids were received, with the lowest bid coming from Globe Construction Company, Inc., in the amount of \$275,670, which was \$173,830 less than the budgeted funding. However, the bid amount is based on unit pricing, and the contractor's final price will be based on the number of units the Village will determine. This contract must conform to the requirements of the Prevailing Wage Act. This Resolution will authorize a contract with Globe Construction Company, Inc. for the 2025 Concrete Replacement Program in an amount not to exceed \$300,670 in order to provide a contingency of \$25,000 for any overages.

Trustee Thill moved, seconded by Trustee Travis, to approve Resolution 25-20.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

3. **Resolution 25-21, Appropriation of Motor Fuel Tax Funds for Beckwith Road Resurfacing (MFT Section 21-00111-00 RS).**

XI. **TRUSTEES' REPORTS** (continued)

D. Trustee Thill: (continued)

- a. The Village was awarded federal funding for approximately eighty percent (80%) of the construction and engineering cost to resurface Beckwith Road from Shermer Road to Austin Avenue. The federal funding requires the Village to pay for the balance. MFT funds have been included in the 2025 Adopted Budget for this work.
- b. The Illinois Department of Transportation (IDOT) distributes the MFT and federal funding, so the project development must follow IDOT rules. IDOT requires the Village to appropriate funding for the Village's estimated cost of the work.
- c. This Resolution appropriates MFT funding but does not obligate the Village to any costs at this time. Obligating the Village to participate in this project will be part of a future resolution. The fiscal impact of this Resolution is \$725,000, of which \$230,000 is estimated to be reimbursed by IDOT for construction engineering.

Trustee Thill moved to approve Resolution 25-21, seconded by Trustee Minx.

a. **Motion passes: 4 ayes, 0 nays, 2 absent.**

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

4. **Resolution 25-22, Appropriation of Motor Fuel Tax Funds for Central Avenue Resurfacing (MFT Section 24-00113-00 RS).**

- a. The Village was awarded federal funding for approximately eighty percent (80%) of the construction and engineering cost to resurface Central Avenue from Dempster Street to Golf Road. The federal funding requires the Village to pay for the balance. MFT funds have been included in the 2025 Adopted Budget for this work.
- b. The Illinois Department of Transportation (IDOT) distributes the MFT and federal funding, so the project development must follow IDOT rules. IDOT requires the Village to appropriate funding for the Village's estimated cost of the work.
- c. This Resolution appropriates MFT funding but does not obligate the Village to any costs at this time. Obligating the Village to participate in this project will be part of a future resolution. The fiscal impact of this Resolution is \$600,000, of which \$195,000 is estimated to be reimbursed by IDOT for construction engineering.

Trustee Thill moved to approve Resolution 25-22, seconded by Trustee Travis.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan absent
Tr. Thill aye

Tr. Minx aye
Tr. Travis aye

Tr. Shiba absent
Tr. Witko aye

XIII.

TRUSTEES' REPORTS (continued)

D. Trustee Thill: (continued)

5. **Resolution 25-23, Appropriation of Motor Fuel Tax Funds for Gross Point Road Resurfacing (MFT Section 21-00110-00 RS).**
 - a. The Village was awarded federal funding for approximately eighty percent (80%) of the construction and engineering cost to resurface Gross Point Road from Oakton Street to Main Street. The federal funding requires the Village to pay for the balance. MFT funds have been included in the 2025 Adopted Budget for this work.
 - b. The Illinois Department of Transportation (IDOT) distributes the MFT and federal funding, so the project development must follow IDOT rules. IDOT requires the Village to appropriate funding for the Village's estimated cost of the work.
 - c. This Resolution appropriates MFT funding but does not obligate the Village to any costs at this time. Obligating the Village to participate in this project will be part of a future resolution. The fiscal impact of this Resolution is \$365,000, of which \$120,000 is estimated to be reimbursed by IDOT for construction engineering.

Trustee Thill moved to approve Resolution 25-23, seconded by Trustee Minx.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan absent
Tr. Thill aye

Tr. Minx aye
Tr. Travis aye

Tr. Shiba absent
Tr. Witko aye

6. **Resolution 25-24, Appropriation of Motor Fuel Tax Funds for Shermer Road Resurfacing (MFT Section 24-00114-00 RS).**
 - a. The Village was awarded federal funding for approximately eighty percent (80%) of the construction and engineering cost to resurface Shermer Road from Harlem Avenue to Golf Road. The federal funding requires the Village to pay for the balance. MFT funds have been included in the 2025 Adopted Budget for this work.
 - b. The Illinois Department of Transportation (IDOT) distributes the MFT and federal funding, so the project development must follow IDOT rules. IDOT requires the Village to appropriate funding for the Village's estimated cost of the work.
 - c. This Resolution appropriates MFT funding but does not obligate the Village to any costs at this time. Obligating the Village to participate in this project will be part of a future resolution. The fiscal impact of this Resolution is \$370,000, of which \$120,000 is estimated to be reimbursed by IDOT for construction engineering.

XIII. **TRUSTEES' REPORTS** (continued)D. Trustee Thill: (continued)

Trustee Thill moved to approve Resolution 25-24, seconded by Trustee Travis.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

- d. Trustee Thill noted that the Village is depending on this funding from the federal government, and said he hopes it will actually come to fruition.

7. Resolution 25-25, Authorizing the Award of the United States Department of Agriculture Forestry Urban and Community Forestry Grant for the Purchase of Trees.

- a. The Village has an annual tree planting program to plant trees on rights-of-way and properties it owns. The Village purchases trees from a nursery as part of the annual tree planting program, and the Public Works Department's Forestry Section plants the trees.
- b. In addition to this year's tree planting program, the Village was awarded a \$25,000 matching tree grant by the U.S. Department of Agriculture (USDA) Forestry Service and Illinois Department of Natural Resources (IDNR) Urban and Community Forestry for tree plantings. The grant agreement stipulated that the Village pay all advanced costs for tree purchases and would be reimbursed at the end of the grant period on July 1, 2026.
- c. The Village has elected to execute the grant agreement in two phases. The Phase 1 tree purchase shall be executed in 2025 with the cost of \$23,000, and the Phase 2 matching grant tree purchase shall be executed in 2026 with the Village going out to bid for the 2026 tree purchase. The Public Works Department will confirm quotes and make purchases in line with the Village Administrator's authority in 2025 and proceed with a competitive bidding process in 2026 for the balance of trees covered by the Grant.
- c. The 2025 Village Annual Tree Planting Budget has allocated \$16,000; thus the Village will need to do a Budget Amendment in the future to allocate sufficient funds to support the grant.

Trustee Thill moved, seconded by Trustee Minx, to approve Resolution 25-25.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

XIII.

TRUSTEES' REPORTS (continued)D. Trustee Thill: (continued)

Trustee Thill called residents' attention to the latest Village newsletter that came out recently. It's an edition that lets readers know about the various sustainable and ecological efforts being done by the Village. One fact Trustee Thill was happy to see was cautioning residents to not be in a hurry to clear out debris around bushes and such, because quite often, certain insects will "nest" in them for the winter, and cleaning out their habitat too early will likely cause an early demise for them. He encouraged everyone to read the Environment issue of the newsletter; it is filled with fun facts, ideas, and programs available to residents interested in saving our planet.

E. Trustee Travis:

Trustee Travis announced the Village's annual Community Garage Sale, scheduled for the weekend of Friday, June 6 through Sunday, June 8. The Village is inviting businesses and organizations to sponsor this popular community event with garage sale signage that can be displayed throughout the year. Sponsorships are only being accepted until April 18, so visit the Village's website to sign up now!

F. Trustee Witko:

1. Trustee Witko presented **Ordinance 25-14, Approving a Minor Amendment to Ordinance 24-03 Granting a Special Use Permit for a Six-Unit Mixed-Use Development with a Drive-Through Facility at 6724 Dempster Street in Morton Grove, Illinois.**

This is the second reading of this Ordinance.

- a. Trustee Witko explained that a Special Use Permit approved by the Village Board in March of 2024 authorized the construction of a new six-unit mixed-use development with a drive-through facility. Per the Village Code, a Special Use Permit is valid for a period of no longer than one year from the date of approval, unless a building permit is issued and construction has begun and is actively pursued to completion.
- b. In a letter dated March 3, 2025, Nick Phillipas, on behalf of 6724 Dempster LLC, the applicant, has requested a six-month extension of the approved Special Use Permit to September 26, 2025, to allow additional time to obtain all necessary permits and begin construction. All Village departments have issued approval or conditional approval to building permit application materials with the exception of Public Works. The applicant is actively working with Village staff to address building permit application comments and obtain an application for the Metropolitan Water Reclamation

District of Greater Chicago.

XIII. **TRUSTEES' REPORTS** (continued)

F. Trustee Witko: (continued)

- c. Section 12-16-4-B of the Unified Development Code allows minor amendments of existing special use permits upon the review of the request by the Building Commissioner or his/her designee, the Plan Commission Chairperson, the Village Administrator, and Corporation Counsel. All have unanimously recommended that this item be considered as a minor amendment. Since the amendment would not change any aspect of the approved use or site plan, the request for an extension is eligible for approval as a minor amendment to Ordinance 24-03.

Trustee Witko moved to adopt Ordinance 25-14, seconded by Trustee Thill.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

2. Next, Trustee Witko presented **Ordinance 25-15, Approving an Amendment to a Planned Unit Development (Ord. 23-02, 25-07) to Modify the Authorization of Fence Installations on Residential Lots within the Ponto Collection Subdivision Located on Property Commonly Known as 9312 Shermer Road in Morton Grove, Illinois.**

This is the second reading of this Ordinance.

- a. She explained this Ordinance would approve an amendment to a Planned Unit Development (Ord. 23-02) to allow, but not require, the potential future installation of fences between and surrounding residential lots within the Ponto Collection subdivision located at 9312 Shermer Road.
- b. Ordinance 25-07 approved an amendment to the Ponto Collection Subdivision Planned Unit Development to include the installation of fencing between and surrounding residential lots within the subject property. The architect, on behalf of Varda & Company LLC (applicant), is requesting an amendment to provide flexibility as to the timing of the installation of fencing, such that future homeowners, and not the current owner and applicant, would have the ability to install fencing, but not be required to do so. A miscommunication between the applicant and their architect resulted in this aspect of the fencing request not being included in the previous amendment (Ord. 25-07).
- c. Trustee Witko said the applicant has added the following note to the approved landscape plan and site plan: "Fence installation is not required for issuance of final Certificates of Occupancy or recordation of the Final Plan and Final Plat. Fences included in this Landscape Plan may be installed by the developer or by future owners at any time. Any fences installed in the future must adhere to the locations and standards specified in this Landscape Plan and Ordinance 25-07."

- d. Section 12-16-4-B of the Unified Development Code allows minor amendments of existing planned unit developments upon the review of the request by the Building Commissioner or his/her

XIII. **TRUSTEES' REPORTS** (continued)

F. Trustee Witko: (continued)

designee, the Plan Commission Chairperson, the Village Administrator, and Corporation Counsel. Since the proposed amendment would not change any aspect of the approved use or site plan, including recently approved fencing pursuant to Ordinance 25-07, the proposed request for changes to timing of potential improvements is eligible for approval as a minor amendment to Ordinance 23-02.

Trustee Witko moved, seconded by Trustee Travis, to adopt Ordinance 25-15.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

3. Trustee Witko next introduced **Ordinance 25-17, Approving Text Amendments to Clarify Various Definitions; Provide Guidance for the Parking of Vehicles with Livery Plates; Extend the Construction Timing Period for Planned Unit Developments and Special Use Permits; Define Opportunities for the Zoning Board of Appeals to Receive Input from the Traffic Safety Commission; Permit the In-Kind Replacement of Driveways with Two Approaches; and Provide Guidance for the Installation and Use of Synthetic Turf and Security Shutters in Morton Grove, IL.**

Trustee Witko said this Ordinance is pursuant to Plan Commission Case PC 25-03, reported out earlier this evening by Community Development Administrator Brandon Nolin.

As this is a first reading of this Ordinance, no action will be taken tonight.

XIV. **OTHER BUSINESS**

NONE

XV. **WARRANTS**

In the absence of Trustee Khan, Trustee Travis presented the Warrant Register for April 8, 2025 in the amount of \$1,549,612.74. She moved to approve the Warrants as presented, seconded by Trustee Minx.

Motion passes: 4 ayes, 0 nays, 2 absent.

Tr. Khan	<u>absent</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>absent</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. Witko	<u>aye</u>

XVI.

RESIDENTS' COMMENTS

Devesh Pandit, 9036 Oconto, appeared before the Board to let them know that yesterday, the Illinois House of Representatives had unanimously passed legislation to formally recognize Diwali Day in the state. Although not an official State holiday, the bill represents Illinois' integral bond with the Indian American community, and the state's commitment to celebrating the diverse cultures that make Illinois a welcoming place for all people.

Mr. Pandit said the bill was shepherded by State Representative Daniel Didech, whose unwavering support, hard work, and dedication helped to pass this legislation. This is a happy day for the Indian community!

Mayor pro-tem Witko congratulated Mr. Pandit and everyone who had a hand in bringing Diwali Day to fruition.

XVII.

ADJOURNMENT

As there was no further business before the Board, Trustee Minx moved to adjourn the meeting, seconded by Trustee Travis.

Motion passed unanimously via voice vote with 2 absent.

The meeting adjourned at 7:32 p.m.

PASSED this 22nd day of April 2025.

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Thill	_____
Trustee Travis	_____
Trustee Witko	_____

APPROVED by me this 22nd day of April 2025.

Daniel P. DiMaria, Village President
Board of Trustees, Morton Grove, Illinois

APPROVED and FILED in my office this 23rd day of April 2025.

Eileen Harford, Village Clerk
Village of Morton Grove, Cook County, Illinois

Minutes by Teresa Cousar

Legislative Summary

Resolution 25-34

AUTHORIZING THE INSTALLATION OF TEMPORARY STREET SIGNS IN THE 9000 BLOCK OF MCVICKER AVENUE IN MORTON GROVE, ILLINOIS, TO HONOR JOHNNIE MITCHELL

Introduced:	April 22, 2025
Purpose:	To authorize the installation of temporary street signs in the 9000 block of McVicker Avenue in Morton Grove, Illinois, to honor Johnnie Mitchell. The signage will read “Johnnie Mitchell Way.”
Background	<p>Dan Gin of 9016 McVicker Avenue, Morton Grove, Illinois along with most of the residents of the 9000 block of McVicker Avenue in Morton Grove; have petitioned the Village to honor Johnnie Mitchell by installing a temporary street sign in his honor on their block. The Village of Morton Grove would also like to honor and recognize Johnnie Mitchell for his contributions to Morton Grove. Johnnie Mitchell, a lifelong Morton Grove resident, began his career with the Public Works Department in 1975 after graduating high school, following in the footsteps of his father, Ernest Connelly, who started working at the Morton Grove Public Works Department in the Water/Sewer Division in 1959. Over the past 50 years, Johnnie has served in various roles, rising to Superintendent of Streets. He has proudly served the Morton Grove community with a kind heart and unwavering dedication. His love, pride, and commitment to high-quality snow plowing, street salting and sweeping, landscape maintenance, and flower planting has beautified the Village streetscapes and improved the daily lives of residents and visitors alike. His mentorship of youth in the field of public works has inspired and changed many lives. His involvement in and dedication to community events such as Morton Grove Days and the annual Fourth of July Parade have brought smiles to countless faces. Johnnie has made our community a better place in countless ways.</p> <p>Johnnie Mitchell is retiring from full-time service to the Village on May 2, 2025. He personifies the values of the Village and the Morton Grove community, has made invaluable contributions, and leaves an unmatched legacy. The Village Board has determined that it is fitting and proper that in honor of Johnnie Mitchell’s retirement from the Village after a half-century of dedicated service, two honorary street signs in his honor should be installed on the 9000 block of McVicker Avenue for a period of twelve (12) months.</p>
Departments Affected	Public Works
Fiscal Impact:	Minimal
Source of Funds:	Paid for by donations from the Department of Public Works and Administration staff.
Workload Impact:	Department of Public Works will install and maintain the signs as part of its regular duties.
Administrator Recommendation	Approval
Second Reading:	Not Required
Special Considerations or Requirements:	None

Submitted by: Charles L. Meyer, Village Administrator
Reviewed by: Zoe Heidorn, Assistant Village Administrator
Reviewed by: Teresa Hoffman Liston, Corporation Counsel
Prepared by: Michael Lukich, Director of Public Works

RESOLUTION 25-34

AUTHORIZING THE INSTALLATION OF TEMPORARY STREET SIGNS IN THE 9000 BLOCK OF MCVICKER AVENUE IN MORTON GROVE, ILLINOIS TO HONOR JOHNNIE MITCHELL

WHEREAS, the Village of Morton Grove (the “Village”), located in Cook County, Illinois is a home rule unit of government under the provisions of Article 7 of the Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, the Village has established a policy and a process for the application, approval and installation of temporary street signs to honor Morton Grove residents or employees who have made a significant contribution to the Village; and

WHEREAS, Dan Gin of 9016 McVicker Avenue, Morton Grove, Illinois, made a proper application to honor Johnnie Mitchell with the installation of two honorary street signs in the 9000 block of McVicker Avenue in Morton Grove; and

WHEREAS, the application was approved by at least 65% of the households along the 9000 block of McVicker Avenue; and

WHEREAS, the Village of Morton Grove would also like to honor and recognize Johnnie Mitchell for his contributions to Morton Grove; and

WHEREAS, Johnnie Mitchell of 9020 McVicker Avenue is a life-time resident of Morton Grove. Johnnie Mitchell's father, Ernest Connelly, started working at the Morton Grove Public Works Department in the Water/Sewer Division in 1959. In June 1975, just after graduation from high school, Johnnie Mitchell was hired by the Public Works Department as a seasonal summer employee. Johnnie Mitchell was eventually hired as a full-time employee. He has worked for the Department for the last half century in a variety of positions and has moved up the ranks to his current position of Superintendent of Streets; and

WHEREAS, Johnnie Mitchell has proudly served the Morton Grove community with a kind heart, dedication, and pride for fifty years. His love for and commitment to the highest quality snow plowing, street salting and sweeping, landscape maintenance, and flower planting have beautified Village streetscapes and bettered the everyday lives of Morton Grove residents and visitors. His mentorship and training of youth in the field of public works have inspired and changed lives. His involvement in and ownership of community events such as Morton Grove Days and the annual Fourth of July Parade have brought smiles to countless faces. Johnnie Mitchell has given half a century of

dedicated work to the Village of Morton Grove, and he has made the community a better place in countless ways; and

WHEREAS, Johnnie Mitchell is retiring from full-time service to the Village on May 2, 2025; and

WHEREAS, Johnnie Mitchell personifies the values of the Village and the Morton Grove community, has made invaluable contributions, and leaves an unmatched legacy; and

WHEREAS, the Village Board has determined that it is fitting and proper that in honor of Johnnie Mitchell’s retirement from the Village after a half-century of dedicated service, two honorary street signs in his honor should be installed on the 9000 block of McVicker Avenue for a period of twelve (12) months.

NOW, THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth herein thereby making the findings as hereinabove set forth.

SECTION 2: The Corporate Authorities of the Village hereby authorizes and directs the Public Works Director or his designee to fabricate and install two temporary street signs on the existing street or sign poles located in the 9000 block of McVicker Avenue to honor Johnnie Mitchell. The signs shall read “Johnnie Mitchell Way”. Within twelve (12) months after the signs are installed, they shall be removed and given to Johnnie Mitchell.

SECTION 3: Nothing in this Resolution shall be construed to change the official name or legal status of the street.

SECTION 4: This resolution shall be in full force and effect after its passage, approval and publication as provided by law.

Passed this 22nd day of April 2025

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Travis	_____
Trustee Thill	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois

Proclamation

Village of Morton Grove

WHEREAS, International Compost Awareness Week (ICAW) is the largest and most comprehensive education initiative of the compost industry and celebrated worldwide annually during the first full week of May; and

WHEREAS, International Compost Awareness Week is designed to promote the benefits of composting and compost itself for effective resource management, soil health, and plant growth; and

WHEREAS, composting returns organic resources to the soil, promotes water conservation during extreme drought and flooding conditions, reduces water consumption and non-point pollution, stores carbon in soils reducing climate impacts, and is a proven method of decreasing the dependence on chemical fertilizers and decreasing erosion; and

WHEREAS, organic materials make up approximately 30% of the material going to landfills and composting is one of the primary methods to reach waste diversion goals; and

WHEREAS, materials such as yard trimmings, vegetable cuttings, biosolids, food scraps, are all composted and converted into compost; and

WHEREAS, composting creates green jobs and infrastructure for cities and states that implement composting programs; and

WHEREAS, this year's theme is "Sustainable Communities Begin with Compost!" The 2025 theme was chosen with the goal of highlighting composting in all kinds of communities at any scale – from backyard home composting, to community composting, to large-scale facilities, to all those who recognize the many benefits of using compost on our soils. Composting is essential in developing a sustainable resource management plan for any community. Composting empowers communities to manage their own waste, create job opportunities, and support healthy soils with locally made compost.

NOW, THEREFORE, I, Daniel P. DiMaria, Mayor of the Village of Morton Grove, do hereby proclaim the week of May 4 – 10, 2025 as

INTERNATIONAL COMPOST AWARENESS WEEK

in the Village of Morton Grove and I encourage our residents and businesses to explore the benefits of composting.

FURTHER, I urge all citizens to explore a composting service such as Groot and WasteNot for all organic waste including landscape trimmings and food scraps and do their part to create a more sustainable planet.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the Village of Morton Grove.

Daniel P. DiMaria, Village President

Legislative Summary

Ordinance 25-16

AN ORDINANCE AMENDING TITLE 6, CHAPTER 7 OF THE MUNICIPAL CODE TO ADD A NEW SECTION 6-7-4 ENTITLED SALE OF ILLICIT THC

Introduction:	April 8, 2025
Purpose:	The Ordinance will amend Title 6 Chapter 7 of the Village Code to add a new section regarding the sale of illicit THC.
Background:	<p>It is requested that this item be tabled until the June 10, 2025, Village Board Meeting for further consideration.</p> <p>On June 25, 2019, the State of Illinois enacted Public Act 101-0027, the Cannabis Regulation and Tax Act (“Act”), which legalized the possession, cultivation, sales, and consumption of recreational cannabis in accordance with the Act. Following the implementation of the Act, the Village adopted Ordinance 20-04 which amended Title 6 entitled “Police Regulations” to add Chapter 7 entitled Cannabis and Drug Paraphernalia which incorporated by reference the Act in its entirety as amended from time to time. The Village then approved Ordinance 20-06 on December 14, 2020, which amended Title 12 entitled “Unified Development Code,” Chapter 5 entitled “Special Zoning Provision” to provide regulations (in addition to the Act) for state licensed cannabis establishments including limitations on the number and location of cannabis establishments, distances from schools, parks and residential districts, hours of operations, sign regulations, prohibitions against ingesting cannabis on the premises or in the parking lot. The Act and subsequent Village actions were taken in order to regulate the procurement of cannabis at State-licensed facilities.</p> <p>The Village has made deliberate efforts to regulate cannabis products within the community. However, over the past few years there has been an increase in the availability of “cannabis-like” products which often contain the same intoxicating effects of cannabis but are sold outside of State-licensed dispensaries. These products are regularly available in stores that sell tobacco and gas stations. The lack of regulations allows for the sale of these products without restrictions on age or the other deliberate regulations enacted by the Village. Ordinance 25-16 was drafted based on similar regulations from neighboring communities with the intent to restrict the sale of cannabis-like products such as “Delta-8”, “THC-O”, and other variants.</p>
Departs Affected	Village Administrator’s Office and Police Department
Fiscal Impact:	No financial impact
Source of Funds:	N/A
Workload Impact:	No impact on workload
Administrator Recommendation	Table item until the June 10, 2025 Village Board Meeting for further consideration.
Second Reading:	April 22, 2025
Special Requirements:	None

ORDINANCE 25-16

AMENDING TITLE 6, CHAPTER 7 OF THE MUNICIPAL CODE TO ADD A NEW SECTION 6-7-4 ENTITLED SALE OF ILLICIT THC

WHEREAS, the Village of Morton Grove (the "Village"), located in Cook County, Illinois is a home rule unit of government under the provisions of Article 7 of the Constitution of the State of Illinois, and can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, the Village President and Board of Trustees are committed to protecting the health, safety and welfare of the Village and its residents; and

WHEREAS, on June 25, 2019, the state of Illinois enacted Public Act 101-0027, the Cannabis Regulation and Tax Act (the "Act"), which legalizes the possession, cultivation, sales and consumption of recreational cannabis in accordance with the Act (410 ILCS 705/1-1 et seq.) The Act requires cannabis growers, processors, and dispensaries to be licensed and abide by strict regulations governing the quality, potency, and purity of cannabis; and

WHEREAS, on February 10, 2020, the Village adopted Ordinance 20-04 which amended Title 6 entitled "Police Regulations" to add Chapter 7 entitled Cannabis and Drug Paraphernalia which incorporated by reference the Act in its entirety as amended from time to time; and

WHEREAS, on December 14, 2020, the Village adopted Ordinance 20-26, which amended Title 12 entitled "Unified Development Code," Chapter 5 entitled "Special Zoning Provision" to provide regulations (in addition to the Act) for state licensed cannabis establishments including limitations on the number and location of cannabis establishments, distances from schools, parks and residential districts, hours of operations, sign regulations, prohibitions against ingesting cannabis on the premises or in the parking lot; and

WHEREAS, since 2020, communities across the nation have seen a proliferation of stores offering "cannabis-like" products which are produced from cannabis and industrial hemp plants. These products are often sold in smoke shops, vape stores and gas stations, and often offer the same intoxicating effects of cannabis. However, these products are not licensed or regulated by state law, and are not allowed to be sold in licensed cannabis establishment; and

WHEREAS, the Corporate Authorities of the Village of Morton Grove believe it is in the best interest of the residents of the Village to prohibit the sale of cannabis-like products as set forth in this ordinance.

NOW, THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Ordinance as though fully set forth herein thereby making the findings as hereinabove set forth.

SECTION 2: Title 6, entitled "Police Regulations," Chapter 7 entitled "Cannabis and Drug Paraphernalia is hereby amended to add a new section 6-7-4 to read as follows:

6-7-4: ILLICIT THC PRODUCTS AND KRATOM

A. Definitions: For the purposes of this Chapter, the following terms have the meanings ascribed to them in this section unless different meanings are plainly indicated by the context:

1. ILLICIT THC PRODUCT: Any product, material, compound, isomer, acid, salt, mixture, or preparation:
 - a. Used or intended for human consumption;
 - b. That is not made, manufactured, sold, given away, bartered, exchanged, distributed, furnished, marketed, advertised, or otherwise held out for sale by cannabis business establishments duly licensed under the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130/1, et seq.) or the Cannabis Regulation and Tax Act (410 ILCS 705/1-1, et seq.); and
 - c. That contains: (1) any amount of synthesized tetrahydrocannabinol (THC) of any kind, inclusive of acid forms, regardless of name, and including but not limited to THC-O, delta-8 tetrahydrocannabinol, and delta-10 tetrahydrocannabinol, (2) a total delta-9 tetrahydrocannabinol content concentration level in excess of 0.3% on a dry weight basis, (3) a total delta-9 tetrahydrocannabinol content in excess of 0.5 milligrams per labeled serving or individual unit or 2.5 milligrams per package regardless of the number of labeled servings or individual units therein, or (4) kratom, as that term is defined in Section 5(a) of the Illinois Kratom Control Act, 720 ILCS 642/5(a), as may be amended.
2. KRATOM: Any parts of the plant mitragyna speciosa, whether growing or not, and any compound, manufacture, salt, derivative, mixture, or preparation of that plant, including but not limited to mitragynine and 7-hydroxymitragynine.
3. SYNTHESIZED THC: Tetrahydrocannabinol synthesized in a laboratory or by

industry using directed or biosynthetic chemistry rather than traditional food preparation techniques such as heating or extracting.

4. TOTAL DELTA-9 THC CONTENT: The value determined after the process of decarboxylation, or the application of a conversion factor if the testing methodology does not include decarboxylation, that expressed the potential total delta-9 tetrahydrocannabinol content derived from the sum of the THC and THCA content and reported on a dry weight basis, to be calculated either by using a chromatograph technique using heat, such as gaschromatography, through which THCA is converted from its acid form to its neutral form, or by using a liquid chromatograph technique, which keeps the THCA intact, and using the following conversion: [Total THC = (0.877 x THCA) + THC] which calculates the potential total THC in a given sample.
2. It shall be unlawful for any retail establishment to sell, offer for sale, give away, or deliver any illicit THC product or kratom

SECTION 3: Title 1, entitled “Administration,” Chapter 4 entitled “Penalties” Section 1-4-2 entitled “Monetary Penalties and Fines for Specific Violations and Offenses” is hereby amended to restate the rows pertaining penalties for violations of Title 6 Chapter 7 to read as follows:

Section	Description	Penalty
6-7-1B	Possession of Cannabis Under 21 .1 grams – 30.0 grams or < 500.1mg Cannabis infused products or < 5.1g Cannabis Concentrate	\$100.00 - \$200.00
6-7-1B	Possession of Cannabis Under 21 30.1 grams – 100.0 grams or > 500.1mg Cannabis infused products or > 5.1g Cannabis Concentrate	\$200.00 - \$750.00
6-7-1B*	Possession of Cannabis Under 21	In addition or as an alternative to any monetary penalty, a violator of this section may be required to perform community service or attend drug education training.
6-7-1B	Illinois Resident Possession of Cannabis Over 21 > 30.0g or > 500mg Cannabis Infused Products or > 5g Cannabis Concentrate	
6-7-1B	Non-Illinois Resident Possession of Cannabis Over 21 > 15.0g or > 250mg Cannabis Infused Products or > 2.5g Cannabis Concentrate	\$100.00 — \$750.00

6-7-1C	Owner Responsibility	\$300.00—\$300.00
6-7-2B	Medical Cannabis License Holder Violations	\$100.00—\$750.00
6-7-3B	Consumption in Public or in Violation of the Act	\$100.00—\$750.00
6-7-3B	Transportation Violations	\$100.00—\$750.00
6-7-3B	Cannabis Home Grow Violations—less than 5 plants	\$100.00—\$750.00
6-7-4B	Providing Cannabis to Minors	\$750.00
6-7-1-C*	Providing Cannabis to Minors	\$750.00
6-7-1*	Possession Cannabis	In addition or alternative to any monetary penalty, a violator of this section may be required to perform community service or attend drug education training.
6-7-1-D	Owner Responsibility	\$300.00—\$750.00
6-7-3-B-1	Possession of Drug Paraphernalia (less than 10 grams of Cannabis)	\$100.00
6-7-3-B-2	Possession of Drug Paraphernalia (greater than 10 grams of Cannabis or other drugs)	\$200.00
<u>6-7-1</u>		
<u>6-7-1C</u>	<u>Responsibility of Owner or Occupant</u>	<u>\$100.00 - \$1,000.00</u>
<u>6-7-2</u>	<u>Violations of Compassion Use of Medical Cannabis Program Act</u>	<u>\$100.00 - \$500.00</u>
<u>6-7-3</u>	<u>Violations of Cannabis Regulation and Tax Act</u>	<u>\$100.00-\$500.00</u>
<u>6-7-4B</u>	<u>Sale of illicit THC products- 1st offense</u>	<u>\$150.00 - \$1,000.00 plus cost</u>
<u>6-7-4B</u>	<u>Sale of illicit THC products- 2nd offense in 12-month period</u>	<u>\$250.00 - \$1,500.00 plus costs</u>
<u>6-7-4B</u>	<u>Sale of illicit THC products-3rd offense in 12-month period</u>	<u>\$500.00 - \$2,500.00 plus costs and/or suspension or revocation of business compliance certificate</u>

SECTION 4: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

SECTION 5: The terms and conditions of this ordinance shall be severable and if any section, term, provision, or condition is found to be invalid or unenforceable for any reason by a court of competent jurisdiction, the remaining sections, terms, provisions, and conditions shall remain in full force and effect.

SECTION 6: Except as to code amendments set forth in this ordinance, all chapters and sections of the *Morton Grove Village Code* shall remain in full force and effect.

SECTION 7: This Ordinance shall take effect on the later of the adoption of this Ordinance or August 1, 2025.

Passed this 22nd day of April 2025.

Trustee Khan _____

Trustee Minx _____

Trustee Shiba _____

Trustee Thill _____

Trustee Travis _____

Trustee Witko _____

Approved by me this 22nd day of April 2025.

Daniel DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025.

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois

Legislative Summary

Ordinance 25-18

AMENDING TITLE 1, CHAPTER 10 OF THE MUNICIPAL CODE, TO ADD A NEW ARTICLE R ENTITLED “MUNICIPAL GROCERY TAX”

Introduction:	April 22, 2025
Purpose:	To codify the Municipal Grocery Tax authorized by Ordinance 24-27 into the Village Municipal Code.
Background:	On August 5, 2024, Illinois Governor J.B. Pritzker signed legislation repealing the State grocery tax and authorizing municipalities to recover its share of revenue from the State grocery tax. On December 10, 2024, the Village Board adopted Ordinance 24-27 which established the Municipal Grocery Tax authorized by Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) at the rate of 1% of the gross receipts from the sale of groceries and a Service Occupation Tax at the same rate. These taxes will be administered, collected, and enforced by the Illinois Department of Revenue. This ordinance will codify Ordinance 24-27 as Title 1 Chapter 10 Article R of the Village Code.
Dept Affected	Finance, Administrator
Fiscal Impact:	The Municipal Grocery tax will maintain the status quo prior to the repeal of the State grocery tax. If the Village had not adopted Ordinance 24-27 taken, the Village would lose approximately \$152,000 in revenue currently generated through its share of the state grocery tax.
Funding Source:	N/A
Workload Impact:	The Village Administrator and Finance Director shall implement this Ordinance as part of their normal activities.
Administrator Recommendation:	Approval as presented
Second Reading:	It is requested that since the creation of a Municipal Grocery Tax was completed with Ordinance 24-27, it is requested that a second reading is waived for this item.
Special Requirement:	This tax shall take effect on January 1, 2026. A certified copy of Ordinance 24-27 was filed with the Illinois Department of Revenue on or before April 1, 2025.

Submitted and Prepared by – Charles L. Meyer, Village Administrator
Reviewed by – Teresa Hoffman Liston, Corporation Counsel
Reviewed by – Hanna Sullivan, Finance Director
Zoe Heidorn – Assistant Village Administrator

ORDINANCE 25-18

AMENDING TITLE 1, CHAPTER 10 OF THE MUNICIPAL CODE, TO ADD A NEW ARTICLE R ENTITLED “MUNICIPAL GROCERY TAX”

WHEREAS, the Village of Morton Grove (the “Village”), located in Cook County, Illinois is a home rule unit of government under the provisions of Article 7 of the Constitution of the State of Illinois, and can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) provides that, beginning on January 1, 2026, all Illinois municipalities may impose a tax “upon all persons engaged in the business of selling groceries at retail in the municipality” (the “Municipal Grocery Tax”) at the rate of 1% of the gross receipts from these sales to be administered, collected and enforced by the Illinois Department of Revenue; and

WHEREAS, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) requires any municipality imposing a Municipal Grocery Retailers’ Occupation Tax under Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) to also impose a Service Occupation Tax at the same rate, “upon all persons engaged, in the municipality, in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries” as “an incident to a sale of service” (the “Municipal Grocery Service Occupation Tax”) to be administered, collected, and enforced by the Illinois Department of Revenue; and

WHEREAS on December 10, 2024, pursuant to Ordinance 24-27, the Corporate Authorities of the Village of Morton Grove established a Municipal Grocery Tax and a Municipal Grocery Service Occupation Tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24); and

WHEREAS the President and Board of Trustees of the Village believe that it is appropriate, necessary, and in the best interests of the Village and its residents to codify the Municipal Grocery Tax and Municipal Grocery Service Occupation Tax established pursuant to Ordinance 24-27 into the Municipal Code of the Village of Morton Grove.

NOW, THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Ordinance as though fully set forth herein thereby making the findings as hereinabove set forth.

SECTION 2: Title 1, Chapter 10, of the Municipal Code of the Village of Morton Grove is hereby amended to add a new Article R entitled "*Municipal Grocery Tax*" to read as follows:

TITLE 1
CHAPTER 10 TAXATION
ARTICLE R MUNICIPAL GROCERY TAX

1-10R-1: MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX IMPOSED. A tax is hereby imposed upon all persons engaged in the business of selling groceries at retail in this municipality at the rate of 1% of the gross receipts from such sales made in the course of such business while this Ordinance is in effect. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code as amended from time to time. (65 ILCS 5/8-11-24).

1-10R-2: MUNICIPAL GROCERY SERVICE OCCUPATION TAX. A tax is hereby imposed upon all persons engaged in this municipality in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries as an incident to a sale of service. The rate of this tax shall be the same rate identified in Section 2, above. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code as amended from time to time. (65 ILCS 5/8-11-24).

1-10R-3: ILLINOIS DEPARTMENT OF REVENUE TO ADMINISTER BOTH TAXES. The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Illinois Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

1-10R-4: ILLINOIS DEPARTMENT OF REVENUE TO ADMINISTER BOTH TAXES. The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Illinois Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

1-10R-5: RULES AND REGULATIONS; AUTHORIZED: The Village is authorized to adopt, promulgate, and enforce any additional rules and regulations pertaining to the interpretation, collection, administration, and enforcement of this Article.

1-10R-6: APPLICATION OF VILLAGE CODE: Any citation under this Article may be in addition to any other citations issued by the Village under any and all applicable sections of the Village Code.

SECTION 3: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

SECTION 4: If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION 5: Except as to code amendments set forth in this ordinance, all chapters and sections of the Morton Grove Village Code shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE. The taxes imposed by this Ordinance shall take effect on the later of: (i) January 1, 2026; (ii) the first day of July next following the adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding April 1st; or, (iii) the first day of January next following the adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding October 1st.

SECTION 7. SEVERABILITY. If any portion, section, or clause of this Ordinance is held invalid, the remainder shall continue in full force and effect without affecting the validity of the remaining portions of the Ordinance.

SECTION 8. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form according to law.

SECTION 9: This ordinance shall be effective from and after its adoption, approval, and publication as provided by law.

Passed this 22nd day of April 2025.

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Thill	_____
Trustee Travis	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025.

Daniel DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025.

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois

Legislative Summary

Resolution 25-26

ADOPTING THE 2024 UPDATE OF THE COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Introduction:	April 22, 2025
Purpose:	To approve the 2024 Update to the Cook County Multi-Jurisdictional Hazard Plan with the Village of Morton Grove Annex included.
Background:	The Cook County Multi-Jurisdictional Hazard Mitigation Plan (CCMJHMP) was submitted to the Illinois Emergency Management Agency (IEMA) for review and approval pending adoption. FEMA guidance (Disaster Mitigation Act of 2000) requires that the CCMJHMP be updated every five years. In 2024, Cook County Emergency Management and Regional Security (EMRS) updated the 2019 CCMJHMP, which now includes 125 participating jurisdictions/partners, making Cook County's plan the largest in the nation. The planning area for the hazard mitigation plan encompasses Cook County and includes the incorporated and unincorporated jurisdictional areas of the County and the Metropolitan Water Reclamation District of Greater Chicago (MWRD) service area and Cook County Forest Preserve. The result of these combined efforts has been to produce an Illinois Emergency Management Agency (IEMA) and Federal Emergency Management Agency (FEMA) approved Hazard Mitigation Plan (HMP). Adoption of the CCMJHMP makes participants eligible to apply for grants funds through the FEMA Hazard Mitigation Assistance Program. FEMA requires that each participating partner adopt the plan by resolution.
Departments Affected:	All Departments
Fiscal Impact:	None
Source of Funds:	No funds needed
Workload Impact:	Work to update this plan was completed by Fire, Police, and Public Works Personnel. Additional work is in process by the same departments for other plans.
Administrator Recommendation	Approval as presented
Second Reading:	Not Required
Special Requirements:	None

Submitted by: Chuck Meyer, Village Administrator
Reviewed by: Teresa Hoffman Liston, Corporation Counsel
Reviewed by: Zoe Heidorn, Assistant Village Administrator
Prepared by: Dennis Kennedy, Fire Chief

RESOLUTION 25-26

ADOPTING THE 2024 UPDATE OF THE COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule government under the provision of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, the Village of Morton Grove recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, the Village of Morton Grove recognizes the importance of reducing or eliminating vulnerability to disasters caused by natural hazards for the overall good and welfare of the community; and

WHEREAS, on October 10, 2000, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Act”) which provides the legal framework for the Federal Emergency Management Agency (FEMA) mitigation, planning requirements for state, local, and tribal governments as a condition of mitigation grant assistance emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, as a condition of future funding for mitigation projects, the Act requires jurisdictions to prepare and adopt a hazard mitigation plan to identify and address certain vulnerabilities that exist prior to and during a disaster; and

WHEREAS, FEMA supports pre- and post-disaster grant funding through the Hazard Mitigation Assistance Grant program, which has as a condition of funding eligibility, a requirement for jurisdictions to prepare and adopt a hazard mitigation plan; and

WHEREAS, to maintain continued eligibility for FEMA mitigation grant assistance programs, the Act requires a hazard mitigation plan be updated every five years; and

WHEREAS, in accordance with the Act’s requirements, 125 Cook County jurisdictions engaged in the FEMA-prescribed mitigation planning process to prepare the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan and its associated local hazard mitigation plan annexes; and

WHEREAS, the 2024 Plan has been approved by the Illinois Emergency Management Agency and Federal Emergency Management Agency, Region V.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Village of Morton Grove hereby accepts, approves, and adopts in its entirety, Volume 1, the Countywide Mitigation Actions in Volume 2; and the Village of Morton Grove Jurisdictional Annex of Volume 2 of the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan, a copy of which is attached hereto as “Exhibit A”.

SECTION 3: The Village of Morton Grove shall continue to participate in updating and revising the 2024 Plan, with another plan review and revision occurring within a five-year cycle. Designated staff shall provide annual progress reports on the status of implementation of the 2024 Plan to the Village President and the Village Board of Trustees.

SECTION 4. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All ordinances, resolutions or adopted motions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This resolution shall be in full force and effect upon its passage and approval.

Passed this 22nd day of April 2025.

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Travis	_____
Trustee Thill	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025.

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025.

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois

Cook County - Countywide and Unincorporated

Hazard Mitigation Plan Point of Contact

Primary Point of Contact	Alternate Point of Contact
Kimberly Nowicki Regional Planner 69 W. Washington Chicago, IL. 60602 Telephone: 312-639-9683 Email Address: kimberly.nowicki@cookcountyil.gov	Griffin Byers Chief of Operations 69 W. Washington Chicago, IL. 60602 Telephone: 312-438-5792 Email Address: griffin.byers@cookcountyil.gov

Jurisdiction Profile

The following is a summary of key information about the jurisdiction and its history:

Date of Incorporation: January 15, 1831 ([Cook County Website](#)).

Current Townships:

North Cook County Region Townships	West Cook County Region Townships	South Cook County Region Townships
Barrington Township Elk Grove Township Hanover Township Maine Township New Trier Township Northfield Township Palatine Township Schaumburg Township Wheeling Township *The Townships of Evanston and Niles do not contain any unincorporated residents.	Leyden Township Lyons Township Norwood Park Township Proviso Township Riverside Township Stickney Township *The Townships of Cicero, Oak Park, and River Forest do not contain any unincorporated residents.	Bloom Township Bremen Township Lemont Township Orland Township Palos Township Rich Township Thornton Township Worth Township *The Township of Calumet does not contain any unincorporated residents.

Location and Description: Cook County is located in northeast Illinois on the western shore of Lake Michigan. It is the most populous of Illinois' 102 counties.

According to the [Cook County Government Website](#), the City of Chicago and the suburban municipalities account for approximately 85% of the County's 946 square miles, while unincorporated areas make up the remaining 15%. The unincorporated areas are under the jurisdiction of the Cook County Board of Commissioners, a 17-member board elected by district. ([Cook County Website](#)).

Brief History: The legislative act creating Cook County was passed by the General Assembly of Illinois and was approved on January 15th, 1831. The same act also designated Chicago as the county seat. The Cook County Board was organized the following March in 1831 when the first commissioners, Samuel Miller, Gholson, Kercheval, and James Walker, took the oath of office as the elected government officials of Cook County and held their first court in Chicago. During the same election, as directed by the General Assembly of Illinois, a sheriff and a coroner were also elected into public positions within the county. The first meeting of the Board of Commissioners occurred at Fort Dearborn over the course of two days and undertook the responsibilities for the poor, sick, prisoners, roads, courts, elections, and taxation within the county.

At its date of incorporation, Cook County had approximately 100 residents within the 2,464 square miles that covered what are now Lake, DuPage, Will, McHenry, and Cook Counties. By 1839, Cook County had lost over half of its territory and was partitioned into the current jurisdictional boundaries seen today. Despite the decrease in land within the county in the 1830s, the population growth continued to increase for almost 150 years. During the 1830s and 1840s, the land in Cook County was purchased by farmers and used for agriculture and to raise livestock. Without industrial infrastructure like railroads, some farmers took their crops to Chicago, while others went to smaller outlying settlements. This helped smaller settlements grow in population and industry to fulfill the needs of local farmers.

In 1878, the Illinois legislature voted in favor of allowing counties to adopt local townships, which would take on some of the County Government responsibilities, such as collecting taxes, running schools, and maintaining roads. Cook County was initially subdivided into 27 townships and would later incorporate many more as the population and size of the county grew. In the wake of the building and industrial boom of the 1920s, farmland within Cook County steadily disappeared. A second large housing and infrastructure development increase occurred after World War Two with the increase in loans insured by the Federal Housing Administration (FHA) and Department of Veterans Affairs (VA) for returning veterans. By the 1980's most of the remaining farmland within the county was bought and developed to accommodate the number of Cook County residents living outside of Chicago. A significant shift in the population disbursement was seen from the early years following the incorporation of Cook County to the most recent 25 year period. In 1889 almost 90% of the population of Cook County lived within Chicago. By 1990, 55% of the county population lived within Chicago, showing a more even disbursement throughout the jurisdiction.

Climate: The climate of Cook County has 4 distinct seasons with large variability seen in both temperature and precipitation throughout the year. The temperatures within the County range from the average daytime highs of 84 degrees Fahrenheit in July to the average nighttime lows of 18 degrees Fahrenheit in January. The precipitation in Cook County in the past 30 years ranges from a monthly average of 1.8 inches in February to a monthly average of 3.5 inches in June. Cook County can see large variations in the weather due to the lake effect from Lake Michigan and incoming weather systems. The highest recorded temperature in Cook County was 105 degrees Fahrenheit on July 24th, 1934 and the lowest recorded temperature was -27 degrees Fahrenheit on January 20th, 1985. Cook County has experienced a variety of extreme weather conditions, which historically include: floods, snowstorms, hail, ice storms, blizzards, high winds, and heatwaves.

Governing Body Format: The Cook County Board of Commissioners is the legislative body of government, with the President serving as the County Board's Chief Executive Officer. As the Chief Executive Officer, the President presides over the meetings of the County Board and supervises departments that are responsible for a variety of direct and support services. The President is elected to a four-year term by the voters of the entire county. The Cook County Board of Commissioners is comprised of seventeen Commissioners, each serving a four-year term and is elected from single-member districts. Each district represents approximately 300,000 residents. Eleven independently elected officials run the additional Cook County governmental offices that oversee many functions and services of county government. The County Board of Commissioners has no direct control over these offices, except in the passage of their budgets and approvals of their bond issues, contracts, and large expenditures. This body of government will assume the adoption and implementation of the Hazard Mitigation Plan.

Development Trends: Cook County is the second largest County in the Country. The 135 municipalities that comprise Cook County – including the City of Chicago – each govern development within their borders. A significant unincorporated land area and population also exist, and the County government oversees development activity in the unincorporated areas. In total, there are 1,500 taxing districts within the County.

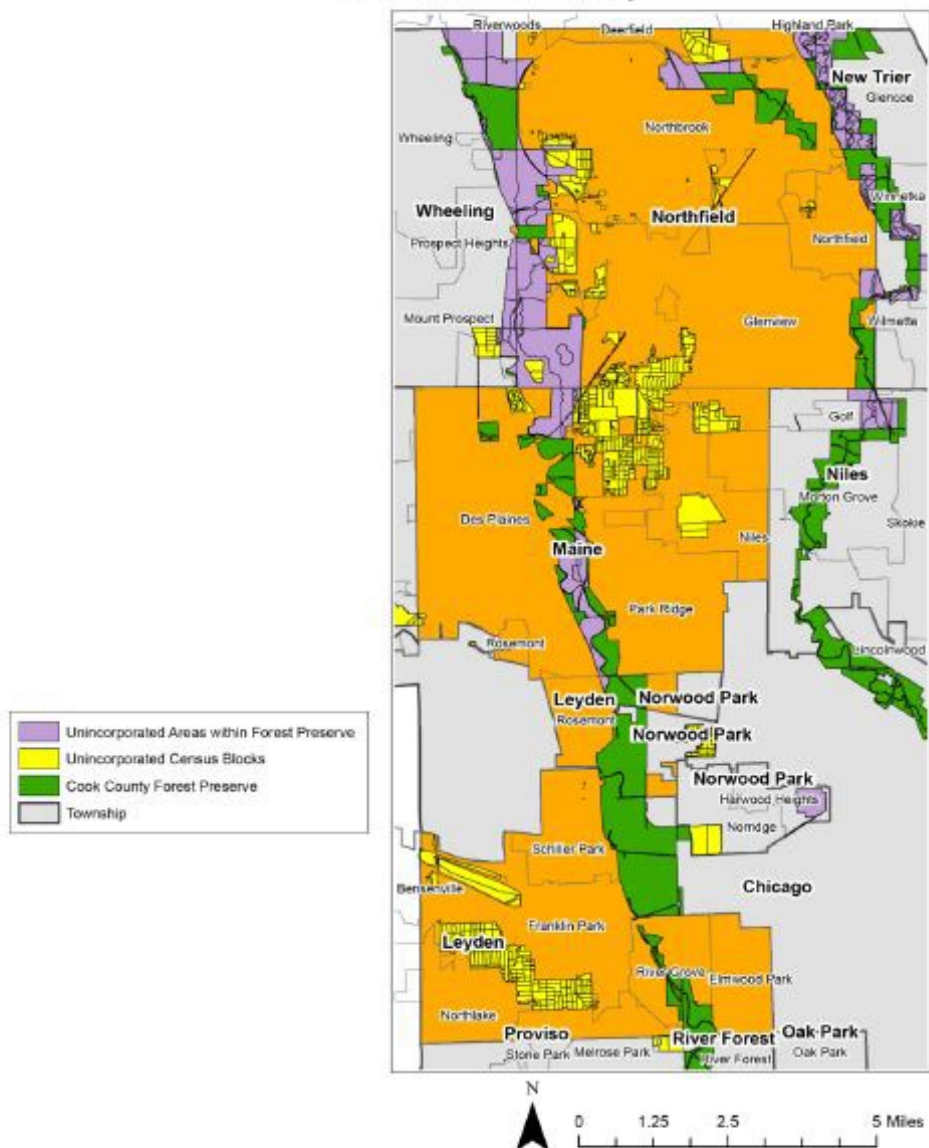
Revitalizing older industrial inner suburbs: One overall development trend impacting the County is the challenge facing older industrial inner suburbs. Significant business and job losses have left high unemployment and considerable vacant property in some suburbs. A considerable portion of the vacant properties have issues that pose public health or safety concerns. Despite growing vacancies, jurisdictions are working to maintain their services and infrastructure. The lack of taxes collected on vacant property shifts a higher tax burden on residents and existing businesses. The older industrial suburban areas have a significant potential for residential, commercial, and industrial redevelopment due to their location efficiency to the region's transportation assets. There have been several initiatives which seek to address hurdles to redevelopment.

Foreclosure crisis: The County formed the Cook County Land Bank Authority to acquire vacant and neglected property and make it into productive use.

Brownfields: The Millennium Reserve Calumet Area seeks to clean up 140,000 acres of brownfields and transform a 220 square mile region that includes numerous neighborhoods on Chicago's south side, the southeast lakefront, and 35 south suburban municipalities. The Brownfield Remediation and Intermodal Promotion Act grant fund initiative aimed to remediate and reuse brownfields to create intermodal, warehousing and light manufacturing jobs on over 1,500 industrial acres in a designated zone of freight-rich southern Cook County.

Flood remediation: The U.S. Army Corps of Engineers, Chicago District released a plan in September 2013, that outlines a variety of potential flood risk management and ecosystem restoration projects that could be implemented along the Upper Des Plaines River area. This area includes portions of Cook County that have chronic flooding issues. The plan seeks to reduce flood risk in communities across the watershed while increasing forest habitats that could be used for recreational trails.

Unincorporated Areas and Forest Preserves in Cook County

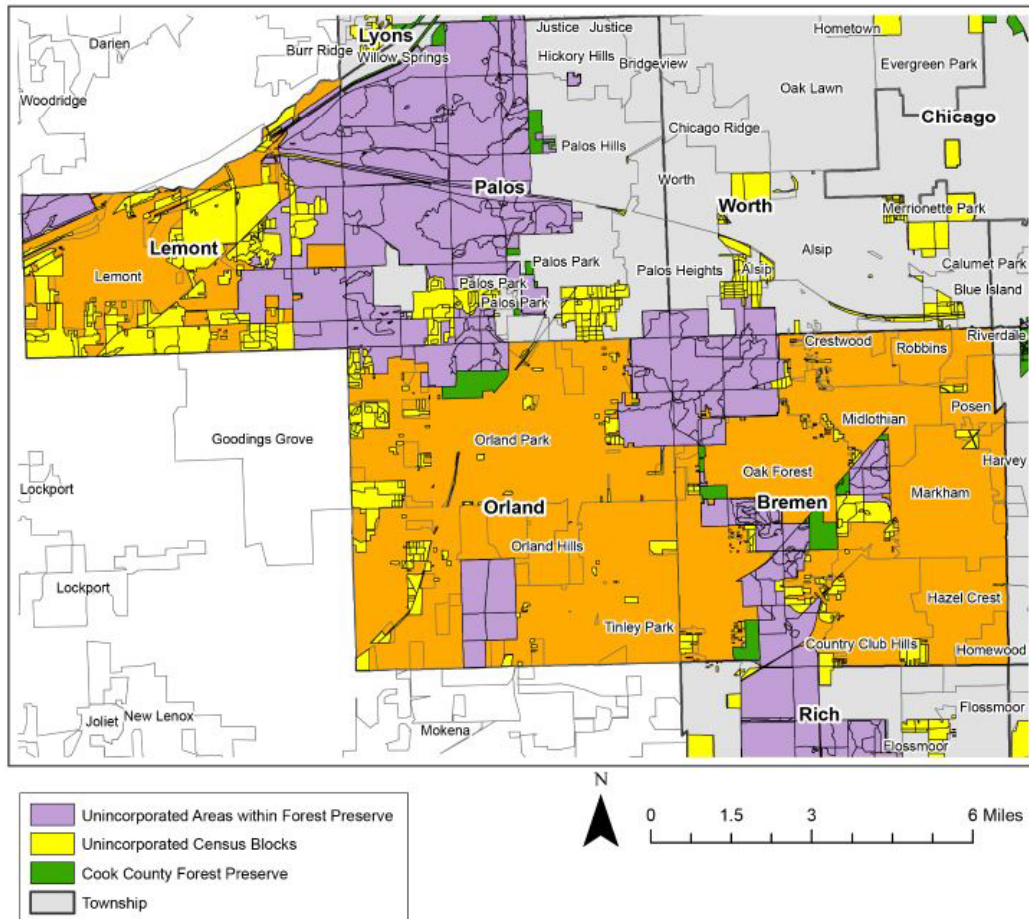


Source: Cook County Department of Geographic Information Systems Unincorporated Zoning data, 2014.

Map: *Unincorporated Areas and Forest Preserves in Cook County*

Source: [Civic Federation - Unincorporated Cook County](#)

Unincorporated Areas and Forest Preserves in Cook County



Source: Cook County Department of Geographic Information Systems Unincorporated Zoning data, 2014.

Map: Unincorporated Areas and Forest Preserves in Cook County

Source: [Civic Federation - Unincorporated Cook County](#)

Capability Assessment

The assessment of the jurisdiction's legal and regulatory capabilities is presented in the *Legal and Regulatory Capability Table* below. The assessment of the jurisdiction's fiscal capabilities is presented in the *Fiscal Capability Table* below. The assessment of the jurisdiction's administrative and technical capabilities is presented in *Administrative and Technical Capability Table* below. Information on the community's National Flood Insurance Program (NFIP) compliance is presented in the *National Flood Insurance Program Compliance Table* below. Classifications under various community mitigation programs are presented in the *Community Classifications Table* below.

TABLE: LEGAL AND REGULATORY CAPABILITY					
	Local Authority	State or Federal Prohibitions	Other Jurisdictional Authority	State Mandated	Comments
Codes, Ordinances & Requirements					
Building Code	Yes	Yes	Yes	No	Cook County Building Code Amended May 29, 2014; Cook County Department of Building and Zoning Land Development Ordinances Part II, Land Development Ordinances Chapter 106 (Unincorporated County); Reference Municipal Annexes.
Zonings	Yes	No	No	Yes	Ord. No. 01-O-30, as adopted by the County Board on November 6, 2001
Subdivisions	Yes	No	No	No	Cook County Department of Building and Zoning Land Development Ordinances Part II Storm Water
Stormwater Management	No	No	Yes	Yes	Cook County Watershed Management Ordinance adopted October 3, 2013 by the Metropolitan Water Reclamation District (MWRD)
Post Disaster Recovery	No	No	No	No	

Real Estate Disclosure	No	No	Yes	Yes	(765 ILCS 77/) Residential Real Property Disclosure Act.
Growth Management	No	No	No	No	
Site Plan Review	Yes	No	No	No	Cook County Department of Building and Zoning
Public Health and Safety	Yes	No	No	No	Cook County Department of Public Health
Environmental Protection	Yes	Yes	Yes	Yes	Cook County Department of Environmental Control, Illinois EPA, Illinois Department of National Resources, and U.S. EP
Planning Documents					
General or Comprehensive Plan	Yes	Yes	Yes	Yes	CCED: Five-year consolidated plan under revision; annual updates submitted to HUDD; includes housing, community development, and economic development.
<i>Is the plan equipped to provide integration to this mitigation plan?</i>					Yes
Floodplain or Basin Plan	No	No	No	No	
Stormwater Plan	Yes	No	Yes	Yes	Cook County Storm Water Management Plan adopted February 15, 2007; Cook County Watershed Management Ordinance adopted October 3, 2013; 55 ILCS 5/5-1062

Capital Improvement Plan	Yes	No	No	Yes	Cook County 2014 Budget, Capital Improvement Program.
<i>What types of capital facilities does the plan address?</i>					Cook County facilities, hospitals, roads, etc.
<i>How often is the plan revised/updated?</i>					Annually, as a function of budget.
Habitat Conservation Plan	Yes	Yes	No	No	Illinois Department of Natural Resources; and Cook County Forest Preserve District Natural and Cultural Resources Master Plan by December 2014
Economic Development Plan	Yes	Yes	No	No	Cook County Department of Planning and Development: Required by Federal Economic Development Administration, 2015 Cook County Economic Development Strategy Plan under revision; Cook County Council of Economic Advisors CC Partnering for Prosperity.
Shoreline Management Plan	No	No	No	No	
Community Wildfire Protection Plan	No	Yes	No	No	Cook County Forest Preserve District Plan updated annually.

Response/Recovery Planning					
Comprehensive Emergency Management Plan	Yes	Yes	No	Yes	Cook County Emergency Operations Plan – under update for 2014 completion. IEMA Plan and FEMA Plan.
Threat and Hazard Identification and Risk Assessment	Yes	Yes	No	Yes	THIRA completed in 2013 and updated annually.
Terrorism Plan	Yes	Yes	No	Yes	
Post-Disaster Recovery Plan	No	No	No	No	
Continuity of Operations Plan	Yes	Yes	No	Yes	Currently in development and addressed in the Appendix to Cook County Emergency Operations Plan
Public Health Plans	Yes	Yes	No	Yes	U.S. Department of Health and Human Services; Illinois Department of Public Health; Cook County Department of Public Health

TABLE: FISCAL CAPABILITY	
Financial Resources	Accessible or Eligible to Use?
Community Development Block Grants	Yes
Capital Improvements Project Funding	Yes
Authority to Levy Taxes for Specific Purposes	Yes
User Fees for Water, Sewer, Gas or Electric Service	No
Incur Debt through General Obligation Bonds	No
Incur Debt through Special Tax Bonds	No
Incur Debt through Private Activity Bonds	No
Withhold Public Expenditures in Hazard-Prone Areas	Yes
State Sponsored Grant Programs	Yes
Development Impact Fees for Homebuyers or Developers	No
Other	

TABLE: ADMINISTRATIVE AND TECHNICAL CAPABILITY		
Staff/Personnel Resources	Available?	Department/Agency/Position

Planners or engineers with knowledge of land development and land management practices	Yes	Cook County Departments of: Transportation and Highways, Planning and Development, Environmental Control, and the Metropolitan Water Reclamation District
Engineers or professionals trained in building or infrastructure construction practices	Yes	Cook County Department of Building and Zoning, Office of Capital Planning and Policy, and the Department of Transportation and Highways
Planners or engineers with an understanding of natural hazards	Yes	Cook County Departments of: Transportation and Highways, Environmental Control, Homeland Security and Emergency Management and the Metropolitan Water Reclamation District
Staff with training in benefit/cost analysis	Yes	Cook County Departments of: Planning and Development, Budget and Management Services and Bureau of Finance
Surveyors	Yes	Cook County Department of Transportation and Highways, Office of Capital Planning and Policy, and the Metropolitan Water Reclamation District.
Personnel skilled or trained in GIS applications	Yes	Multiple individuals throughout the County Departments
Scientist familiar with natural hazards in local area	Yes	Cook County Forest Preserve District
Emergency manager	Yes	Cook County Department of Homeland Security and Emergency Management
Grant writers	Yes	Multiple individuals throughout various County Departments

TABLE: NATIONAL FLOOD INSURANCE PROGRAM COMPLIANCE	
What department is responsible for floodplain management in your jurisdiction?	Department of Building and Zoning
Who is your jurisdiction's floodplain administrator? (department/position)	This position is not currently staffed
Are any certified floodplain managers on staff in your jurisdiction?	Yes
What is the date of adoption of your flood damage prevention ordinance?	August 2008
When was the most recent Community Assistance Visit or Community Assistance Contact?	August 2011
Does your jurisdiction have any outstanding NFIP compliance violations that need to be addressed? If so, please state what they are.	Yes, 2 minor violations
Do your flood hazard maps adequately address the flood risk within your jurisdiction? (If no, please state why)	No – the County currently needs urban, storm sewer, and riverine (stream gauge) data.
Does your floodplain management staff need any assistance or training to support its floodplain management program? If so, what type of assistance/training is needed?	Yes – Training is needed covering current practices.

Does your jurisdiction participate in the Community Rating System (CRS)? If so, is your jurisdiction seeking to improve its CRS Classification? If not, is your jurisdiction interested in joining the CRS program?	No Yes – Cook County is interested in joining the CRS Program.
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Substantial Improvement Rule and the Substantial Damage Rule

The IDNR/OWR has developed a model ordinance for floodplain management, which has been adopted by most communities in Illinois. The ordinance includes the minimum requirements an NFIP participating jurisdiction must adopt and enforce, as well as additional higher regulatory requirements. The optional, higher regulatory standards include a minimum one foot of freeboard above the base flood elevation and cumulative tracking of damage repairs and improvements to establish substantial damage and substantial improvement compliance. Some jurisdictions have chosen to exceed the requirements of the model ordinance and have adopted more restrictive ordinances. This is most common in the communities in northeastern Illinois.

Existing Municipal Code:

Sec. 106-2 Definitions

Structure means the results of a manmade change to the land constructed on or below the ground, including the construction, reconstruction or placement of a building or any addition to a building; installing a manufactured home on a site; preparing a site for a manufactured home or installing a travel trailer on a site for more than 180 days unless they are fully licensed and ready for highway use.

Substantial damage. A building is considered substantially damaged when it sustains damage from any cause (fire, flood, earthquake, etc.), whereby the cost of fully restoring the structure would equal or exceed 50 percent of the pre-damage market value of the structure, regardless of the actual repair work performed.

Substantial improvement means any repair, reconstruction or improvement of a structure, where the cost of the improvements equals or exceeds 50 percent of the market value of the structure or increases the floor area by at least 20 percent, with the calculation of initial value or measurement of initial floor area to be taken at the latest point in time prior to the repair, reconstruction or improvement.

(1) For the purposes of this definition substantial improvement is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

(2) The term "substantial improvement" does not include any project for improvement of a structure to comply with existing State or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure.

Sec. 102-105 Administration and Enforcement

(1) *The Building Department.* There is hereby created the Building Department of the County of Cook, vested with the administration of the Code and consisting of the Building Commissioner, Deputy Building Commissioner, and such other officers and employees as are herein designated and such as the county board of Commissioners may provide for in its annual appropriation ordinance.

Said Building Department shall include the office of the Commissioner, administrative services, engineering services, and inspection services.

All officers and employees of said department shall be under the direction and supervision of the Building Commissioner, and shall perform such duties as may be required of them by said building commissioner and by provisions of this Ordinance.

(3) *Permits, Certificates and Plans.*

1. *Building Permits.*

a. *Permit Required.*

(1) It shall be unlawful to erect, construct, alter, relocate, or demolish, or to commence the erection, construction, alteration, relocation, or demolition of any building or any structure, including, but not limited to, decks, sheds, fences, roofs, driveways, and windows, install equipment for the operation of a building or structure, including, but not limited to, plumbing, electrical, heating, ventilation, and air conditioning (HVAC), and mechanical equipment, elevators, sprinklers, and similar equipment, and the installation of insulation requiring the cutting or removing of drywall, without first filing with the Building Commissioner an application in writing and obtaining a permit, make site improvements that change surface topography or affect storm water drainage, or install or modify stormwater infrastructure, except as provided in [paragraph] c., below.

(2) Permit shall also be required for all proposed construction, substantial improvements, or other development, including the placement of mobile homes within floodplain areas having special flood hazards.

(3) The building permit application will be reviewed to assure that any proposed construction within flood plain areas are:

(a) Designed and anchored to prevent flotation, collapse or lateral movement of the structure.

(b) Constructed with materials and utility equipment resistant to flood damage.

(c) Constructed by methods and practices that minimize flood damage.

(d) At the time of issuance and/or prior to complying such building permits, the following information shall be noted and recorded:

(i) Elevation of the lowest floor (including basement);

(ii) Where the elevation of the lowest floor is below grade, on one or more sides, the elevation of the floor immediately above;

(iii) Where a structure has been floodproofed; the elevation to which the structure was floodproofed.

(e) The Building Commissioner may, at his discretion, request additional drawings and documented sources of information to verify that construction location will be outside the floodplain or flood table areas.

(4) Such permits, or placard indicating the possession of same, shall be posted in a conspicuous place upon the exterior of the premises for which it is issued, and shall remain so posted at all times until the work is completed and approved.

b. Prior Approval of Other Authorities.

(3) No Building permit shall be issued for construction in a floodplain until Plan approval (when applicable) has been secured from the following agencies:

United States Corps of Engineers

Illinois Department of Transportation, Division of Water Resources

Illinois Environmental Protection Agency

Metropolitan Sanitary District of Greater Chicago

North Cook County Soil and Water Conservation District

Cook County Clerk's Office Map Department

Cook County Health Department

Cook County Highway Department

Cook County Zoning Board of Appeals

Sec. 106.4 Duties of the Enforcement Officials

The Department shall be responsible for the general administration and enforcement of this chapter, which shall include the following:

(1) Determining the floodplain designation.

a. Checking all proposed development sites to determine whether the site is in a special flood hazard area (SFHA) in unincorporated Cook County.

b. If the development site is in a special flood hazard area (SFHA), determining whether the site is located in a floodway, flood fringe or in a floodplain for which a detailed study has not been conducted and which drains more than one square mile.

c. Checking whether the development is potentially within an extended special flood hazard area (SFHA) (with a drainage area of less than one square mile), indicating that the development would have adverse impacts regarding storage, conveyance, or inundation which would be the basis for the applicant being required to delineate the floodplain and floodway and be subject to the provisions of the remaining sections of this chapter.

d. If the site is within a Coastal High Hazard Area, require that the minimum requirements of [Section 106-9](#) be met.

Sec. 106-9 Permitting Requirements Applicable to all Floodplain Areas

In addition to the requirements found in Sections [106-6](#)—106-8 for development in flood fringes, designated floodways, and special flood hazard areas (SFHAs) or floodplains where no floodways have been identified (Zones A, AO, AH, AE, A1-A30, A99, VO, V1-30, VE, V, M, E, D, or X), the following requirements shall be met

(3) *Protecting buildings.*

a. All buildings located within a 100-year floodplain also known as a special flood hazard area (SFHA), and all buildings located outside the 100-year floodplain but within the 500-year floodplain, shall be protected from flood damage below the flood protection elevation. This building protection criteria applies to the following situations:

1. Construction or placement of a new building;
2. Substantial improvement made to an existing building; If substantially improved, both the existing building and any addition must meet the flood protection standards of this section.
3. Installing a manufactured home on a new site or a new manufactured home on an existing site. This building protection requirements does not apply to returning a mobile home to the same site it lawfully occupied before it was removed to avoid flood damage; and
4. Installing a travel trailer on a site for more than 180 days.
5. A substantially damaged building under repair. Substantial damage shall be figured cumulatively subsequent to April 1, 1990. If substantially damaged, the entire building must meet the flood protection standards of this section

b. This building protection requirement may be met by one of the following methods:

1. A residential or nonresidential building, when allowed in zones A, AO, AH, and AE, may be constructed or substantially improved on permanent land fill in accordance with the following:

(i). The lowest floor (including basement) shall be at or above the flood protection elevation (FPE) as defined in [Section 106-1](#).

(ii) Fill requirements.

A. The fill shall be placed in layers no greater than one foot deep before compaction and should extend at least ten feet beyond the foundation of the building before sloping below the flood protection elevation.

B. The top of the fill shall be above the flood protection elevation. However, the ten-foot minimum may be waived if an Illinois licensed structural engineer certifies an alternative method to protect the building from damages due to hydrostatic pressures.

C. The fill shall be protected against erosion and scour.

D. The fill shall not adversely affect the flow or surface drainage from or onto neighboring properties.

f. In a Coastal high hazard area (zone VE), the building protection requirements of this Section must be met according to the following criteria:

1. All New Construction and Substantial Improvements shall be elevated on pilings or columns so that the bottom of the lowest horizontal structural member of the Lowest Floor (excluding the pilings or columns) is elevated to or above the FPE, and the pile or column foundation and structure attached thereto is anchored to resist flotation, collapse, and lateral movement due to the effects of wind and water loads acting simultaneously on all building components.

(i) Water loading values used shall be those associated with the Base Flood.

(ii) Wind loading values shall be those defined according to American Society of Civil Engineers 7-16 Minimum design loads and associated criteria for buildings and other structures, or other equivalent standard.

2. A registered professional engineer or architect shall develop or review the structural design, specifications and plans for the construction, and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the provisions of Subsection [106-9\(3\)f.1](#).

3. All New Construction and Substantial Improvements shall have the space below the Lowest Floor either free of obstruction or constructed with non-supporting Breakaway Walls, open wood lattice-work, or insect screening intended to collapse without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system.

(i) For the purpose of Subsection [106-9\(3\)](#), a Breakaway Wall shall have a design safe loading resistance of not less than ten and no more than 20 pounds per square foot.

(ii) Use of Breakaway Walls which exceed a design safe loading resistance of 20 pounds per square foot (either by design or where so required by local or state codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet all of the following conditions:

A. Breakaway Wall collapse shall result from a water load less than that which would occur during the base flood; and

B. The elevated portion of the Building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and non-structural). Water loading values shall be those associated with the base flood. Wind loading values shall be those defined according to American Society of Civil Engineers 7-16 Minimum design loads and associated criteria for buildings and other structures, or equivalent standard.

C. All space enclosed by Breakaway Walls, open wood lattice-work, or insect screening below the lowest floor shall be used solely for parking of vehicles, building access, or storage.

4. Placement or Substantial Improvement of Manufactured Homes must comply with Section 106.9.

5. Recreational Vehicles, including park models, must either be on site for fewer than 180 consecutive days; or be fully licensed and ready for highway use; or comply with Section 106.9.

TABLE: COMMUNITY CLASSIFICATIONS			
	Participating?	Classification	Date Classified
Community Rating System	N/A	N/A	N/A
Building Code Effectiveness Grading Schedule	Yes	Unknown	Unknown
Public Protection/ISO	Yes	Unknown	Unknown
StormReady	Yes	Gold (Countywide)	2014
Tree City USA	No	N/A	N/A

Jurisdiction-Specific Natural Hazard Event History

The information provided below was solicited from the jurisdiction and supported by NOAA and other relevant data sources.

The *Natural Hazard Events Table* lists all past occurrences of natural hazards within the jurisdiction. Repetitive flood loss records are as follows:

- Number of FEMA-Identified Repetitive Loss Properties: 101 (91 Single Family, 5 Two-Four Family Residence, 3 Other Residential, 2 Other - Nonresidential)
- Number of FEMA-Identified Severe Repetitive Loss Properties: 12 (11 Single Family, 1 Two-Four Family Residence)
- Number of Repetitive Flood Loss/Severe Repetitive Loss Properties That Have Been Mitigated: 1

Federal Disasters Declared

Disaster Declaration Number	Date Declared	Event
DR-227	4/25/1967	Tornado
DR-351	9/4/1972	Flood
DR-373	4/26/1973	Flood
DR-509	6/18/1976	Severe Storm(s)
DR-643	6/30/1981	Severe Storm(s)
DR-776	10/7/1986	Flood
DR-798	8/21/1987	Flood
DR-997	7/9/1993	Flood
DR-1129	7/25/1996	Severe Storm(s)
DR-1188	9/17/1997	Severe Storm(s)
DR-1729	9/25/2007	Severe Storm(s)
DR-1800	10/3/2008	Severe Storm(s)
DR-1935	8/19/2010	Severe Storm(s)
DR-1960	3/17/2011	Snow
EM-3068	1/16/1979	Snow
EM-3134	1/8/1999	Snow
EM-3161	1/17/2001	Snow
EM-3230	9/7/2005	Hurricane – Katrina Evacuation
EM-3435	3/13/2020	Biological

DR-4116	5/10/2013	Flood
DR-4489	3/26/2020	Biological
DR-4728	8/15/2023	Severe Storm(s)
DR-4749	11/20/2023	Flood

State Disaster Declarations

Date Declared	Event
7/26/2010	Severe Storms, High Winds, Torrential Rain
1/31/2011	Winter Weather
4/25/2011	High Wind, Tornadoes, Torrential Rain
5/25/2011	
4/18/2013 4/20/2013 4/21/2013 4/25/2013 4/30/2013	Severe Storms, Heavy Rainfall, Flooding, Straight-line Winds
1/6/2014	Heavy Snowfall, Frigid Temperatures
7/12/2017 7/14/2017	Thunderstorms, Heavy Rainfall, Flooding
1/29/2019	Winter Storm
2/6/2020	Severe Storms
3/12/2020 – present (reissued monthly)	COVID-19
2/16/2021	Winter Storms
2/1/2022	Winter Storms
8/1/2022 (reissued monthly through 10/28/2022)	Monkeypox

Hazard Risk Ranking

The *Hazard Risk Ranking Table* below presents the ranking of the hazards of concern. Hazard area extent and location maps are included at the end of this chapter. These maps are based on the best available data at the time of the preparation of this plan, and are considered to be adequate for planning purposes.

TABLE: HAZARD RISK RANKING	
Rank	Hazard Type
1	Severe Winter Weather
2	Severe Weather
3	Flood (including urban flooding)
4	Earthquake
5	Tornado
6	Drought
7	Dam Failure

New Mitigation Actions

The following are new mitigation actions created during the 2024 update.

CW – Countywide

CCU – Cook County Unincorporated

CW.47

Mitigation Action #47: Maintenance of Existing Green Infrastructure Projects					
Lead Agency/Department Organization: Cook County, Administration	Supporting Agencies/ Organizations: City of Chicago	Estimated Cost: High	Potential Funding Source: Hazard Mitigation Grant Program (HMGP) Building Resilient Infrastructure and Communities (BRIC) Flood Mitigation Assistance (FMA) Program Community Development Block Grant (CDBG)	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Flood (Riverine, Urban, Coastal/Shoreline) Severe Weather (Extreme Heat, Lightning, Hail, Fog, High Winds)
Year Initiated		2025			
Applicable Jurisdiction		Cook County			
Applicable Goal		1,2,3			
Applicable Objective		2,3,12,13			
Cost Analysis (Low, Medium, High)		High			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			

Action/Implementation Plan and Project Description:	Securing funding for maintenance of existing green infrastructure projects that are reducing flooding and/or reducing heat, such as tree canopy expansions, rain gardens, pocket gardens, etc.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	N

CW.48

Mitigation Action #48: Upgrade Infrastructure Investments					
Lead Agency/Department Organization: Cook County, Administration	Supporting Agencies/ Organizations: City of Chicago	Estimated Cost: High	Potential Funding Source: Hazard Mitigation Grant Program (HMGP) Building Resilient Infrastructure and Communities (BRIC) Flood Mitigation Assistance (FMA) Program Community Development Block Grant (CDBG)	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flood (Riverine, Urban, Coastal/Shoreline) Severe Weather (Extreme Heat, Lightning, Hail, Fog, High Winds) Severe Winter Weather (Ice Storm, Heavy Snow, Blizzards, Extreme Cold)
Year Initiated	2025				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3,4				
Applicable Objective	1,2,8,12,13				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	Medium				

Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium
Action/Implementation Plan and Project Description:	Take measures to upgrade infrastructure investments at community cooling and warming sites, such as libraries, schools, parks and other existing government-owned and operated resiliency sites
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	N

CW.49

Mitigation Action #49: Study and implement improvements to sewer/wastewater infrastructure to mitigate impacts from severe weather and flooding.					
Lead Agency/Department Organization: Build Up Cook	Supporting Agencies/ Organizations: Underserved municipalities in Cook County that qualify	Estimated Cost: High	Potential Funding Source: Hazard Mitigation Grant Program (HMGP) Building Resilient Infrastructure and Communities (BRIC) Flood Mitigation Assistance (FMA) Program Community Development Block Grant (CDBG), In-Kind Labor	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Flood (Riverine, Urban, Coastal/Shoreline) Severe Weather (Extreme Heat, Lightning, Hail, Fog, High Winds)
Year Initiated		2024			
Applicable Jurisdiction		Cook County			

Applicable Goal	1,2,3
Applicable Objective	2, 3, 12, 13
Cost Analysis (Low, Medium, High)	High
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	Build Up Cook works with Cook County's most under-resourced municipalities to build up their capacity for capital infrastructure. To have our municipalities be in compliance with the Clean Air Act, we are requesting assistance scoping multi jurisdictional investments to improve sewer infrastructure.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	N

CW.50

Mitigation Action #50: Study, assess, and identify mitigation alternatives to increase resilience of water infrastructure to reduce water main breaks.					
Lead Agency/Department Organization: Build Up Cook	Supporting Agencies/ Organizations: Underserved municipalities that qualify	Estimated Cost: High	Potential Funding Source: Hazard Mitigation Grant Program (HMGP) Building Resilient Infrastructure and Communities (BRIC) Community Development Block Grant (CDBG) In-Kind Labor	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Severe Winter Storms (Snow, Blizzards, Ice Storms, Extreme Cold)

Year Initiated	2024
Applicable Jurisdiction	Cook County
Applicable Goal	1,2,3
Applicable Objective	2,3,12,13
Cost Analysis (Low, Medium, High)	High
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	Build Up Cook works with Cook County's most under-resourced municipalities to build up their capacity for capital infrastructure. Several of our municipalities are experiencing an increase in water main breaks as a result of the change in climate. The results lead to flooding, compromised drinking water, and incurred debt to resolve the issue. We are requesting assistance scoping out replacing water mains in our BUC municipalities.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	N

Ongoing Mitigation Actions

During the 2024 update, these "ongoing" mitigation actions and projects were modified and/or amended, as needed.

CW – Countywide

CCU – Cook County Unincorporated

Action CCU.2

Mitigation Action #CCU2: Review the existing debris management plan and update as necessary.					
Lead Agency/Department Organization: DOTH, EMRS	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund	Estimated Projected Completion Date:	Hazard(s) Mitigated: All

				Short-term, ongoing	
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3,5				
Applicable Objective	813				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I				

Action CCU.4

Mitigation Action #CCU4: Review current building codes, ordinances, and zoning guidelines and update as necessary.					
Lead Agency/Department Organization: DBZ, DOTH, MWRD	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3,5				
Applicable Objective	1, 2, 3,7,9,19				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority	O				

Completion status legend:

N = New; **I** = In Progress Toward Completion;
O = Ongoing Indefinitely; **C** = Project Completed; **R** = Want
 Removed from Annex; **X** = No Action Taken/Delayed

Action CCU.9

Mitigation Action #CCU9: Continue our partnership with the National Oceanic and Atmospheric Administration (NOAA).					
Lead Agency/Department Organization: EMRS, BOT	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term, ongoing	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3				
Applicable Objective	5, 6, 8, 12, 13				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	Yearly weather update meetings are being held with County staff and partners.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CCU.10

Mitigation Action #CCU10: Expand the Cook County EMRS training program to include: county-wide elected officials, emergency managers, and other key emergency response personnel.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source:	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: All

			General Fund, SHSP, HSGP		
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3,4				
Applicable Objective	8, 12, 13				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	Conducted nine (9) Leading Through Crisis Trainings in 2016. And will continue to be conducted throughout 2017.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CCU.11

Mitigation Action #CCU.11—Integrate the Hazard Mitigation Plan (HMP) and Threat Hazard Identification Risk Assessment (THIRA) into other plans, programs, and initiatives that enhance or support all phases of emergency management.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium, DPD, MWRD	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term, ongoing	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3,4,5,6				
Applicable Objective	All				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	Completed yearly through the THIRA/SPR				

Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CCU.12

Mitigation Action #CCU.12 - Support homeowner education on flood insurance programs.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium, DPD, MWRD	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term, ongoing	Hazard(s) Mitigated: Flooding
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3,4,5,6				
Applicable Objective	6,8				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Low				
Action/Implementation Plan and Project Description:	Provide NFIP updates and changes.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CCU.13

Mitigation Action #CCU.13—Consider building code provisions to reduce earthquake damage risk.					
Lead Agency/Department Organization: DBZ, OCPP	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source:	Estimated Projected	Hazard(s) Mitigated: Earthquakes

			General Fund	Completion Date: Long-term	
Year Initiated		2014			
Applicable Jurisdiction		Cook County			
Applicable Goal		1,2,3			
Applicable Objective		2,10			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		I			

Action CCU.15

Mitigation Action #CCU.15—Develop a mass notification system for tornadoes					
Lead Agency/Department Organization: EMRS	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: General Fund, BRIC, HMGP	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Tornado
Year Initiated		2014			
Applicable Jurisdiction		Cook County			
Applicable Goal		1,2,3,4,5,6			
Applicable Objective		2,5,8,12			
Cost Analysis (Low, Medium, High)		High			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		Continue to maintain and improve the Everbridge system.			
Actual Completion Date or Ongoing Indefinite					

Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I Still in Development
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Action CCU.16

Mitigation Action #CCU.16: Consider public education programs on tornado warning protocols and shelter facilities					
Lead Agency/Department Organization: EMRS	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: General Fund, BRIC, HMGP	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Tornado
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3,4,5,6				
Applicable Objective	2,5,8,12				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	Medium				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	Part of the mass notification system training.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	X				

Action CCU.17

Mitigation Action #CCU.17—Conduct regular analysis to identify vulnerabilities within Countywide communication systems					
Lead Agency/Department Organization: EMRS, BOT	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source:	Estimated Projected Completion Date:	Hazard(s) Mitigated: Severe Weather

			General Fund, HSGP	Short-term	
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3				
Applicable Objective	1, 2, 5, 8				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	EMRS preforms a communication exercise on the statewide StarCom network the 1st Tuesday of each month with 256 of our public safety partners.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CCU.18

Mitigation Action #CCU.18—Where appropriate, support retrofitting, purchase, or relocation of structures in hazard-prone areas to prevent future structure damage. Give priority to properties with exposure to repetitive losses.					
Lead Agency/Department Organization: EMRS, DBZ, DPD, MWRD, IDNR	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: General Fund, BRIC, HMGP, FMA	Estimated Projected Completion Date: Short-term, ongoing	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3				
Applicable Objective	9, 10, 11, 13				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				

Action/Implementation Plan and Project Description:	EMRS was awarded a 1.6 million dollar Flood Mitigation Assistance grant to buyout FEMA and IEMA eight (8) severe repetitive loss flood prone properties.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CCU.19

Mitigation Action #CCU.19—Coordinate with MWRD for flood-related mitigation projects.					
Lead Agency/Department Organization: MWRD, EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, HMGP, BRIC, FMA	Estimated Projected Completion Date: Short-term, ongoing	Hazard(s) Mitigated: Flooding
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3				
Applicable Objective	All				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	Currently working with MWRD to buyout flood prone properties.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CCU.22

Mitigation Action #CCU.22—Consider obtaining easements for planned and regulated public use of privately-owned/ publicly owned land for temporary water retention and drainage.					
Lead Agency/Department Organization: MWRD, DBZ, EMRS, DOTH, DPD	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term, ongoing	Hazard(s) Mitigated: Flooding, Severe Weather
Year Initiated		2014			
Applicable Jurisdiction		Cook County			
Applicable Goal		1,2,3			
Applicable Objective		1, 2, 3, 13			
Cost Analysis (Low, Medium, High)		High			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		I			

Action CCU.24

Mitigation Action #CCU.24—Develop a strategy to address sewer and storm sewer capacity issues for future mitigation projects.					
Lead Agency/Department Organization: MWRD, Public Safety Consortium, EMRS	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: General Funds, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding, Severe Weather
Year Initiated		2014			
Applicable Jurisdiction		Cook County			
Applicable Goal		1,2,3			

Applicable Objective	9, 10
Cost Analysis (Low, Medium, High)	High
Priority and Level of Importance (Low, Medium, High)	Medium
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	Working with MWRD and Cook County Department of Highways
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CCU.25

Mitigation Action #CCU.25—Participate in the Community Rating System (CRS).					
Lead Agency/Department Organization: Public Safety Consortium, EMRS	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3				
Applicable Objective	10,11				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	Medium				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I				

Action CCU.26

Mitigation Action #CCU.26: Maintain good standing under the National Flood Insurance Program by implementing programs that meet or exceed the minimum NFIP requirements. Such programs include enforcing an adopted flood damage prevention ordinance, participating in floodplain mapping updates, and providing public assistance and information on floodplain requirements and impacts.					
Lead Agency/Department Organization: DBZ	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Flooding
Year Initiated		2014			
Applicable Jurisdiction		Cook County			
Applicable Goal		1, 3			
Applicable Objective		4, 6, 9			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project		Medium			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CCU.29

Mitigation Action #CCU.29—Evaluate the role of a Floodplain Administrator for Cook County and appoint the agency that has the highest degree of capability to maintain the County's floodplain management program.					
Lead Agency/Department Organization: DOTH, EMRS	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term, ongoing	Hazard(s) Mitigated: Flooding
Year Initiated		2014			
Applicable Jurisdiction		Cook County			
Applicable Goal		1, 3			
Applicable Objective		8,9,11			

Cost Analysis (Low, Medium, High)	Low
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project	Medium
Action/Implementation Plan and Project Description:	
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CCU.30

Mitigation Action #CCU.30—Develop more efficient methods to conduct post-disaster damage assessments and the integration of GIS.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2,3,5				
Applicable Objective	3,4,13				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	Conducting internal trainings with staff. And plan to conduct trainings with municipalities.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project	I				

Completed; **R** = Want Removed from Annex; **X**
= No Action Taken/Delayed

Action CCU.32

Mitigation Action #CCU.32—Further develop supply chain plans for public health and healthcare-related concerns					
Lead Agency/Department Organization: CCDPH, EMRS, CCH	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: Flooding
Year Initiated		2014			
Applicable Jurisdiction		Cook County			
Applicable Goal		1,2,3			
Applicable Objective		2, 8			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			
Action/Implementation Plan and Project Description:		Ongoing effort to increase coordination with the Cook County Department of Public Health and Health and Hospitals System.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CCU 33

Mitigation Action #CCU.33—Begin Flood Control Project on Farmers and Prairie Creeks					
Lead Agency/Department Organization: MWRD	Supporting Agencies/ Organizations:	Estimated Cost: \$15,000,000	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding

Year Initiated	2019
Applicable Jurisdiction	Cook County
Applicable Goal	1,2
Applicable Objective	1, 2, 3, 4, 7, 9
Cost Analysis (Low, Medium, High)	Medium
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	ID: FRCR-12 Contract: 12-056-3F, Watershed: Lower Des Plaines Location: Park Ridge, Des Plaines, and Maine Township, IL Provides flood storage and conveyance improvements along Farmers and Prairie Creeks, including channel modifications, detention expansion, diversion sewer construction, and streambank stabilization.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CCU 34

Mitigation Action #CCU.34—Begin Road Flood Control Project.					
Lead Agency/Department Organization: MWRD, DOTH	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated	2019				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2				
Applicable Objective	1, 2, 3, 4, 7, 9				
Cost Analysis (Low, Medium, High)	Medium				

Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	ID: IDOT-17 Contract: 14-065-5C Watershed: Lower Des Plaines Location: Unincorporated Northfield, Maine Township, and Glenview, IL Analysis of new conveyance improvements along Central Road and possible detention facilities.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CCU 35

Mitigation Action #CCU.35—Begin Plainfield Road Flood Control Project from Willow Springs to East Avenue.					
Lead Agency/Department Organization: MWRD	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated	2019				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2				
Applicable Objective	1, 2, 3, 4, 7, 9				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	ID: CCDTH 4 Contract: 14-112-5C				

	<p>Watershed: Lower Des Plaines Location: LaGrange; Countryside; McCook; and Lyons Township, IL May include construction of a new trunk sewer along portions of Planfield Road, 55th Street and East Avenue and stormwater improvements to the McCook Ditch, McCook Ditch Overflow, and McCook Levee. Estimated Construction Cost: TBD Status: Preliminary Engineering being finalized.</p>
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CCU 36

Mitigation Action #CCU.36—Begin Flood Control on Calumet-Sag Tributary C.					
Lead Agency/Department Organization: MWRD	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated	2019				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2				
Applicable Objective	1, 2, 3, 4, 7, 9				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	ID: Bremen Twp 1 Contract: 14-257-5C Watershed: Cal-Sag Channel Location: Bremen Township & Midlothian, IL Preliminary engineering alternatives developed to address flooding along Calumet-Sag Tributary Channel in the vicinity of 143rd Street and Linder Avenue.				

Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CCU 37

Mitigation Action #CCU.37—Develop Forest Preserve District of Cook County Green Infrastructure Project.					
Lead Agency/Department Organization: MWRD	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated	2019				
Applicable Jurisdiction	Cook County				
Applicable Goal	1,2				
Applicable Objective	1, 2, 3, 4, 7, 9				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I				

Action CCU 38

Mitigation Action #CCU.38—Start Storm Drainage System Improvement on 151st Street at Boca Rio Ditch in the City of Oak Forest. CCDOTH is working with MWRD and the City of Oak Forest to replace the deteriorating culvert with a larger one which will help to reduce the risk of local flooding.					
Lead Agency/Department Organization: CCDOTH	Supporting Agencies/ Organizations: MWRD	Estimated Cost: \$619,000	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated		2019			
Applicable Jurisdiction		CCDOTH/MWRD/City of Oak Forest			
Applicable Goal		1,2,3			
Applicable Objective		2, 3, 7, 9, 13			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium - Will reduce flood risk for up to 28 residential structures.			
Action/Implementation Plan and Project Description:		The main component of the project will be the replacement of the deteriorating culverts underneath 151st Street, which is under CCDOTH jurisdiction, with larger culverts. In addition, we anticipate additional improvements to promote improved water quality and reduce the potential for siltation and erosion through streambank stabilization and a naturalized channel section with sedimentation basins to reduce future migration of silt downstream of 151st Street.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		I			

Action CW.1

Mitigation Action #CW1—Cook County EMRS will develop its disaster intelligence capabilities in order to provide comprehensive support to the planning area for preparedness, mitigation, response, and recovery.					
Lead Agency/Department Organization: EMRS, Bureau of Technology	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: All
Year Initiated		2014			
Applicable Jurisdiction		County-Wide			
Applicable Goal		1,4,5,6			
Applicable Objective		2,3,5,6,12			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		Cook County DHSEM will develop its disaster intelligence capabilities in order to provide comprehensive support to the planning area for preparedness, mitigation, response, and recovery.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CW.2

Mitigation Action #CW2—Continue to support the success of the Public Safety Consortium in the following areas: mission, guidance, scope, structure, and training.					
Lead Agency/Department Organization:	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source:	Estimated Projected Completion Date:	Hazard(s) Mitigated: All

EMRS, Public Safety Consortium			General Fund, SHSP	Short-term and ongoing	
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	All				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Low				
Action/Implementation Plan and Project Description:	Continue to support the success of the Public Safety Consortium in the following areas: mission, guidance, scope, structure, and training.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CW.3

Mitigation Action #CW3—Complete the countywide mass notification system project					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	2,5,8,12				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				

Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	Complete the countywide mass notification system project
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.4

Mitigation Action #CW4—Integrate WebEOC into countywide operations and partner agencies.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	1,2,5,8				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	Integrate WebEOC into countywide operations and partner agencies.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion;	O				

O = Ongoing Indefinitely; **C** = Project Completed; **R** = Want Removed from Annex; **X** = No Action Taken/Delayed

Action CW.5

Mitigation Action #CW5—Enhance the current Cook County evacuation plan.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term and ongoing	Hazard(s) Mitigated: All
Year Initiated		2014			
Applicable Jurisdiction		County-Wide			
Applicable Goal		All			
Applicable Objective		1,2,5,8			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		Enhance the current Cook County evacuation plan.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CW.6

Mitigation Action #CW6—Review the Cook County sheltering inventory (type, location, and future development based on population models).

Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term and ongoing	Hazard(s) Mitigated: All
Year Initiated		2014			
Applicable Jurisdiction		County-Wide			
Applicable Goal		All			
Applicable Objective		8,12			
Cost Analysis (Low, Medium, High)		Medium			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		Review the Cook County sheltering inventory (type, location, and future development based on population models).			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CW.7

Mitigation Action #CW7—Expand the Cook County Mobile Response Team capabilities for emergency and disaster response.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term and ongoing	Hazard(s) Mitigated: All
Year Initiated		2014			
Applicable Jurisdiction		County-Wide			
Applicable Goal		All			
Applicable Objective		1,2,8,12			

Cost Analysis (Low, Medium, High)	Medium
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	Expand the Cook County Mobile Response Team capabilities for emergency and disaster response.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.8

Mitigation Action #CW8—Create a template to promote uniformity in Emergency Operations Plans within the planning area.					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	1,2,5,8,12,13				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	Create a template to promote uniformity in Emergency Operations Plans within the planning area.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority	O				

Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	
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Action CW.9

Mitigation Action #CW9—Develop and implement a countywide critical infrastructure security program.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term and ongoing	Hazard(s) Mitigated: All
Year Initiated		2014			
Applicable Jurisdiction		County-Wide			
Applicable Goal		All			
Applicable Objective		1,2,5,12			
Cost Analysis (Low, Medium, High)		Medium			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		Develop and implement a countywide critical infrastructure security program			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CW.10

Mitigation Action #CW10—Develop a Cook County Community Emergency Response Team Program that is interoperable with local Community Emergency Response Team programs.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Long--term	Hazard(s) Mitigated: All
Year Initiated		2014			
Applicable Jurisdiction		County-Wide			
Applicable Goal		All			
Applicable Objective		1,2,8,12			
Cost Analysis (Low, Medium, High)		High			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		Develop a Cook County Community Emergency Response Team Program that is interoperable with local Community Emergency Response Team programs. A resiliency module was added to this training.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O 2024 update: A resiliency module was added to this training curriculum.			

Action CW.11

Mitigation Action #CW11—Review outreach strategies for populations with access or functional needs to expand countywide support capabilities in all phases of the disaster cycle.					
Lead Agency/Department Organization:	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source:	Estimated Projected Completion Date:	Hazard(s) Mitigated: All

EMRS, Public Safety Consortium			General Fund, SHSP, BRIC, HMGP	Short-term and ongoing	
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	8,12				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Low				
Action/Implementation Plan and Project Description:	Review outreach strategies for populations with access or functional needs to expand countywide support capabilities in all phases of the disaster cycle.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CW.12

Mitigation Action #CW12—Continue to promote the core competencies of the StormReady Program for increased countywide severe weather preparedness.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term and ongoing	Hazard(s) Mitigated: All
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	1,2,5,6,8,12				
Cost Analysis (Low, Medium, High)	Low				

Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium
Action/Implementation Plan and Project Description:	Continue to promote the core competencies of the StormReady Program for increased countywide severe weather preparedness.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.13

Mitigation Action #CW13—Revisit and review all existing mutual aid agreements and memorandums of understanding and determine how new action items should be incorporated.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium, Dept. of Business Continuity	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term and ongoing	Hazard(s) Mitigated: Severe Weather
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	1,2,8				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Low				
Action/Implementation Plan and Project Description:	Revisit and review all existing mutual aid agreements and memorandums of understanding and determine how new action items should be incorporated.				

Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.15

Mitigation Action #CW15—Identify and promote local, state, and federal funding sources for local flood mitigation projects.					
Lead Agency/Department Organization: EMRS, Bureau of Economic Development Department of Planning and Development	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flood
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	1,2,7,9				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	Medium				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	Identify and promote local, state, and federal funding sources for local flood mitigation projects.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion;	O				

O = Ongoing Indefinitely; **C** = Project Completed; **R** = Want Removed from Annex; **X** = No Action Taken/Delayed

Action CW.16

Mitigation Action #CW16—Consider the development of a countywide green infrastructure plan.					
Lead Agency/Department Organization: Metropolitan Water Reclamation District, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: All
Year Initiated		2014			
Applicable Jurisdiction		County-Wide			
Applicable Goal		All			
Applicable Objective		1,3,4,6,8,10,13			
Cost Analysis (Low, Medium, High)		Medium			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			
Action/Implementation Plan and Project Description:		Consider the development of a countywide green infrastructure plan.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CW.17

Mitigation Action #CW17—Consider the development of a countywide climate adaptation strategy committee.					
Lead Agency/Department Organization: EMRS, Public Safety Consortium	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: All
Year Initiated		2014			
Applicable Jurisdiction		County-Wide			
Applicable Goal		All			
Applicable Objective		1, 3, 4, 6, 8, 10, 13			
Cost Analysis (Low, Medium, High)		Medium			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			
Action/Implementation Plan and Project Description:		Consider the development of a countywide climate adaptation strategy committee.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CW.18

Mitigation Action #CW18—Maintain a hazard mitigation plan website where this final plan will be housed and planning partners, as well as members of the public, will be able to monitor plan implementation.					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: All
Year Initiated		2014			

Applicable Jurisdiction	County-Wide
Applicable Goal	All
Applicable Objective	6,8
Cost Analysis (Low, Medium, High)	Low
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Low
Action/Implementation Plan and Project Description:	Maintain a hazard mitigation plan website where this final plan will be housed and planning partners, as well as members of the public, will be able to monitor plan implementation.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O In 2019, DHSEM updated their mitigation web site to more effectively communicate with the public.

Action CW.19

Mitigation Action #CW19—Support planning partner education by requesting mobile training courses covering the National Flood Insurance Program and Community Rating System information during the period of this plan.					
Lead Agency/Department Organization: EMRS Administration, FEMA, IASFM	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Flood
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	3,6,8,9,11				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				

Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium
Action/Implementation Plan and Project Description:	Support planning partner education by requesting mobile training courses covering the National Flood Insurance Program and Community Rating System information during the period of this plan. The Illinois Association for Floodplain and Stormwater Management currently has a course that is available to support planning partners in the education of NFIP and CRS
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.20

Mitigation Action #CW20—Work with IDNR, U.S. Army Corps of Engineers (USACE), and MWRD to study and assess in greater detail the risk associated with stormwater/urban flooding.					
Lead Agency/Department Organization: EMRS Administration, IDNR, USACE, MWRD	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Short-term and Long-term	Hazard(s) Mitigated: Flood Severe Weather
Year Initiated	2014				
Applicable Jurisdiction	County-Wide				
Applicable Goal	All				
Applicable Objective	3,6,8,9,11				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				

Action/Implementation Plan and Project Description:	Work with IDNR, U.S. Army Corps of Engineers (USACE), and MWRD to study and assess in greater detail the risk associated with stormwater/urban flooding.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.21

Mitigation Action #CW21—Evaluate capability and capacity for all local governments to provide and sustain emergency power to critical infrastructure resources under their control.					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations: All participating Jurisdictions	Estimated Cost: High	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Dam/Levee Failure, Earthquake, Flood, Severe Weather, Severe Winter Weather, Widespread Power Outage, Nuclear Power Plant Incidents, Hazardous Materials Incident, Tornado
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	1				
Applicable Objective	1,2				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	High				

Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	Evaluate capability and capacity for all local governments to provide and sustain emergency power to critical infrastructure resources under their control. Facilities may serve as shelters for individuals with functional and access needs and/or special needs populations.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.22

Mitigation Action #CW22—Provide emergency power to critical infrastructure resources under local government control and sustain emergency power for a minimum of 72 hours without outside support based on the results of the emergency power evaluation (see Action CW.21)					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations: All participating Jurisdictions	Estimated Cost: High	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Dam/Levee Failure, Earthquake, Flood, Severe Weather, Severe Winter Weather, Widespread Power Outage, Nuclear Power Plant Incidents, Hazardous Materials Incident, Tornado
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	1				

Applicable Objective	1,2
Cost Analysis (Low, Medium, High)	High
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	Provide emergency power to critical infrastructure resources under local government control and sustain emergency power for a minimum of 72 hours without outside support based on the results of the emergency power evaluation. Facilities may serve as shelters for individuals with functional and access needs and/or special needs populations.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.23

Mitigation Action #CW23—Implement the Cook County Multi-Jurisdictional Hazard Mitigation Plan to more effectively establish a "programmatic" approach that integrates new and existing mitigation initiatives throughout the County by maximizing regional coordination and two-way information sharing of stakeholders.					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations: All participating Jurisdictions	Estimated Cost: High	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: Dam/Levee Failure, Earthquake, Flood, Severe Weather, Severe Winter Weather, Widespread Power Outage, Nuclear Power Plant Incidents, Hazardous

					Materials Incident, Tornado
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	2,3,4,5				
Applicable Objective	All				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	Enhance regional coordination of stakeholders to realize more impactful outcomes and to develop a regular two-way hazard mitigation information-sharing network. Ensure neighboring communities are collaborating and coordinating the implementation of mitigation initiatives to ensure synergies are leveraged, when applicable, and that mitigation actions in one community are not adversely impacting another nearby community.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CW.24

Mitigation Action #CW24— Enhance the current EMRS web site to more effectively be a resource for Cook County residents and jurisdictions within the County.					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations: All participating Jurisdictions	Estimated Cost: Medium	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: All
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				

Applicable Goal	1,4,5,6
Applicable Objective	6
Cost Analysis (Low, Medium, High)	Medium
Priority and Level of Importance (Low, Medium, High)	Medium
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium
Action/Implementation Plan and Project Description:	Add more information for public consumption on the DHSEM website. This includes preparedness information, information in other languages, and public resources. Encourage jurisdictions that do not have their own emergency management web site to direct residents to the DHSEM site.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.25

Mitigation Action #CW25— Maximize mitigation plan participation by all jurisdictions within Cook County, including those municipalities that share borders with adjoining counties.					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations: All participating Jurisdictions	Estimated Cost: Low	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: All
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	4				
Applicable Objective	8				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				

Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	Cook County, once the 2019 MJ-HMP is complete, has committed to moving from a relatively static mitigation plan to a Mitigation Program. As part of the Mitigation Program, during the annual review and update process, Cook County will continue to promote and encourage the border counties and municipalities to participate in all appropriate mitigation planning and programs. This inter-county coordination will provide municipalities with more and simplified mitigation funding opportunities.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.26

Mitigation Action #CW26— Implement and enforce zoning ordinances regarding impervious surface areas in residential and commercial areas to enhance drainage and manage development.					
Lead Agency/Department Organization: Cook County Department of Building and Zoning	Supporting Agencies/ Organizations: All participating Jurisdictions, specifically unincorporated areas within the county	Estimated Cost: Low	Potential Funding Source: General Fund, SHSP, BRIC, HMGP, FMA	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: Flood
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	2,3				
Applicable Objective	3,4,10				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				

Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High
Action/Implementation Plan and Project Description:	As part of the permit review, if a parcel or a portion of it is in the floodplain (FEMA), floodway (FEMA) or in the Environmentally Sensitive Areas (as designated by Cook County Comprehensive Plan 1999), it is sent to an engineering consultant for review and advisement. The consultant's recommendation(s) and suggestions are related to the permit applicant and the permit is only approved after all requirements are met. This may also require outside agencies' (MWRD, IEPA, U.S. Army Corp. of Engineers) review and approval.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.27

Mitigation Action #CW27—Promote and implement new ordinances, guidelines, and actions for tree removal and replacement.					
Lead Agency/Department Organization: Cook County Department of Building and Zoning	Supporting Agencies/ Organizations: All participating Jurisdictions, specifically unincorporated areas within the county	Estimated Cost: Low	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: Severe Weather, Severe Winter Weather, Tornado, Widespread Power Outage
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	2,3				
Applicable Objective	3,4,10				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				

Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium
Action/Implementation Plan and Project Description:	Cook County's Landscape Ordinance provides guidelines for tree removal and replacements and Landscape Plans must be submitted for all new construction permits.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.28

Mitigation Action #CW28—Design and construct stormwater improvement projects in the County					
Lead Agency/Department Organization: Cook County Economic Development, MWRD	Supporting Agencies/ Organizations: All participating Jurisdictions, specifically unincorporated areas within the county	Estimated Cost: High	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: Flood
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	1,2,3				
Applicable Objective	1,2,3,4,7,9				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	Projects that may be ready to proceed in the near future include, but are not limited to:				

	Calumet Park – design/engineering and construction funding for stormwater improvements in West Calumet Park Maywood - design/engineering and construction funding for stormwater improvements Midlothian – design/engineering and possibly construction funding for stormwater improvements in the Jolly Homes subdivision
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.29

Mitigation Action #CW29—Implement and sustain Cook County's Disaster Recovery Program.					
Lead Agency/Department Organization: Cook County Bureau of Economic Development - Cook County Department of Planning and Development	Supporting Agencies/ Organizations: All jurisdictions within Cook County (as applicable) and specifically unincorporated areas within the County MWRD Cook County Department of Transportation and Highways (CCDOH) U.S. Army Corps of Engineers (USACE) Federal Emergency Management Agency (FEMA)	Estimated Cost: High	Potential Funding Source: General Fund, SHSP, BRIC, HMGP	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: Flood

	Illinois Department of Natural Resources (IDNR)				
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	2,3				
Applicable Objective	2,3,7,9				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	Implement and continue progress on CDBG-DR projects.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O				

Action CW.30

Mitigation Action #CW30—Promote and implement new ordinances, guidelines, and actions for tree removal and replacement.					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations: All jurisdictions within Cook County Cook County GIS Consortium	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: All
Year Initiated	2019				
Applicable Jurisdiction	County-Wide				
Applicable Goal	2,3				

Applicable Objective	2,3,8
Cost Analysis (Low, Medium, High)	Low
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium
Action/Implementation Plan and Project Description:	In order to better analyze hazard risk, exposure, vulnerability and impacts, there is a need to better incorporate municipal-level GIS data when conducting future risk assessments. Cook County DHSEM will update the Annual Progress Report process to include a systematic process to better understand local-level GIS data and capabilities and to identify a point of contact for each municipality. This will position the County and participating jurisdictions with a realistic and meaningful assessment of potential hazard impacts.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	O

Action CW.31

Mitigation Action #CW31—Promote and implement new ordinances, guidelines, and actions for tree removal and replacement.					
Lead Agency/Department Organization: EMRS Administration	Supporting Agencies/ Organizations: MWRD City of Chicago Village of Richton Illinois Department of Natural Resources Borg Warner Equity Corp City of Elmhurst	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: Dam/Levee Failure

	Village of Wheeling Forest Preserve District of Cook County				
Year Initiated		2019			
Applicable Jurisdiction		County-Wide			
Applicable Goal		2,3			
Applicable Objective		2,8			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		In order to better understand the risk of dam failure in the planning area, DHSEM will obtain all EAPs and inundation maps of each high hazard (Hazard Class I) dam in the planning area. This will be done by communicating and partnering with the owning organizations of each dam and requesting this information. The information will be kept in a confidential space either digitally or physically and will be used in the event of a dam failure or should an event occur to cause a dam in the planning area to be at risk of failing. The inundation maps and EAPs will help DHSEM better understand the dam failure risk.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action CW.32

Mitigation Action #CW32—Flood Hazard Mitigation study					
Lead Agency/Department Organization: MWRD	Supporting Agencies/ Organizations: Donohue Group	Estimated Cost: Medium	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated		2019			

Applicable Jurisdiction	Village of Phoenix
Applicable Goal	1,4,5,6
Applicable Objective	1, 3, 9
Cost Analysis (Low, Medium, High)	Low
Priority and Level of Importance (Low, Medium, High)	Medium
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium
Action/Implementation Plan and Project Description:	Use the Linkage Package in the 2019 Cook County Multi-Jurisdictional Hazard Mitigation Plan to assist Cook County Forest Preserve District to become a participant.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CW.33

Mitigation Action #CW33—Support Illinois Coastal Management Program in Cook County					
Lead Agency/Department Organization: DOTH	Supporting Agencies/ Organizations: EMRS	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding, Coastal Erosion
Year Initiated	2021				
Applicable Jurisdiction	FEMA, IEMA, EMRS				
Applicable Goal	1,2,5				
Applicable Objective	1, 3, 9				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	Medium				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:					

Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CW.34

Mitigation Action #CW34—Create Resilience Hubs for the residents of Cook County					
Lead Agency/Department Organization: Cook County Dept of Environment and Sustainability	Supporting Agencies/Organizations: EMRS	Estimated Cost: \$2,800,000	Potential Funding Source: General Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: All
Year Initiated	2021				
Applicable Jurisdiction	CC Environment and Sustainability				
Applicable Goal	1,4				
Applicable Objective	1, 2, 6				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	Medium				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium				
Action/Implementation Plan and Project Description:	Project will begin in late 2021 and continue for approximately 2 1/2 years. IEPA loan was granted and will cover funds for project. Plan will allow infrastructure to handle more flow further reducing the chance of flooding during severe storms and heavy rains.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project	I 2024 update: Resilience hubs are currently being developed in Robbins and Ford Heights with the potential for future opportunities to develop strategies in large dense urban cities.				

Completed; **R** = Want Removed from Annex; **X**
= No Action Taken/Delayed

Action CW.36

Mitigation Action #CW36—Support Chicago and MWRD River Gauge Funding Program					
Lead Agency/Department Organization: MWRD, EMRS	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Dam/Levee Failure, Flooding
Year Initiated		2021			
Applicable Jurisdiction		EMRS Preparedness			
Applicable Goal		1,2,3,4			
Applicable Objective		1, 2, 9			
Cost Analysis (Low, Medium, High)		Medium			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High - River Gauges are a critical indicator of potential flooding for Cook County Communities. They provide early warning for response and potential mitigation of events.			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		I			

Action CW.37

Mitigation Action #CW37—Support Chicago and MWRD River Gauge Funding Program					
Lead Agency/Department Organization: EMRS	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: MWRD, BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding

Year Initiated	2021
Applicable Jurisdiction	EMRS Preparedness
Applicable Goal	4,5,6
Applicable Objective	1, 2, 9
Cost Analysis (Low, Medium, High)	Low
Priority and Level of Importance (Low, Medium, High)	Medium
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Low
Action/Implementation Plan and Project Description:	-Create and maintain a Public Outreach Program for all Cook County Jurisdictions to provide a more resilient Cook County.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CW.38

Mitigation Action #CW38—Provide Leading Through Crisis Training to all County senior and executive municipal leadership					
Lead Agency/Department Organization: EMRS	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: SHSP, HSGP	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: All
Year Initiated	2021				
Applicable Jurisdiction	Countywide				
Applicable Goal	4,5,6				
Applicable Objective	1, 6				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	Medium				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Low				

Action/Implementation Plan and Project Description:	The Leading Through Crisis training will provide routine educational opportunities for senior and executive municipal leadership responsible for Cook County's local disaster response.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I

Action CW.39

Mitigation Action #CW39—Increase the Cook County Pet Sheltering capacity					
Lead Agency/Department Organization: EMRS	Supporting Agencies/Organizations: Animal Control	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: All
Year Initiated	2021				
Applicable Jurisdiction	EMRS Preparedness				
Applicable Goal	2,3				
Applicable Objective	7				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	Low				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Low				
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I				

Action CW.40

Mitigation Action #CW40—South Suburban Household Hazardous Waste Collection Facility					
Lead Agency/Department Organization: DES	Supporting Agencies/ Organizations:	Estimated Cost: \$5,000,000	Potential Funding Source: ARPA	Estimated Projected Completion Date: 2026	Hazard(s) Mitigated: Hazardous Materials Incident
Year Initiated		2021			
Applicable Jurisdiction		Countywide, Cook County			
Applicable Goal		2,3			
Applicable Objective		2			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Improved safety for residents, remove sources of hazardous materials from residents home, ensure proper management and disposal of household hazardous waste			
Action/Implementation Plan and Project Description:		The Cook County Department of Environment and Sustainability (DES) will establish a facility in the south suburbs to provide residents the opportunity to remove HHW items from their homes and ensure the proper management and disposal of the items. DES is coordinating with BAM to locate and construct the facility. The facility will be operated through an intergovernmental agreement with the Illinois Environmental Protection Agency.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		I 2024 Update: The Household Hazardous Waste (HHW) facility will be constructed at the South Suburban College campus at 15800 S. State St. in South Holland, IL. The facility is scheduled to open in spring/summer 2025 and will collect HHW items from Illinois residents.			

Action CW.41

Mitigation Action #CW41—Improving Health & Supporting Equity through Green Infrastructure					
Lead Agency/Department Organization: DES	Supporting Agencies/ Organizations:	Estimated Cost: \$96,000,000	Potential Funding Source: General Fund	Estimated Projected Completion Date: 2026	Hazard(s) Mitigated: Flooding

	DEMRS, DOTH, CPD				
Year Initiated	2021				
Applicable Jurisdiction	Countywide, Cook County				
Applicable Goal	1,6				
Applicable Objective	1, 9				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	Low				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High - Improved safety for residents, reduced flood damage to property, save labor and time associated with cleanup, reduced energy usage, cost savings for heating/cooling, positive health outcomes, reducing heat island effect, increasing green space				
Action/Implementation Plan and Project Description:	<p>Proposed project includes multiple projects broken into five major components:</p> <ol style="list-style-type: none"> 1. Identify ten target communities that will most benefit from green infrastructure enhancements and increased tree canopy, building upon work that has already been accomplished by key partners. 2. Meet with community leaders in target communities to map key outcomes and goals, identify desirable projects. 3. Implement green infrastructure enhancements according to goals identified. 4. Monitor and maintain the projects. 				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I				

Action CW.42

Mitigation Action #CW42—Climate Resiliency Plan Development					
Lead Agency/Department Organization: DES	Supporting Agencies/ Organizations: EMRS, DOTH, CPD	Estimated Cost: \$15,944,640	Potential Funding Source: ARPA	Estimated Projected Completion Date: 2026	Hazard(s) Mitigated: Drought, Flooding, Extreme Heat, Hail, Snow, Blizzard,

					Extreme Cold, Ice Storms
Year Initiated	2021				
Applicable Jurisdiction	Countywide, Cook County				
Applicable Goal	1,2,4,5,6				
Applicable Objective	1, 2, 3,				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium - Improved safety for residents, reduced flood damage to property, save labor and time associated with cleanup, reduced energy usage, cost savings for heating/cooling, positive health outcomes, reducing heat island effect, increasing green space				
Action/Implementation Plan and Project Description:	The Department of Environment and Sustainability will identify up to five environmental justice communities that want to develop Climate Resiliency Plans but need staff or funding to do so. Together with community partners, we will generate actionable goals that support planning, policy, and funding decisions to reduce threats from a changing climate and promote resiliency. Upon completion of Climate Resiliency Plans for each community, Cook County will issue grants to implement select projects, prioritized by community impact and regional importance. This support will emphasize green infrastructure, tree planting, job training, and maintenance in each community.				
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I 2024 Update: Bellwood, Franklin Park, Justice, Lynwood, and Markham are each creating a climate resiliency plan through the County's Climate Resiliency Planning for Communities program.				

Action CW.43

Mitigation Action #CW43—Rain Ready Plan Implementation					
Lead Agency/Department Organization: DES	Supporting Agencies/ Organizations: DOTH, CPD, MWRD	Estimated Cost: \$6,100,000	Potential Funding Source: ARPA	Estimated Projected Completion Date: 2026	Hazard(s) Mitigated: Flooding
Year Initiated	2021				

Applicable Jurisdiction	Countywide
Applicable Goal	1,2,6
Applicable Objective	1, 2, 3, 9
Cost Analysis (Low, Medium, High)	Low
Priority and Level of Importance (Low, Medium, High)	High
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	Medium - Improved safety for residents, reduced flood damage to property, save labor and time associated with cleanup, reduced energy usage, cost savings for heating/cooling, positive health outcomes, reducing heat island effect, increasing green space
Action/Implementation Plan and Project Description:	<p>Cook County partnered with the Center for Neighborhood Technology to create a Rain Ready plan for the Calumet Corridor, which includes Blue Island, Calumet City, Calumet Park, Dolton, Riverdale, and Robbins and has a history of both disinvestment and flooding. The Department of Environment and Sustainability will put these six communities on a path towards greater resilience by implementing many of the recommended projects to improve stormwater management through green infrastructure and sustainable economic development. Prior to implementation, we will work with communities, the Metropolitan Water Reclamation District, and other partner organizations to prioritize efforts by community impact and regional importance.</p> <p><i>Additional Information:</i> Cook County allocated \$6 million to reduce negative impacts caused from flooding by implementing RainReady, a program that helps people and communities manage flooding in a time of climate change. RainReady plans will be implemented in six flood-prone communities known as the Calumet Corridor. These communities located along the Little Calumet River include Blue Island, Calumet City, Calumet Park, Dolton, Riverdale and Robbins.</p> <p>Actions include, but are not limited to: Blue Island - possibly RainReady Homes, possibly green alleys Calumet City - Green alleys, Green street at Sibley & Wentworth Calumet Park - Green schoolyard at Burr Oak School, Green street at Winchester Ave (completed) Dolton - RainReady Homes Riverdale - RainReady Homes Robbins - possibly Green Street at Claire Blvd</p>

Actual Completion Date or Ongoing Indefinite	In Progress
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	I Project Start Date: Summer 2023 Project End Date: Fall 2026

Action CW.44

Mitigation Action #CW44—Neighborhood Revitalization					
Lead Agency/Department Organization: DES	Supporting Agencies/Organizations: BAM, FPD	Estimated Cost: 10,000,000	Potential Funding Source: General Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated		2021			
Applicable Jurisdiction		Countywide, Cook County			
Applicable Goal		1,2,6			
Applicable Objective		1, 8			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium - Improved safety for residents, remove sources of contamination and redevelop properties, increasing green space			
Action/Implementation Plan and Project Description:		The Cook County Department of Environment and Sustainability will expand its current brownfield program to assess and remediate sites throughout suburban and Cook County to promote economic growth and investment through redevelopment. Brownfield sites can also be remediated and returned to other productive uses such as open green space, parks, and flood/stormwater retention. The Forest Preserve District of Cook County is also a partner in the program to acquire additional greenspace.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project		I			

Completed; **R** = Want Removed from Annex; **X**
= No Action Taken/Delayed

Action CW.45

Mitigation Action #CW44—Replace water main infrastructure					
Lead Agency/Department Organization: CCBED	Supporting Agencies/ Organizations: BAM, FPD	Estimated Cost: 450,000	Potential Funding Source: BRIC, HMGP, FMA, CDBG	Estimated Projected Completion Date: 2024	Hazard(s) Mitigated: Flooding
Year Initiated		2021			
Applicable Jurisdiction		Cook County CBDG Fund			
Applicable Goal		1,2,3			
Applicable Objective		1, 2			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High - Decrease water main break/disruption and increase water quality			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		I			

Action CW.46

Mitigation Action #45: Implement a Green Infrastructure program for the County as a whole					
Lead Agency/Department Organization:	Supporting Agencies/ Organizations:	Estimated Cost: TBD; Medium	Potential Funding Source:	Estimated Projected Completion Date:	Hazard(s) Mitigated: Flooding

EMRS	MWRD		Grant Fund, HMGP, BRIC	Long-term	
Year Initiated		2014			
Applicable Jurisdiction		Countywide			
Applicable Goal		1			
Applicable Objective		9,13			
Cost Analysis (Low, Medium, High)		Medium—The project could be implemented with existing funding but would require a re-apportionment of the budget or a budget amendment, or the cost of the project would have to be spread over multiple years.			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Mitigation of water flow to reduce urban flooding Medium—Project will have a long-term impact on the reduction of risk exposure for life and property, or project will provide an immediate reduction in the risk exposure for property.			
Action/Implementation Plan and Project Description:		Develop a Countywide program to educate and assist municipalities in the use of green infrastructure to mitigate flooding and potential grant opportunities.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Completed Actions

Completed Mitigation Actions - An archive of all identified and completed projects, including completed actions since 2014.

Completed Action Items
CCU
Enhance/update the Cook County post-disaster action plans.

Strengthen the Cook County Continuity of Operations Plans (COOP).
Expand the capabilities of the Cook County Emergency Response Centers – North, Central, and South.
Continue to support the development of the current Cook County Emergency Operations Center (EOC).
Map and assess community vulnerability to seismic hazards.
Support and maintain a comprehensive plan for urban flooding.
Adopt “no-adverse impact” floodplain management policies.
Consider developing the development of a plan that incorporates public and private partners to protect critical infrastructure and critical facilities within the county.
Increase capability for severe winter weather incidents through snow removal assets, weather tracking, and identification of where excess snow will be relocated.
CW
Develop a countywide hazards task force to create a collective approach to natural hazard mitigation through the unification of plans, actions, and data.

Future Needs to Better Understand Risk/Vulnerability

No needs have been identified at this time.

Additional Comments

No additional comments at this time.

Hazard Mapping

Volume I provides the necessary information and maps regarding the hazards that affect Cook County and the unincorporated areas.



COOK COUNTY
EMRS
EMERGENCY MANAGEMENT
AND REGIONAL SECURITY

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TONI PRECKWINKLE
President
Cook County Board
of Commissioners

September 16, 2024

TARA STAMPS
1st District

MICHAEL SCOTT JR.
2nd District

BILL LOWRY
3rd District

STANLEY MOORE
4th District

MONICA GORDON
5th District

DONNA MILLER
6th District

ALMA E. ANAYA
7th District

ANTHONY QUEZADA
8th District

MAGGIE TREVOR
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

BRIDGET DEGNEN
12th District

JOSINA MORITA
13th District

SCOTT R. BRITTON
14th District

KEVIN B. MORRISON
15th District

FRANK J. AGUILAR
16th District

SEAN M. MORRISON
17th District

Dear Municipal Representatives,

I am pleased to announce that on July 25, 2024, the Cook County Board of Commissioners adopted the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan (CCMJHMP) which has been approved by the Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS) and the Federal Emergency Management Agency (FEMA).

I wanted to take the opportunity to thank you and your municipal colleagues for your partnership throughout this process. We are proud of this plan to further build resilience across Cook County, and we are incredibly grateful for the commitment you've made to advancing this important work.

This process requires all participating jurisdictions to officially adopt the plan through resolution. *Every participating jurisdiction must adopt the Cook County Plan through resolution within one year to be officially recognized by FEMA as being part of the CCMJHMP.* The next steps are as follows:

- Each participating jurisdiction is required to adopt the CCMJHMP by resolution.
- Once the jurisdiction adopts the plan, the approved resolution must be sent to the Cook County Department of Emergency Management and Regional Security (EMRS).
- All resolutions will then be forwarded by EMRS to IEMA, who then provides official notice to FEMA.
- Each jurisdiction will then receive an approval letter from FEMA stating they are officially in the plan and are now eligible for Hazard Mitigation Grant Program funding.

EMRS will be providing your jurisdiction with a toolkit to assist you in this process to adopt the 2024 Plan. As always, we welcome your feedback and the opportunity to answer any questions. Please reach out to our assigned staff lead for this initiative, Kim Nowicki, for any additional assistance or support. She can be reached at Kimberly.Nowicki@cookcountyil.gov or (312)639-9683.

Thanks again for this partnership and we look forward to receiving your final approved resolution.

Respectfully,

Theodore (Ted) Berger
Executive Director

Morton Grove

Hazard Mitigation Plan Point of Contact

Primary Point of Contact	Alternate Point of Contact
Ralph Ensign, Fire Chief 6250 Lincoln Ave. Morton Grove, IL 60053 Telephone: 847-470-5226 Email Address: rensign@mortongroveil.org	Mike Simo, Police Chief 6101 Capulina Ave. Morton Grove, IL 60053 Telephone: 847-663-3801 Email Address: msimo@mortongroveil.org

Jurisdiction Profile

The following is a summary of key information about the jurisdiction and its history:

Date of Incorporation: 1895

Current Population: The 2020 U.S. Census population was 25,297. The 2022 U.S. Census estimate indicated the population was 24,371.

Population Growth: The overall population has increased by 6.22% between 2018 and 2022.

Location and Description: The Village of Morton Grove is located approximately 13 miles northwest of downtown Chicago. The Village borders Niles to the west and south, Skokie to the east, and Glenview to the north. Morton Grove is approximately 5.2 square miles. The Village of Morton Grove is predominantly a residential community with some light industrial areas, mercantile, and a large forest preserve located in the center of the Village. The Village is served by a Metra rail line. The Edens expressway also runs along the eastern edge of the Village.

Brief History: The earliest settlement of Morton Grove is recorded during the 1830s. The land was primarily settled for farming and logging use. The village is named after former United States Vice President Levi Parsons Morton, who was the driving force behind allowing the old Miller's Mill road (now Lincoln Avenue) to pass through the upstart neighborhood, and provide goods to trade and sell. Morton Grove was incorporated in December 1895. In 1841 a sawmill was erected on the north branch of the Chicago River south of Dempster. The railway linking Chicago to Milwaukee was laid in 1872. The Village was incorporated in 1895. Morton Grove grew steadily through the 1930s. The population in 1940 was 2,010. In 1960 the population had grown to 20,533.

Climate: Morton Grove, IL, gets an average of 32 inches of rain and 24 inches of snowfall per year. The US average is 37 and 25 inches, respectively. The number of days with any measurable precipitation is 109 and, on average, there are 188 sunny days per year in Morton Grove, IL. The July high is around 83 degrees and the January low is 11. Morton Grove's comfort index, which is based

on humidity during the hot months, is a 46 out of 100, where higher is more comfortable. The US average on the comfort index is 44.

Governing Body Format: The Village of Morton Grove is represented by a governing board consisting of a Village President and six Village Trustees. The President and Trustees are elected to four-year terms. The Village President is the presiding officer of Village Board meetings. The President is also the chief executive officer of the Village. The Village Board is the governing body of the Village and exercises all powers entrusted to it under Illinois statutes. These include police powers related to the health, safety and welfare of the community. The Village Board is responsible for the adoption of an annual budget and associated tax levies, municipal land use decisions, adoption of ordinances related to the health, safety and welfare of the community, and other legislative decisions related to the governance and operations of the Village of Morton Grove. This body of Government will assume the responsibility for the adoption and implementation of this plan. The Village is managed by a Village Administrator who oversees 6 departments: Building, Economic Development, Finance, Fire, Police, and Public Works.

Development Trends: In 1999, the Village adopted its current comprehensive development plan. Morton Grove continues efforts to attract a diverse blend of business and residential development. In 2013, the Village has contracted with a third party vendor to develop a new comprehensive strategic plan. Development priorities are focused within our main commercial corridors: Dempster St. and Waukegan Rd. As a result, a total of 3 Tax Increment Financing (TIF) areas have been designated. The Waukegan Road TIF has seen commercial development since the 1990s. The Lehigh/Ferris TIF was established in 2000 and has seen both residential and limited commercial redevelopment. The Dempster/ Waukegan TIF was recently established in 2010. Our Village is anticipating significant commercial redevelopment in the future. Additionally, In October 2008, the Village Trustees approved a strategic plan to guide the future economic development efforts of the Village. This long-term Strategic Plan recognizes that local economic development requires ongoing efforts and flexibility to adapt and respond to regional, national, and global changes. The Plan seeks to build upon the Village's existing strengths and to improve upon areas of opportunity in an effort to continue the outstanding quality of life for residents and to retain an environment where businesses can prosper.

Changes in Community Priorities: There have been no significant changes in priority regarding the hazards that could potentially impact the community or changes in priority regarding resilience.

Capability Assessment

The assessment of the jurisdiction's legal and regulatory capabilities is presented in the *Legal and Regulatory Capability Table* below. The assessment of the jurisdiction's fiscal capabilities is presented in the *Fiscal Capability Table* below. The assessment of the jurisdiction's administrative and technical capabilities is presented in *Administrative and Technical Capability Table* below. Information on the community's National Flood Insurance Program (NFIP) compliance is presented in the *National Flood Insurance Program Compliance Table* below. Classifications under various community mitigation programs are presented in the *Community Classifications Table* below.

TABLE: LEGAL AND REGULATORY CAPABILITY					
	Local Authority	State or Federal Prohibitions	Other Jurisdictional Authority	State Mandated	Comments
Codes, Ordinances & Requirements					
Building Code	Yes	No	No	Yes	In accordance with Public Act 096-0704, Illinois has adopted the IBC as its state Building Code Ord. 10-1-1 05/14/12
Zonings	Yes	No	No	Yes	Title 12, 03/26/07
Subdivisions	Yes	No	No	No	12-8-1, 03/26/07
Stormwater Management	Yes	No	Yes	Yes	State regulates industrial activity from Construction sites 1 acre or larger under section 402 CWA. 12-14, 08/11/08 Also MWRD authority
Post Disaster Recovery	No	No	No	No	
Real Estate Disclosure	No	No	No	No	(765 ILCS 77/) Residential Real Property Disclosure Act.
Growth Management	No	No	No	No	
Site Plan Review	No	No	No	No	
Public Health and Safety	Yes	No	Yes	No	Cook County Board of Health. Title 8 01/25/85

Environmental Protection	No	No	No	No	
Planning Documents					
General or Comprehensive Plan	Yes	No	No	No	1997, updated 1999, updated in 2013
<i>Is the plan equipped to provide integration to this mitigation plan?</i>					Yes - Land Use
Floodplain or Basin Plan	No	No	No	No	
Stormwater Plan	No	No	No	No	
Capital Improvement Plan	No	No	No	No	
<i>What types of capital facilities does the plan address?</i>					N/A
<i>How often is the plan revised/updated?</i>					N/A
Habitat Conservation Plan	No	No	No	No	
Economic Development Plan	Yes	No	No	Yes	2008
Shoreline Management Plan	No	No	No	No	
Response/Recovery Planning					
Comprehensive Emergency Management Plan	No	No	Yes	Yes	Cook County EMRS
Threat and Hazard Identification and Risk Assessment	No	No	Yes	No	Cook County EMRS Preparing THIRA
Terrorism Plan	No	No	Yes	Yes	Cook County EMRS
Post-Disaster Recovery Plan	No	No	No	No	
Continuity of Operations Plan	No	No	Yes	No	Cook County EMRS
Public Health Plans	No	No	Yes	No	Cook County DPH

TABLE: FISCAL CAPABILITY	
Financial Resources	Accessible or Eligible to Use?

Community Development Block Grants	Yes
Capital Improvements Project Funding	Yes
Authority to Levy Taxes for Specific Purposes	Yes
User Fees for Water, Sewer, Gas or Electric Service	Yes
Incur Debt through General Obligation Bonds	Yes
Incur Debt through Special Tax Bonds	Yes
Incur Debt through Private Activity Bonds	No
Withhold Public Expenditures in Hazard-Prone Areas	Yes
State Sponsored Grant Programs	Yes
Development Impact Fees for Homebuyers or Developers	Yes
Other	

TABLE: ADMINISTRATIVE AND TECHNICAL CAPABILITY		
Staff/Personnel Resources	Available?	Department/Agency/Position
Planners or engineers with knowledge of land development and land management practices	Yes	Village Engineer – Public Works Director of Economic Development
Engineers or professionals trained in building or infrastructure construction practices	Yes	Economic Development- Building Inspectors
Planners or engineers with an understanding of natural hazards	Yes	Village Engineer - PW
Staff with training in benefit/cost analysis	Yes	Village Administrator Director of Finance
Surveyors	No	
Personnel skilled or trained in GIS applications	Yes	GIS Consortium
Scientist familiar with natural hazards in local area	No	
Emergency manager	Yes	Fire Department – Fire Chief
Grant writers	Yes	3rd Party Vendor

TABLE: NATIONAL FLOOD INSURANCE PROGRAM COMPLIANCE	
What department is responsible for floodplain management in your jurisdiction?	Public Works
Who is your jurisdiction's floodplain administrator? (department/position)	Building Commissioner & Village Engineer
Are any certified floodplain managers on staff in your jurisdiction?	Yes
What is the date of adoption of your flood damage prevention ordinance?	Title 12 08/11/08
When was the most recent Community Assistance Visit or Community Assistance Contact?	07/29/2005
Does your jurisdiction have any outstanding NFIP compliance violations that need to be addressed? If so, please state what they are.	No
Do your flood hazard maps adequately address the flood risk within your jurisdiction? (If no, please state why)	Yes
Does your floodplain management staff need any assistance or training to support its floodplain management program? If so, what type of assistance/training is needed?	No

Does your jurisdiction participate in the Community Rating System (CRS)? If so, is your jurisdiction seeking to improve its CRS Classification? If not, is your jurisdiction interested in joining the CRS program?	No Maybe
---	-------------

NFIP Participation Activities

Maintaining compliance under the NFIP is an important component of flood risk reduction. All planning partners that participate in the NFIP have identified actions to maintain their compliance and good standing. Cook County entered the NFIP on April 15, 1981. Structures permitted or built in the County before then are called “pre-FIRM” structures, and structures built afterwards are called “post-FIRM.” The insurance rate is different for the two types of structures. The effective date for the current countywide FIRM is August 19, 2008. This map is a DFIRM (digital flood insurance rate map). The communities in Cook County that participate in the NFIP are shown in **Table: NFIP Participating Communities in Cook County** in **Volume I** of the Cook County MJ-HMP.

The NFIP makes federally-backed flood insurance available to homeowners, renters, and business owners in participating communities. The communities in Cook County that participate in the NFIP and their "Policies in Force," "Total Coverage," and "Total Written Premiums" are shown in **Table: Cook County Flood Insurance Policies** in **Volume I** of the Cook County MJ-HMP.

The following are NFIP-related activities completed by our community:

- Our staff provide the following services: permit reviews, GIS, inspections, engineering capability.
- My community's Floodplain Administrator is a Certified Floodplain Manager (CFM).
- My community teaches property owners or other stakeholders about the importance of flood insurance through public outreach events, workshops, and/or seminars.
- Our community enforces local floodplain regulations and monitors compliance.
- Our floodplain development regulations meet or exceed Federal Emergency Management Agency (FEMA) or State minimum requirements.

Substantial Improvement Rule and the Substantial Damage Rule

The IDNR/OWR has developed a model ordinance for floodplain management, which has been adopted by most communities in Illinois. The ordinance includes the minimum requirements an NFIP participating jurisdiction must adopt and enforce, as well as additional higher regulatory requirements. The optional, higher regulatory standards include a minimum one foot of freeboard above the base flood elevation and cumulative tracking of damage repairs and improvements to establish substantial damage and substantial improvement compliance. Some jurisdictions have chosen to exceed the requirements of the model ordinance and have adopted more restrictive ordinances. This is most common in the communities in northeastern Illinois.

Existing Municipal Code:

12-14-3 Definitions

SUBSTANTIAL IMPROVEMENT: Any repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty percent (50%) of the market value of the structure either: a) before the improvement or repair is started, or b) if the structure has been damaged, and is being restored,

before the damage occurred. For the purposes of this definition "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term does not, however, include either: a) any project for improvement of a structure to comply with existing state or local health, sanitary or safety code specifications which are solely necessary to assure safe living conditions or b) any alteration of a structure listed on the National Register of Historic Places or a state inventory of historic places.

Their ordinance did not include substantial improvement / substantial damage rule provisions; future updates will consider inclusion of these rules as applicable and as appropriate.

TABLE: COMMUNITY CLASSIFICATIONS			
	Participating?	Classification	Date Classified
Community Rating System	No	N/A	N/A
Building Code Effectiveness Grading Schedule	Yes	Unknown	Unknown
Public Protection/ISO	Unknown	Unknown	Unknown
StormReady	Yes	Gold (Countywide)	2014
Tree City USA	Yes	--	2001

Opportunities to Expand and Improve Capabilities

Opportunities to expand and improve capabilities include developing a strategy to identify and set aside municipal funds to assist with the 25% cost match for FEMA HMA mitigation grants. Due to the technical expertise needed to develop grant applications and benefit cost analyses for FEMA HMA grants, the municipality has a need for qualified grant writers to assist in the development and management of these grants.

Plan Integration

The capability assessment describes opportunities to "link" or integrate the mitigation plan into other planning mechanisms. The process and mechanism to identify opportunities to integrate the Cook County MJ-HMP into other planning mechanisms will occur during the Annual Update Process and be reflected in the Jurisdictional Annual Report each year. Specific plan integration opportunities will include:

- The hazards, goals, and actions of the Hazard Mitigation Plan will be considered in the next update of the jurisdiction's land use plans, zoning, and subdivision codes.

Emergency Plan Integration:

Cook County EMRS is supporting communities to develop and update their respective Emergency Operations Plans, Continuity of Operations Plan/Continuity of Government Plan, and Recovery Plan in 2024. This is an ongoing countywide initiative and is being implemented in all municipalities.

Emergency Operations Plan (EOP)

An EOP template was created for all municipalities. The 2019 Cook County MJ-HMP and the hazards in the mitigation plan have been integrated into the Situation and Assumptions section of the EOP. Within that section, the natural hazards based on the 2019 MJ-HMP were added in the Initial Analysis

and Assessment and Identification of Hazards section of the EOP. The hazards in the 2019 plan and the 2024 MJ-HMP did not change apart from adding wildfires for the Forest Preserve and unincorporated areas of the County. Future updates of the EOP will take into consideration any additional new natural hazards that are added to subsequent updates to the MJ-HMP.

Continuity of Operations Plan (COOP)

The Continuity of Operations Plan (COOP) for the municipality includes a Situation section that is based on the 2019 Cook County MJ-HMP jurisdictional annex, and specifically the hazards identified in the annex. The COOP-specific risk assessment is hazard-specific and based on likelihood of occurrence and severity of impact.

Recovery Plan

The goals of the Recovery Plan were developed to align with the 2019 Cook County MJ-HMP, and specifically prioritizes the responsibility of officials under this plan to save lives, protect property, relieve human suffering, sustain survivors, repair essential facilities, restore services, and protect the environment. The plan acknowledges that hazard mitigation is an important priority and consideration during the rebuilding process.

Jurisdiction-Specific Natural Hazard Event History

The information provided below was solicited from the jurisdiction and supported by NOAA and other relevant data sources.

The *Natural Hazard Events Table* lists all past occurrences of natural hazards within the jurisdiction. Repetitive flood loss records are as follows:

- Number of FEMA-Identified Repetitive Loss Properties: 3 (3 Single Family)
- Number of FEMA-Identified Severe Repetitive Loss Properties: 0
- Number of Repetitive Flood Loss/Severe Repetitive Loss Properties That Have Been Mitigated: 0

Federal Disasters Declared

Disaster Declaration Number	Date Declared	Event
DR-227	4/25/1967	Tornado
DR-351	9/4/1972	Flood
DR-373	4/26/1973	Flood
DR-509	6/18/1976	Severe Storm(s)
DR-643	6/30/1981	Severe Storm(s)
DR-776	10/7/1986	Flood
DR-798	8/21/1987	Flood
DR-997	7/9/1993	Flood
DR-1129	7/25/1996	Severe Storm(s)
DR-1188	9/17/1997	Severe Storm(s)
DR-1729	9/25/2007	Severe Storm(s)
DR-1800	10/3/2008	Severe Storm(s)

DR-1935	8/19/2010	Severe Storm(s)
DR-1960	3/17/2011	Snow
EM-3068	1/16/1979	Snow
EM-3134	1/8/1999	Snow
EM-3161	1/17/2001	Snow
EM-3230	9/7/2005	Hurricane – Katrina Evacuation
EM-3435	3/13/2020	Biological
DR-4116	5/10/2013	Flood
DR-4489	3/26/2020	Biological
DR-4728	8/15/2023	Severe Storm(s)
DR-4749	11/20/2023	Flood

State Disaster Declarations

Date Declared	Event
7/26/2010	Severe Storms, High Winds, Torrential Rain
1/31/2011	Winter Weather
4/25/2011	High Wind, Tornadoes, Torrential Rain
5/25/2011	
4/18/2013	Severe Storms, Heavy Rainfall, Flooding, Straight-line Winds
4/20/2013	
4/21/2013	
4/25/2013	
4/30/2013	
1/6/2014	Heavy Snowfall, Frigid Temperatures
7/12/2017	Thunderstorms, Heavy Rainfall, Flooding
7/14/2017	
1/29/2019	Winter Storm
2/6/2020	Severe Storms
3/12/2020 – present (reissued monthly)	COVID-19
2/16/2021	Winter Storms
2/1/2022	Winter Storms
8/1/2022 (reissued monthly through 10/28/2022)	Monkeypox

TABLE: NATURAL HAZARD EVENTS

Type of Event	FEMA Disaster Number (if applicable)	Date	Preliminary Damage Assessment/ Event Narrative
Flood	-	6/22/2018	-
Hail	-	7/7/2017	-
Severe Weather	-	7/23/2016	-
Severe Winter Storm	-	1/1/2014	13.8 inches of snow
Severe Storm	-	7/24/2013	3.74 inches of rain/street and basement flooding
Severe Storm	-	6/26/2013	3.75 inches of rain/street and basement flooding
Severe Storm	DR-4116	4/18/2013	4.8 inches of rain/street and basement flooding

Hail		5/3/2012	Multiple reports of half dollar size hail were received between Niles and Morton Grove.
Severe Storm	9325782	7/22/2011	4.25 inches of rain/street and basement flooding
Severe Storm	-	6/21/2011	Severe storm with wind damage to trees
Severe Storm/Thunder Storm Wind	9322464	6/21/2011	-
Illinois Severe Winter Storm and Snowstorm	DR-1960	1/31/2011	Heavy snow
Severe Storm/Thunder Storm Wind	9240525	9/21/2010	-
Illinois Severe Storms and Flooding	DR-1935	7/19/2010	-
Severe Storm	9322464	3/7/2009	2.91 inches of rain/street and basement flooding
Severe Storm	DR-1800	9/4/2008	3.05 inches of rain/street and basement flooding
Wind, Winter Weather	8867633	1/22/2008	snow removal
Severe Storm/Thunder Storm Wind	8832682	8/23/2007	Severe storm with wind damage to trees
Flooding	8827885	6/26/2007	-
Flooding	8810172	9/13/2006	4.44 inches of rain/street and basement flooding
Severe Storm/Flooding		10/13/2001	In addition to the flooding, several trees and limbs were blown down in Niles and Morton Grove in Cook county.
Illinois Severe Winter Storm	EM-3161	12/11/2000	-
Illinois Winter Snow Storm	EM-3134	1/1/1999	21.6 inches of snow
Illinois Flooding	DR-1188	8/16/1997	-
Illinois Flooding, Severe Storms	DR-997	4/13/1993	-
Severe Storm/Thunder Storm Wind	9277194	6/29/1990	-
Illinois Severe Storms, Flooding	DR-798	8/13/1987	-
Illinois Severe Storms, Flooding	DR-776	9/21/1986	-
Illinois Severe Storms, Flooding, Tornadoes	DR-643	6/30/1981	-
Illinois Blizzards and Snowstorms	EM-3068	1/16/1979	18.8 inches of snow
Illinois Severe Storms, Flooding, Tornadoes	DR-509	6/18/1976	-
Illinois Severe Storms, Flooding	DR-373	4/26/1973	-

Illinois Severe Storms, Flooding	DR-351	9/4/1972	-
Severe Storm/Thunder Storm Wind	8935123	8/16/1968	-

Jurisdiction-Specific Hazards: Vulnerabilities and Impacts

Hazards that represent a county-wide risk are addressed in the Risk Assessment section of the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan Update. This section only addresses the hazards and their associated impacts that are **relevant** and **unique** to the municipality.

Drought: We protect forest preserve areas which could realize an increased fire hazard.

Flood: The following areas in the Village of Morton Grove are susceptible to flooding: the Sayer/Foster intersection, the National Park and Emerson/Capri neighborhoods, Oak Park cul-de-sac, as well as Dempster: Olcott- Harlem, and Dempster: N. Branch/Chicago River. Additional areas susceptible to flooding also include Dempster St. near the forest preserve and the north branch of the Chicago River and Dempster near Harlem.

Extreme Heat: The Concrete pavement on Lincoln Ave, nursing homes, and assisted living facilities are vulnerable to extreme heat.

Lightning: Our parks and golf course are vulnerable to the impacts of lightning.

High Winds: In our Village, high winds pose a relatively higher threat to trees, blocking access for our citizens.

Extreme Cold: Extreme cold poses a high risk to our elderly population ([21% of the population](#) - with 63% of the elderly population receiving food stamps), possibly causing power outages in assisted living facilities and nursing homes.

Ice Storms: Our power lines are vulnerable to the impacts of ice storms, potentially eliminating the Village's power.

Tornado: Because our tornado sheltering is often in heavily populated buildings and complexes such as Saw Mill Station, condo complexes, assisted living facilities, and nursing homes, we are particularly vulnerable to tornadoes. Critical facilities and older apartment buildings that don't have back-up power.

Severe Weather: The village has critical infrastructure that can be impacted by severe weather. Major transportation could be impacted.

Severe Winter Weather: Heavy winter snow and cold can impact all departments operations.

Indicator	Number	Percent
Families in poverty	448	6.2%
People with disabilities	2,986	11.3%
People over 65 years	6,789	25.5%
People under 5 years	1,325	5%
People of color	10,405	39.1%
Black	329	1.2%
Native American	130	0.5%
Hispanic	1,613	6.1%
Difficulty with English	1,733	6.9%
Households with no car	570	5.6%
Mobile homes	53	0.5%

Data are from the U.S. Census Bureau, American Community Survey. See methods for more information.

The community evaluated whether vulnerability, and subsequently the potential impacts, in hazard-prone areas had increased, decreased, or remained the same for each natural hazard identified in this Hazard Mitigation Plan. Climate change, infrastructure expansion, and economic shifts that can affect vulnerability were considered. For example, if planned development is in an identified hazard area or is not built to the updated building codes, it may increase the community's vulnerability to future hazards and disasters. On the other hand, if development occurred with mitigation practices in place, the vulnerability may have remained the same or decreased. Additionally, shifting demographics were taken into consideration when assessing development trends.

Jurisdiction-Specific Climate Change Vulnerability and Impacts

The table below outlines if climate change, as assessed by the local planning team, has increased or decreased the municipality's vulnerability/exposure, and thereby the potential impacts, to each natural hazard over the past five (5) years (**Current Vulnerability**), and the effect of climate change in the future probability of occurrence and impacts (**Future Vulnerability**) from each natural hazard.

Future studies are needed to better understand the impact of climate change on the community's assets.

Hazard	Vulnerability
Current Vulnerability	
Dam and Levee Failure	Not Applicable
Drought	Remained the Same
Earthquake	Remained the Same
Flood (Riverine, Urban, Shoreline)	Remained the Same
Severe Weather (Extreme Heat, Lightning, Hail, Fog, High Winds)	Remained the Same
Severe Winter Weather (Ice Storms, Heavy Snow, Blizzards, Extreme Cold)	Remained the Same
Tornado	Remained the Same
Wildfire (Wildfire Smoke)	Remained the Same

Hazard	Vulnerability
Future Vulnerability	
Dam and Levee Failure	No Change is Anticipated
Drought	No Change is Anticipated
Earthquake	No Change is Anticipated
Flood (Riverine, Urban, Shoreline)	No Change is Anticipated
Severe Weather (Extreme Heat, Lightning, Hail, Fog, High Winds)	No Change is Anticipated
Severe Winter Weather (Ice Storms, Heavy Snow, Blizzards, Extreme Cold)	No Change is Anticipated
Tornado	No Change is Anticipated
Wildfire (Wildfire Smoke)	No Change is Anticipated

Jurisdiction-Specific Changes (or Expected Changes) in Development Trends in Hazard-Prone Areas

The table below outlines if development, as assessed by the local planning team, over the past five (5) years (**Current Vulnerability**) has increased or decreased the jurisdiction's

vulnerability/exposure, and thereby the potential impacts, to these natural hazards, and the anticipated effects changes in development may have on the future probability of occurrence and impacts (**Future Vulnerability**) from these natural hazards.

Hazard	Vulnerability
Current Vulnerability	
Dam and Levee Failure	Remained the Same
Drought	Remained the Same
Earthquake	Remained the Same
Flood (Riverine, Urban, Shoreline)	Remained the Same
Severe Weather (Extreme Heat, Lightning, Hail, Fog, High Winds)	Remained the Same
Severe Winter Weather (Ice Storms, Heavy Snow, Blizzards, Extreme Cold)	Remained the Same
Tornado	Remained the Same
Wildfire (Wildfire Smoke)	Remained the Same

Hazard	Vulnerability
Future Vulnerability	
Dam and Levee Failure	No Change is Anticipated
Drought	No Change is Anticipated
Earthquake	No Change is Anticipated
Flood (Riverine, Urban, Shoreline)	Increase
Severe Weather (Extreme Heat, Lightning, Hail, Fog, High Winds)	No Change is Anticipated
Severe Winter Weather (Ice Storms, Heavy Snow, Blizzards, Extreme Cold)	No Change is Anticipated
Tornado	No Change is Anticipated
Wildfire (Wildfire Smoke)	No Change is Anticipated

Our community anticipate that the following future major assets may be exposed or vulnerable to any of the natural hazards identified in this Hazard Mitigation Plan:

The village has gone vertical with taller structures, increasing population density. As of right now it hasn't impacted the socioeconomic status of the village.

New construction and increases in population contribute to the potential of being affected by severe weather.

Hazard Risk Ranking

The *Hazard Risk Ranking Table* below presents the ranking of the hazards of concern. Hazard area extent and location maps are included at the end of this chapter. These maps are based on the best available data at the time of the preparation of this plan, and are considered to be adequate for planning purposes.

TABLE: HAZARD RISK RANKING	
Rank	Hazard Type
1	Severe Weather

2	Flood
3	Tornado
4	Severe Winter Weather
5	Earthquake
6	Dam Failure
7	Drought

New Mitigation Actions

The following are new mitigation actions created during the 2024 update.

Action M-8.19

Mitigation Action #19: Flooding and the ability to increase water detention and water movement through increased storm water projects.					
Lead Agency/Department Organization: Administration	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated		2024			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		1,2,3,5			
Applicable Objective		4,6,9			
Cost Analysis (Low, Medium, High)		High			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		Flooding and the ability to increase water detention and water movement through increased storm water projects.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		N			

Action M-8.20

Mitigation Action #20: Installing, re-routing, or increasing the capacity of a storm drainage system.					
Lead Agency/Department Organization: Public Works	Supporting Agencies/Organizations: Fire Police	Estimated Cost: Medium	Potential Funding Source: General Fund Local or State Special Taxes Flood Mitigation Assistance (FMA) Program State Special Funds	Estimated Projected Completion Date: Ongoing	Hazard(s) Mitigated: Flood (Riverine, Urban, Coastal/Shoreline) Severe Weather (Extreme Heat, Lightning, Hail, Fog, High Winds) Severe Winter Weather (Ice Storm, Heavy Snow, Blizzards, Extreme Cold)
Year Initiated		2025			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		1,2,3,4,5,6			
Applicable Objective		All			
Cost Analysis (Low, Medium, High)		Medium			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		Installing, re-routing, or increasing the capacity of a storm drainage system. Performing regular drainage system maintenance, such as sediment and debris clearance, as well as detection and prevention of discharges into stormwater and sewer systems from home footing drains, downspouts, or sewer pumps.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority		N			

Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	
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Ongoing Mitigation Actions

During the 2024 update, these "ongoing" mitigation actions and projects were modified and/or amended, as needed.

Action M-8.1

Mitigation Action #1: Northeast neighborhood sewer separation project					
Lead Agency/Department Organization: Public Works	Supporting Agencies/ Organizations:	Estimated Cost: \$7,260,000	Potential Funding Source: Enterprise fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		2,3			
Applicable Objective		1, 2, 3, 7, 9			
Cost Analysis (Low, Medium, High)		High			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		The project would separate the remaining combined sewer system north of Church Street. Storm water would be conveyed to an existing Outfall #17B through the Church Street Storm sewer. An engineering study, along with the design, was completed in 1988. However, a redesign would be needed to modernize specifications. The project would reduce stormwater entering the			

	combined sewer system, reducing the number of combined sewer overflows. The project would also reduce surface water flooding that leads to street and overland flooding and reduce the number of basement backups in the area. Preliminary engineering is anticipated to be completed by the end of 2019.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	X

Action M-8.2

Mitigation Action #2: North Central neighborhood sewer separation project					
Lead Agency/Department Organization: Public Works	Supporting Agencies/Organizations:	Estimated Cost: \$11,000,000	Potential Funding Source: Enterprise Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated	2014				
Applicable Jurisdiction	Village of Morton Grove				
Applicable Goal	2,3				
Applicable Objective	1, 2, 3, 7, 9				
Cost Analysis (Low, Medium, High)	High				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	The project would separate the combined sewer system from Austin Avenue to Linder Avenue and Dempster Street to Church Street. Storm water would be conveyed to two existing outfalls, #13 and #14. All engineering and design work would also need to be completed for the project. The project would reduce stormwater entering the combined sewer system, reducing the number of				

	combined sewer overflows. The project would also reduce surface water flooding that leads to street and overland flooding and reduce the number of basement backups in the area.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	X

Action M-8.3

Mitigation Action #3: South Central neighborhood sewer separation project					
Lead Agency/Department Organization: Public Works	Supporting Agencies/ Organizations:	Estimated Cost: \$10,000,000; Medium	Potential Funding Source: Enterprise Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated	2014				
Applicable Jurisdiction	Village of Morton Grove				
Applicable Goal	2,3				
Applicable Objective	1, 2, 3, 7, 9				
Cost Analysis (Low, Medium, High)	Medium				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:	The project would separate the combined sewer system from Austin Ave to Frontage Road and Main Street to Dempster Street. Storm water would be conveyed to an existing outfall #11. All engineering and design work would also need to be completed for the project. The project would reduce stormwater entering the combined sewer system, reducing the number of combined sewer				

	overflows. The project would also reduce surface water flooding that leads to street and overland flooding and reduce the number of basement backups in the area.
Actual Completion Date or Ongoing Indefinite	
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed	X

Action M-8.4

Mitigation Action #4: Oak Park Avenue underground stormwater detention					
Lead Agency/Department Organization: Public Works	Supporting Agencies/ Organizations:	Estimated Cost: 1,100,000; Low	Potential Funding Source: Enterprise Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated	2014				
Applicable Jurisdiction	Village of Morton Grove				
Applicable Goal	2,3				
Applicable Objective	1, 2, 3, 7, 9				
Cost Analysis (Low, Medium, High)	Low				
Priority and Level of Importance (Low, Medium, High)	High				
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)	High				
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion;	X				

O = Ongoing Indefinitely; **C** = Project Completed;
R = Want Removed from Annex; **X** = No Action
 Taken/Delayed

Action M-8.5

Mitigation Action #5: Stormwater storage feasibility study					
Lead Agency/Department Organization: Public Works	Supporting Agencies/ Organizations:	Estimated Cost: \$45,000; Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		1,2,3			
Applicable Objective		1, 2, 3, 7, 9			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		X			

Action M-8.6

Mitigation Action #6: Dempster Street relief sewer					
Lead Agency/Department Organization: IDOT	Supporting Agencies/ Organizations:	Estimated Cost: \$5,000,000	Potential Funding Source: Capital Project Fund	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Flooding
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		2,3			
Applicable Objective		1, 2, 3, 7, 9			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		The project would add additional stormwater storage capacity to the Dempster Street Illinois Department of Transportation (IDOT) storm sewer running from Ozark Avenue to Waukegan Road. IDOT, the Village of Niles, and the Village of Morton Grove could share the project funding. The project would reduce or eliminate the number of Street closures on US Route 58 caused by street flooding, which in turn causes overland flooding that causes basement flooding in the area.			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		I			

Action M-8.7

Mitigation Action #7: Sewer Lining Project					
Lead Agency/Department Organization: Public Works	Supporting Agencies/ Organizations:	Estimated Cost: \$1,000,000; Medium	Potential Funding Source: Enterprise Fund	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Flooding
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		2,3			
Applicable Objective		1, 2, 3, 7, 9			
Cost Analysis (Low, Medium, High)		Medium			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:		The project would consist of lining Village sanitary sewers throughout the Village of Morton Grove throughout a four-year program. The project would reduce the amount of stormwater infiltration that occurs in older sanitary sewers. Reducing the amount of stormwater infiltration will help reduce the amount of basement flooding and the number of combined sewer overflows. (\$250,000 per year)			
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action M-8.11

Mitigation Action #11: Where appropriate, support retrofitting, purchasing, or relocating structures in hazard-prone areas to prevent future damage. Give priority to properties with exposure to repetitive losses.					
Lead Agency/Department Organization: Village of Morton Grove Administration	Supporting Agencies/ Organizations:	Estimated Cost: High	Potential Funding Source: BRIC, HMGP, FMA	Estimated Projected Completion Date: Long-term (depending on funding)	Hazard(s) Mitigated: All Hazards
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		3			
Applicable Objective		7, 13			
Cost Analysis (Low, Medium, High)		High			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		High			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action M-8.14

Mitigation Action #14: Consider participation in incentive-based programs such as the Community Rating System, Tree City, and StormReady.					
Lead Agency/Department Organization: Village of Morton Grove Administration	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: All Hazards
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		2,4,6			
Applicable Objective		3, 4, 5, 6, 7, 9, 10, 11, 13			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action M-8.15

Mitigation Action #15: Maintain good standing under the National Flood Insurance Program by implementing programs that meet or exceed the minimum NFIP requirements. Such programs include enforcing an adopted flood damage prevention ordinance, participating in floodplain mapping updates, and providing public assistance and information on floodplain requirements and impacts.					
Lead Agency/Department Organization: Public Works	Supporting Agencies/ Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term and ongoing	Hazard(s) Mitigated: Flooding
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		2,3			
Applicable Objective		4, 6, 9			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action M-8.16

Mitigation Action #16: Where feasible, implement a program to record high water marks following high-water events.					
Lead Agency/Department Organization: Village of Morton Grove Administration	Supporting Agencies/ Organizations:	Estimated Cost: Medium	Potential Funding Source: General Fund; FEMA Public Assistance (PA)	Estimated Projected Completion Date: Long-term	Hazard(s) Mitigated: Flooding, Severe Weather
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		2,3			
Applicable Objective		3, 6, 9			
Cost Analysis (Low, Medium, High)		Medium			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		X			

Action M-8.17

Mitigation Action #17: Integrate the hazard mitigation plan into other plans, programs, or resources that dictate land use or redevelopment.					
Lead Agency/Department Organization: Village of Morton Grove Administration	Supporting Agencies/Organizations:	Estimated Cost: Low	Potential Funding Source: General Fund	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: All Hazards
Year Initiated		2014			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		1,2,3			
Applicable Objective		3, 4, 6, 10, 13			
Cost Analysis (Low, Medium, High)		Low			
Priority and Level of Importance (Low, Medium, High)		High			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Medium			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed; R = Want Removed from Annex; X = No Action Taken/Delayed		O			

Action M-8.18

Mitigation Action #18: Install Multiple backup generators on trailers to power areas designated as areas of refuge and areas/buildings with large populations—contract with companies with extensive power supply capabilities, such as ComEd.					
Lead Agency/Department Organization: Public Works	Supporting Agencies/Organizations:	Estimated Cost: \$500,000; Medium	Potential Funding Source: PDM, BRIC, HMGP	Estimated Projected Completion Date: Short-term	Hazard(s) Mitigated: Extreme Heat, Lightning, High Wind, Blizzard, Extreme Cold, Tornado, Widespread Power Outage
Year Initiated		2019			
Applicable Jurisdiction		Village of Morton Grove			
Applicable Goal		1,2,3,4			
Applicable Objective		1, 2, 12, 13			
Cost Analysis (Low, Medium, High)		Medium—The project could be implemented with existing funding but would require a re-apportionment of the budget or a budget amendment, or the cost of the project would have to be spread over multiple years.			
Priority and Level of Importance (Low, Medium, High)		Medium			
Benefits of the Mitigation Project (Loss Avoided or Issue Being Mitigated)		Allows shelter in place of powering community shelter. Allows powering water supply service. Medium—Project will have long-term impact on the reduction of risk exposure for life and property, or project will provide an immediate reduction in the risk exposure for property.			
Action/Implementation Plan and Project Description:					
Actual Completion Date or Ongoing Indefinite					
Project Status & Changes in Priority Completion status legend: N = New; I = In Progress Toward Completion; O = Ongoing Indefinitely; C = Project Completed;		I			

R = Want Removed from Annex; X = No Action Taken/Delayed	
--	--

Completed Actions

Completed Mitigation Actions - An archive of all identified and completed projects, including completed actions since 2014.

Completed Action Items
Description Rain barrel project
Generator - we are in need of back-up generation at both our South Pumping Station and at PW itself. This project would be valued at \$400,000 and take 1 yr. New All Hazards 1, 2, 13 Public Works 400,000, Medium General Fund Short term

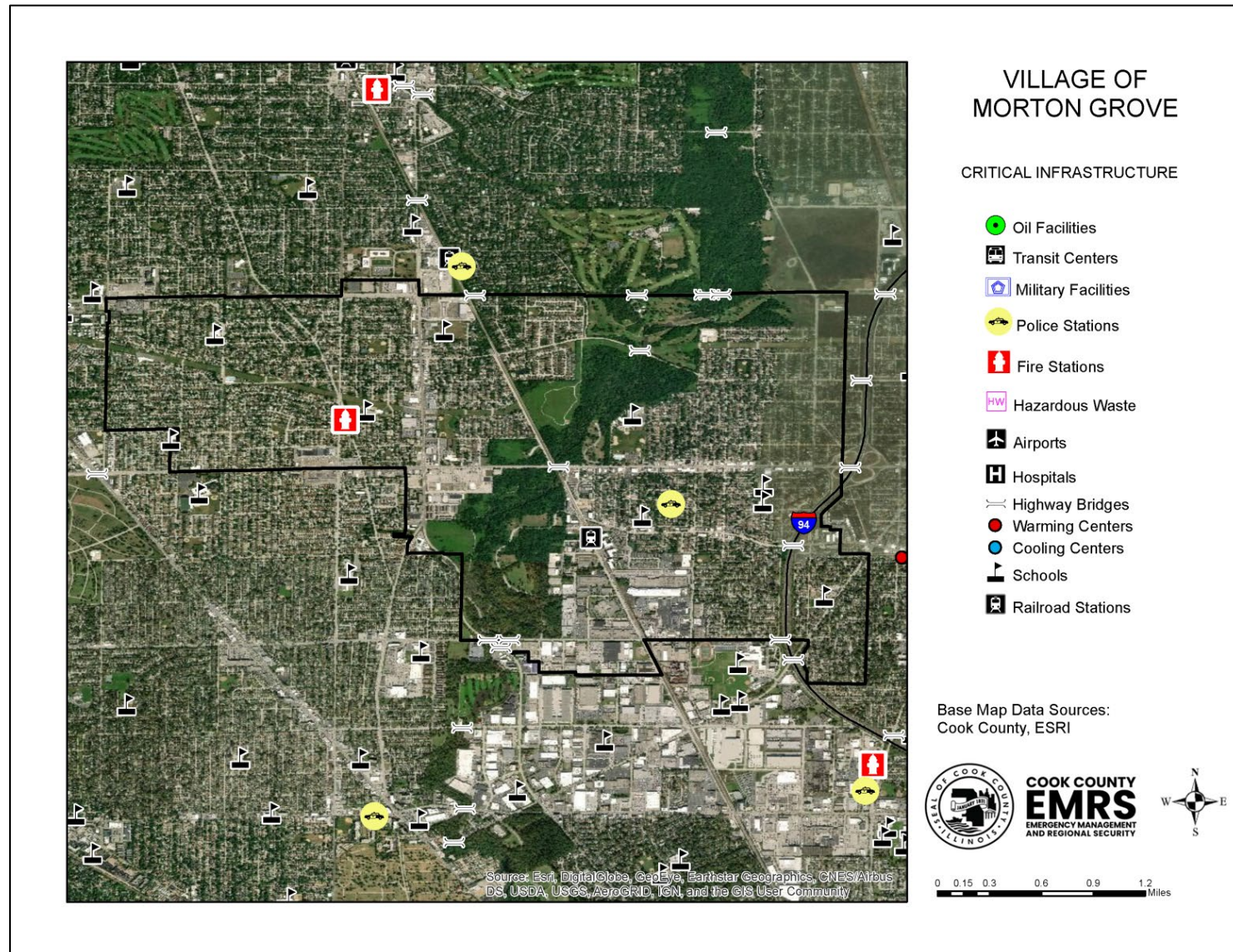
Future Needs to Better Understand Risk/Vulnerability

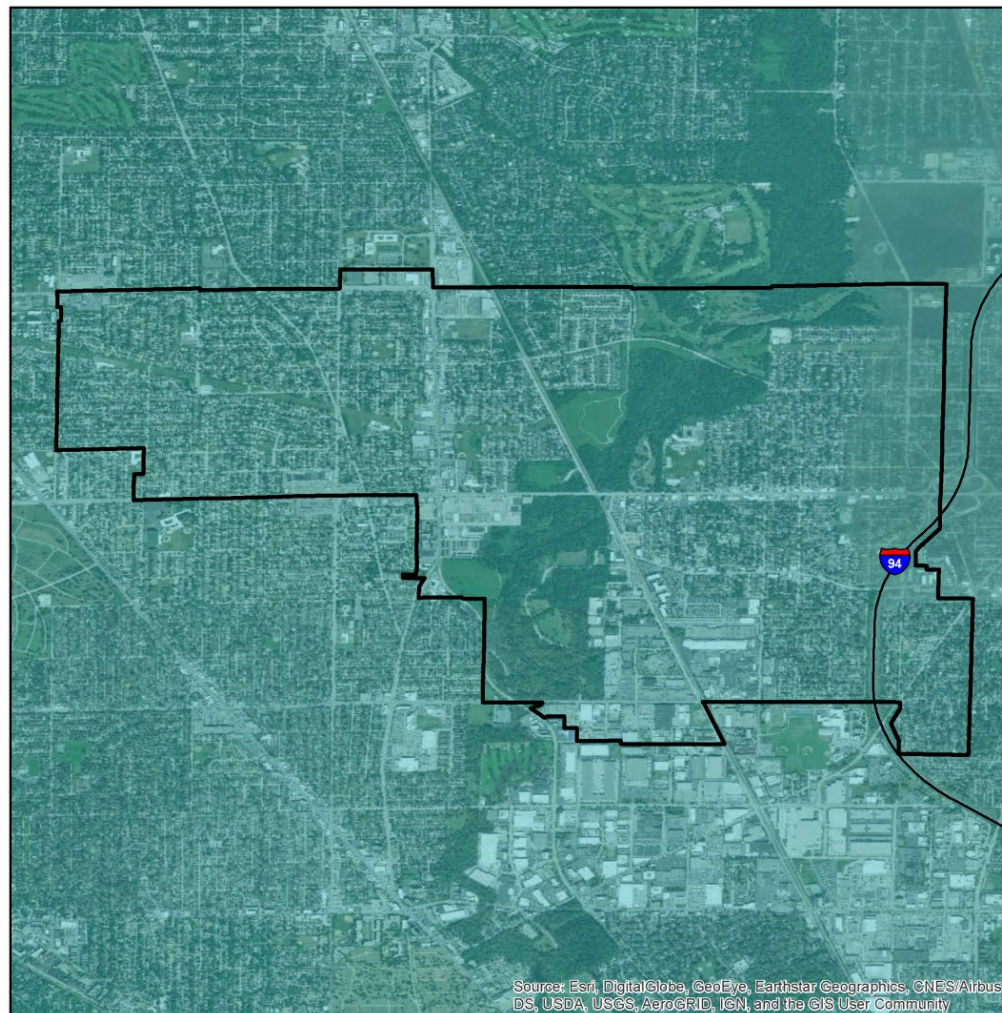
No future needs have been identified at this time.

Additional Comments

There are no additional comments at this time.

Hazard Mapping





VILLAGE OF MORTON GROVE

PEAK GROUND ACCELERATION FOR A 100 YEAR EARTHQUAKE EVENT

Mercalli Scale, Potential Shaking

II-III Weak

Data provided by the USGS Earthquake Hazards Program and Cook County.

Probabilistic seismic-hazard maps were prepared for the conterminous United States for 2014 portraying peak horizontal acceleration and horizontal spectral response acceleration for 0.2- and 1.0-second periods with probabilities of exceedance of 10 percent in 50 years and 2 percent in 50 years. All of the maps were prepared by combining the hazard derived from spatially smoothed historical seismicity with the hazard from fault-specific sources. The acceleration values contoured are the random horizontal component. The reference site condition is firm rock, defined as having an average shear-wave velocity of 780 m/s in the top 30 meters corresponding to the boundary between NEHRP (National Earthquake Hazards Reduction Program) site classes B and C.

The information included on this map has been compiled for Cook County from a variety of sources and is subject to change without notice. Cook County makes no representations or warranties, express or implied, as to accuracy, completeness, timeliness, or rights to the use of such information. Cook County shall not be liable for any general, special, indirect, incidental, or consequential damages including, but not limited to, lost revenues or lost profits resulting from the use or misuse of the information contained on this map. Any sale of this map or information on this map is prohibited except by written permission of Cook County.

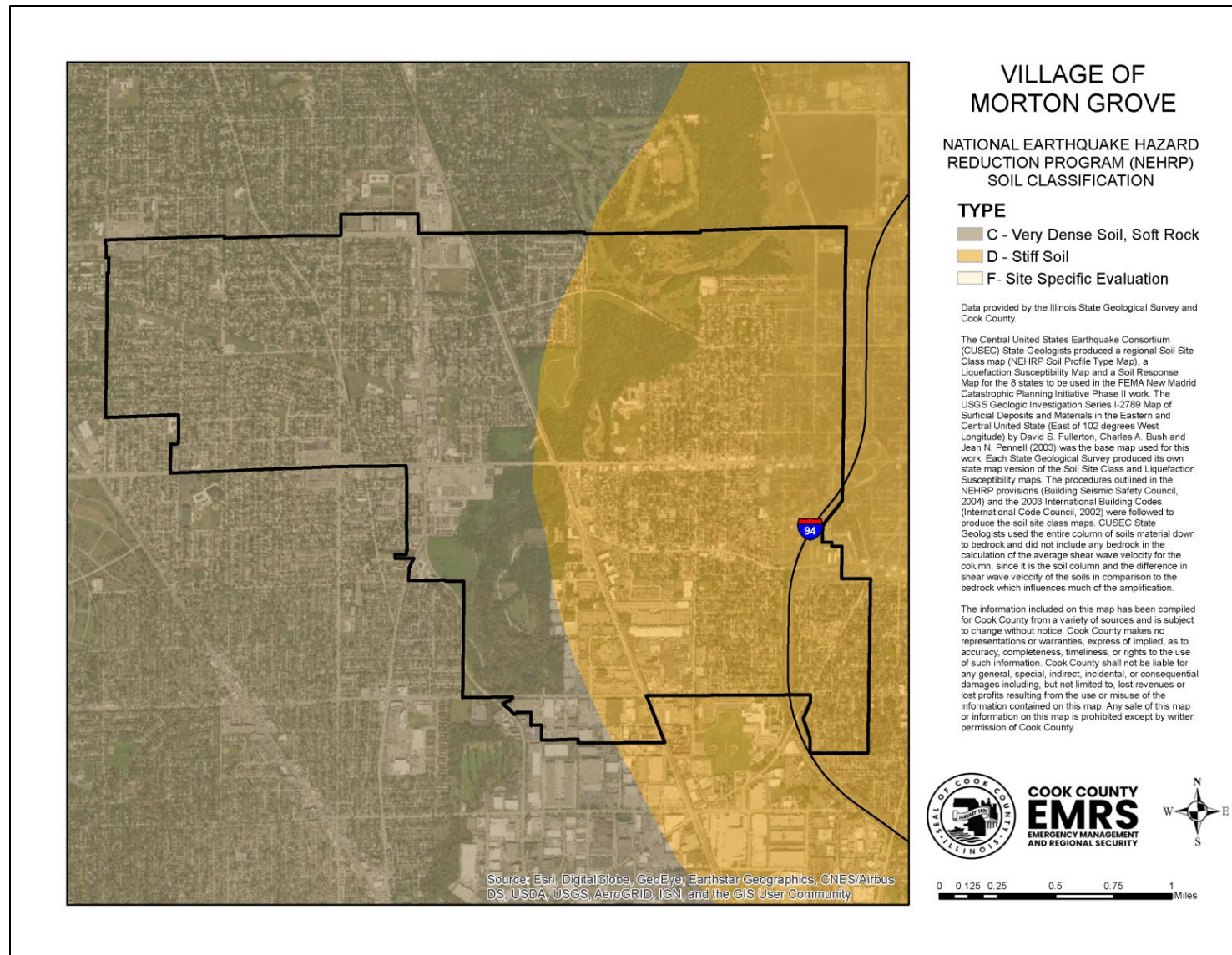


COOK COUNTY
EMRS
EMERGENCY MANAGEMENT
AND REGIONAL SECURITY

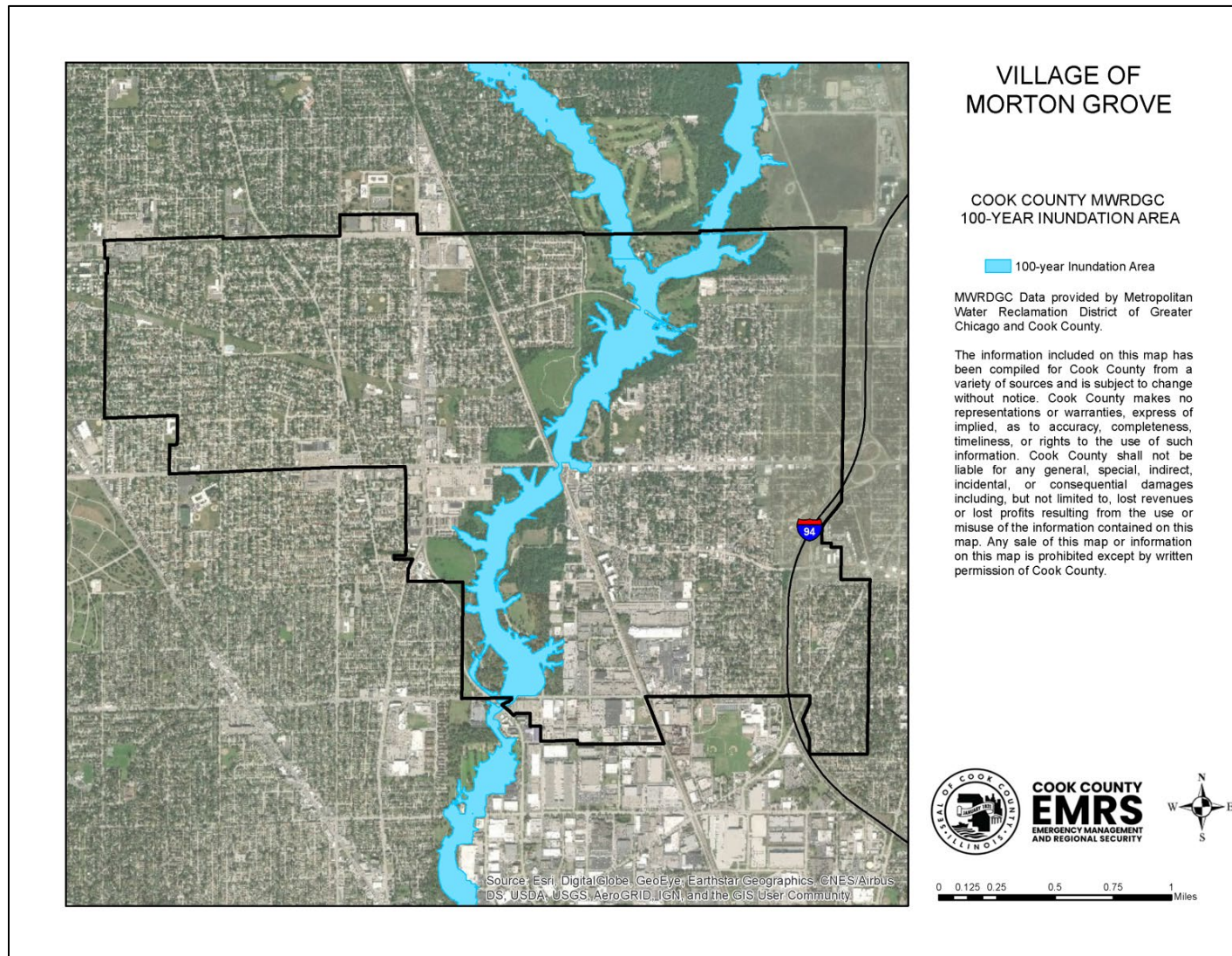


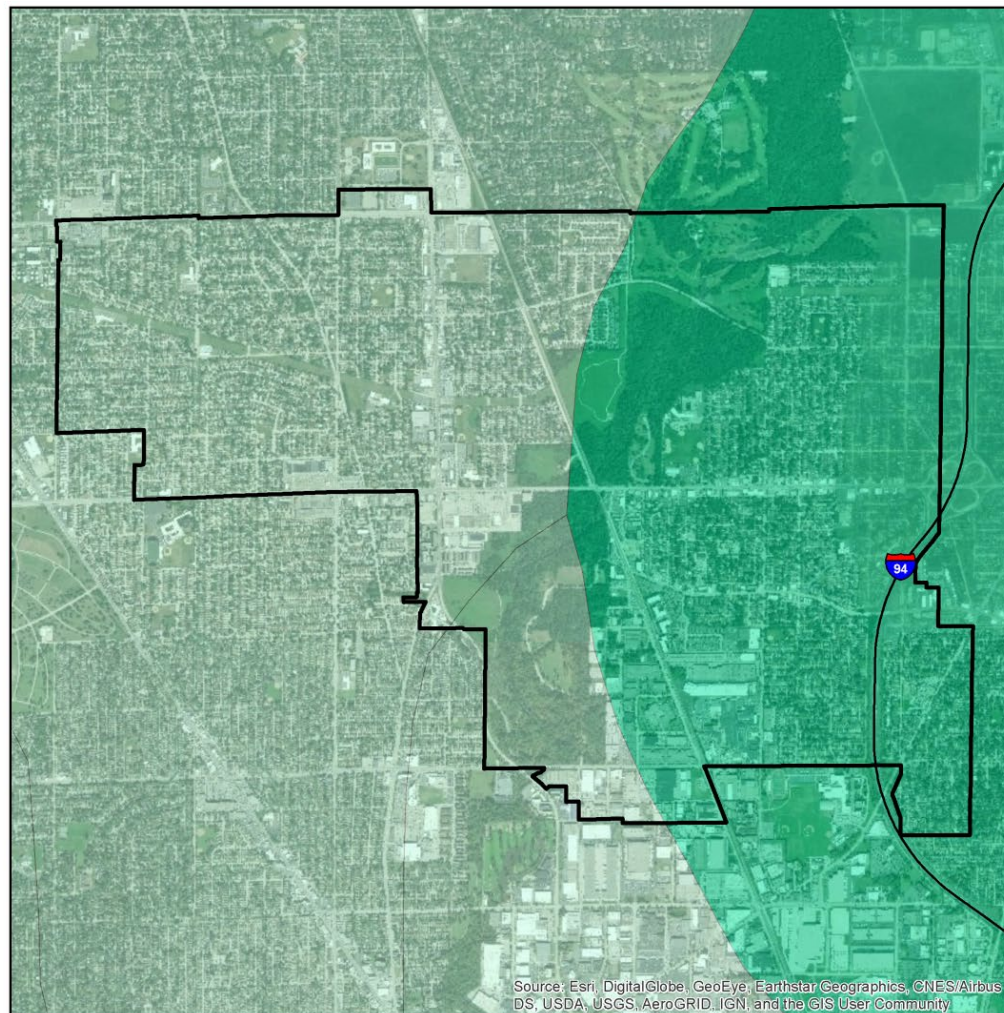
0 0.15 0.3 0.6 0.9 1.2 Miles

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



DISCLAIMER: The Cook County MWRDGC 100-year Inundation Map is provided to show general flood risk information regarding floodplains and inundation areas. This map is not regulatory. Official FEMA Flood Insurance Study information and regulatory maps can be obtained from <http://www.fema.gov>.





VILLAGE OF MORTON GROVE

LIQUEFACTION SUSCEPTIBILITY

LIQUEFACTION SUSCEPTIBILITY

- high
- low
- very low

Data provided by the Illinois State Geological Survey and Cook County.

The Central United States Earthquake Consortium (CUSEC) State Geologists produced a regional Soil Site Class map (NEHRP Soil Profile Type Map), a Liquefaction Susceptibility Map and a Soil Response Map for the 8 states to be used in the FEMA New Madrid Catastrophic Planning Initiative Phase II work. The USGS Geologic Investigation Series I-2789 Map of Surficial Deposits and Materials in the Eastern and Central United State (East of 102 degrees West Longitude) by David S. Fullerton, Charles A. Bush and Jean N. Pennell (2003) was the base map used for this work. Each State Geological Survey produced its own state map version of the Soil Site Class and Liquefaction Susceptibility maps. The procedures outlined in the NEHRP provisions (Building Seismic Safety Council, 2004) and the 2003 International Building Codes (International Code Council, 2002) were followed to produce the soil site class maps. CUSEC State Geologists used the entire column of soils material down to bedrock and did not include any bedrock in the calculation of the average shear wave velocity for the column, since it is the soil column and the difference in shear wave velocity of the soils in comparison to the bedrock which influences much of the amplification.

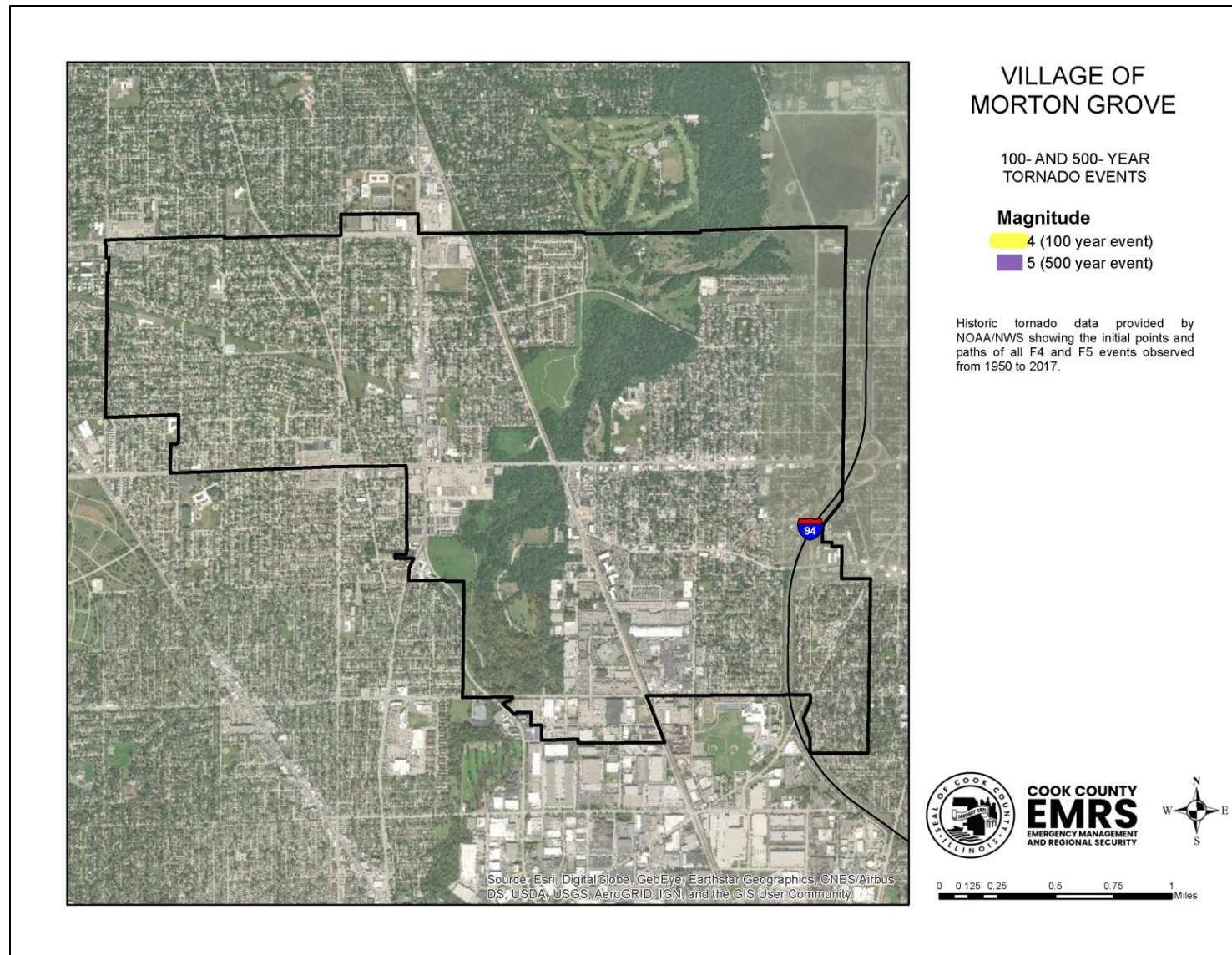
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COOK COUNTY
EMRS
EMERGENCY MANAGEMENT
AND REGIONAL SECURITY



0 0.125 0.25 0.5 0.75 1 Miles



Legislative Summary

Resolution 25-27

AUTHORIZING A LEASE AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS USA, INC. FOR MULTIFUNCTION COPIERS HARDWARE, SERVICE, AND SUPPLIES, FOR THE ADMINISTRATION, FINANCE, AND PUBLIC WORKS DEPARTMENTS

Introduction:	April 22, 2025
Purpose:	To authorize a lease agreement with Konica Minolta Business Solutions for office multifunction copier hardware, service, and supplies, for the Administration Department, Finance Department, and Department of Public Works.
Background:	<p>The Village of Morton Grove routinely leases multifunction copier hardware for printing, copying, scanning and related office productivity. As existing leases end, the Village obtains new hardware lease proposals. The leases for the multifunction copier hardware for the Administration Department, Finance Department, and Department of Public Works have all ended or will end shortly. The Information Technology Division reviewed proposals for hardware, maintenance services, and supplies and recommends establishing a 60-month lease with Konica Minolta Business Solutions USA, Inc., for copier hardware, service, and supplies for the Administration, Finance, and Public Works Department.</p> <p>The Village worked with leading vendors in the field and solicited quotes from Impact Networking, Elite, Cannon, and Konica Minolta. In reviewing the features and total cost, it was found that Konica Minolta was the most cost-effective provider while still providing the needed features for the devices.</p>
Departments Affected	Administration, Finance, and Public Works
Fiscal Impact:	The lease cost is \$1,275 per month for three devices, maintenance service, and supplies. The Village did not follow the technical requirements of the formal bid process required by the Village Code, however the Village did solicit quotes from a variety of vendors and believe that the quotes presented to the Village Board are in line with the expected cost for these services if the Village engaged in a formal bid process.
Source of Funds:	Account Numbers 02-20-12-55-2330 and 02-20-17-55-2330
Workload Impact:	The Information Technology Division as part of their normal work activities will oversee and coordinate the implementation and management of this agreement.
Administrator Recommendation	Approval as presented
Second Reading:	Not Required
Special Requirements:	None

Submitted by: Chuck Meyer, Village Administrator

Reviewed by: Teresa Hoffman Liston, Corporation Counsel

Reviewed by: Zoe Heidorn, Assistant Village Administrator

Prepared by: Boyle Wong, Information Systems Manager

RESOLUTION 25-27

AUTHORIZING A LEASE AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS USA, INC. FOR MULTIFUNCTION COPIERS HARDWARE, SERVICE, AND SUPPLIES, FOR THE ADMINISTRATION, FINANCE, AND PUBLIC WORKS DEPARTMENTS

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule government under the provision of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS the various departments of the Village utilize office copier and multifunction devices for printing, copying, and other general productivity; and

WHEREAS, the Village routinely leases the hardware for cost-efficiency and to maintain an up-to-date fleet of machines; and

WHEREAS, at the conclusion of device leases for the Administration Department, the Finance Department, and the Department of Public Works, the Village will return the existing equipment and enter into a new lease agreement for office copier and multifunction devices; and

WHEREAS, the Information Technology Division sought proposals for leases of new copier and multifunction devices for the affected departments; and

WHEREAS, upon review and comparisons of the proposals, the Information Technology Division recommends a lease agreement for hardware, service, and supplies with Konica Minolta Business Solutions USA, Inc., for copier and multifunction devices at the Administration Department, the Finance Department, and the Department of Public Work; and

WHEREAS, the funding for the above hardware, service, and supply leases is included in the 2025 budget in Account Numbers 02-20-12-55-2330 and 02-20-17-55-2330; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Village Administrator and/or his designees are hereby authorized to execute, and the Village Clerk to attest to a lease agreement with Konica Minolta Business Solutions USA, Inc.,

of 411 Newark Pompton Turnpike Wayne, New Jersey, 07470 for copiers and multifunction hardware, service, and supplies in substantial conformity with “Exhibit A”.

SECTION 3 The Village Administrator and/or his designees are authorized to take all steps necessary to finalize negotiations for said agreement and implement its terms and conditions.

SECTION 4: This resolution shall be in full force and effect upon its passage and approval.

Passed this 22nd day of April 2025

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Travis	_____
Trustee Thill	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois



KONICA MINOLTA



Incredibly Close & Amazingly Open

Daniel P. DiMaria, Mayor

PROPOSAL FOR:
VILLAGE OF MORTON GROVE

PRESENTED BY:
Jacob Tilton
Named Account Executive
Konica Minolta Business Solutions U.S.A., Inc.



KONICA MINOLTA

March 13, 2025

VILLAGE OF MORTON GROVE
6101 CAPULINA AVE
MORTON GROVE, IL, 60053-2902

Quote ID: 80154889

Dear BOYLE WONG:

Today's highly mobile, flexible and dynamic workforce requires technologies and solutions that seamlessly blend physical and virtual work environments. We understand the impact of rising costs, and your budget constraints and understand your organization is all about supporting your community. Konica Minolta offers flexible and scalable document systems that will reduce expenses, leverage best practices, increase efficiencies and allow your staff to focus their efforts toward meeting the spiritual, social and cultural needs of your community and members.

Thank you for considering Konica Minolta. We look forward to demonstrating our commitment to you and are confident that our offering will meet your expectations and deliver increased value and efficiencies.

Sincerely,

Jacob Tilton
jtilton@kmbs.konicaminolta.us
6302716970



KONICA MINOLTA

150
YEARS

Creating New Value

Federal and local/state government clients across the United States, rely on us to provide the most comprehensive range of cost-cutting, eco-friendly and innovative products, software solutions and services that safeguards vital electronic information without foregoing green initiatives required to protect the environment. Through our government suite of products and services we provide a comprehensive portfolio that allows government officials to convert manage and secure their records and documents from paper to digital formats. The unparalleled benefits include:

Security vital electronic assets - Every government worker is responsible for the security of the electronic information in their control. Additionally, the digital era has given public sector users new ways to move and manage information. The challenge is how to protect that information.

- **Meeting the new IEEE 2600 Security Standard** Compliance with the 2600 security standard assures you that Konica Minolta products have been developed based on the established guidelines. The IEEE 2600 security standard is in conjunction with ISO 15408 certification and additionally we will continue to offer ISO system certification at EAL3 to include our Public Key Infrastructure (PKI) technology (CAC/PIV).
- **An extra level of security certification under the Common Criteria platform.** We are the only manufacturer who includes our PKI system as part of the Target of Evaluation (TOE). The embedded PKI technology is the basis for our industry leading authentication platform for PIV and DoD issued Common Access Cards (CAC).
- **Simple user ID & password protection** Our bizhub MFPs provide a wide array of security capabilities that are easy to manage and control allowing you to select functions to use and those to restrict - And with an optional PKI based card reader, your bizhub device can provide simple, user-friendly PKI print with the CAC and PIV card systems increasingly used in government organizations.
- **Powerful, versatile encryption capabilities** Enables network communications, scanned documents and email transmissions to be encrypted, requiring passwords and public keys for access.
- **Enhanced security services to protect government information** Our All Covered division provides security services that includes security assessment, incident response, email archiving and encryption - all with the enhanced level of security protection demanded by government applications and privacy regulations.



Accessibility - ADA and Section 508 compliance - Tilting control panels, easy-to-read commands and menus, paper drawers that slide with a single light touch - all are provided to increase operator efficiency and empower every government employee. By statute, all government organizations are required to provide accessible workplaces for their employees, with that, Konica Minolta's compliance with Section 508 standards meets or exceeds the demands of local governments nationwide.

Effective Delivery of Government Services - Decision makers in the public sector are being asked to do more with less. They are forced to accept budget reductions without sacrificing services or compromising productivity. Konica Minolta can deliver solutions adapted exclusively for government users.



KONICA MINOLTA

150 YEARS

- **IT Services**

Konica Minolta's award-winning All Covered Government IT Services division has proven expertise in serving real-world government needs. Services include:

- Access to certified vendor partners who are experts in ways to boost productivity.
 - Technology assessments, including network design reviews, security audits, analysis and monitoring of network traffic, as well as planning for future growth.
 - Network projects, including wireless implementations, cloud services, virtualization, video streaming, distance learning, VOIP and data/voice cabling.
 - Comprehensive support services including hosted email and servers, internal connections, basic maintenance and more — all scalable to the needs of your government facilities.
- **Document Management and Workflow** - Automating workflow processes can save time and money for government facilities. For example, NSI Autostore, used for the US Army IPERMS system, can be fully integrated and customized with the control panel of your bizhub MFP.
 - **Document Conversion and Routing** - Konica Minolta can help government IT professionals with integrated solutions to help them meet their records and document conversion goals.
 - **Enterprise Content Management** - Government professionals can be confident that Konica Minolta MFPs are compatible with these industry-wide software applications and standards, providing a seamless workflow with the solutions currently used in your government facility.
 - **Managed Print Services** - Significantly reduce overall costs by improving output device deployment strategy as well as benefit from automatic supply deliveries, service calls and meter readings.

Our Portfolio

Delivering solutions and services that enable the Workplace of the Future™



INFORMATION MANAGEMENT
ENTERPRISE CONTENT MANAGEMENT
PRINT MANAGEMENT
AUTOMATED WORKFLOW SOLUTIONS
BUSINESS PROCESS AUTOMATION
SECURITY & COMPLIANCE
MOBILITY
eDISCOVERY SERVICE



IT SERVICES
APPLICATION SERVICES
CLOUD SERVICES
IT SECURITY
MANAGED IT SERVICES
IT CONSULTING & PROJECTS
MANAGED VOICE SERVICES



TECHNOLOGY
OFFICE MULTIFUNCTION BUSINESS SOLUTIONS
COMMERCIAL & PRODUCTION PRINTERS
3D PRINTERS
WIDE FORMAT PRINTERS
LAPTOPS, DESKTOPS & COMPUTER HARDWARE
SERVERS & NETWORKING EQUIPMENT
MANAGED PRINT SERVICES (MPS)
MANAGED ENTERPRISE SERVICES



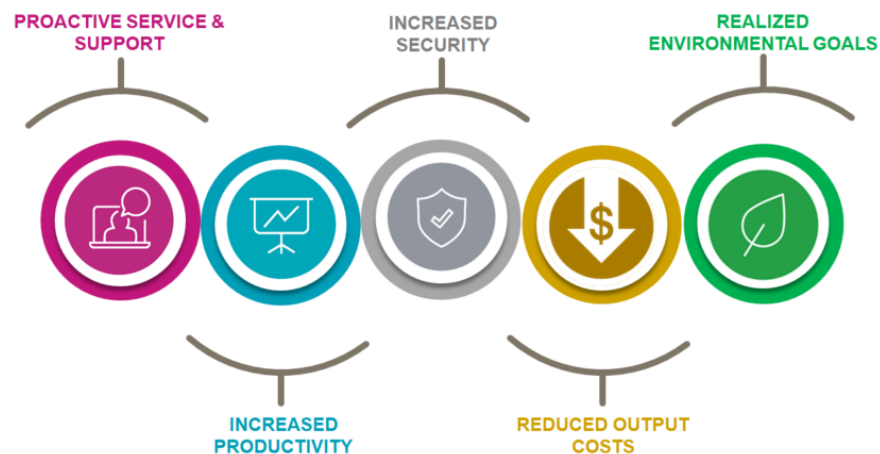
KONICA MINOLTA

Providing unparalleled benefits that include: Managed Print Services

Moving our clients from an unmanaged print to a managed print environment delivers material savings to the bottom line. However, the hard costs, such as hardware, printing supplies and maintenance are only a portion of the total cost of creating documents.

Understanding both visible and unseen costs is integral to controlling them and helping your organization become more efficient and profitable.

The Benefits of Managing your Print Behavior.....



Methodology

We strategically combine consulting, hardware, software implementation and workflow management to give you a solution that's unique to your business.



- Identify how many devices and whether each is performing optimally
- Track how much volume is being generated per device, by department and user
- Determine how much you are spending per device and its cost-per-print
- Monitor print jobs to allocate costs and identify new ways to improve output – including digitization and automating your print workflow

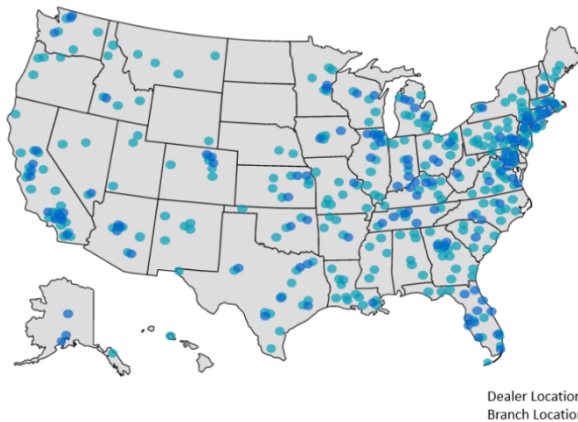


Account Management



Comprehensive Service Program

Konica Minolta will provide the most comprehensive support and service program in the industry. We have an established nationwide service program that is effective, simple to manage and efficient in delivering comprehensive service. With 100+ Direct Branch Offices and approximately 250+ Authorized Dealers nationwide, all fully supported by Konica Minolta Service and Technical experts, the Konica Minolta service model ensures that our customers receive the same high level of service, compliant with Konica Minolta's prescribed standards, consistently across all locations.



- Direct service capability through established branch location
- Supplemental coverage via authorized dealer network
- Thousands of technical service staff in the field

Guaranteed Service Standards

The Konica Minolta service program includes a variety of provisions designed to optimize the availability of your Konica Minolta products. These service guarantees are based around the corporate service standard of a minimum 95% average fleet uptime. Normal service hours are from 8:00am to 5:00pm Monday to Friday, excluding holidays.

Customer Care Center

Konica Minolta's proposal to you includes a centralized service call request process that will ensure timely response to all service requests. While Konica Minolta utilizes a vast network of Service providers, the service call process is standardized through our centralized customer



KONICA MINOLTA

support facilities staffed 24 hours a day, 365 days per year. Your team will be provided a toll-free and web-based access to our customer care center – A single point of contact staffed by customer support professionals dedicated to handling all requests quickly and efficiently. Predictable, Professional, Personalized.

Online Account Management - Convenience at Your Fingertips

MyKMBS.com is a secure and comprehensive, online service management website that provides the tools to manage your fleet at your convenience 24/7. The site provides a detailed snapshot of your devices install dates, service contract coverage dates, service history and the exact location of the device, down to the floor or department. Our clients are provided with an efficient way to request service, order supplies and automate your meter reads. Additionally, all reports can easily be downloaded directly into Microsoft Excel, providing a simple method to sort and retain data.



Customer One Guarantee

We are so confident in the quality of our products that we guarantee your Konica Minolta MFP will (1) meet factory specifications and (2) be compatible with your network, or we'll replace it with an equivalent model:

First two years: brand new MFP replacement

After two years: new or refurbished replacement

Plus, Konica Minolta will also provide a \$1,000 credit towards your next Konica Minolta MFP as a way to say “we’re sorry for the inconvenience.”**

Konica Minolta will maintain the equipment covered by this guarantee in good operating condition and necessary maintenance, service and repairs as specified by the terms of the written maintenance agreement.



Office Systems

Konica Minolta is your best choice for managing content, increasing efficiency, improving productivity, managing and recovering costs. Offering a complete line up in every segment in both color and monochrome devices, providing a common platform and interface with the bizhub experience.



Konica Minolta bizhub products offer advanced features, functions and solutions to speed your workflow – touchscreen control, mobility and solutions at your control panel. The modularity and versatility of the MFPs allow users to work the way THEY want to work. We offer a complete line up in every segment, in both color and monochrome devices.



Mid-Volume Flexible solutions for every business need. Print/copy output speeds of 55ppm, 45 ppm, 36 ppm, 28 ppm, and 22 ppm.

Light-Volume Perfect for fit for mixed MFP and desktop environments. Provides increased efficiency, wide- ranging flexibility, reduced cost and greater accuracy and accountability.

Customizable:

The bizhub MFP user interface can be customized to suit individual needs by adding or removing an application from the home screen, customizing a scanning process or displaying the functions that match small business needs or enterprise user demands.



Simplicity:

The exclusive INFOPalette design lets you drag, drop, pinch in and pinch out, rotate images and more. Most models provide the ability to preview documents before you print, reducing errors that waste time and paper.


Recognition and Awards

We are proud to be recognized from widely respected organizations for our achievements as we continually demonstrate our ongoing pursuit of excellence.





Environmental Sustainability

Protecting our planet is a top priority. We align our sustainability goals to the United Nations Foundation Sustainable Development Goals (SDGs) on a global level - eliminating pollutants, reducing energy consumption and creating products and solutions that help our clients realize their own sustainability goals and assist them in resolving their environmental issues.

- 
Eco Vision 2050 - our long term environmental action plan to:
 - Reduce CO2 emissions throughout product life cycles by 80%
 - Promote recycling
 - Work to promote biodiversity



- 
EPEAT- proud to have the highest total of EPEAT points of any registered imaging equipment company in the world
- 
Clean Planet - Cost-free program for the recycling of consumables. Since our 2014 launch, more than 7,800,000 items have been recycled



KONICA MINOLTA

- ✔ Simitri® HD^E Toner – made with plant based “biomass” materials, consuming less energy during production and CO₂, NO_x and Sox emissions are reduced by more than 1/3 during use
- ✔ IH Fixing Technology - Induction Heating (IH) Fixing technology only heats the roller’s surface rather than the entire roller. This reduces power consumption during the fixing process and results in shorter warm-up times.
- ✔ We use the United Nation’s Sustainable Development Goals (SDGs) to help guide us towards achieving our vision, ultimately creating new value for society.
- ✔ Green Products/Green Factory Certification System & Green Marketing



To ensure efficient implementation of environmental management Konica Minolta is committed to the environment by operating its management systems based on ISO 14001.

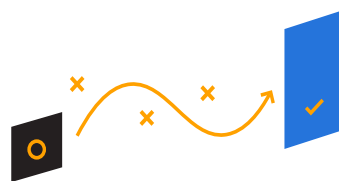
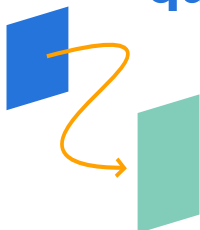


Data security and compliance

Upland InterFAX is eager to offer best-in-class cloud fax features to customers. Our goal is to ensure your critical data is safe, whatever your size, industry, or location.



Fax at volume anywhere in the world — quickly, reliably, and securely.



Incoming fax encryption

Encrypts incoming faxes forwarded to you via email, TLS, or signed email (PKI), securing the contents while in transit from our servers to your computer.

- Set up encrypted fax confirmation messages for both incoming and outgoing faxes.
- Additional “delete fax after completion” feature ensures data privacy.
- Employs active-active infrastructure, separate infrastructure, private queues, and dedicated servers.

Outgoing fax encryption

Accepts your outgoing fax documents via TLS, signed email (PKI), or TLS-secured email-to-fax, so the content of your outgoing mail is secure while in transit to your servers.

- Obtain the InterFAX public key signature as a one-time initial action in order to encrypt your outbound messages for PKI.
- Hardened IT infrastructure system reduces security risk.
- Controlled delivery and data sovereignty ensures secure receipt within borders.

Protecting personal data

Personally identifiable information (PII) relates to an individual's private, professional, or public life: names, photos, email addresses, bank details, medical data, even a computer's IP address. The collection and storage of PII is essential in today's digital age since organizations use the data continuously in diverse ways. But you've got to ensure you have secure processes in place.

PCI DSS compliance

Payment Card Industry Data Security Standard (PCI DSS) requirements ensure that all companies processing, storing, or transmitting credit card information maintain a secure environment. If you send faxes that include full credit card numbers, you need to comply with PCI DSS. InterFAX PCI Compliant Fax is a premium security service offering the highest level of client data protection with PCI DSS Tier 1 certification. Faxes are sent through a hardened subsystem that has undergone rigorous compliance testing and enables PCI-compliant fax transmission and reception. InterFAX is the world's first fully certified inbound and outbound PCI DSS cloud fax service provider.

HIPAA and PHIPA compliance

The Health Insurance Portability and Accountability Act (HIPAA) in the United States and the Personal Health Information Protection Act (PHIPA) in Canada make it mandatory for healthcare providers and organizations to improve the efficiency of electronic transactions while ensuring the security and confidentiality of information. InterFAX utilizes security features such as full audit trailing, user authentication, deletion upon delivery, and TLS/PKI encryption, all of which are paramount to ensuring compliant environments.

ISO 27001 compliance

ISO 27001 is the internationally recognized and respected standard that determines if a company is following information security best practices. Very few companies achieve ISO 27001 certification, and InterFAX is proud to offer our customers the most rigorous, secure cloud fax service possible.



Additional security features

- Ability to hide destination fax numbers for an added layer of security
- TLS-enabled secured communication to our Web Service servers so sensitive fax data can be securely submitted
- User authentication enforces access roles with usernames and passwords
- Automatic fax removal of sensitive messages from our servers upon delivery
- Full audit trail of faxes sent and received, provided through our servers
- All servers are housed in secure environments, only accessible to approved personnel

For complete information on Konica Minolta products and solutions, please visit: CountOnKonicaMinolta.com



KONICA MINOLTA

KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.
100 Williams Drive, Ramsey, New Jersey 07446

CountOnKonicaMinolta.com





Budgetary Estimate

For Internal Use ONLY
Not Valid for Order Processing

Konica Minolta Business Solutions
 Solution Sales Support Team

*For Questions: Please contact your
 Prof Services National Manager*

Client: Village of Morton Grove
City, State: Morton Grove, Illinois
ID:
Product: InterFAX
Overview: Fax

Valid Through
3/25/2025
Installation Included

HLE Number	Financing	Solutions Sales Executive	Support	Date
Estimate #1019	Cash	Adnan Shaben	5 Years	3/11/2025

Qty	Item	Description	Price	Extended
5	CFANNUALLEVEL1	CLOUD FAX LEVEL 1 1K PGS ANNUAL SBSCRPTN	\$98.00	\$490.00
3	ACTFU01	UPLAND INTERFAX CONNECTOR	\$200.00	\$600.00
10	CFANNUALLVL1ADDON	CLOUD FAX LEVEL1 500PGS ADDON ANNUAL SUB	\$49.00	\$490.00
50	CFINBOUNDID	CLOUD FAX INBOUND DID ANNUAL SUB EACH	\$25.00	\$1,250.00
10	CFNUMBERPORTING	CLOUD FAX NUMBER PORTING ONE TIME FEE EA	\$12.00	\$120.00
4	DIRPROJOSOLT2	KM PRO SERVICES OFFICE SOLUTIONS TIER 2	\$200.00	\$800.00
			Total	\$3,750.00
			Payment	\$3,750.00

Notes:

- InterFAX is a Software as a Service "SaaS"
- MarketPlace Connector is not included by default. It can be added as an Options.
- Number Porting requires a Letter of Authorization



WIDTH
46.94 inches

DEPTH
27.1 inches

HEIGHT
47.8 inches



1 x NEMA 5 - 15R 

 **COLOR**
45

 **B/W**
45

 **PAPER SIZE**
11 x 17

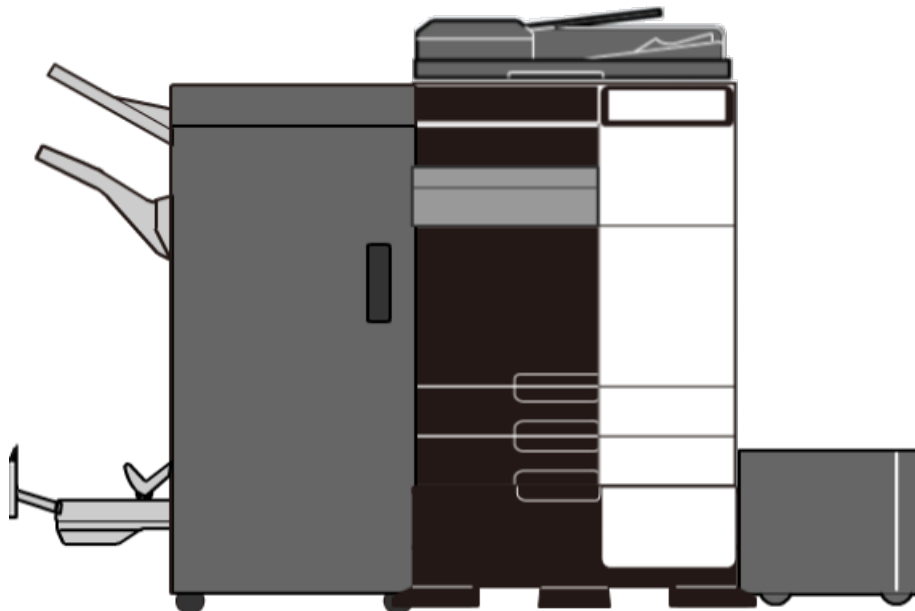

 **MAX PAPER CAPACITY (80g/m²)**
6500

OPTION LIST

Name	Item No.	Quantity	Name	Item No.	Quantity
Main Body		1	50-Sheet Stapling Saddle Stitcher - FS-539SD	AAR4WYE	1
Paper Feed Cabinet - PC-416	AAV5019	1	Relay Unit - RU-513	A87JWY5	1
Large Capacity Unit - LU-302	A87VW12	1	2/3 PUNCH UNIT FOR FS-539 - PK-524	AC28W11	1


WIDTH
 63.64 inches

DEPTH
 27.2 inches

HEIGHT
 47.8 inches

 1 x NEMA 5 - 15R 
 **COLOR**
 65

 **B/W**
 65

 **PAPER SIZE**
 11 x 17

 **MAX PAPER CAPACITY (80g/m²)**
 6500

OPTION LIST

Name	Item No.	Quantity
Main Body		1
Paper Feed Cabinet - PC-416	AAV5019	1
Large Capacity Unit - LU-302	A87VW12	1

Name	Item No.	Quantity
Staple Finisher + Saddle Stitcher Kit - FS-540SD	AAR5WYA	1
Relay Unit - RU-513	A87JWY5	1
2/3-HOLE PUNCH UNIT FOR FS-540 - PK-526	ACF5W11	1

Current Total Monthly Spend - Lease 1		Current One Rate Monthly Breakdown	Current Hardware Monthly Breakdown	Total One Rate + Hardware Monthly Cost
Bizhub C450i	#8857	C450i: \$150.00	C450i: \$185.63	\$845.44
Bizhub C650i	#1686	C650i: \$250.00	C650i: \$259.81	
60 Month FMV Lease/Service				



Proposed Total Monthly Spend - Lease 1		Current One Rate Monthly Breakdown	Current Hardware Monthly Breakdown	Total One Rate + Hardware Monthly Cost
Bizhub C451i (2)	#8857	(2) C451i: \$306.00	C450i: \$453.21	\$1,275.00
Bizhub C651i	#1686	(1) C651i: \$241.00	C650i: \$274.79	
60 Month FMV Lease/Service				

- Comprehensive Service/Supplies Program will include Parts, Labor, Toner, ALL preventative maintenance and **Firmware Updates (Staples Included)**
- Rates Locked for Entirety of Term
- Tax Exempt Lease Program with Illinois Tax Exemption
- Pricing Valid Thru April 2nd, 2025; Pricing Valid Upon Delivery by April 18th, 2025 Only
- includes 24/7 Access to Online Management Tool, MyKMBS.com
- Vcare Automated Meter Readings (Hassle Free)
- Customer Pricing Exception Due to Tariff Increase. Konica Minolta Will Work Directly with Village of Morton Grove on Future Pricing Incentive Proposals



Application Number
2000382

Agreement Number

Schedule Number

Advantage Lease Agreement

This Advantage Lease Agreement ("Agreement") is written in "Plain English". In this Agreement, the words **you** and **your** refer to the customer (and its guarantors), the words **we**, **us** and **our** refer to **Konica Minolta Business Solutions U.S.A., Inc., d/b/a Konica Minolta Premier Finance**. If we assign this Agreement to a third party lessor, **Lessor** shall refer to such third party lessor assignee, and the words **we**, **us** and **our** shall also mean and include such Lessor and its assignees as to our rights, remedies and entitlements under this Agreement and any Schedule so assigned, but not our obligations.

Customer Information

Full Customer legal Name/Address:
Village Of Morton Grove
6101 Capulina Ave
Morton Grove, IL 60053-2902

Billing Name/Address:
Village Of Morton Grove
6101 Capulina Ave
Morton Grove, IL, 60053-2902

Billing Contact Name: Boyle Wong
Phone¹: (847) 663-3021
Email: bwong@mortongroveil.org

Federal Tax ID²:

Do not enter Social Security Number

Term and Payment Information

Term in Months	Number of Payments	Payment Frequency	Payment(Plus Applicable Taxes)	End of Lease Purchase Option
60	60	Monthly	\$1,275.00	Fair Market Value

Product Description

Installation Location - 1: Village Of Morton Grove, 6101 Capulina Ave, Morton Grove, IL 60053-2902

Qty	Product Description	Product Configuration
1	Bizhub C451i	Fs-540 Sd 100-sheet Booklet Finisher, Pk-526 2/3-hole Punch Unit For Fs-540, Zu-609 Z Folding Unit, Pc-416 Cabinet, Relay Unit Ru-513
1	Bizhub C651i	Zu-609 Z Folding Unit, Pc-416 Cabinet, Lu-302 Large Capacity Unit, Fs-540 Sd 100-sheet Booklet Finisher, Relay Unit Ru-513, Pk-526 2/3-hole Punch Unit For Fs-540
1	Bizhub C451i	Pc-416 Cabinet, Lu-302 Large Capacity Unit, Fs-540 Sd 100-sheet Booklet Finisher, Relay Unit Ru-513, Pk-526 2/3-hole Punch Unit For Fs-540, Zu-609 Z Folding Unit

Maintenance & Group Pool Billing Information

Pool Group 1

Maintenance Plan: Flat Rate

Pool Group ID	Pool Name	Pages Included	Overage Charge	Overage Frequency
1	Flat -1	Unlimited	N/A	N/A

Pool Group 1 - Asset Schedule

Installation Location - 1: Village Of Morton Grove, 6101 Capulina Ave, Morton Grove, IL 60053-2902

¹ By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from Lessor and its affiliates and agents. This Express Consent applies to each such telephone number that you provide to us now or in the future and permits such calls. These calls and messages may incur access fees from your cellular provider.

² To help the Government fight the funding of terrorism and money laundering activities, Federal Law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means is, when you open an account, we will ask for your name, address and other information that will allow us to identify you; we may also ask to see identifying documents.

Qty	Product Description	Customer Invoice Information	Text
1	Bizhub C451i		Flat Rate
1	Bizhub C451i		Flat Rate

Pool Group 2

Maintenance Plan: Flat Rate

Pool Group ID	Pool Name	Pages Included	Overage Charge	Overage Frequency
2	Flat -2	Unlimited	N/A	N/A

Pool Group 2 - Asset Schedule

Installation Location - 1: Village Of Morton Grove, 6101 Capulina Ave, Morton Grove, IL 60053-2902

Qty	Product Description	Customer Invoice Information	Text
1	Bizhub C651i		Flat Rate

The Konica Minolta equipment leased in this Agreement is covered under Konica Minolta's Customer ONE Guarantee. A copy of the Guarantee can be obtained at your local branch or by visiting <https://kmb.konicaminolta.us/CustomerOne>



Terms And Conditions

(THIS AGREEMENT CONTAINS THE TERMS AND CONDITIONS SET FORTH BELOW, ALL OF WHICH ARE MADE A PART OF THIS AGREEMENT AND INCORPORATED INTO EACH SCHEDULE.)

1. LEASE AGREEMENT: You agree to lease from us the personal property identified herein, and additional personal property as identified in Schedules to this Advantage Lease Agreement, incorporating these TERMS AND CONDITIONS by reference - from time to time - signed by you and us (such property and any upgrades, substitutions, replacements, repairs and additions referred to as "Equipment") for business purposes only. In the event that the Equipment you selected is unavailable or cannot be supplied by the Supplier, you agree that we can substitute or upgrade your selection to equipment of equal or greater quality, function, and value, as determined by Supplier in its sole discretion, at no additional cost to you, and you agree to accept such substitution or upgrade upon delivery. Each Schedule is a separate assignable lease. To the extent the Equipment includes intangible property or associated services such as periodic software licenses and prepaid database subscription rights, such property shall be referred to as the "Software". You agree to all of the terms and conditions contained in this Agreement and any Schedule, which together are a complete statement of our agreement regarding the listed equipment ("Agreement") and supersede all other writings, communications, understandings, agreements, purchase orders, solicitation documents and related documents. This Agreement may be modified only by written Agreement and not by course of performance. This Agreement becomes valid upon execution by or for us. The Equipment is deemed accepted by you hereunder and under the applicable Schedule unless you notify us within three (3) days of delivery that you do not accept the Equipment and specify the defect or malfunction. In that event, at our sole option, we or our designee will replace the defective item of Equipment or this Agreement will be canceled and we or our designee will repossess the Equipment. You agree that, upon our request, you will sign and deliver to us, a delivery and acceptance certificate confirming your acceptance of the Equipment leased to you. The "Billing Date" of this Agreement will be the twentieth (20th) day or an alternative agreed upon date following installation. You agree to pay a prorated amount of 1/30th of the monthly payment times the number of days between the installation date and the Billing Date. This Agreement will continue from the Billing Date for the Term shown and will be extended automatically for successive one (1) month terms unless you (a) send us written notice, between ninety (90) days and one hundred fifty (150) days before the end of the initial term or at least 30 days before the end of any renewal term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment. Leases with \$1.00 purchase options will not be renewed. The periodic renewal payment has been set by mutual agreement and is not based on the cost of any component of this lease. **THE BASE RENTAL PAYMENT SHALL BE ADJUSTED PROPORTIONATELY UPWARD OR DOWNWARD, IF THE ACTUAL COST OF THE EQUIPMENT EXCEEDS OR IS LESS THAN THE ESTIMATE PROVIDED TO YOU.** If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. You authorize us to insert or correct missing information on this lease including your proper legal name, serial numbers, other numbers describing the Equipment and other omitted factual matters. You agree to provide updated annual and/or quarterly financial statements to us upon request. You authorize us or our agent to obtain credit reports and make credit inquiries regarding you and your financial condition and to provide your information, including payment history, to our assignee or third parties having an economic interest in this Agreement, any Schedule or the Equipment.

2. RENT: Rent will be payable in installments, each in the amount of the Monthly Payment (or other periodic payment) shown plus any applicable sales, use and property tax. If we pay any tax on your behalf, you agree to reimburse us promptly along with a processing fee. Subsequent installments will be payable on the first day of each rental payment period shown beginning after the first rental payment period or as otherwise agreed. We will have the right to apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. **Your obligation to make all Monthly Payments (or other periodic payment) hereunder is absolute and unconditional and you cannot withhold or offset against any Monthly Payments (or other periodic payment) for any reason.** You agree that you will remit payments to us in the form of company checks (or personal checks in the case of sole proprietorships), direct debit or wires only. You also agree cash and cash equivalents are not acceptable forms of payment for this Agreement and that you will not remit such forms of payment to us. **WE BOTH INTEND TO COMPLY WITH ALL APPLICABLE LAWS. IF IT IS DETERMINED THAT YOUR PAYMENTS UNDER THIS AGREEMENT OR UNDER A SCHEDULE RESULT IN AN INTEREST PAYMENT HIGHER THAN ALLOWED BY APPLICABLE LAW, THEN ANY EXCESS INTEREST COLLECTED WILL BE APPLIED TO AMOUNTS THAT ARE LAWFULLY DUE AND OWING UNDER THIS AGREEMENT OR WILL BE REFUNDED TO YOU. IN NO EVENT WILL YOU BE REQUIRED TO PAY ANY AMOUNTS IN EXCESS OF THE LEGAL AMOUNT.**

3. OWNERSHIP OF EQUIPMENT: We are the owner of the Equipment and have sole title (unless you have a \$1.00 purchase option) to the Equipment (excluding software). You agree to keep the Equipment free and clear of all liens and claims. You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory.

4. WARRANTY DISCLAIMER: WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABILITY. YOU AGREE THAT YOU HAVE SELECTED EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. WE ARE LEASING THE EQUIPMENT TO YOU "AS-IS". You acknowledge that neither we nor our representatives are the Lessor's agents and none of us are authorized to modify the terms of this Agreement or any Schedule without the Lessor's consent. No representation or warranty of ours with respect to the Equipment will bind Lessor, nor will any breach thereof relieve you of any of your obligations hereunder. You are aware of the name of the manufacturer or supplier of each item of Equipment and you will contact the manufacturer or supplier for a description of your warranty rights. You hereby acknowledge and confirm that you have not received any tax, financial, accounting or legal advice from us, the Lessor, the manufacturer or supplier of the Equipment. **THIS AGREEMENT AND EACH SCHEDULE CONSTITUTES A "FINANCE LEASE" AS DEFINED IN ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE.** You agree that the Customer One Guarantee is a separate and independent obligation of ours, that no Lessor or assignee of the Lessor shall have any obligation to you with respect to the Guarantee and that your obligations under this Agreement are not subject to setoff, withholding, reduction, counterclaim or defense for any reason whatsoever including, without limitation, any claim you may have against us with respect to the Customer One Guarantee

5. LOCATION OF EQUIPMENT: You will keep and use the Equipment only at your address shown above and you agree not to move it unless we agree to it. At the end of the Agreement's term, if you do not purchase the Equipment, you will return the Equipment to a location we specify at your expense, in retail resalable condition (normal wear and tear acceptable), full working order, and in complete repair.

6. LOSS OR DAMAGE: You are responsible for the risk of loss or for any destruction of or damage to the Equipment. No such loss or damage relieves you from the payment obligations under this Agreement. You agree to promptly notify us in writing of any loss or damage and you will then pay to us the present value of the total of all unpaid Monthly Payments (or other periodic payments shown) for the full Agreement term plus the estimated fair market value of the Equipment at the end of the originally scheduled term, all discounted at four percent (4%) per year. Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney in fact to execute in your name any insurance drafts or checks issued due to loss or damage to the Equipment

7. COLLATERAL PROTECTION AND INSURANCE: You are responsible for installing and keeping the Equipment in good working order. Except for ordinary wear and tear, you are responsible for protecting the Equipment from damage and loss of any kind. If the Equipment is damaged or lost, you agree to continue to pay the amounts due and to become due hereunder without setoff or defense. During the term of this Agreement, you agree that you will (1) insure the equipment against all loss or damage naming us as loss payee; (2) obtain liability and third party property damage insurance naming us as an additional insured; and (3) deliver satisfactory evidence of such coverage with carriers, policy forms and amounts acceptable to us. All policies must provide that we be given thirty (30) days written notice of any material change or cancellation. If you do not provide evidence of acceptable insurance, we have the right, but not the obligation, (a) to obtain insurance covering our interest (and only our interest) in the Equipment for the lease term, and renewals and (i) any insurance we obtain will not insure you against third party or liability claims and may be cancelled by us at any time, (ii) you will be required to pay us an additional amount each month for the insurance premium and an administrative fee, (iii) the cost may be more than the cost of obtaining your own insurance, (iv) you agree that we, or one of our affiliates, may make a profit in connection with the insurance we obtain, (v) you agree to cooperate with us, our insurer and our agent in the placement of coverage and with claims; or (b) we may waive the insurance requirement and charge you a monthly property damage surcharge in the amount of .0035 of the original equipment cost to cover our credit risk, administrative costs and other costs, as would be further described on a letter from us to you and on which we may make a profit. If you later provide evidence that you have obtained acceptable insurance, we will cancel the insurance we obtained or cease charging the surcharge.

8. INDEMNITY: We are not responsible for any loss or injuries caused by the installation or use of the Equipment. You agree to hold us and any Lessor harmless and reimburse us and them for loss and to defend us and them against any claim for losses or injury or death caused by the Equipment. We reserve the right to control the defense and to select or approve defense counsel. This indemnity survives the expiration or termination of this Agreement.

9. TAXES AND FEES: You agree to pay when invoiced all taxes (including personal property tax, fines and penalties) and fees relating to this Agreement or the Equipment. You agree to (a) reimburse us for all personal property taxes which we are required to pay as owner of the Equipment or to remit to us each month our estimate of the monthly equivalent of the annual property taxes to be assessed. If you do not have a \$1.00 purchase option, we will file all personal property, use or other tax returns and you agree to pay us a processing fee for making such filings. You agree to pay us up to \$125.00 on the date the first payment is due as an origination fee. We reserve the right to charge a fee upon termination of this Agreement either by trade-up, buy-out or default. Any fee charged under this Agreement may include a profit and is subject to applicable taxes.

10. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN, OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT. We may sell, assign, or transfer this Agreement and/or the Equipment without notice. You agree that if we sell, assign, or transfer this Agreement and/or the Equipment to a Lessor, such Lessor will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the rights of such Lessor will not be subject to any claims, defenses, or set offs that you may have against us whether or not you are notified of such assignment. The cost of any Equipment, Software, services and other elements of this Agreement has been negotiated between you and us. None of Lessor or Lessor's assignees will independently verify any such costs. Lessor and Lessor's assignees will be providing funding based on the payment you have negotiated with us. You are responsible for determining your accounting treatment of the appropriate tax, legal, financial and accounting components of this Agreement.

11. DEFAULT AND REMEDIES: If (a) you do not pay any lease payment or other sum due to us or other party when due or (b) if you break any of your promises in the Agreement, any Schedule or any other agreement with us or (c) if you, or any guarantor of your obligations become insolvent or commence bankruptcy or receivership proceedings or have such proceedings commenced against you, you will be in default. If any part of a payment is more than three (3) days late, you agree to pay a late charge of ten percent (10%) of the payment which is late or if less, the maximum charge allowed by law. If you are ever in default, we may do any one or all of the following: (a) withhold service, parts and supplies and / or void the Customer One Guarantee; (b) terminate or cancel this Agreement and/or any and all Schedules and require that you pay, **AS LIQUIDATED DAMAGES FOR LOSS OF BARGAIN AND NOT AS A PENALTY**, the sum of: (i) all past due and current Monthly Payments (or other periodic payments) and charges due under this Agreement and any Schedule; (ii) the present value of all remaining Monthly Payments (or other periodic payments) and charges for the remainder of the term of this Agreement and any Schedules, discounted at the rate of four percent (4%) per annum (or the lowest rate permitted by law, whichever is higher); and (iii) the present value (at the same discount rate as specified in clause (ii) above) of the amount of any purchase option with respect to the Equipment or, if none is specified, our anticipated value of the Equipment at the end of the initial term of this Agreement and any Schedules (or any renewal thereof); and (c) require you to return the Equipment to us to a location designated by us (and with respect to any Software, (i) immediately terminate your right to use the Software including the disabling (on-site or by remote communication) of any Software; (ii) demand the immediate return and obtain possession of the Software and re-license the Software at a public or private sale; and/or (iii) cause the Software supplier to terminate the Software license, support and other services under the Software license). We may recover interest on any unpaid balance at the rate of four percent (4%) per annum but in no event more than the lawful maximum rate. We may also use any of the remedies available to us under Article 2A of the Uniform Commercial Code as enacted in the state where we or the Lessor have our principal place of business. You agree to pay our reasonable costs of collection and enforcement, including but not limited to attorney's fees and actual court costs relating to any claim arising under this Agreement including, but not limited to, any legal action or referral for collection. If we have to take possession of the Equipment, you agree to pay the cost of repossession. The net proceeds of the sale of any repossessed Equipment will be credited against what you owe us. **YOU AGREE THAT NEITHER WE NOR SUPPLIER WILL BE RESPONSIBLE FOR ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY REASON WHATSOEVER.** In no event shall Supplier's aggregate liability under this Agreement exceed the amount you paid for the products or services in question during the twelve-month period immediately preceding the event giving rise to the liability. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time. All of our rights are cumulative. It is further agreed that your rights and remedies are governed exclusively by this Agreement and you waive lessee's rights under Article 2A (508-522) of the UCC.

12. UCC FILINGS: You grant us a security interest in the Equipment if this Agreement or any Schedule is deemed a secured transaction and you authorize us to record a UCC-1 financing statement or similar instrument in order to show our interest in the Equipment.

13. CONSENT TO LAW, JURISDICTION AND VENUE: This Agreement shall be deemed fully executed and performed in the state of our or the Lessor's principal place of business and shall be governed by and construed in accordance with its laws. If we or the Lessor bring any judicial proceeding in relation to any matter arising under this Agreement, you irrevocably agree that any such matter may be adjudged or determined in any court or courts in the state of our or the Lessor's principal place of business, or in any court or courts in your state of residence, or in any other court having jurisdiction over you or your assets, all at the sole election of us or the Lessor. You hereby irrevocably submit generally and unconditionally to the jurisdiction of any such court so elected by us or the Lessor in relation to such matters. If the Customer shall bring any judicial proceeding in relation to any matter arising under the Agreement, the Customer irrevocably agrees to bring any such proceeding in, and that any such matter shall be adjudged or determined exclusively by, the courts in the state of the Supplier's, Lessor's or Assignee's principal place of business. In the event of litigation or other proceedings by Supplier, Lessor or Assignee to enforce or defend any term or provision of this Agreement, Customer agrees to pay all costs and expenses sustained by Supplier, Lessor or Assignee, including but not limited to, reasonable attorney's fees. BOTH PARTIES WAIVE TRIAL BY JURY IN ANY ACTION BETWEEN US.

14. LESSEE GUARANTEE: You agree, upon our request, to submit the original of this Agreement and any Schedules to us or the Lessor via overnight courier the same day you submit the facsimile or other electronic transmission of the signed Agreement and such Schedules. Both parties agree that this Agreement and any Schedules signed by you, whether manually or electronically, and submitted to us by facsimile or other electronic transmission shall, upon execution by us (manually or electronically, as applicable), be binding upon the parties. This lease may be executed in counterparts and any facsimile, photographic and/or other electronic transmission of this lease which has been manually or electronically signed by you when manually or electronically countersigned by us or attached to our original signature counterpart and/or in our possession shall constitute the sole original chattel paper as defined in the UCC for all purposes (including any enforcement action under paragraph 11) and will be admissible as legal evidence thereof. Both parties waive the right to challenge in court the authenticity of a faxed, photographic, or other electronically transmitted or electronically signed copy of this Agreement and any Schedules.

15. COMPUTER SOFTWARE: Notwithstanding any other terms and conditions of this Agreement, you agree that as to Software only: a) We have not had, do not have, nor will have any title to such Software, b) You have executed or will execute a separate software license Agreement and we are not a party to and have no responsibilities whatsoever in regards to such license Agreement, c) You have selected such Software and in accordance with paragraph 4 of this Agreement, WE MAKE NO WARRANTIES OF MERCHANTABILITY, DATA ACCURACY, SYSTEM INTEGRATION OR FITNESS FOR USE AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR THE FUNCTION OR DEFECTIVE NATURE OF SUCH SOFTWARE, SYSTEMS INTEGRATION, OR OTHERWISE IN REGARDS TO SUCH SOFTWARE. YOUR LEASE PAYMENTS AND OTHER OBLIGATIONS UNDER THIS LEASE AGREEMENT SHALL IN NO WAY BE DIMINISHED OR DELAYED ON ACCOUNT OF OR IN ANY WAY RELATED TO THE ABOVE SAID SOFTWARE LICENSE AGREEMENT OF FAILURE IN ANY WAY OF THE SOFTWARE.

16. MAINTENANCE AND SUPPLIES: Equipment services provided under this Agreement include labor and parts required to maintain covered Equipment in a normal operating condition. We will provide toner for covered Equipment on an as needed basis. Consumable supplies do not include staples unless selected. The consumable supplies provided are our property until they are consumed and are intended to be used exclusively in the covered Equipment. You bear the risk of loss for unused supplies in the event of theft, employee misconduct, fire or other mishap. We reserve the right to replace a device, at no additional cost to you, with a comparable unit when repair of the original device is not practical or economically feasible. Pricing under this Agreement is based on published and commercially reasonable expectations of supply and consumables consumption. At our discretion, we may perform an audit of supply/consumables consumption and equipment usage data to determine consumption levels. In the event the actual consumption levels exceed the levels used to determine contract pricing by more than 20%, we have the right to invoice for the excess consumption. Paper must be separately purchased by you. A page is defined as one meter click and varies by page size as follows: 8.5"x11" = 1 click, 11"x17" = 2 clicks, 18"x27" = 3 clicks, 27"x36" = 4 clicks and 36"x47" = 5 clicks. You agree to provide us access to the equipment and we will provide labor or routine, remedial and preventive maintenance service as well as remedial parts during normal business hours (defined as 8:30 am to 5:00 pm, Monday through Friday, exclusive of holidays observed by us). All part replacements shall be on an exchange basis with new or refurbished items. We are not obligated to provide services or repairs in the event of Equipment abuse/misuse or casualty. Out of scope services, including after hours, moves, modifications and abuse/misuse will be charged at our current rates. If necessary, the service and supply portion of this Agreement may be assigned. We may charge you a Supply Freight Fee to cover our costs of shipping supplies to you. You acknowledge that (a) we (and not the Lessor or its assignees) are the sole party responsible for any service, repair or maintenance of the Equipment, and (b) we (not the Lessor or its assignees) are the party to any service maintenance agreement.

17. FLEET DEVICE MONITORING: We may ask your permission to install and maintain server-based software to monitor the printing devices on your network ("Fleet Device Monitoring"). Where the use of Fleet Device Monitoring software as part of a managed print program has been agreed to, it will be used to detect new devices and add such devices to this Agreement at pre-established price levels. The added device(s) will be covered under the terms of this Agreement. You will be notified via email and may reject the addition of the device(s) by contacting us. If you agree to allow us to install and maintain Fleet Device Monitoring software on your network, and the software cannot reliably operate in your environment for any reason, we reserve the right to suspend or terminate services under this Agreement.

18. OVERAGES AND COST ADJUSTMENTS: You agree to comply with any billing procedures designated by us, including notifying us of the meter reading on the Billing Date. If meter readings are not received, we reserve the right to estimate your usage and bill you for that amount. At the end of the first year of this Agreement and once each successive twelve month period, we may increase your payment, and the per page charge over the pages included (Overage) (if applicable) by a maximum of fifteen percent (15%) of the existing charge, or if less, the maximum amount permitted by applicable law. We may bill you a per page charge for all pages produced between the date of your final invoice and the date when you satisfy your obligations under this Agreement and either purchase or return the equipment to us. Notwithstanding anything herein to the contrary, for pools designated as "One Rate" pools, escalations within the original Agreement term and Supply Freight Fees do not apply nor are meter readings required. All Agreements are subject to escalation in any renewal period.

End of Lease Options

You will have the following options at the end of the original term, provided the Agreement or applicable Schedule has not terminated early and no event of default under the Agreement and/or any Schedule has occurred and is continuing. 1. Purchase all of the Equipment as indicated in the "Term and Payment Information" section of the Agreement or any applicable Schedule ("fair market value" purchase amounts will be determined by us). 2. Renew the Agreement and/or applicable Schedule per paragraph 1 (on Agreement). 3. Return Equipment as provided in Paragraph 5 (on Agreement).

Lease Acceptance

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT: THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

Konica Minolta Business Solutions U.S.A., Inc.,
d/b/a Konica Minolta Premier Finance

Customer
Village Of Morton Grove

Signature:



Name:

Title:

Date Signed:

Signature:



Name:

Title:

Date Signed:

Order Agreement

This Order Agreement is written in "Plain English". The words **you** and **your** refer to the Customer, the words **we**, **us** and **our** refer to **Konica Minolta Business Solutions U.S.A., Inc.**, including its subsidiaries and agents.

Customer Information

Village of Morton Grove

6101 Capulina Ave
Morton Grove, IL 60053-2902

Product: Device & Software

Installation Location - 1: Village Of Morton Grove, 6101 Capulina Ave, Morton Grove, IL 60053-2902

Delivery Contact: Boyle Wong , (847) 663-3021

Product Description	Quantity	Product Configuration	Item Number
Bizhub C451i			C451I
	1	Fs-540 Sd 100-sheet Booklet Finisher	AAR5WYA
	1	Pk-526 2/3-hole Punch Unit For Fs-540	ACF5W11
	1	Zu-609 Z Folding Unit	A63GWY2
	1	C451i Copier/printer With Df-713	ADXG011
	1	Tn626k Black Toner Yield: 28k	ACV1130
	1	Tn626y Yellow Toner Yield: 28k	ACV1230
	1	Tn626m Magenta Toner Yield: 28k	ACV1330
	1	Tn626c Cyan Toner Yield: 28k	ACV1430
	1	Mfp Delivery Charge - Level Two	7670525507
	1	Basic Network Service - Bns04	7640018094
	1	Kmpf Lease Return 1st Unit	7640020486
	1	Pc-416 Cabinet	AAV5019
	1	Relay Unit Ru-513	A87JWY5
	1	Bizhub Secure	7640015657
Bizhub C651i			C651I
	1	Zu-609 Z Folding Unit	A63GWY2
	1	C651i Color Copier/printer W/ Df-713	ADXE011
	1	Tn626k Black Toner Yield: 28k	ACV1130
	1	Tn626y Yellow Toner Yield: 28k	ACV1230
	1	Tn626m Magenta Toner Yield: 28k	ACV1330
	1	Tn626c Cyan Toner Yield: 28k	ACV1430
	1	Mfp Delivery Charge - Level Two	7670525507
	1	Basic Network Service - Bns04	7640018094
	1	Kmpf Lease Return 1st Unit	7640020486
	1	Pc-416 Cabinet	AAV5019
	1	Lu-302 Large Capacity Unit	A87VW12

Product Description	Quantity	Product Configuration	Item Number
Bizhub C451i	1	Fs-540 Sd 100-sheet Booklet Finisher	AAR5WYA
	1	Relay Unit Ru-513	A87JWY5
	1	Pk-526 2/3-hole Punch Unit For Fs-540	ACF5W11
	1	Bizhub Secure	7640015657 C451I
	1	C451i Copier/printer With Df-713	ADXG011
	1	Tn626k Black Toner Yield: 28k	ACV1130
	1	Tn626y Yellow Toner Yield: 28k	ACV1230
	1	Tn626m Magenta Toner Yield: 28k	ACV1330
	1	Tn626c Cyan Toner Yield: 28k	ACV1430
	1	Mfp Delivery Charge - Level Two	7670525507
	1	Basic Network Service - Bns04	7640018094
	1	Pc-416 Cabinet	AAV5019
	1	Lu-302 Large Capacity Unit	A87VW12
	1	Fs-540 Sd 100-sheet Booklet Finisher	AAR5WYA
	1	Relay Unit Ru-513	A87JWY5
	1	Pk-526 2/3-hole Punch Unit For Fs-540	ACF5W11
	1	Zu-609 Z Folding Unit	A63GWY2
	1	Bizhub Secure	7640015657

Maintenance Services

Maintenance Plan: Flat Rate

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location - 1: Village Of Morton Grove, 6101 Capulina Ave, Morton Grove, IL 60053-2902

Values shown per device			
Device	Qty	Bill Plan Type	Pages Included
Bizhub C451i	1	Flat Rate	Unlimited
Bizhub C451i	1	Flat Rate	Unlimited

Maintenance Plan: Flat Rate

Term: 60 Months

Entitlements: Toner , Staples, No In Term Annual Escalation, Parts/Labor

Installation Location - 1: Village Of Morton Grove, 6101 Capulina Ave, Morton Grove, IL 60053-2902

Values shown per device			
Device	Qty	Bill Plan Type	Pages Included
Bizhub C651i	1	Flat Rate	Unlimited

Product: Removal & Disposition

We will remove the device(s) listed below, along with any unopened consumable items (when supplied by us), returning the device(s) and consumable items to our warehouse facility for subsequent disposition. Any device(s) requiring return to a Funding Source's designated return center will temporarily be held until Return Authorization (Shipping Instructions) have been received and will then be shipped to the address provided by the Funding Source. Any device(s) not requiring return to a Funding Source will be deemed our property upon pick up and will be disposed at our discretion. A device may not be held longer than 90 days without our prior written consent due to limited availability of long term storage space. Often the Funding Source will send Return Authorization(s) directly to you. If this happens, we ask that you immediately email any Return Authorization received to ra@kmbs.konicaminolta.us to facilitate timely shipping. In the event any device(s) reaches the 90 day storage limit, Return Authorization has not been received, and there is no long term storage consent, we reserve the right to contact you to arrange the return of the device(s) to your facility at your expense.

Any device(s) requiring subsequent return to a Funding Source will be invoiced to you at our prevailing shipping rates, unless return fees are included in this Order Agreement.

Removal Location - 1: Administration , 6101 CAPULINA AVE MORTON GROVE IL 60053-2902 US

Contact: Boyle Wong ,

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
AA7N011	Bizhub C650i 65 Ppm Col	AA7N011000612	Upgrade to Return	Konica Minolta Premier Finance	061-0166975-000

Removal Location - 2: Finance , 6101 CAPULINA AVE MORTON GROVE IL 60053-2902 US

Contact: Boyle Wong ,

Manufacturer or KM Material	Device	Serial Number	Device Disposition	Funding Source	Account Number
AA7R011	Bizhub C450i 45 Ppm Col	AA7R011000020	Upgrade to Return	Konica Minolta Premier Finance	061-0166975-000

Existing Financial Considerations

Buyout/Upgrade - Direct Settlement

Only the buyout/upgrade account(s) identified below are subject to direct settlement by us as part of this Order Agreement. You must continue to make payment(s) on existing financial obligations until you have accepted installation of the new product or have been advised from your respective Funding Source that payment is no longer required. We will not be liable to you or any third party for your failure to continue to make such payment(s) to your Funding Source.

Funding Source	Account Number	Device Disposition
Konica Minolta Premier Finance	061-0166975-000	Upgrade to Return

Customer Options & Verification

To ensure an excellent customer experience, please take a moment to verify the invoice mailing and accounts payable address/contact information we have on file. If changes are required to your Invoice Mailing or Accounts Payable addresses (including contact information), please contact your Sales Representative for assistance.

Invoice Mailing Address:

Village Of Morton Grove

6101 Capulina Ave

Morton Grove, IL, 60053-2902

Accounts Payable Address:

Village Of Morton Grove

6101 Capulina Ave

Morton Grove, IL, 60053-2902

Accounts Payable Contact:

Boyle Wong

Phone: (847) 663-3021

Email: bwong@mortongroveil.org

MyKMBS.com Customer Portal

MyKMBS is a complete and comprehensive service management tool allowing our clients to manage their Konica Minolta accounts - right from their desktop or smartphone. MyKMBS offers 24/7 access to Konica Minolta support and product resources - all in one place.

Please provide a primary contact for MyKMBS.com registration:

Account ID: 657749

Name:

Email:

Order Summary & Acceptance

Transaction Type: **Lease**

Your signature below constitutes your acceptance of this Order Agreement (ID: **80154889** with date/time stamp:**04/02/2025 04:40:43 PM**) including our standard terms and conditions available online at the URL link(s) provided below or in hard copy upon request, which your mark below indicates you have reviewed and accepted and which are incorporated into this Order Agreement:



Service & Solution Terms:

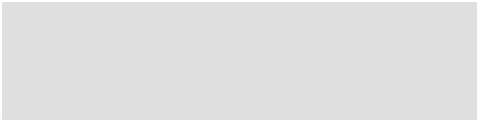
<https://kmbs.konicaminolta.us/ServiceSolutionsTerms-2501H>

Please see and sign the separate Lease/Financing Agreement for terms and conditions governing the financing associated with this Order Agreement.

This Order Agreement is not binding upon us until signed by a Konica Minolta manager, director, vice president or executive officer.

Konica Minolta Business Solutions U.S.A., Inc.

Signature:



Name:

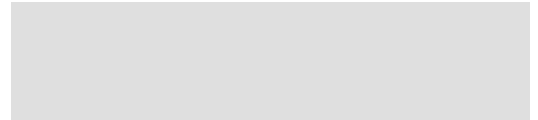
Title:

Date Signed:

Customer

Village of MORTON GROVE

Signature:



Name:

Title:

Date Signed:

Legislative Summary

Resolution 25-28

AUTHORIZING A CONTRACT WITH MURPHY CONSTRUCTION SERVICES, LLC FOR THE 2025 CONCRETE SAWCUTTING PROGRAM

Introduction:	April 22, 2025
Purpose:	To authorize the Village Administrator to execute a contract with Murphy Construction Services, LLC for the 2025 Concrete Sawcutting Program and to execute change orders to utilize the full amount of the budgeted funds.
Background:	As part of the Village's annual Concrete Sawcutting Program the Village hires a contractor to sawcut uneven sidewalk joints in the Village rights-of-way to eliminate trip hazards, improve public safety, and reduce liability. This contract was bid through a public process in accordance with the Village Code. Two bids were received. The bid tabulation is attached as "Exhibit A". Murphy Construction Services, LLC, was the lowest qualified bidder with a bid amount of \$72,199.00, which is \$17,801.00 less than the budgeted funding. However, the bid amount is based on unit pricing and the contract's final price will be based on the number of units the Village determines. This contract must conform to the requirements of the Prevailing Wage Act. This Resolution will authorize a contract with Murphy Construction Services, LLC, for the 2025 Concrete Sawcutting Program in an amount not to exceed \$79,400.00 in order to fully utilize the budgeted funds.
Departments Affected	Public Works
Fiscal Impact:	Not to exceed \$79,400.00
Source of Funds:	2025 General Fund Account Number 02-50-17-55-2290
Workload Impact:	The Department of Public Works as part of their normal work activities will perform the management and implementation of the project.
Administrator Recommendation	Approval as presented
Second Reading:	Not Required
Special Requirements:	None

Submitted by: Charles L. Meyer, Village Administrator
Reviewed by: Hanna Sullivan, Director of Finance
Reviewed by: Teresa Hoffman Liston, Corporation Counsel
Reviewed by: Zoe Heidom, Assistant Village Administrator
Reviewed by: Mike Lukich, Director of Public Works
Prepared by: Chris Tomich, Village Engineer

RESOLUTION 25-28

AUTHORIZING A CONTRACT WITH MURPHY CONSTRUCTION SERVICES LLC FOR THE 2025 CONCRETE SAWCUTTING PROGRAM

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax, purchase, and incur debt; and

WHEREAS, as part of the Village's annual concrete sawcutting program, the Village hires a contractor to sawcut uneven sidewalk joints in the Village right-of-way to eliminate trip hazards, improve public safety, and reduce liability; and

WHEREAS, the Public Works Department advertised on the Village's website beginning March 17, 2025, inviting bids on the "2025 Concrete Sawcutting Program"; and

WHEREAS, nine entities, contractors, or suppliers obtained the bidding materials; and

WHEREAS, two bids were received, publicly opened, and read at the Public Works Facility at 9:00 a.m. on March 28, 2025, with the bid tabulation included in "Exhibit A"; and

WHEREAS, Murphy Construction Services, LLC, is the low bidder with a bid amount of \$72,199.00, which is \$17,801.00 less than the budgeted funding; and

WHEREAS, the bid amount is based upon unit pricing proposed by the contractor for the number of units estimated by the Village, however, the final price of the contract will be based upon the number of units the Village determines to be in the best interest of the Village

WHEREAS, Murphy Construction Services, LLC, has satisfactorily performed the work for this contract in the past; and

WHEREAS, this contract must conform to the requirements of the Prevailing Wage Act; and

WHEREAS, funding for the above work in the amount of \$79,400.00 is available in the 2025 Adopted Budget General Fund Account Number 02-50-17-55-2290; and

WHEREAS, the Department of Public Works recommends increasing the amount of work to be completed to fully utilize the budgeted funding.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Corporate Authorities accept the bid of Murphy Construction Services, LLC of Burr Ridge, Illinois in the amount of \$79,400.00.

SECTION 3: The Village Administrator is hereby authorized to execute a contract with Murphy Construction Services, LLC for the 2025 Concrete Sawcutting Program consistent with its bid.

SECTION 4: The Village Administrator and Director of Public Works or their designees are authorized to take all steps necessary to implement the contract with Murphy Construction Services, LLC for a contract amount not to exceed \$79,400.00.

SECTION 5: This Resolution shall be in full force and effect upon its passage and approval.

Passed this 22nd day of April 2025

Trustee Khan _____

Trustee Minx _____

Trustee Shiba _____

Trustee Thill _____

Trustee Travis _____

Trustee Witko _____

Approved by me this 22nd day of April 2025

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois

Exhibit "A"

Village of Morton Grove, Cook County, Illinois
2025 CONCRETE SAWCUTING PROGRAM

Bid Tabulation

Bid Opening: MARCH 28, 2025, 9:00 AM

				Engineer's Estimate		Murphy Construction Services, LLC 16W273 83rd, Suite D Burr Ridge, IL 60527		Hard Rock Concrete Cutters, Inc. 601 Chaddick Drive Wheeling, IL 60090	
PAY ITEM	PAY ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	ITEM COST	UNIT COST	ITEM COST	UNIT COST	ITEM COST
1	CONCRETE SIDEWALK REPAIR	EACH	1700	\$50.00	\$85,000.00	\$42.47	\$72,199.00	\$45.75	\$77,775.00
CORRECTED TOTAL PROPOSAL AMOUNT				\$85,000.00		\$72,199.00		\$77,775.00	
AS-READ PROPOSAL AMOUNT						\$72,199.00		\$77,775.00	

Apparent Low Bidder: Murphy Construction Services, LLC
Apparent Low Bid Amount: \$72,199.00
Engineer's Estimate of Cost: \$85,000.00
Difference: -\$12,801.00

Legislative Summary

Resolution 25-29

AUTHORIZING A CONTRACT WITH PRECISION PAVEMENT MARKING, INC. FOR THE 2025 PAVEMENT MARKING PROGRAM

Introduction:	April 22, 2025
Purpose:	To authorize the Village Administrator to execute a contract and change orders with Precision Pavement Marking, Inc. for the 2025 Pavement Marking Program in a total amount not to exceed \$60,000.00.
Background:	Pavement markings throughout the Village are maintained through an annual pavement marking program. The Department of Public Works developed contract documents for the 2025 Pavement Marking Program. Bids were solicited on the Village website beginning March 17, 2025. Thirteen entities downloaded the contract documents. Two bids were received and opened on March 28, 2025. The tabulation of bids is attached as “Exhibit A”. Precision Pavement Marking, Inc., of Pingree Grove, Illinois, submitted the lowest bid and is qualified to perform this work with a bid of \$54,876.00. This contract conforms to the purchasing requirements of the Village. This work is expected to be completed in approximately two weeks. This contract must conform to the requirements of the Prevailing Wage Act. This Resolution will authorize the Village Administrator to execute a contract and change orders with Precision Pavement Marking, Inc. for the 2025 Pavement Marking Program in an amount not to exceed \$60,000.00 to include a contingency and more fully utilize the budgeted funds. This Resolution will also authorize the Village Administrator to extend this contract for 2026 and 2027 if, in the opinion of the Village Administrator, circumstances warrant such extensions.
Departments Affected	Public Works
Fiscal Impact:	\$60,000.00
Source of Funds:	2025 General Fund Account Number 02-50-17-55-2290
Workload Impact:	The Department of Public Works as part of their normal work activities will perform the management and implementation of the project.
Administrator Recommendation	Approval as presented
Second Reading:	Not Required
Special Requirements:	None

Submitted by: Charles L. Meyer, Village Administrator
Reviewed by: Hanna Sullivan, Director of Finance
Reviewed by: Teresa Hoffman Liston, Corporation Counsel
Reviewed by: Zoe Heidorn, Assistant Village Administrator
Reviewed by: Mike Lukich, Director of Public Works
Prepared by: Chris Tomich, Village Engineer

RESOLUTION 25-29

AUTHORIZING A CONTRACT WITH PRECISION PAVEMENT MARKING, INC. FOR THE 2025 PAVEMENT MARKING PROGRAM

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax, purchase, and incur debt; and

WHEREAS, the Department of Public Works maintains pavement markings on roads throughout the Village for public safety through an annual pavement marking program; and

WHEREAS, the 2025 Pavement Marking Program includes refreshing pavement markings at over 50 intersections and over two centerline-miles of street segments throughout the Village; and

WHEREAS, the Department of Public Works advertised on the Village's website beginning March 17, 2025, inviting bids on the "2025 Pavement Marking Program"; and

WHEREAS, thirteen entities, contractors or suppliers obtained the bidding materials; and

WHEREAS, two bids were received, publicly opened, and read at the Public Works Facility at 10:00 a.m. on March 28, 2025, with the bid tabulation included in "Exhibit A"; and

WHEREAS, Precision Pavement Markings, Inc., is the low bidder with a bid amount of \$54,876.00, which is \$10,124.00 less than the budgeted funding; and

WHEREAS, the bid amount is based upon unit pricing proposed by the contractor for the number of units estimated by the Village, however, the final price of the contract will be based upon the number of units the Village determines to be in the best interest of the Village

WHEREAS, Precision Pavement Markings, Inc., has satisfactorily performed the work for this contract in the past; and

WHEREAS, this contract must conform to the requirements of the Prevailing Wage Act; and

WHEREAS, funding for the above work in the amount of \$65,000.00 is available in the 2025 Adopted Budget General Fund Account Number 02-50-17-55-2290; and

WHEREAS, the bid also allows for two one-year extension at the option of the Village; and

WHEREAS, the Department of Public Works recommends increasing the amount of work to \$60,000 to include a contingency and more fully utilize the budgeted funding.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Corporate Authorities accept the bid of Precision Pavement Markings, Inc. of Pingree Grove, Illinois in the amount of \$54,876.00.

SECTION 3: The Village Administrator is hereby authorized to execute a contract with Precision Pavement Markings, Inc. for the 2025 Pavement Marking Program consistent with its bid.

SECTION 4: The Village Administrator and Director of Public Works or their designees are authorized to take all steps necessary to implement the contract with Precision Pavement Markings, Inc., for a contract amount not to exceed \$60,000.00. [OBJ]

SECTION 5: The Village Administrator is authorized to extend this contract for 2026 and 2027 if, in the opinion of the Village Administrator, circumstances warrant such extensions.

SECTION 6: This Resolution shall be in full force and effect upon its passage and approval.

Passed this 22nd day of April 2025

Trustee Khan _____
Trustee Minx _____
Trustee Shiba _____
Trustee Thill _____
Trustee Travis _____
Trustee Witko _____

Approved by me this 22nd day of April 2025

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois

Exhibit "A"

Village of Morton Grove, Cook County, Illinois
2025 PAVEMENT MARKING PROGRAM

Bid Tabulation

Bid Opening: MARCH 28, 2025, 10:00 AM

				Engineer's Estimate		Precision Pavement Markings, Inc. 1220 Bell Court Pingree Grove, IL 60140		Marking Specialists Corporation PO Box 745 Arlington Heights, IL 60006	
PAY ITEM	PAY ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	ITEM COST	UNIT COST	ITEM COST	UNIT COST	ITEM COST
78000100	THERMOPLASTIC PAVEMENT MARKING - LETTERS &	SQ FT	80	\$6.00	\$480.00	\$5.75	\$460.00	\$5.00	\$400.00
78000200	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	8040	\$0.80	\$6,432.00	\$1.45	\$11,658.00	\$1.15	\$9,246.00
78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	7160	\$1.00	\$7,160.00	\$1.72	\$12,315.20	\$2.00	\$14,320.00
78000600	THERMOPLASTIC PAVEMENT MARKING - LINE 12"	FOOT	890	\$2.25	\$2,002.50	\$3.32	\$2,954.80	\$4.00	\$3,560.00
78000650	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	1540	\$6.00	\$9,240.00	\$5.75	\$8,855.00	\$8.00	\$12,320.00
78001100	PAINT PAVEMENT MARKING - LETTERS & SYMBOLS	SQ FT	290	\$4.20	\$1,218.00	\$5.00	\$1,450.00	\$3.00	\$870.00
78001110	PAINT PAVEMENT MARKING - LINE 4"	FOOT	22960	\$0.80	\$18,368.00	\$0.45	\$10,332.00	\$0.80	\$18,368.00
78001130	PAINT PAVEMENT MARKING - LINE 6"	FOOT	3110	\$2.00	\$6,220.00	\$0.85	\$2,643.50	\$1.50	\$4,665.00
78001150	PAINT PAVEMENT MARKING - LINE 12"	FOOT	670	\$3.10	\$2,077.00	\$2.25	\$1,507.50	\$3.00	\$2,010.00
78001180	PAINT PAVEMENT MARKING - LINE 24"	FOOT	600	\$4.20	\$2,520.00	\$4.00	\$2,400.00	\$6.00	\$3,600.00
78300201	PAVEMENT MARKING REMOVAL - GRINDING	SQ FT	30	\$1.00	\$30.00	\$10.00	\$300.00	\$10.00	\$300.00
CORRECTED TOTAL PROPOSAL AMOUNT				\$55,747.50		\$54,876.00		\$69,659.00	
AS-READ PROPOSAL AMOUNT						\$54,876.00		\$69,659.00	

Apparent Low Bidder: Precision Pavement Markings, Inc.
Apparent Low Bid Amount: \$54,876.00
Engineer's Estimate of Cost: \$55,747.50
Difference: -\$871.50

Legislative Summary

Resolution 25-30

AUTHORIZING AN AGREEMENT WITH PRIMERA ENGINEERS, LTD., TO PROVIDE CONSTRUCTION ENGINEERING SERVICES FOR BECKWITH ROAD RESURFACING (MFT SECTION 21-00111-00-RS)

Introduction:	April 22, 2025
Purpose:	To authorize an agreement with Primera Engineers Ltd., to provide construction engineering services for upcoming federally funded construction improvements on Beckwith Road.
Background:	The Village has developed a project to make improvements on Beckwith Road utilizing some federal funding provided by the State of Illinois. The Illinois Department of Transportation (IDOT) will advertise the construction contract for bids in May and June 2025. The construction engineering for this contract exceeds the capacity of the Department of Public Works. The Village followed a qualifications-based process to select Primera Engineers, Ltd., to provide construction engineering services. The Village is responsible for hiring and paying the construction engineering costs not to exceed \$82,375.00 and the state will reimburse the Village for eligible construction engineering expenses estimated to be up to \$65,900.00. As part of the state's bidding process, the Village needs to provide the construction engineering agreement ahead of the advertisement and according to the state's schedule.
Departments Affected	Public Works
Fiscal Impact:	\$82,375.00 with up to \$65,900.00 expected to be reimbursed from IDOT
Source of Funds:	2025 Motor Fuel Tax Fund Account Number 03-50-60-55-2290
Workload Impact:	The Department of Public Works as part of their normal work activities will perform the management and implementation of the project.
Administrator Recommendation	Approval as presented
Second Reading:	Not Required
Special Requirements:	None

Submitted by: Charles L. Meyer, Village Administrator
Reviewed by: Hanna Sullivan, Director of Finance
Reviewed by: Teresa Hoffman Liston, Corporation Counsel
Reviewed by: Zoe Heidom, Assistant Village Administrator
Reviewed by: Mike Lukich, Director of Public Works
Prepared by: Chris Tomich, Village Engineer

RESOLUTION 25-30

AUTHORIZING AN AGREEMENT WITH PRIMERA ENGINEERS, LTD., TO PROVIDE CONSTRUCTION ENGINEERING SERVICES FOR BECKWITH ROAD RESURFACING (MFT SECTION 21-00111-00-RS)

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax, purchase, and incur debt; and

WHEREAS, the Village has developed four projects to include in its Arterial Street Improvement Program consisting of Beckwith Road, Central Avenue, Gross Point Road, and Shermer Road; and

WHEREAS, the scope of work for each project generally consists of resurfacing, utility structure repairs, curb ramp upgrades, pavement patching, and pavement marking; and

WHEREAS, the scope of the work is Beckwith Road from Shermer Road to the west and Austin Avenue to the east; and

WHEREAS, the Village has been allotted federal funding for construction and construction engineering for each of the individual projects described above; and

WHEREAS, the Village is responsible for selecting a qualified engineering firm to provide the engineering services; and

WHEREAS, the Village is responsible for the paying all costs associated with the construction engineering services and will request reimbursement from the Illinois Department of Transportation for the federal share of the cost, which is expected to be \$65,900.00; and

WHEREAS, to remain eligible for federal aid, federal regulations require a qualification-based selection for engineering services exceeding a cost threshold; and

WHEREAS, the Village issued a Request for Qualifications on March 10, 2025, for construction engineering services for Arterial Street Improvement Program requesting Statements of Qualifications by March 24, 2025; and

WHEREAS, four Statements of Qualifications were received and evaluated; and

WHEREAS, Primera Engineers, Ltd., was ranked the highest for the Beckwith Road Resurfacing; and

WHEREAS, Village staff negotiated a scope of services with Primera Engineers, Ltd., in the amount of \$82,375.00 for the construction engineering services; and

WHEREAS, funding for the above work in the amount of \$280,000 is allocated for the Beckwith Road project within the 2025 Adopted Budget Motor Fuel Tax Fund Account Number 03-50-60-55-2290; and

WHEREAS, federal funding has been approved at the regional level, but will not be authorized until later in the project development process; and

WHEREAS, the Village is aware of ongoing significant changes to federal staffing and federal funding priorities, either of which could affect availability of federal funding for this project; and

WHEREAS, the Village is relying on federal funding to fully commit to the construction and construction engineering for this project; and

WHEREAS, the Illinois Department of Transportation requires use of their agreement forms when using federal funding; and

WHEREAS, the proposed improvement the Village refers to as Beckwith Road Resurfacing has been identified by the Illinois Department of Transportation as Section No: 21-00111-00-RS, Job No.: C-91-170-25, Project No.: NHQ0(472), and Contract Number 61L62; and

WHEREAS, the construction engineering agreement form required by the Illinois Department of Transportation is included in “Attachment A”.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Village President is hereby authorized to execute and the Village Clerk to attest the forms titled “Illinois Department of Transportation Local Public Agency Engineering Services Agreement” (BLR 05530), which is the agreement to be approved by the Illinois Department of Transportation for construction engineering for Beckwith Road Resurfacing (MFT SECTION 21-00111-00-RS) in the not-to-exceed amount of \$82,375.00.

SECTION 3: The Village Engineer is hereby designated to be in responsible charge of the Beckwith Road Resurfacing (MFT SECTION 21-00111-00-RS) for the Village and is authorized to provide the required certification of the qualifications of Primera Engineers, Ltd., as the resident construction supervisor on the form titled “Local Public Agency Resident Construction Supervisor/ In Responsible Charge” (BC 775).

SECTION 4: The Village Administrator or his designee is hereby directed to transmit certified copies of the executed forms titled “Illinois Department of Transportation Local Public Agency Engineering Services Agreement” (BLR 05530) and “Local Public Agency Resident Construction

Supervisor/ In Responsible Charge” (BC 775) to the Regional Engineer’s District Office of the Illinois Department of Transportation in Schaumburg, Illinois for approval.

SECTION 5: The Village Administrator is authorized to make adjustments to BLR 05530 that may be requested by the Illinois Department of Transportation or in the best interest of the Village.

SECTION 6: The Village Administrator, Director of Public Works, and Village Engineer or their designees are authorized to take all steps necessary to implement the construction engineering contract for the Beckwith Road Resurfacing (MFT SECTION 21-00111-00-RS).

SECTION 7: This Resolution shall be in full force and effect upon its passage and approval.

Passed this 22nd day of April 2025

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Thill	_____
Trustee Travis	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois



Using Federal Funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Agreement For Federal CE	Agreement Type Original
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LOCAL PUBLIC AGENCY

Local Public Agency Morton Grove	County Cook	Section Number 21-00111-00-RS	Job Number C-91-170-25
Project Number NHQ0(472)	Contact Name Chris Tomich	Phone Number (847) 470-5235	Email ctomich@mortongroveil.org

SECTION PROVISIONS

Local Street/Road Name Beckwith Road	Key Route FAU 1313	Length 1.55 mile	Structure Number N/A
Location Termini Shermer Road to Austin Avenue			<input type="button" value="Add Location"/> <input type="button" value="Remove Location"/>

Project Description

The work consists of furnishing all labor, materials, equipment, and other incidentals necessary for the completion of pavement removal, hot-mix asphalt surface removal, combination curb and gutter removal and replacement, sidewalk removal, subbase granular material, polymerized hot-mix asphalt binder, hot-mix asphalt surface course, hot-mix asphalt driveways, Portland cement concrete sidewalk, detectable warnings, class D patches, pavement markings, and other incidental work.

Engineering Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	
Anticipated Construction Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name Primera Engineers Ltd.	Contact Name Mary Ellen Mack	Phone Number (773) 682-7994	Email mmack@primeraeng.com
Address 550 W. Jackson Blvd., Suite 600	City Chicago	State IL	Zip Code 60661

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations. WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

Attachment "A"

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- ☒ EXHIBIT E BC 775
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

Attachment "A"

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Anniversary

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error

Attachment "A"

or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.
10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

Attachment "A"

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

- (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
- (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
- (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Primera Engineers Ltd.	36-3520747	\$78,150.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Chicago Testing Laboratory	36-4199051	\$4,225.00
Subconsultant Total		\$4,225.00
Prime Consultant Total		\$78,150.00
Total for all work		\$82,375.00

Attachment "A"

AGREEMENT SIGNATURES

Attest: The **Local Public Agency Type** **Village** of **Local Public Agency** **Morton Grove**

By (Signature & Date)

By (Signature & Date)

Local Public Agency

Morton Grove

Local Public Agency Type

Village

Clerk

Title

President

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name

Attest:

Primera Engineers Ltd.

By (Signature & Date)

By (Signature & Date)

Title

Title

Attachment "A"

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Morton Grove	Primera Engineers Ltd.	Cook	21-00111-00-RS

EXHIBIT A SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

The ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in-the specifications, or as attached herein by the LPA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.

For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.

Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.

Measurement and computation of pay items.

Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.

Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.

Interaction with the public and individuals on behalf of the LPA about adverse impacts the contractor's activities may have or may have had on the condition of their property or their access to the street network.

Timely communications to LPA and interested members of the public of the completed and planned activities of the contractor; impediments to maintaining scheduled work; potential costs not included in the contract; and remedies for any such obstacles.

Preparation of invoice to STATE with supporting documents for LPA reimbursements for construction engineering services in a schedule that is consistent with the pertinent terms of this agreement.

Revise contract drawings to reflect as built conditions.

Act as resident construction supervisor and coordinate with the LPA employee in Responsible Charge.

To attend meetings and visit the site of the work at any reasonable time when requested to do so by the representatives of the LPA or STATE.

Attachment "A"

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Morton Grove

Primera Engineers Ltd.

Cook

21-00111-00-RS

EXHIBIT B PROJECT SCHEDULE

Anticipated Start Date - July 1, 2025

Completion Date - June 30, 2026

Construction Duration is anticipated to be 13 weeks

Provide closeout documentation six weeks after completion of IDOT and notification of materials deficiency list.

Attachment "A"

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Morton Grove	Primera Engineers Ltd.	Cook	21-00111-00-RS

Exhibit C Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes Due date of submittal **2025-3-24**

Method(s) used for advertisement and dates of advertisement

Chicago Tribune March 10, 2025

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Criteria

Weighting

Technical Approach

35%

Key Personnel

25%

Workload Capacity

15%

Firm Experience

15%

Local Presence

10%

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Selection committee (titles) for this project

Director of Public Works, Village Engineer, and Engineering Inspector

Top three consultants ranked for this project in order

1 Primera Engineers, Ltd.

2 Innova Consulting, Inc.

3 GSG Consultants, Inc.

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment "A"

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Morton Grove

Primera Engineers Ltd.

Cook

21-00111-00-RS

16 LPA is a home rule community (Exempt from QBS).

☐☒



Attachment "A"

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency

Village of Morton Grove

County

Cook

Section Number

21-00111-00-RS

Prime Consultant (Firm) Name

Primera Engineers, Ltd.

Prepared By

Mary Ellen Mack

Date

4/9/2025

Consultant / Subconsultant Name

Primera Engineers, Ltd.

Job Number

C-91-170-25

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

61L62 - Beckwith Rd (Shermer Rd to Austin Ave)

PAYROLL ESCALATION TABLE

CONTRACT TERM **12** MONTHS
START DATE **7/1/2025**
RAISE DATE **ANNIVERSARY**

OVERHEAD RATE **132.68%**
COMPLEXITY FACTOR **0**
% OF RAISE **3.00%**

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

6

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be:

1.50%

Attachment "A"

County

Section Number

Cook

21-00111-00-RS

Consultant / Subconsultant Name

Primera Engineers, Ltd.

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	90.00
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ESCALATION FACTOR	1.50%
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[illegible]

Attachment "A"

Local Public Agency	County	Section Number
Village of Morton Grove	Cook	21-00111-00-RS
Consultant / Subconsultant Name		Job Number
Primera Engineers, Ltd.		C-91-170-25

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

Village of Morton Grove

County Attachment "A"

Cook

Section Number

21-00111-00-RS

Consultant / Subconsultant Name

Primeria Engineers, Ltd.

Job Number

C-91-170-25

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	65	\$65.00	\$4,225.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,225.00

BLR 05543 (Rev. 02/06/25)

Village of Morton Grove

Cook

21-00111-00-RS

Primera Engineers, Ltd.

C-91-170-25



Attachment "A"

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency

Village of Morton Grove

County

Cook

Section Number

21-000111-00-RS

Prime Consultant (Firm) Name

Primera

Prepared By

CTL

Date

4/11/2025

Consultant / Subconsultant Name

Chicago Testing Laboratory

Job Number

C-91-170-25

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Beckwith Rd.

PAYROLL ESCALATION TABLE

CONTRACT TERM	6	MONTHS
START DATE	5/1/2025	
RAISE DATE	ANNIVERSARY	

OVERHEAD RATE	174.78%
COMPLEXITY FACTOR	0
% OF RAISE	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

3

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

0.75%

The total escalation for this project would be:

0.75%

Local Public Agency	County	Section Number
	Cook	21-000111-00-RS
Consultant / Subconsultant Name		Job Number
Chicago Testing Laboratory		C-91-170-25

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

Attachment "A"

Local Public Agency	County	Section Number
	Cook	21-000111-00-RS
Consultant / Subconsultant Name		Job Number
Chicago Testing Laboratory		C-91-170-25

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

County Attachment "A"

Cook

Section Number

21-000111-00-RS

Consultant / Subconsultant Name

Chicago Testing Laboratory

Job Number

C-91-170-25

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	6	\$32.50	\$195.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	\$4,056.00	\$4,056.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,251.00

BLR 05543 (Rev. 02/06/25)

Attachment "A"

Chicago Testing Laboratory

Task #	Description	Unit Rate	Quantity	Total
1	Washed Gradation	160	2	320
2	PCC Compressive Strength	24	12	288
3	Gyratory Analysis (Gmm, Gmb, VMA)	495	4	1980
4	Asphalt Extraction w/ Gradation	310	4	1240
5	Core Bulk Density	57	4	228
	Total			4056

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Cook

21-000111-00-RS

Chicago Testing Laboratory

C-91-170-25

Legislative Summary

Resolution 25-31

AUTHORIZING AN AGREEMENT WITH PRIMERA ENGINEERS, LTD., TO PROVIDE CONSTRUCTION ENGINEERING SERVICES FOR CENTRAL AVENUE RESURFACING (MFT SECTION 24-00113-00-RS)

Introduction:	April 22, 2025
Purpose:	To authorize an agreement with Primera Engineers, Ltd., to provide construction engineering services for upcoming federally funded construction improvements on Central Avenue.
Background:	The Village has developed a project to make improvements on Central Avenue utilizing some federal funding provided by the State of Illinois. The Illinois Department of Transportation (IDOT) will advertise the construction contract for bids in May and June 2025. The construction engineering for this contract exceeds the capacity of the Department of Public Works. The Village followed a qualifications-based process to select Primera Engineers, Ltd., to provide construction engineering services. The Village is responsible for hiring and paying the construction engineering costs not to exceed \$100,772.00 and the state will reimburse the Village for eligible construction engineering expenses estimated to be up to \$80,617.60. As part of the state's bidding process, the Village needs to provide the construction engineering agreement ahead of the advertisement and according to the state's schedule.
Departments Affected	Public Works
Fiscal Impact:	\$100,772.00 with up to \$80,617.60 expected to be reimbursed from IDOT
Source of Funds:	2025 Motor Fuel Tax Fund Account Number 03-50-60-55-2290
Workload Impact:	The Department of Public Works as part of their normal work activities will perform the management and implementation of the project.
Administrator Recommendation	Approval as presented
Second Reading:	Not Required
Special Requirements:	None

Submitted by: Charles L. Meyer, Village Administrator
Reviewed by: Hanna Sullivan, Director of Finance
Reviewed by: Teresa Hoffman Liston, Corporation Counsel
Reviewed by: Zoe Heidorn, Assistant Village Administrator
Reviewed by: Mike Lukich, Director of Public Works
Prepared by: Chris Tomich, Village Engineer

RESOLUTION 25-31

AUTHORIZING AN AGREEMENT WITH PRIMERA ENGINEERS, LTD., TO PROVIDE CONSTRUCTION ENGINEERING SERVICES FOR CENTRAL AVENUE RESURFACING (MFT SECTION 24-00113-00-RS)

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax, purchase, and incur debt; and

WHEREAS, the Village has developed four projects to include in its Arterial Street Improvement Program consisting of Beckwith Road, Central Avenue, Gross Point Road, and Shermer Road; and

WHEREAS, the scope of work for each project generally consists of resurfacing, utility structure repairs, curb ramp upgrades, pavement patching, and pavement marking; and

WHEREAS, the scope of the work is Central Avenue from Dempster Street to the south and Golf Road to the north; and

WHEREAS, the Village has been allotted federal funding for construction and construction engineering for each of the individual projects described above; and

WHEREAS, the Village is responsible for selecting a qualified engineering firm to provide the engineering services; and

WHEREAS, the Village is responsible for the paying all costs associated with the construction engineering services and will request reimbursement from the Illinois Department of Transportation for the federal share of the cost which is expected to be \$80,617.60; and

WHEREAS, to remain eligible for federal aid, federal regulations require a qualification-based selection for engineering services exceeding a cost threshold; and

WHEREAS, the Village issued a Request for Qualifications on March 10, 2025, for construction engineering services for the Arterial Street Improvement Program requesting Statements of Qualifications by March 24, 2025; and

WHEREAS, four Statements of Qualifications were received and evaluated; and

WHEREAS, Primera Engineers, Ltd., was ranked the highest for the Central Avenue Resurfacing; and

WHEREAS, Village staff negotiated a scope of services with Primera Engineers, Ltd., in the amount of \$100,772.00 for the construction engineering services; and

WHEREAS, funding for the above work in the amount of \$140,000 is allocated for the Central Avenue project within the 2025 Adopted Budget Motor Fuel Tax Fund Account Number 03-50-60-55-2290; and

WHEREAS, federal funding has been approved at the regional level, but will not be authorized until later in the project development process; and

WHEREAS, the Village is aware of on-going significant changes to federal staffing and federal funding priorities, either of which could affect availability of federal funding for this project; and

WHEREAS, the Village is relying on federal funding to fully commit to the construction and construction engineering for this project; and

WHEREAS, the Illinois Department of Transportation requires use of their agreement forms when using federal funding; and

WHEREAS, the proposed improvement the Village refers to as Central Avenue Resurfacing has been identified by the Illinois Department of Transportation as Section No: 24-00113-00-RS, Job No.: C-91-146-25, Project No.: 83E5(067), and Contract Number 61L64; and

WHEREAS, the construction engineering agreement form required by the Illinois Department of Transportation is included in "Attachment A".

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Village President is hereby authorized to execute and the Village Clerk to attest the forms titled "Illinois Department of Transportation Local Public Agency Engineering Services Agreement" (BLR 05530), which is the agreement to be approved by the Illinois Department of Transportation for construction engineering for Central Avenue Resurfacing (MFT SECTION 24-00113-00-RS) in the not-to-exceed amount of \$100,772.00.

SECTION 3: The Village Engineer is hereby designated to be in responsible charge of the Central Avenue Resurfacing (MFT SECTION 24-00113-00-RS) for the Village and is authorized to provide the required certification of the qualifications of Primera Engineers, Ltd., as the resident construction supervisor on the form titled "Local Public Agency Resident Construction Supervisor/ In Responsible Charge" (BC 775).

SECTION 4: The Village Administrator or his designee is hereby directed to transmit certified copies of the executed forms titled "Illinois Department of Transportation Local Public Agency

Engineering Services Agreement” (BLR 05530) and “Local Public Agency Resident Construction Supervisor/ In Responsible Charge” (BC 775) to the Regional Engineer’s District Office of the Illinois Department of Transportation in Schaumburg, Illinois for approval.

SECTION 5: The Village Administrator is authorized to make adjustments to BLR 05530 that may be requested by the Illinois Department of Transportation or in the best interest of the Village.

SECTION 6: The Village Administrator, Director of Public Works, and Village Engineer or their designees are authorized to take all steps necessary to implement the construction engineering contract for the Central Avenue Resurfacing (MFT SECTION 24-00113-00-RS).

SECTION 7: This Resolution shall be in full force and effect upon its passage and approval.

Passed this 22nd day of April 2025

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Thill	_____
Trustee Travis	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois



Using Federal Funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Agreement For Federal CE	Agreement Type Original
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LOCAL PUBLIC AGENCY

Local Public Agency Morton Grove	County Cook	Section Number 24-00113-00-RS	Job Number C-91-146-25
Project Number 83E5(067)	Contact Name Chris Tomich	Phone Number (847) 470-5235	Email ctomich@mortongroveil.org

SECTION PROVISIONS

Local Street/Road Name Central Avenue	Key Route FAU 2794	Length 0.96 mile	Structure Number N/A
Location Termini FAP 377 / Dempster St to FAU 1312 / Golf Rd			<input type="button" value="Add Location"/> <input type="button" value="Remove Location"/>

Project Description

The Work consists of furnishing all labor, materials, equipment, and other incidentals necessary for the completion of pavement removal, hot-mix asphalt surface removal, combination curb and gutter removal and replacement, sidewalk removal, subbase granular material, polymerized hot-mix asphalt binder, hot mix asphalt surface courses, Hot-mix asphalt driveways, Portland cement concrete sidewalk, detectable warnings, class D patches, pavement markings, and other incidental and miscellaneous items of work in accordance with the Plans, Standard Specifications, and these Special Provisions.

Engineering Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	
Anticipated Construction Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name Primera Engineers, Ltd.	Contact Name Mary Ellen Mack	Phone Number (773) 682-7994	Email mmack@primeraeng.com
Address 650 Warrenville Rd, Suite 200	City Lisle	State IL	Zip Code 60532

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations. WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- ☒ EXHIBIT E BC 775
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

Attachment "A"

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: **Anniversary**

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error

Attachment "A"

or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.
10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

Attachment "A"

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

- (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
- (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
- (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Primera Engineers, Ltd.	36-3520747	\$93,196.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Chicago Testing Laboratory	36-4199051	\$7,576.00
Subconsultant Total		\$7,576.00
Prime Consultant Total		\$93,196.00
Total for all work		\$100,772.00

Attachment "A"

AGREEMENT SIGNATURES

Attest: The **Local Public Agency Type** **Village** of **Local Public Agency** **Morton Grove**

By (Signature & Date)

By (Signature & Date)

Local Public Agency

Morton Grove

Local Public Agency Type

Village

Clerk

Title

President

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name

Attest:

Primera Engineers, Ltd.

By (Signature & Date)

By (Signature & Date)

Title

Title

Attachment "A"

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Morton Grove	Primera Engineers Ltd.	Cook	24-00113-00-RS

EXHIBIT A SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

The ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in-the specifications, or as attached herein by the LPA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.

For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.

Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.

Measurement and computation of pay items.

Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.

Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.

Interaction with the public and individuals on behalf of the LPA about adverse impacts the contractor's activities may have or may have had on the condition of their property or their access to the street network.

Timely communications to LPA and interested members of the public of the completed and planned activities of the contractor; impediments to maintaining scheduled work; potential costs not included in the contract; and remedies for any such obstacles.

Preparation of invoice to STATE with supporting documents for LPA reimbursements for construction engineering services in a schedule that is consistent with the pertinent terms of this agreement.

Revise contract drawings to reflect as built conditions.

Act as resident construction supervisor and coordinate with the LPA employee in Responsible Charge.

To attend meetings and visit the site of the work at any reasonable time when requested to do so by the representatives of the LPA or STATE.

Attachment "A"

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Morton Grove

Primera Engineers Ltd.

Cook

24-00113-00-RS

EXHIBIT B PROJECT SCHEDULE

Anticipated Start Date - July 1, 2025

Completion Date - June 30, 2026

Construction Duration is anticipated to be 13 weeks

Provide closeout documentation six weeks after completion of IDOT and notification of materials deficiency list.

Attachment "A"

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Morton Grove	Primera Engineers Ltd.	Cook	24-00113-00-RS

Exhibit C Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes Due date of submittal **2025-3-24**

Method(s) used for advertisement and dates of advertisement

Chicago Tribune March 10, 2025

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Criteria

Weighting

Technical Approach

35%

Key Personnel

25%

Workload Capacity

15%

Firm Experience

15%

Local Presence

10%

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Selection committee (titles) for this project

Director of Public Works, Village Engineer, and Engineering Inspector

Top three consultants ranked for this project in order

1 Primera Engineers, Ltd.

2 Innova Consulting, Inc.

3 GSG Consultants, Inc.

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment "A"

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Morton Grove

Primera Engineers Ltd.

Cook

24-00113-00-RS

16 LPA is a home rule community (Exempt from QBS).

☐☒



Attachment "A"

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency

Village of Morton Grove

County

Cook

Section Number

24-00113-00-RS

Prime Consultant (Firm) Name

Primera Engineers, Ltd.

Prepared By

Mary Ellen Mack

Date

4/9/2025

Consultant / Subconsultant Name

Primera Engineers, Ltd.

Job Number

C-91-146-25

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

61L64 - Central Ave (Dempster St to Golf Rd)

PAYROLL ESCALATION TABLE

CONTRACT TERM **12** MONTHS
START DATE **7/1/2025**
RAISE DATE **ANNIVERSARY**

OVERHEAD RATE **132.68%**
COMPLEXITY FACTOR **0**
% OF RAISE **3.00%**

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

6

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be:

1.50%

Attachment "A"

County

Section Number

Cook

24-00113-00-RS

Job Number

C-91-146-25

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	90.00
----------------------	-------

ESCALATION FACTOR	1.50%
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[illegible]

Attachment "A"

Local Public Agency	County	Section Number
Village of Morton Grove	Cook	24-00113-00-RS
Consultant / Subconsultant Name	Job Number	
Primera Engineers, Ltd.	C-91-146-25	

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

Village of Morton Grove

County Attachment "A"

Cook

Section Number

24-00113-00-RS

Consultant / Subconsultant Name

Primeria Engineers, Ltd.

Job Number

C-91-146-25

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	79	\$65.00	\$5,135.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$5,135.00

BLR 05543 (Rev. 02/06/25)

Village of Morton Grove

Cook

24-00113-00-RS

Primera Engineers, Ltd.

C-91-146-25

Village of Morton Grove

County
Attachment "A"

Section Number

24-00113-00-RS

Consultant / Subconsultant Name

Primera Engineers, Ltd.

Job Number

C-91-146-25

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Project Management			Pre-Construction Activities			Construction Inspection			Post-Construction Activiites			Website Design and Updates		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Administrative	39.49	3.0	0.42%	0.17	3	14.29%	5.64												
Engineer 1	36.87	0.0																	
Engineer 2	42.89	314.0	43.79%	18.78				40	50.00%	21.45	256	50.00%	21.45	10	11.11%	4.77	8	57.14%	24.51
Engineer 3	55.13	0.0																	
Field Technician 1	31.71	0.0																	
Field Technician 2	41.19	0.0																	
Field Technician 3	47.63	376.0	52.44%	24.98				40	50.00%	23.82	256	50.00%	23.82	80	88.89%	42.34			
Principal	90.00	0.0																	
Project Management Assistant	38.78	12.0	1.67%	0.65	8	38.10%	14.77										4	28.57%	11.08
Project Manager	67.31	0.0																	
Senior Project Manager	86.69	12.0	1.67%	1.45	10	47.62%	41.28										2	14.29%	12.38
		0.0																	
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TOTALS		717.0	100%	\$46.03	21.0	100.00%	\$61.70	80.0	100%	\$45.26	512.0	100%	\$45.26	90.0	100%	\$47.11	14.0	100%	\$47.98



Attachment "A"

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency

Village of Morton Grove

County

Cook

Section Number

24-00113-00-RS

Prime Consultant (Firm) Name

Primera Engineers

Prepared By

Eric Brown

Date

4/11/2025

Consultant / Subconsultant Name

Chicago Testing Laboratory, Inc.

Job Number

C-91-146-25

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Central Road Contract #61L64

PAYROLL ESCALATION TABLE

CONTRACT TERM	6	MONTHS
START DATE	5/1/2025	
RAISE DATE	ANNIVERSARY	

OVERHEAD RATE	174.78%
COMPLEXITY FACTOR	0
% OF RAISE	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

3

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

0.75%

The total escalation for this project would be:

0.75%

Attachment "A"

Local Public Agency	County	Section Number
	Cook	24-00113-00-RS
Consultant / Subconsultant Name		Job Number
Chicago Testing Laboratory, Inc.		C-91-146-25

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

County Attachment "A"

Cook

Section Number

24-00113-00-RS

Consultant / Subconsultant Name

Chicago Testing Laboratory, Inc.

Job Number

C-91-146-25

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	5	\$32.50	\$162.50
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	\$3,194.00	\$3,194.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$3,356.50

BLR 05543 (Rev. 02/06/25)

Attachment "A"

Chicago Testing Laboratory

Task #	Description	Unit Rate	Quantity	Total
1	Washed Gradation	160	2	320
2	PCC Compressive Strength	24	12	288
3	Gyratory Analysis (Gmm, Gmb, VMA)	495	3	1485
4	Asphalt Extraction w/ Gradation	310	3	930
5	Core Bulk Density	57	3	171
	Total			3194

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Cook

24-00113-00-RS

Chicago Testing Laboratory, Inc.

C-91-146-25

Legislative Summary

Resolution 25-32

AUTHORIZING AN AGREEMENT WITH INNOVA CONSULTING, INC., TO PROVIDE CONSTRUCTION ENGINEERING SERVICES FOR GROSS POINT ROAD RESURFACING (MFT SECTION 21-00110-00-RS)

Introduction:	April 22, 2025
Purpose:	To authorize an agreement with InNova Consulting, Inc., to provide construction engineering services for upcoming federally funded construction improvements on Gross Point Road.
Background:	The Village has developed a project to make improvements on Gross Point Road utilizing some federal funding provided by the State of Illinois. The Illinois Department of Transportation (IDOT) will advertise the construction contract for bids in May and June 2025. The construction engineering for this contract exceeds the capacity of the Department of Public Works. The Village followed a qualifications-based process to select InNova Consulting, Inc., to provide construction engineering services. The Village is responsible for hiring and paying the construction engineering costs not to exceed \$118,191.00 and the state will reimburse the Village for eligible construction engineering expenses estimated to be up to \$94,552.80. As part of the state's bidding process, the Village needs to provide the construction engineering agreement ahead of the advertisement and according to the state's schedule.
Departments Affected	Public Works
Fiscal Impact:	\$118,191.00 with up to \$94,552.80 expected to be reimbursed from IDOT
Source of Funds:	2025 Motor Fuel Tax Fund Account Number 03-50-60-55-2290
Workload Impact:	The Department of Public Works as part of their normal work activities will perform the management and implementation of the project.
Administrator Recommendation	Approval as presented
Second Reading:	Not Required
Special Requirements:	None

Submitted by: Charles L. Meyer, Village Administrator
Reviewed by: Hanna Sullivan, Director of Finance
Reviewed by: Teresa Hoffman Liston, Corporation Counsel
Reviewed by: Zoe Heidorn, Assistant Village Administrator
Reviewed by: Mike Lukich, Director of Public Works
Prepared by: Chris Tomich, Village Engineer

RESOLUTION 25-32

AUTHORIZING AN AGREEMENT WITH INNOVA CONSULTING, INC., TO PROVIDE CONSTRUCTION ENGINEERING SERVICES FOR GROSS POINT ROAD RESURFACING (MFT SECTION 21-00110-00-RS)

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax, purchase, and incur debt; and

WHEREAS, the Village has developed four projects to include in its Arterial Street Improvement Program consisting of Beckwith Road, Central Avenue, Gross Point Road, and Shermer Road; and

WHEREAS, the scope of work for each project generally consists of resurfacing, utility structure repairs, curb ramp upgrades, pavement patching, and pavement marking; and

WHEREAS, the limits of the work on Gross Point Road are Oakton Street to the south and Main Street to the north; and

WHEREAS, the Village has been allotted federal funding for construction and construction engineering for each of the individual projects described above; and

WHEREAS, the Village is responsible for selecting a qualified engineering firm to provide the engineering services; and

WHEREAS, the Village is responsible for the paying all costs associated with the construction engineering services and will request reimbursement from the Illinois Department of Transportation for the federal share of the cost which is expected to be \$94,552.80; and

WHEREAS, to remain eligible for federal aid, federal regulations require a qualification-based selection for engineering services exceeding a cost threshold; and

WHEREAS, the Village issued a Request for Qualifications on March 10, 2025, for construction engineering services for Arterial Street Improvement Program requesting Statements of Qualifications by March 24, 2025; and

WHEREAS, four Statements of Qualifications were received and evaluated; and

WHEREAS, InNova Consulting, Inc., was ranked the highest for the Gross Point Road Resurfacing; and

WHEREAS, Village staff negotiated a scope of services with InNova Consulting, Inc., in the amount of \$118,191.00 for the construction engineering services; and

WHEREAS, funding for the above work in the amount of \$160,000 is allocated for the Gross Point Road project within the 2025 Adopted Budget Motor Fuel Tax Fund Account Number 03-50-60-55-2290; and

WHEREAS, federal funding has been approved at the regional level, but will not be authorized until later in the project development process; and

WHEREAS, the Village is aware of on-going significant changes to federal staffing and federal funding priorities, either of which could affect availability of federal funding for this project; and

WHEREAS, the Village is relying on federal funding to fully commit to the construction and construction engineering for this project; and

WHEREAS, the Illinois Department of Transportation requires use of their agreement forms when using federal funding; and

WHEREAS, the proposed improvement the Village refers to as Gross Point Resurfacing has been identified by the Illinois Department of Transportation as Section No: 21-00110-00-RS, Job No.: C-91-133-25, Project No.: NHVQ(365), and Contract Number 61L63; and

WHEREAS, the construction engineering agreement form required by the Illinois Department of Transportation is included in "Attachment A".

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Village President is hereby authorized to execute and the Village Clerk to attest the forms titled "Illinois Department of Transportation Local Public Agency Engineering Services Agreement" (BLR 05530), which is the agreement to be approved by the Illinois Department of Transportation for construction engineering for Gross Point Road Resurfacing (MFT SECTION 21-00110-00-RS) in the not-to-exceed amount of \$118,191.00.

SECTION 3: The Village Engineer is hereby designated to be in responsible charge of the Gross Point Road Resurfacing (MFT SECTION 21-00110-00-RS) for the Village and is authorized to provide the required certification of the qualifications of InNova Consulting, Inc. as the resident construction supervisor on the form titled "Local Public Agency Resident Construction Supervisor/ In Responsible Charge" (BC 775).

SECTION 4: The Village Administrator or his designee is hereby directed to transmit certified copies of the executed forms titled "Illinois Department of Transportation Local Public Agency

Engineering Services Agreement” (BLR 05530) and “Local Public Agency Resident Construction Supervisor/ In Responsible Charge” (BC 775) to the Regional Engineer’s District Office of the Illinois Department of Transportation in Schaumburg, Illinois for approval.

SECTION 5: The Village Administrator is authorized to make adjustments to BLR 05530 that may be requested by the Illinois Department of Transportation or in the best interest of the Village.

SECTION 6: The Village Administrator, Director of Public Works, and Village Engineer or their designees are authorized to take all steps necessary to implement the construction engineering contract for the Gross Point Road Resurfacing (MFT SECTION 21-00110-00-RS).

SECTION 7: This Resolution shall be in full force and effect upon its passage and approval.

Passed this 22nd day of April 2025

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Thill	_____
Trustee Travis	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois



Using Federal Funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Agreement For Federal CE	Agreement Type Original
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LOCAL PUBLIC AGENCY

Local Public Agency Morton Grove	County Cook	Section Number 21-00110-00-RS	Job Number C-91-133-25
Project Number NHVQ(365)	Contact Name Chris Tomich	Phone Number (847) 470-5235	Email ctomich@mortongroveil.org

SECTION PROVISIONS

Local Street/Road Name Gross Point Road	Key Route FAU 3520	Length 0.55 mile	Structure Number N/A
Location Termini Oakton Street to Main Street			Add Location Remove Location

Project Description

The work consists of furnishing all labor, materials, equipment, and other incidentals necessary for the completion of pavement removal, hot-mix asphalt surface removal, combination curb and gutter removal and replacement, sidewalk removal, subbase granular material, polymerized hot-mix asphalt binder, hot-mix asphalt surface course, hot-mix asphalt driveways, Portland cement concrete sidewalk, detectable warnings, class B patches, class D patches, pavement markings, and other incidental work.

Engineering Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	
Anticipated Construction Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name InNova Consulting, Inc.	Contact Name Samina Saleem	Phone Number (773) 963-6256	Email ssaleem@innovaconsultinc.com
Address 6609 N. Leroy Avenue	City Lincolnwood	State IL	Zip Code 60712

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations. WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

Attachment "A"

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- ☒ EXHIBIT E BC 775
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

Attachment "A"

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Anniversary

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error

Attachment "A"

or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.
10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

Attachment "A"

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

- (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
- (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
- (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
InNova Consulting, Inc.	93-1371701	\$107,959.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Chicago Testing Laboratory	36-4199051	\$10,232.00
Subconsultant Total		\$10,232.00
Prime Consultant Total		\$107,959.00
Total for all work		\$118,191.00

Attachment "A"

AGREEMENT SIGNATURES

Attest: The **Local Public Agency Type** **Village** of **Local Public Agency** **Morton Grove**

By (Signature & Date)

By (Signature & Date)

Local Public Agency

Morton Grove

Local Public Agency Type

Village

Clerk

Title

President

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name

Attest:

InNova Consulting, Inc.

By (Signature & Date)

By (Signature & Date)

Title

Title

Attachment "A"

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Morton Grove	InNova Consulting, Inc.	Cook	21-00110-00-RS

EXHIBIT A SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

The ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in-the specifications, or as attached herein by the LPA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.

For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.

Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.

Measurement and computation of pay items.

Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.

Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.

Interaction with the public and individuals on behalf of the LPA about adverse impacts the contractor's activities may have or may have had on the condition of their property or their access to the street network.

Timely communications to LPA and interested members of the public of the completed and planned activities of the contractor; impediments to maintaining scheduled work; potential costs not included in the contract; and remedies for any such obstacles.

Preparation of invoice to STATE with supporting documents for LPA reimbursements for construction engineering services in a schedule that is consistent with the pertinent terms of this agreement.

Revise contract drawings to reflect as built conditions.

Act as resident construction supervisor and coordinate with the LPA employee in Responsible Charge.

To attend meetings and visit the site of the work at any reasonable time when requested to do so by the representatives of the LPA or STATE.

Attachment "A"

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Morton Grove

InNova Consulting, Inc.

Cook

21-00110-00-RS

EXHIBIT B PROJECT SCHEDULE

Anticipated Start Date - July 1, 2025

Completion Date - June 30, 2026

Construction Duration is anticipated to be 13 weeks

Provide closeout documentation six weeks after completion of IDOT and notification of materials deficiency list.

Attachment "A"

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Morton Grove	InNova Consulting, Inc.	Cook	21-00110-00-RS

Exhibit C Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes Due date of submittal **2025-3-24**

Method(s) used for advertisement and dates of advertisement

Chicago Tribune March 10, 2025

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Criteria

Weighting

Technical Approach

35%

Key Personnel

25%

Workload Capacity

15%

Firm Experience

15%

Local Presence

10%

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Selection committee (titles) for this project

Director of Public Works, Village Engineer, and Engineering Inspector

Top three consultants ranked for this project in order

1 Innova Consulting, Inc.

2 Primera Engineers, Ltd.

3 GSG Consultants, Inc.

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment "A"

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Morton Grove

InNova Consulting, Inc.

Cook

21-00110-00-RS

16 LPA is a home rule community (Exempt from QBS).

☐☒

Attachment "A"



EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency

Village of Morton Grove

County

Cook

Section Number

21-00110-00-RS

Prime Consultant (Firm) Name

InNova Consulting, Inc.

Prepared By

Mohammed Saleem

Date

3/28/2025

Consultant / Subconsultant Name

InNova Consulting, Inc.

Job Number

C-91-133-25

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS
START DATE	7/1/2025	
RAISE DATE	ANNIVERSARY	

OVERHEAD RATE	180.00%
COMPLEXITY FACTOR	
% OF RAISE	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

6

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be:

1.50%

Attachment "A"

Local Public Agency

County

Section Number

Village of Morton Grove

Cook

21-00110-00-RS

Consultant / Subconsultant Name

Job Number

InNova Consulting, Inc.

C-91-133-25

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	90.00
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ESCALATION FACTOR	1.50%
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[illegible]

Attachment "A"

Local Public Agency	County	Section Number
Village of Morton Grove	Cook	21-00110-00-RS
Consultant / Subconsultant Name		Job Number
InNova Consulting, Inc.		C-91-133-25

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	48	\$65.00	\$3,120.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)	1	\$500.00	\$500.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utlility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$3,620.00

Local Public Agency

Village of Morton Grove

Attachment County

Cook

Section Number

21-00110-00-RS

Consultant / Subconsultant Name

InNova Consulting, Inc.

Job Number

C-91-133-25

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

OVERHEAD RATE 180.00%

COMPLEXITY FACTOR 0.00%

TASK	DIRECT COSTS	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Pre-Construction			-	-	-		-	0.00%
Project Setup		52	2,761	4,969	911		8,641	7.31%
Construction Management		16	812	1,462	268		2,542	2.15%
Project Coordination		56	3,248	5,846	1,072		10,166	8.60%
Public Involvement			-	-	-		-	0.00%
Website	500	45	2,284	4,111	754		7,149	6.05%
Construction			-	-	-		-	0.00%
Construction	2,600	420	17,052	30,694	5,627		53,373	45.16%
QA/QC		20	1,624	2,923	536	10,232	15,315	12.96%
Post-Construction			-	-	-		-	0.00%
Project Administration		40	1,786	3,216	590		5,592	4.73%
Project Mangement	520	12	974	1,754	322		3,050	2.58%
Documentation		56	2,598	4,677	857		8,132	6.88%
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Subconsultant DL							\$610.50	0.52%
Direct Costs Total ==>	\$3,620.00						\$3,620.00	3.06%
TOTALS		717	33,139	59,652	10,937	10,232	118,191	100.00%

92,791

County

Section Number

21-00110-00-RS

Job Number

C-91-133-25

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

SHEET 3 **OF** 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Project Mangement			Documentation														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Construction Engineer I	40.60				48	85.71%	34.80												
Construction Engineer II	62.93																		
Project Manager	81.20	12	100.00%	81.20	8	14.29%	11.60												
Public Involvement	50.75																		
TOTALS		12.0	100%	\$81.20	56.0	100%	\$46.40	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



Attachment "A"

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency

Village of Morton Grove

County

Cook

Section Number

21-00110-00-RS

Prime Consultant (Firm) Name

InNova Consulting, Inc.

Prepared By

Beth Morrison

Date

4/7/2025

Consultant / Subconsultant Name

Chicago Testing Laboratory, Inc.

Job Number

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Gross Point Road from Oakton Street to Main Street

PAYROLL ESCALATION TABLE

CONTRACT TERM	6	MONTHS
START DATE	5/1/2025	
RAISE DATE	ANNIVERSARY	

OVERHEAD RATE	174.78%
COMPLEXITY FACTOR	0
% OF RAISE	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

3

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

0.75%

The total escalation for this project would be:

0.75%

Attachment "A"

County

Section Number

Cook	
------	--

21-00110-00-RS

Job Number

Chicago Testing Laboratory, Inc.

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	90.00
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ESCALATION FACTOR	0.75%
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[illegible]

Local Public Agency
Village of Morton Grove

Consultant / Subconsultant Name
Chicago Testing Laboratory, Inc.

County Attachment "A"
Cook

Section Number
21-00110-00-RS

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	8	\$32.50	\$260.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	\$3,867.00	\$3,867.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,127.00

Attachment "A"



Chicago Testing Laboratory, Inc.

30W114 Butterfield Road, Warrenville, IL 60555 p 630.393.2851 f 630.393.2857
w chicagotestinglab.com e info@chicagotestinglab.com

Testing • Inspection • Training • Consulting • Research • Geotechnical

Morton Grove Laboratory Testing Services

Laboratory Services	Quantity	Amount	Cost
PCC Compressive Strength	18	\$24.00	\$432.00
Washed Gradation	2	\$160.00	\$320.00
Gyratory Mixture Analysis	3	\$495.00	\$1,485.00
Auto Extraction w/Gradation	3	\$310.00	\$930.00
Core Density	10	\$60.00	\$600.00
Tack Coat Application Raet	1	\$100.00	\$100.00
		Total	\$3,867.00

Village of Morton Grove

Cook

21-00110-00-RS

Chicago Testing Laboratory, Inc.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

OVERHEAD RATE	174.78%
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COMPLEXITY FACTOR 0.00%

TASK	DIRECT COSTS	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Project Management		5	277	484	91		852	8.33%
Field Testing		34	1,707	2,983	563		5,253	51.34%
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Subconsultant DL							\$0.00	
Direct Costs Total ==>	\$0.00						\$4,127.00	40.33%
TOTALS		39	1,984	3,467	654	-	10,232	100.00%

Legislative Summary

Resolution 25-33

AUTHORIZING AN AGREEMENT WITH PRIMERA ENGINEERS, LTD., TO PROVIDE CONSTRUCTION ENGINEERING SERVICES FOR SHERMER ROAD RESURFACING (MFT SECTION 24-00114-00-RS)

Introduction:	April 22, 2025
Purpose:	To authorize an agreement with Primera Engineers, Ltd., to provide construction engineering services for upcoming federally funded construction improvements on Shermer Road.
Background:	The Village has developed a project to make improvements on Shermer Road utilizing some federal funding provided by the State of Illinois. The Illinois Department of Transportation (IDOT) will advertise the construction contract for bids in May and June 2025. The construction engineering for this contract exceeds the capacity of the Department of Public Works. The Village followed a qualifications-based process to select Primera Engineers, Ltd., to provide construction engineering services. The Village is responsible for hiring and paying the construction engineering costs not to exceed \$80,509.00 and the state will reimburse the Village for eligible construction engineering expenses estimated to be up to \$64,407.20. As part of the state's bidding process, the Village needs to provide the construction engineering agreement ahead of the advertisement and according to the state's schedule.
Departments Affected	Public Works
Fiscal Impact:	\$80,509.00 with up to \$64,407.20 expected to be reimbursed from IDOT
Source of Funds:	2025 Motor Fuel Tax Fund Account Number 03-50-60-55-2290
Workload Impact:	The Department of Public Works as part of their normal work activities will perform the management and implementation of the project.
Administrator Recommendation	Approval as presented
Second Reading:	Not Required
Special Requirements:	None

Submitted by: Charles L. Meyer, Village Administrator
Reviewed by: Hanna Sullivan, Director of Finance
Reviewed by: Teresa Hoffman Liston, Corporation Counsel
Reviewed by: Zoe Heidorn, Assistant Village Administrator
Reviewed by: Mike Lukich, Director of Public Works
Prepared by: Chris Tomich, Village Engineer

RESOLUTION 25-33

AUTHORIZING AN AGREEMENT WITH PRIMERA ENGINEERS, LTD., TO PROVIDE CONSTRUCTION ENGINEERING SERVICES FOR SHERMER ROAD RESURFACING (MFT SECTION 24-00114-00-RS)

WHEREAS, the Village of Morton Grove (Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax, purchase, and incur debt; and

WHEREAS, the Village has developed four projects to include in its Arterial Street Improvement Program consisting of Beckwith Road, Central Avenue, Gross Point Road, and Shermer Road; and

WHEREAS, the scope of work for each project generally consists of resurfacing, utility structure repairs, curb ramp upgrades, pavement patching, and pavement marking; and

WHEREAS, the limits of the work on Shermer Road are Harlem Avenue to the south and Golf Road to the north; and

WHEREAS, the Village has been allotted federal funding for construction and construction engineering for each of the individual projects described above; and

WHEREAS, the Village is responsible for selecting a qualified engineering firm to provide the engineering services; and

WHEREAS, the Village is responsible for the paying all costs associated with the construction engineering services and will request reimbursement from the Illinois Department of Transportation for the federal share of the cost which is expected to be \$64,407.20; and

WHEREAS, to remain eligible for federal aid, federal regulations require a qualification-based selection for engineering services exceeding a cost threshold; and

WHEREAS, the Village issued a Request for Qualifications on March 10, 2025, for construction engineering services for Arterial Street Improvement Program requesting Statements of Qualifications by March 24, 2025; and

WHEREAS, four Statements of Qualifications were received and evaluated; and

WHEREAS, Primera Engineers, Ltd., was ranked the highest for the Shermer Road Resurfacing; and

WHEREAS, Village staff negotiated a scope of services with Primera Engineers, Ltd., in the amount of \$80,509.00 for the construction engineering services; and

WHEREAS, funding for the above work in the amount of \$120,000 is allocated for the Shermer Road project within the 2025 Adopted Budget Motor Fuel Tax Fund Account Number 03-50-60-55-2290; and

WHEREAS, federal funding has been approved at the regional level, but will not be authorized until later in the project development process; and

WHEREAS, the Village is aware of on-going significant changes to federal staffing and federal funding priorities, either of which could affect availability of federal funding for this project; and

WHEREAS, the Village is relying on federal funding to fully commit to the construction and construction engineering for this project; and

WHEREAS, the Illinois Department of Transportation requires use of their agreement forms when using federal funding; and

WHEREAS, the proposed improvement the Village refers to as Shermer Road Resurfacing has been identified by the Illinois Department of Transportation as Section No: 24-00114-00-RS, Job No.: C-91-147-25, Project No.: 38DJ(646), and Contract Number 61L65; and

WHEREAS, the construction engineering agreement form required by the Illinois Department of Transportation is included in "Attachment A".

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Resolution as though fully set forth therein thereby making the findings as hereinabove set forth.

SECTION 2: The Village President is hereby authorized to execute and the Village Clerk to attest the forms titled "Illinois Department of Transportation Local Public Agency Engineering Services Agreement" (BLR 05530), which is the agreement to be approved by the Illinois Department of Transportation for construction engineering for Shermer Road Resurfacing (MFT SECTION 24-00114-00-RS) in the not-to-exceed amount of \$80,509.00.

SECTION 3: The Village Engineer is hereby designated to be in responsible charge of the Shermer Road Resurfacing (MFT SECTION 24-00114-00-RS) for the Village and is authorized to provide the required certification of the qualifications of Primera Engineers, Ltd., as the resident construction supervisor on the form titled "Local Public Agency Resident Construction Supervisor/ In Responsible Charge" (BC 775).

SECTION 4: The Village Administrator or his designee is hereby directed to transmit certified copies of the executed forms titled "Illinois Department of Transportation Local Public Agency

Engineering Services Agreement” (BLR 05530) and “Local Public Agency Resident Construction Supervisor/ In Responsible Charge” (BC 775) to the Regional Engineer’s District Office of the Illinois Department of Transportation in Schaumburg, Illinois for approval.

SECTION 5: The Village Administrator is authorized to make adjustments to BLR 05530 that may be requested by the Illinois Department of Transportation or in the best interest of the Village.

SECTION 6: The Village Administrator, Director of Public Works, and Village Engineer or their designees are authorized to take all steps necessary to implement the construction engineering contract for the Shermer Road Resurfacing (MFT SECTION 24-00114-00-RS).

SECTION 7: This Resolution shall be in full force and effect upon its passage and approval.

Passed this 22nd day of April 2025

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Thill	_____
Trustee Travis	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025

Daniel P. DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois



Using Federal Funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Agreement For Federal CE	Agreement Type Original
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LOCAL PUBLIC AGENCY

Local Public Agency Morton Grove	County Cook	Section Number 24-00114-00-RS	Job Number C-91-147-25
Project Number 38DJ(646)	Contact Name Chris Tomich	Phone Number (847) 470-5235	Email ctomich@mortongroveil.org

SECTION PROVISIONS

Local Street/Road Name Shermer Road	Key Route FAU 2770	Length 0.61 mile	Structure Number N/A
Location Termini Harlem Avenue to Golf Road			<input type="button" value="Add Location"/> <input type="button" value="Remove Location"/>

Project Description

The work consists of furnishing all labor, materials, equipment, and other incidentals necessary for the completion of pavement removal, hot-mix asphalt surface removal, combination curb and gutter removal and replacement, sidewalk removal, subbase granular material, polymerized hot-mix asphalt binder, hot-mix asphalt surface course, hot-mix asphalt driveways, Portland cement concrete sidewalk, detectable warnings, class B patches, class D patches, pavement markings, and other incidental work.

Engineering Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	
Anticipated Construction Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name Primera Engineers Ltd.	Contact Name Mary Ellen Mack	Phone Number (773) 682-7994	Email mmack@primeraeng.com
Address 650 Warrenville Rd, Suite 200	City Lisle	State IL	Zip Code 60532

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations. WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

Attachment "A"

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- ☒ EXHIBIT E BC 775
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

Attachment "A"

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: **Anniversary**

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error

Attachment "A"

or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.
10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

Attachment "A"

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

- (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
- (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
- (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Primera Engineers Ltd.	36-3520747	\$73,030.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Chicago Testing Laboratory	36-4199051	\$7,479.00
Subconsultant Total		\$7,479.00
Prime Consultant Total		\$73,030.00
Total for all work		\$80,509.00

Attachment "A"

AGREEMENT SIGNATURES

Attest: The **Local Public Agency Type** **Village** of **Local Public Agency** **Morton Grove**

By (Signature & Date)

By (Signature & Date)

Local Public Agency

Morton Grove

Local Public Agency Type

Village

Clerk

Title

President

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name

Attest:

Primera Engineers Ltd.

By (Signature & Date)

By (Signature & Date)

Title

Title

Attachment "A"

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Morton Grove	Primera Engineers Ltd.	Cook	24-00114-00-RS

EXHIBIT A SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

The ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in-the specifications, or as attached herein by the LPA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.

For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.

Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.

Measurement and computation of pay items.

Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.

Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.

Interaction with the public and individuals on behalf of the LPA about adverse impacts the contractor's activities may have or may have had on the condition of their property or their access to the street network.

Timely communications to LPA and interested members of the public of the completed and planned activities of the contractor; impediments to maintaining scheduled work; potential costs not included in the contract; and remedies for any such obstacles.

Preparation of invoice to STATE with supporting documents for LPA reimbursements for construction engineering services in a schedule that is consistent with the pertinent terms of this agreement.

Revise contract drawings to reflect as built conditions.

Act as resident construction supervisor and coordinate with the LPA employee in Responsible Charge.

To attend meetings and visit the site of the work at any reasonable time when requested to do so by the representatives of the LPA or STATE.

Attachment "A"

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Morton Grove

Primera Engineers Ltd.

Cook

24-00114-00-RS

EXHIBIT B PROJECT SCHEDULE

Anticipated Start Date - July 1, 2025

Completion Date - June 30, 2026

Construction Duration is anticipated to be 13 weeks

Provide closeout documentation six weeks after completion of IDOT and notification of materials deficiency list.

Attachment "A"

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Morton Grove	Primera Engineers Ltd.	Cook	24-00114-00-RS

Exhibit C Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes Due date of submittal **2025-3-24**

Method(s) used for advertisement and dates of advertisement

Chicago Tribune March 10, 2025

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Criteria

Weighting

Technical Approach

35%

Key Personnel

25%

Workload Capacity

15%

Firm Experience

15%

Local Presence

10%

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Selection committee (titles) for this project

Director of Public Works, Village Engineer, and Engineering Inspector

Top three consultants ranked for this project in order

1 Primera Engineers, Ltd.

2 Innova Consulting, Inc.

3 GSG Consultants, Inc.

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment "A"

Local Public Agency

Prime Consultant (Firm) Name

County

Section Number

Morton Grove

Primera Engineers Ltd.

Cook

24-00114-00-RS

16 LPA is a home rule community (Exempt from QBS).

☐☒



Attachment "A"

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency

Village of Morton Grove

County

Cook

Section Number

24-00114-00-RS

Prime Consultant (Firm) Name

Primera Engineers, Ltd.

Prepared By

Mary Ellen Mack

Date

4/9/2025

Consultant / Subconsultant Name

Primera Engineers, Ltd.

Job Number

C-91-147-25

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

61L65 - Shermer Rd (Harlem Ave to Golf Rd)

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS
START DATE	7/1/2025	
RAISE DATE	ANNIVERSARY	

OVERHEAD RATE	132.68%
COMPLEXITY FACTOR	0
% OF RAISE	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

6

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be:

1.50%

Attachment "A"

County

Section Number

Cook

24-00114-00-RS

Job Number

C-91-147-25

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	90.00
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ESCALATION FACTOR	1.50%
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[illegible]

Attachment "A"

Local Public Agency	County	Section Number
Village of Morton Grove	Cook	24-00114-00-RS
Consultant / Subconsultant Name	Job Number	
Primera Engineers, Ltd.	C-91-147-25	

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

Village of Morton Grove

County Attachment "A"

Cook

Section Number

24-00114-00-RS

Consultant / Subconsultant Name

Primeria Engineers, Ltd.

Job Number

C-91-147-25

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	65	\$65.00	\$4,225.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,225.00

Village of Morton Grove

Cook

24-00114-00-RS

Primera Engineers, Ltd.

C-91-147-25

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

OVERHEAD RATE	132.68%
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COMPLEXITY FACTOR 0.00%

TASK	DIRECT COSTS	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Project Management		21	1,296	1,719	428		3,443	4.28%
Pre-Construction Activities	650	80	3,621	4,804	1,195		9,620	11.95%
Construction Inspection	2,925	352	15,933	21,140	5,258		42,331	52.58%
Post-Construction Activiites	650	90	4,240	5,625	1,399		11,264	13.99%
Website Design and Updates		14	672	891	222		1,785	2.22%
Material Inspection			-	-	-	7,479	7,479	9.29%
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Subconsultant DL							\$361.60	0.45%
Direct Costs Total ==>	\$4,225.00						\$4,225.00	5.25%
TOTALS		557	25,762	34,179	8,502	7,479	80,509	100.00%



Attachment "A"

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ANNIVERSARY RAISE

Local Public Agency

Village of Morton Grove

County

Cook

Section Number

24-00114-00-RS

Prime Consultant (Firm) Name

Primera Engineers

Prepared By

Eric Brown

Date

4/11/2025

Consultant / Subconsultant Name

Chicago Testing Laboratory, Inc.

Job Number

C-91-147-25

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Shermer Road

PAYROLL ESCALATION TABLE

CONTRACT TERM **6** MONTHS
START DATE **5/1/2025**
RAISE DATE **ANNIVERSARY**

OVERHEAD RATE **174.78%**
COMPLEXITY FACTOR **0**
% OF RAISE **3.00%**

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

3

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

0.75%

The total escalation for this project would be:

0.75%

Local Public Agency	County	Section Number
	Cook	24-00114-00-RS
Consultant / Subconsultant Name		Job Number
Chicago Testing Laboratory, Inc.		C-91-147-25

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

Attachment "A"

Local Public Agency	County	Section Number
	Cook	24-00114-00-RS
Consultant / Subconsultant Name		Job Number
Chicago Testing Laboratory, Inc.		C-91-147-25

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

County Attachment "A"

Cook

Section Number

24-00114-00-RS

Consultant / Subconsultant Name

Chicago Testing Laboratory, Inc.

Job Number

C-91-147-25

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	5	\$32.50	\$162.50
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	\$3,266.00	\$3,266.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$3,428.50

BLR 05543 (Rev. 02/06/25)

Attachment "A"

Chicago Testing Laboratory

Task #	Description	Unit Rate	Quantity	Total
1	Washed Gradation	160	2	320
2	PCC Compressive Strength	24	15	360
3	Gyratory Analysis (Gmm, Gmb, VMA)	495	3	1485
4	Asphalt Extraction w/ Gradation	310	3	930
5	Core Bulk Density	57	3	171
	Total			3266

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Cook

24-00114-00-RS

Chicago Testing Laboratory, Inc.

C-91-147-25

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

COMPLEXITY FACTOR 0.00%

TASK	DIRECT COSTS	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Administration		1	90	157	30		277	3.70%
Project Management		4	222	388	73		683	9.13%
Field Testing		20	1,004	1,755	331		3,090	41.32%
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Subconsultant DL							\$0.00	
Direct Costs Total ==>	\$0.00						\$3,428.50	45.84%
TOTALS		25	1,316	2,300	434	-	7,479	99.99%

Legislative Summary

Ordinance 25-17

APPROVING TEXT AMENDMENTS TO CLARIFY VARIOUS DEFINITIONS; PROVIDE GUIDANCE FOR THE PARKING OF VEHICLES WITH LIVERY PLATES; EXTEND THE CONSTRUCTION TIMING PERIOD FOR PLANNED UNIT DEVELOPMENTS AND SPECIAL USE PERMITS; DEFINE OPPORTUNITIES FOR THE ZONING BOARD OF APPEALS TO RECEIVE INPUT FROM THE TRAFFIC SAFETY COMMISSION; PERMIT THE IN KIND REPLACEMENT OF DRIVEWAYS WITH TWO APPROACHES; AND PROVIDE GUIDANCE FOR THE INSTALLATION AND USE OF SYNTHETIC TURF AND SECURITY SHUTTERS IN MORTON GROVE, ILLINOIS

Introduction:	April 8, 2025
Purpose:	To approve various Text Amendments to clarify definitions; provide guidance for the parking of vehicles with livery plates; extend the construction timing period for Planned Unit Developments and Special Use Permits; define opportunities for the Zoning Board of Appeals to receive input from the Traffic Safety Commission; permit the in kind replacement of driveways with two approaches; and provide guidance for the installation and use of synthetic turf and security shutters.
Background:	<p>The Department of Community and Economic Development continuously reviews and updates the Unified Development Code (Title 12, Morton Grove Municipal Code) as needed to keep regulations current and promote predictable and desirable development. The text amendments are based on input received by Staff throughout 2024 and discussion with the Plan Commission on December 17, 2024.</p> <p>The Village of Morton Grove (“Applicant”) submitted a complete application (“Application”) to the Plan Commission under Case PC 25-03 requesting a Text Amendment to various sections of Title 12. The text amendments will accomplish the following:</p> <ul style="list-style-type: none">• Clarify various definitions and update related illustrations;• Provide guidance for the parking of vehicles with livery plates;• Extend the construction timing period for Planned Unit Developments and Special Use Permits;• Define opportunities for the Zoning Board of Appeals to receive input from the Traffic Safety Commission;• Permit the in kind replacement of driveways with two approaches; and• Provide guidance for the installation and use of synthetic turf, security shutters, solar energy collection systems, and wind energy collection systems. <p>On March 18, 2025, the Applicant appeared before the Plan Commission to present the request for approval of the Application made under Case PC 25-03. The Plan Commission requested one minor revision (the addition of the word “such” to proposed security shutter language). Based on the Application, staff report, and testimony presented at the public hearing, the Plan Commission voted unanimously (6-0, Commissioner Hussaini absent with notice) to recommend approval of all proposed text amendments with the exception of guidelines for solar and wind energy collection systems. Regulations pertaining to wind and solar energy collection systems will be included in a future text amendment after Staff has revised proposed language in response to Plan Commission comments.</p>
Programs, Dept’s, Groups Affected	Department of Community and Economic Development
Fiscal Impact:	N/A
Source of Funds:	N/A
Workload Impact:	The Text Amendment will be implemented and supervised by staff as part of their normal work activities.
Administrative Recommendation:	Approval as presented
Second Reading:	April 22, 2025
Special Consideration/Req.:	None

ORDINANCE 25-17

APPROVING TEXT AMENDMENTS TO CLARIFY VARIOUS DEFINITIONS; PROVIDE GUIDANCE FOR THE PARKING OF VEHICLES WITH LIVERY PLATES; EXTEND THE CONSTRUCTION TIMING PERIOD FOR PLANNED UNIT DEVELOPMENTS AND SPECIAL USE PERMITS; DEFINE OPPORTUNITIES FOR THE ZONING BOARD OF APPEALS TO RECEIVE INPUT FROM THE TRAFFIC SAFETY COMMISSION; PERMIT THE IN KIND REPLACEMENT OF DRIVEWAYS WITH TWO APPROACHES; AND PROVIDE GUIDANCE FOR THE INSTALLATION AND USE OF SYNTHETIC TURF AND SECURITY SHUTTERS IN MORTON GROVE, ILLINOIS

WHEREAS, the Village of Morton Grove (the Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, the Village continuously reviews and, as it deems necessary, updates existing Municipal Codes to assure they are kept current and relevant; and

WHEREAS, the Village of Morton Grove submitted a complete Text Amendment Application to the Morton Grove Plan Commission under Case PC 25-03 to consider and recommend adoption of a Text Amendment to Title 12 of the Village of Morton Grove Unified Development Code (Ordinance 07-07) (“Application”); and

WHEREAS, the proposed Text Amendment clarifies various existing definitions; provides guidance for the parking of vehicles with livery plates; extends the construction timing period for planned unit developments and special use permits; defines opportunities for the zoning board of appeals to receive input from the traffic safety commission; permits the in kind replacement of driveways with two approaches; and provides guidance for the installation and use of synthetic turf and security shutters; and

WHEREAS, pursuant to the applicable provisions of the Municipal Code, notice of a public hearing for case PC 25-03 on March 18, 2025, was duly published in the *Morton Grove Champion*, a newspaper of general circulation in the Village of Morton Grove, on February 27, 2025; and

WHEREAS, as required by ordinance, the Village’s Plan Commission held a public hearing relative to the above referenced case on March 18, 2025, and at said public hearing, all concerned parties were given the opportunity to be present and express their views for consideration by the Plan Commission; and

WHEREAS, the Village's Plan Commission considered all the evidence and testimony presented to it, discussed the merits of the Application and made certain recommendations through a report dated April 1, 2025, which was presented to the Village Board on April 8, 2025, and a copy of that report is contained in "**Exhibit A**"; and

WHEREAS, the Corporate Authorities have considered this matter at a Public Meeting and find the Text Amendment, when evaluated in the context of the whole Village, serves the public good; and

WHEREAS, the Village is desirous of assuring all policies are kept current and relevant.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Ordinance, as though fully set forth herein, thereby making the findings as hereinabove set forth.

SECTION 2: Title 12, Chapter 12, Section 2, Subsection B entitled, "Building Design," is hereby amended to include a new paragraph as follows:

12-12-2: BUILDING STANDARDS

B. Building Design

9. Security shutters, gates, grills, or other similar security features, as deemed applicable by the Zoning Administrator, shall not be fully opaque and shall not be affixed to the exterior of any building facade. Interior security features shall not be visible from the exterior during business hours of operation. The installation of any such security feature requires a permit to ensure that all applicable Building and Fire Codes requirements are met.

SECTION 3: Title 12, Chapter 2, Section 5, entitled, "Accessory Uses and Structures," is hereby amended to read as follows:

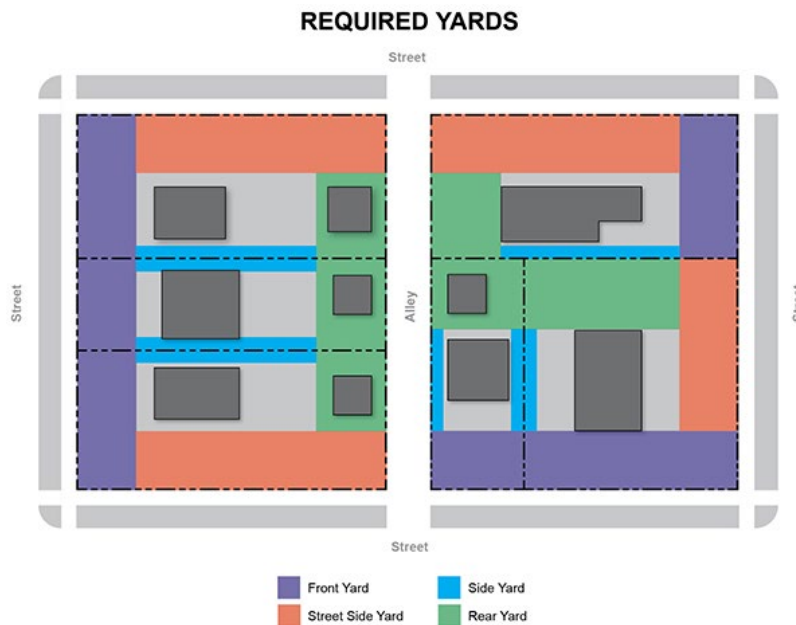
12-2-5: ACCESSORY USES AND STRUCTURES

B.5.b.ii Exceptions for replacement of existing nonconforming driveways:

4. For a lot line with two (2) driveway approaches, the driveway may be maintained and replaced in kind, provided that such driveway shall not be relocated, expanded or enlarged, and that such driveway is not located on a lot that exceeds maximum permitted impermeable lot coverage maximum pursuant 12-4-2:D. For a lot line with two (2) driveway approaches, each approach shall be limited to a maximum width of sixteen feet (16') at any front or street side lot line.

12-2-6: YARDS

D. Front Yard Setbacks



12-2-6: YARDS

G. Permitted Obstruction

Permitted Obstruction *				
Y = Permitted // N = Prohibited				
Permitted Obstruction	Required Yard			
	Front	Street Side	Interior Side	Rear
<u>Synthetic Turf</u> <u>Controlled by Section 12-5-13</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>Y ***</u>
<u>***Prohibited on through lots.</u>				

SECTION 6: Title 12, Chapter 3, Section 3, Subsection C.2 entitled, “Commercial Vehicles,” is hereby amended to include a new item as follows:

12-3-3: RECREATIONAL AND COMMERCIAL VEHICLES

C.2 Commercial Vehicles

e. Vehicles with a taxi/livery plate, that are less than eight feet (8') in total height, including any roof mounted appurtenances, and that have no other commercial markings, signage, advertising, or business designation, shall be treated as non-commercial vehicles. A maximum of one non-commercial taxi/livery vehicle may be parked outside of a fully enclosed garage.

SECTION 7: Title 12, Chapter 5, entitled, “Special Zoning Provisions,” is hereby amended to include a new Section 12-5-13, to read as follows:

12-5: SPECIAL ZONING PROVISIONS

12-5-13 SYNTHETIC TURF

- A. Synthetic turf contributes to yard and lot coverage, and shall be treated as flatwork.
- B. Synthetic turf shall be setback a minimum of five feet (5') from all lot lines.
- C. Any area of synthetic turf and appurtenances on a lot in excess of the maximum yard coverage and/or lot coverage permitted pursuant Section 12-2-5:B and Section 12-4-2:D may only be authorized by the zoning board of appeals and approved by the Village engineer (or their designees).
- D. Stormwater Management:
 - 1. Synthetic turf installations less than 400 square feet shall require stormwater runoff control measures.
 - 2. Synthetic turf installations equal to or greater than 400 square feet shall require stormwater management and runoff control measures approved by the Village engineer (or their designees).

SECTION 8: Title 12, Chapter 7, Section 7 entitled, “Revocation of Permits,” is hereby amended as follows:

12-6-7: REVOCATION OF PERMITS

A. Construction Timing

Construction of a development under a planned unit development permit shall commence within ~~twelve (12)~~ eighteen (18) months from the date of passage of the authorizing ordinance by the Village board of trustees and shall proceed to completion in accordance with the submitted phasing plan and construction schedule. If no substantial development construction has begun or progressed in accordance with the time permitted by ordinance and stated in the approved development and construction schedule, then the planned unit development shall lapse upon written notice to the applicant from the Village board of trustees and shall be of no further effect.

SECTION 9: Title 12, Chapter 16, Section 3, Subsection C entitled, “Appeals,” is hereby amended to include a new paragraph as follows:

12-16-3: PROJECT APPROVAL PROCESS

C. Appeals

Appeals: The zoning board of appeals shall hear and decide appeals regarding decisions, determinations, or failures to act by the building commissioner or other Village official acting within the authority of this title.

1. Parties Entitled To Appear: Any person adversely affected by a decision of the Village staff pursuant to this title may appeal only to the zoning board of appeals as provided in this section.
2. Procedure:
 - a. Timely Filing: Appeal to the zoning board of appeals shall be initiated within thirty (30) days after the decision or action.
 - b. Format: An appeal shall be filed in writing with the building commissioner, stipulating the decision or action upon which the appeal is filed, along with such information as the zoning board of appeals may require.
 - Transmittal Of Record: The building commissioner shall, at the time of filing, transmit to the zoning board of appeals all relevant documents.
 - Public Hearing: The zoning board of appeals shall advertise and conduct a public hearing within forty-five (45) days of the date of filing of the appeal.
 - c. Public Notice: The zoning board of appeals shall provide notification of the public hearing in accordance with the requirements of section 12-16-5, "Public Hearings", of this chapter.
3. Procedural Control: Following receipt of a complete application of appeal, the building commissioner or Village planner may request input from the traffic safety commission if they find that the project could negatively impact traffic safety. To request input from the traffic safety commission, the building commissioner or Village planner shall distribute applications to the Village engineer and traffic safety commission chairperson. If the traffic safety commission chairperson (or their designees) agree that the project could have a significant impact on the community from a traffic safety perspective, they may request review of the application by the full commission, prior to review by the zoning board of appeals.
- ~~3.~~ 4. Effect Of Appeal: An appeal shall stay all proceedings related to the action appealed, unless it is determined by the building commissioner that such a stay would cause imminent peril to life and property.
- ~~4.~~ 5. Action By Zoning Board Of Appeals: Within thirty (30) days following the close of the public hearing the zoning board of appeals shall, upon the concurring vote of four (4) members, render a decision on the appeal. Such decision may reverse, affirm or modify, in whole or in part, the action appealed and may include such order or determination as is proper in the opinion of the zoning board of appeals. To that end, the zoning board of appeals shall have the same authority and be subject to the same standards and limitations as the building commissioner or other Village official with respect to the action being appealed.

- ~~5. 6.~~ Conditions On Rights Granted By Appeal: In a case where this title imposes conditions upon any right, any right granted by the zoning board of appeals on appeal shall be subject to all conditions in the same manner and to the same extent as if secured without the necessity of an appeal. (Ord. 07-07, 3-26-2007; amd. Ord. 12-22, 6-11-2012)

SECTION 10: Title 12, Chapter 16, Section 4, Subsection C.6 entitled, "Effects Of Decisions On Special Use Permits," is hereby amended to read as follows:

12-16-4: PROCEDURE FOR PLAN COMMISSION

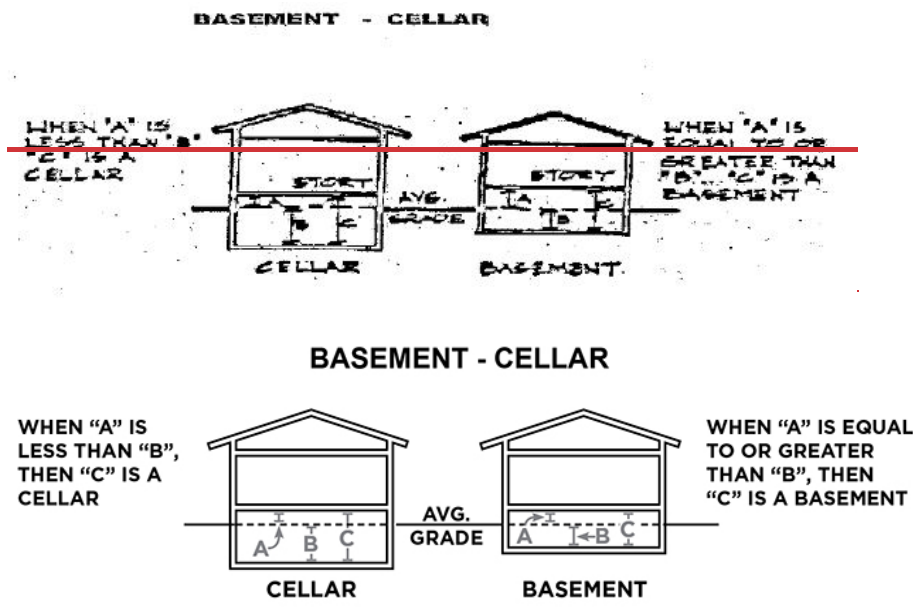
C.6 Effects Of Decisions On Special Use Permits

- c. Time Limit For Special Use Permits: A permit for a special use shall be valid for a period no longer than ~~one year~~ **eighteen (18) months** from the date of issue unless a building permit is issued and construction is actually begun within that period and is thereafter actively pursued to completion or a certificate of occupancy is obtained and a use commenced within that period.

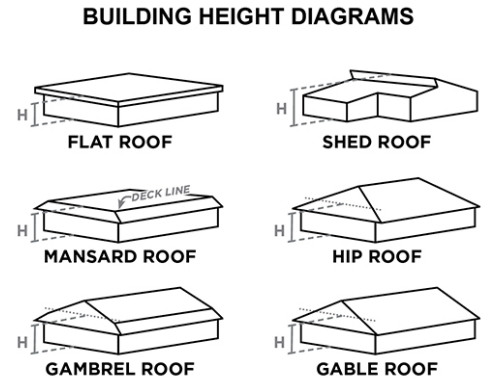
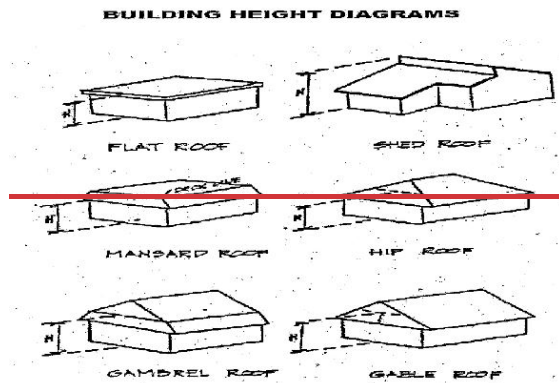
SECTION 11: Title 12, Chapter 17, Section 1 entitled, "Terms Defined," is hereby amended to add or modify the following terms defined, to be listed in alphabetical order:

12-17-1: TERMS DEFINED

BASEMENT-CELLAR:

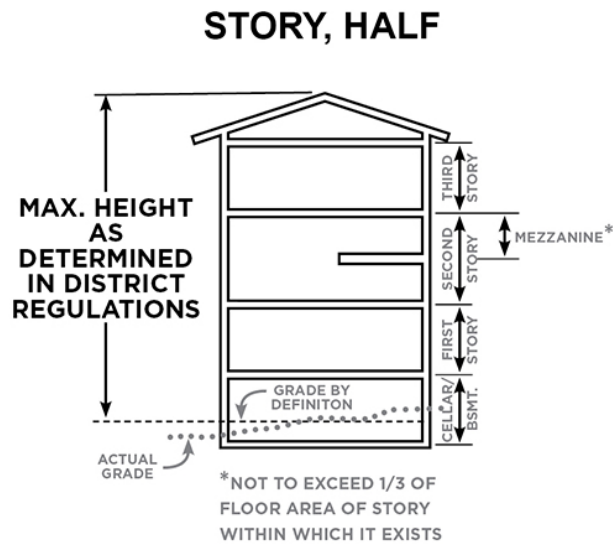
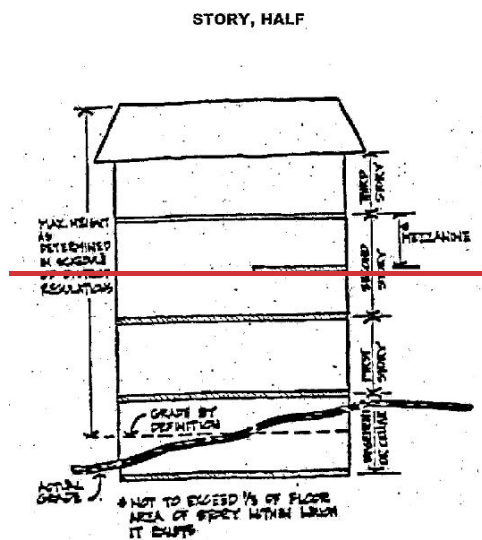


BUILDING HEIGHT:



LOT COVERAGE: The maximum area of a lot which may be covered by the principal structure, accessory structures, and any other impermeable surfaces such as driveways, patios, or decks.

STORY, HALF:



STRUCTURAL ALTERATIONS: Any change in the supporting members of a building or structure, such as load-bearing walls/partitions, load-bearing columns, load-bearing beams, or load-bearing girders; any substantial change in roof or exterior walls; or any change affecting the means of ingress or egress.

SYNTHETIC TURF. A surface of synthetic fibers and made to look like natural grass that is used for sports or similar activities that originally or typically take place on grass, and for residential and commercial lawns. Synthetic turf shall include the entire system from surface to subgrade and be considered to be an impermeable surface.

SECTION 12: The terms and conditions of this ordinance shall be severable and if any section, term, provision, or condition is found to be invalid or unenforceable for any reason by a court of competent jurisdiction, the remaining sections, terms, provisions, and conditions shall remain in full force and effect.

SECTION 13: Except as to code amendments set forth in this ordinance, all chapters and sections of the Morton Grove Village Code shall remain in full force and effect.

SECTION 14: This ordinance shall be effective from and after its adoption, approval, and publication as provided by law.

Passed this 22nd day of April 2025.

Trustee Khan	_____
Trustee Minx	_____
Trustee Shiba	_____
Trustee Thill	_____
Trustee Travis	_____
Trustee Witko	_____

Approved by me this 22nd day of April 2025.

Daniel DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
23rd day of April 2025.

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois

LIST OF EXHIBITS

EXHIBIT A Plan Commission Report for PC 25-03, dated March 11, 2025

EXHIBIT A

Plan Commission Report for PC 25-05

Dated March 11, 2025

To: Village President and Board of Trustees

From: Chris Kintner, Plan Commission Chairperson
Charles Meyer, Village Administrator
Teresa Hoffman Liston, Corporation Counsel
Brandon Nolin, Community Development Administrator

Date: April 1, 2025

Re: Plan Commission Case PC 25-03
Request for approval of various Text Amendments to Sections 12-2-5, 12-2-6, 12-3-3, 12-3-9, 12-3-10, 12-4-2, 12-5-13, 12-6-7, 12-12-2, 12-16-3, 12-16-4, and 12-17-1 of the Morton Grove Unified Development Code (Title 12) to clarify various definitions; provide guidance for the parking of vehicles with livery plates; extend the construction timing period for Planned Unit Developments and Special Use Permits; define opportunities for the Zoning Board of Appeals to receive input from the Traffic Safety Commission; permit the in kind replacement of driveways with two approaches; and provide guidance for the installation and use of synthetic turf, security shutters, solar energy collection systems, and wind energy collection systems. The applicant is the Village of Morton Grove.

Executive Summary

The Department of Community and Economic Development continuously reviews and updates the Unified Development Code (Title 12, Morton Grove Municipal Code) as needed to keep regulations current and promote predictable and desirable development. Staff has recommended several text amendments based on input received throughout 2024 and discussion with the Plan Commission on December 17, 2024. The recommended text amendments will accomplish the following:

- Clarify various definitions and update related illustrations
- Provide guidance for the parking of vehicles with livery plates
- Extend the construction timing period for Planned Unit Developments and Special Use Permits
- Define opportunities for the Zoning Board of Appeals to receive input from the Traffic Safety Commission
- Permit the in kind replacement of driveways with two approaches
- Provide guidance for the installation and use of synthetic turf and security shutters.

The background on each recommended text amendment is provided in each section of the Plan Commission Report. The Plan Commission requested one minor revision (the addition of the word “such” to proposed security shutter language) and voted unanimously to approve all Staff recommended text amendments with the exception of guidelines for solar and wind energy collection systems. Regulations pertaining to wind and solar energy collection will be included in a future text amendment after Staff has revised proposed language in response to Plan Commission comments.

Application Overview

On April 11, 2025, the applicant submitted a complete application requesting Text Amendments to Sections 12-2-5, 12-2-6, 12-3-3, 12-3-9, 12-3-10, 12-4-2, 12-5-13, 12-6-7, 12-12-2, 12-16-3, 12-16-4, and 12-17-1 of the Unified Development Code (Title 12) to keep regulations current and promote predictable and desirable development. The applicant submitted a report to the Plan Commission, attached hereto as “**Attachment B**,” which describes the purpose of the various amendments and provides supporting information.

Procedural Control

The application proposes to amend Village Code requirements applicable to future development, and is not particular to a specific development. As such, review by the Village departments, Appearance Commission, and Traffic Safety Commission were waived. Various sections of the proposed text amendment were also shared with department representatives from the Building Department, Fire Department, and Public Works Department/Engineering. Working drafts were modified and comments were subsequently incorporated into the draft legislation.

The application was reviewed by the Department of Community and Economic Development, Administration, Corporation Counsel, and Plan Commission, for consideration and final action by the Village Board of Trustees.

Plan Commission Public Hearing

The Village provided Public Notice for the March 18, 2025, Plan Commission public hearing for Case PC 25-03 in accordance with the Unified Development Code. The *Morton Grove Champion* published a public notice on February 27, 2025. Letters to surrounding property owners and a public notice sign were not required due to the application being for a Text Amendment to the Unified Development Code (Title 12) and not in relation to any particular property.

Plan Commission – March 18, 2025, Proceedings: Six members of the Plan Commission were in attendance at the public hearing for Case PC 25-03 held on March 18, 2025. Brandon Nolin, Community Development Administrator, provided a brief introduction to the application. The staff report dated March 11, 2025, and attached hereto as “Attachment B,” was entered into the public record.

Mr. Nolin noted Commission may make a motion that includes the removal of any code sections it feels warrant further discussion beyond today’s public hearing. Given an outstanding appeal to a recent Appearance Commission case, Staff request that the Plan Commission make a motion that includes a recommendation of approval or denial of changes to Section 12-12-2:B regarding the installation of security shutters and other similar security features. Staff is happy to walk through the proposed changes section-by-section and/or answer any questions on specific recommendations.

Chairman Kintner asked the Commissioners for comments that would include a motion regarding changes regarding security shutters. He asked to start the discussion regarding security shutters and then discuss other suggested sections.

Commissioner Gabriel asked if the Commissioners could be polled to see if they had comments on any of the sections. He said he has no comments and appreciates the thoroughness of the staff report.

Chairman Kintner said he has one comment on wind energy that he will make after further comment from Commissioners.

Commissioner Liston gave one comment, for clarification, to add the word “such” after “any” and before “security” in the last sentence in section 12-12-2:B. new item 9. The sentence would read “The installation of any such security feature requires a permit to ensure that all applicable Building and Fire Codes requirements are met.”

The Commissioners agreed with the addition. Chairman Kintner said he appreciated staff recognizing the need to control security shutter installations.

Chairman Kintner asked if other communities had similar shutter regulations. Mr. Nolan noted the surrounding communities do not list shutters in their code, meaning they are not allowed. Adding regulations will support the security needs of businesses and meet our Appearance regulations.

The Commissioner’s appreciated the use of illustrations in the amendments.

The Commission agreed with the time extension for the PUD construction.

Chairman Kintner asked about the height allowances for solar energy collection. Discussion ensued regarding the 5 feet height pitch. Staff will provide more information regarding this type of installation.

The Commission discussed free-standing wind energy collection systems on lots less than 10,000 square feet.

Commissioner Liston asked if the Village would not like a free-standing turbine. Commissioner Mohr noted other issues such as noise and appearance.

It was decided to further investigate wind energy and re-visit at another meeting.

Chairman Kintner said the turf regulations are needed. Mr. Nolin said the regulations were written with consultation of the Village engineers.

There was no public comment.

Chairman Kintner made a motion to recommend approval of Case 25-03, a request of various Text Amendments to Sections 12-2-5, 12-2-6, 12-3-3, 12-3-9, 12-3-10, 12-4-2, 12-5-13, 12-6-7, 12-12-2, 12-16-3, 12-16-4, and 12-17-1 of the Morton Grove Unified Development Code (Title 12) to clarify various definitions; provide guidance for the parking of vehicles with livery plates; extend the construction timing period for Planned Unit Developments and Special Use Permits; define opportunities for the Zoning Board of Appeals to receive input from the Traffic Safety Commission; permit the in kind replacement of driveways with two approaches; and provide guidance for the installation and use of synthetic turf, security shutters, solar energy collection systems, and wind energy collection systems with the following conditions:

1. Section 12-12-2:B. new item 9. The last sentence would read “The installation of any such security feature requires a permit to ensure that all applicable Building and Fire Codes requirements are met.”
2. Removal of Section 12-3-9;
3. Removal of Section 12-3-10

The motion was seconded by Commissioner Gabriel. Chairman Kintner called for the vote.

Commissioner Dorgan	voting	aye
Commissioner Gabriel	voting	aye
Commissioner Liston	voting	aye
Commissioner Mohr	voting	aye
Commissioner Stein	voting	aye
Chairman Kintner	voting	aye

Motion passed (6-0).

Final Proposed Text Amendment

The final text amendment recommended for approval by the Plan Commission is attached hereto as “**Attachment A**”.

Attachments

- **Attachment A** – Final Text Amendment proposed for PC 25-03
- **Attachment B** – Staff Report to the Plan Commission for PC 25-03, prepared by Brandon Nolin, Community Development Administrator, dated March 11, 2025

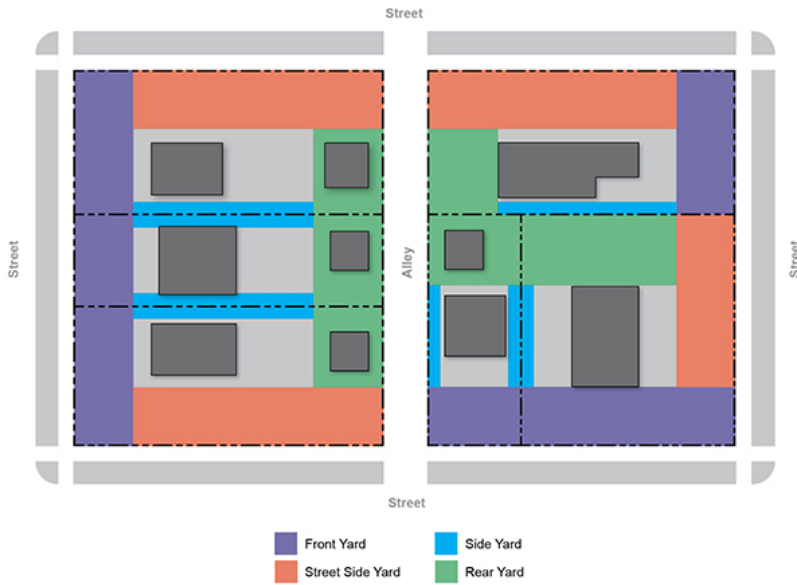
Attachment A

Final Text Amendment proposed for PC 25-03

12-2-6: YARDS

D. Front Yard Setbacks

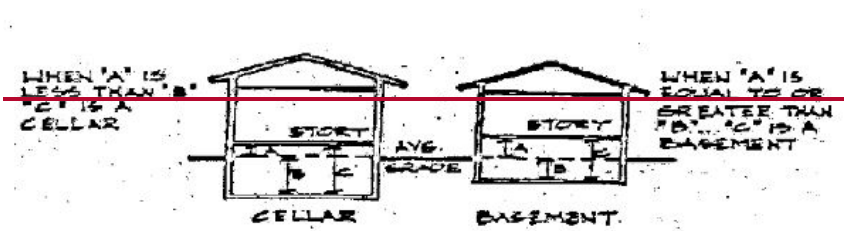
REQUIRED YARDS



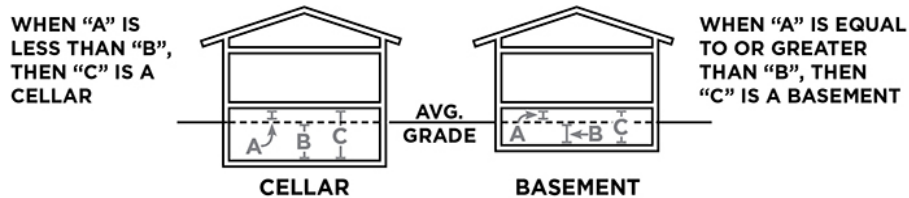
12-17-1: TERMS DEFINED

BASEMENT-CELLAR:

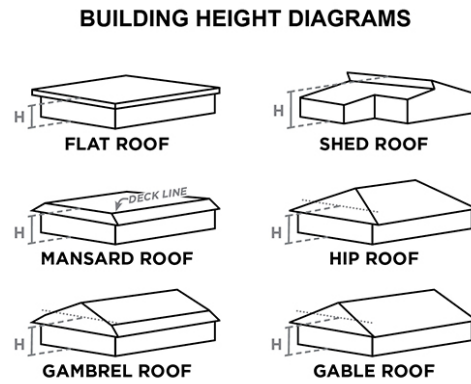
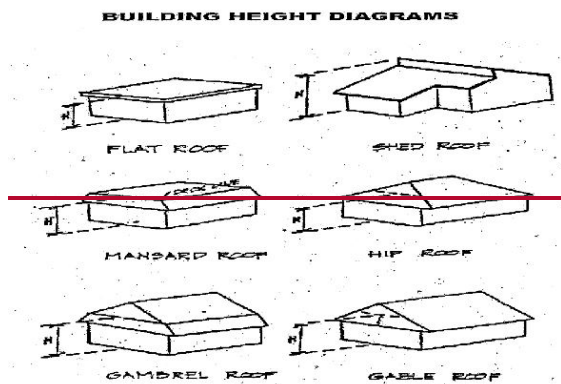
BASEMENT - CELLAR



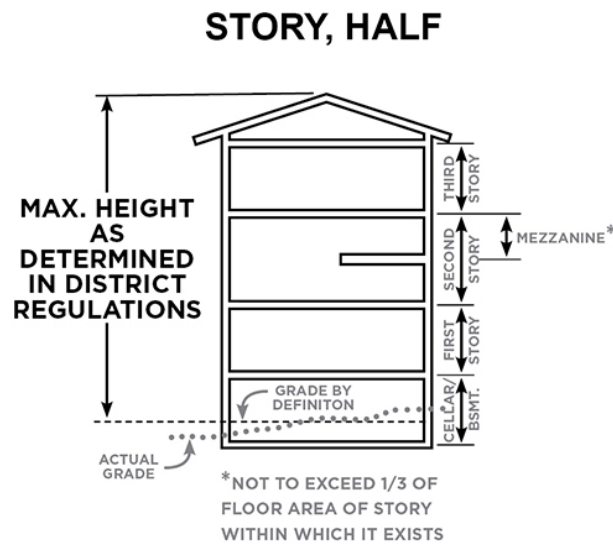
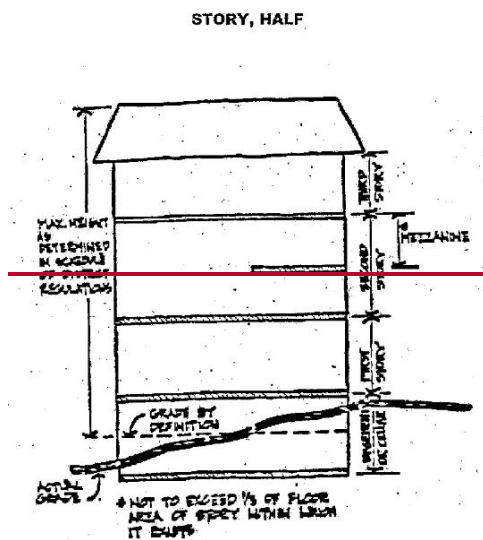
BASEMENT - CELLAR



BUILDING HEIGHT:



STORY, HALF:



LOT COVERAGE: The maximum area of a lot which may be covered by the principal structure, accessory structures, and any other impermeable surfaces such as driveways, patios, or decks.

STRUCTURAL ALTERATIONS: Any change in the supporting members of a building or structure, such as load-bearing walls/partitions, load-bearing columns, load-bearing beams, or load-bearing girders; any substantial change in roof or exterior walls; or any change affecting the means of ingress or egress.

Horseshoe Driveways (2 Driveway Approaches)

12-2-5: ACCESSORY USES AND STRUCTURES

B.5.b.ii Exceptions for replacement of existing nonconforming driveways:

4. For a lot line with two (2) driveway approaches, the driveway may be maintained and replaced in kind, provided that such driveway shall not be relocated, expanded or enlarged, and that such driveway is not located on a lot that exceeds maximum permitted impermeable lot coverage maximum pursuant 12-4-2:D. For a lot line with two (2) driveway approaches, each approach shall be limited to a maximum width of sixteen feet (16') at any front or street side lot line.

Livery Plates

12-3-3: RECREATIONAL AND COMMERCIAL VEHICLES

C.2 Commercial Vehicles

e. Vehicles with a taxi/livery plate, that are less than eight feet (8') in total height, including any roof mounted appurtenances, and that have no other commercial markings, signage, advertising, or business designation, shall be treated as non-commercial vehicles. A maximum of one non-commercial taxi/livery vehicle may be parked outside of a fully enclosed garage.

PUD/SUP Construction Timing

12-6-7: REVOCATION OF PERMITS

A. Construction Timing

Construction of a development under a planned unit development permit shall commence within ~~twelve (12)~~ eighteen (18) months from the date of passage of the authorizing ordinance by the Village board of trustees and shall proceed to completion in accordance with the submitted phasing plan and construction schedule. If no substantial development construction has begun or progressed in accordance with the time permitted by ordinance and stated in the approved development and construction schedule, then the planned unit development shall lapse upon written notice to the applicant from the Village board of trustees and shall be of no further effect.

12-16-4: PROCEDURE FOR PLAN COMMISSION

C.6 Effects Of Decisions On Special Use Permits

c. Time Limit For Special Use Permits: A permit for a special use shall be valid for a period no longer than ~~one-year~~ eighteen (18) months from the date of issue unless a building permit is issued and construction is actually begun within that period and is thereafter actively pursued to completion or a certificate of occupancy is obtained and a use commenced within that period.

Traffic Safety Commission Input

12-16-3: PROJECT APPROVAL PROCESS

C. Appeals

3. Procedural Control: Following receipt of a complete application of appeal, the building commissioner or Village planner may request input from the traffic safety commission if they find that the project could negatively impact traffic safety. To request input from the traffic safety commission, the building commissioner or Village planner shall distribute applications to the Village engineer and traffic safety commission chairperson. If the traffic safety commission chairperson (or their designees) agree that the project could have a significant impact on the community from a traffic safety perspective, they may request review of the application by the full commission, prior to review by the zoning board of appeals.

Security Shutters

12-12-2: BUILDING STANDARDS

B. Applicability Of Regulations

9. Security shutters, gates, grills, or other similar security features, as deemed applicable by the Zoning Administrator, shall not be fully opaque and shall not be affixed to the exterior of any building façade. Interior security features shall not be visible from the exterior during business hours of operation. The installation of any such security feature requires a permit to ensure that all applicable Building and Fire Codes requirements are met.

Synthetic Turf

12-2-6: YARDS

G. Permitted Obstruction

Permitted Obstruction * Y = Permitted // N = Prohibited				
Permitted Obstruction	Required Yard			
	Front	Street Side	Interior Side	Rear
Synthetic Turf <u>Controlled by Section 12-5-13</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>Y ***</u>
***Prohibited on through lots.				

12-5: SPECIAL ZONING PROVISIONS

12-5-13 SYNTHETIC TURF

- A. Synthetic turf contributes to yard and lot coverage, and shall be treated as flatwork.
- B. Synthetic turf shall be setback a minimum of five feet (5') from all lot lines.
- C. Any area of synthetic turf and appurtenances on a lot in excess of the maximum yard coverage and/or lot coverage permitted pursuant Section 12-2-5:B and Section 12-4-2:D may only be authorized by the zoning board of appeals and approved by the Village engineer (or their designees).
- D. Stormwater Management:
 1. Synthetic turf installations less than 400 square feet shall require stormwater runoff control measures.
 2. Synthetic turf installations equal to or greater than 400 square feet shall require stormwater management and runoff control measures approved by the Village engineer (or their designees).

12-17-1: TERMS DEFINED

SYNTHETIC TURF. A surface of synthetic fibers and made to look like natural grass that is used for sports or similar activities that originally or typically take place on grass, and for residential and commercial lawns. Synthetic turf shall include the entire system from surface to subgrade and be considered to be an impermeable surface.

Attachment B

Staff Report to the Plan Commission for PC 25-03
Prepared by Brandon Nolin, Community Development Administrator,
Dated March 11, 2025

To: Chairperson Kintner and Members of the Plan Commission

From: Brandon Nolin, AICP, Community Development Administrator
Anne Ryder Kirchner, Planner/Zoning Administrator

Date: March 11, 2025

Re: Plan Commission Case PC 25-03

Request for approval of various Text Amendments to Sections 12-2-5, 12-2-6, 12-3-3, 12-3-9, 12-3-10, 12-4-2, 12-5-13, 12-6-7, 12-12-2, 12-16-3, 12-16-4, and 12-17-1 of the Morton Grove Unified Development Code (Title 12) to clarify various definitions; provide guidance for the parking of vehicles with livery plates; extend the construction timing period for Planned Unit Developments and Special Use Permits; define opportunities for the Zoning Board of Appeals to receive input from the Traffic Safety Commission; permit the in kind replacement of driveways with two approaches; and provide guidance for the installation and use of synthetic turf, security shutters, solar energy collection systems, and wind energy collection systems. The applicant is the Village of Morton Grove.

STAFF REPORT

Public Notice

The Village provided public notice for the February 18, 2025, Plan Commission public hearing for Case PC 25-03 in accordance with the Unified Development Code. The Morton Grove Champion published a public notice on January 30, 2025. Letters to surrounding property owners and a public notice sign were not required due to the application being for a Text Amendment to the Unified Development Code (Title 12) and not in relation to any particular property.

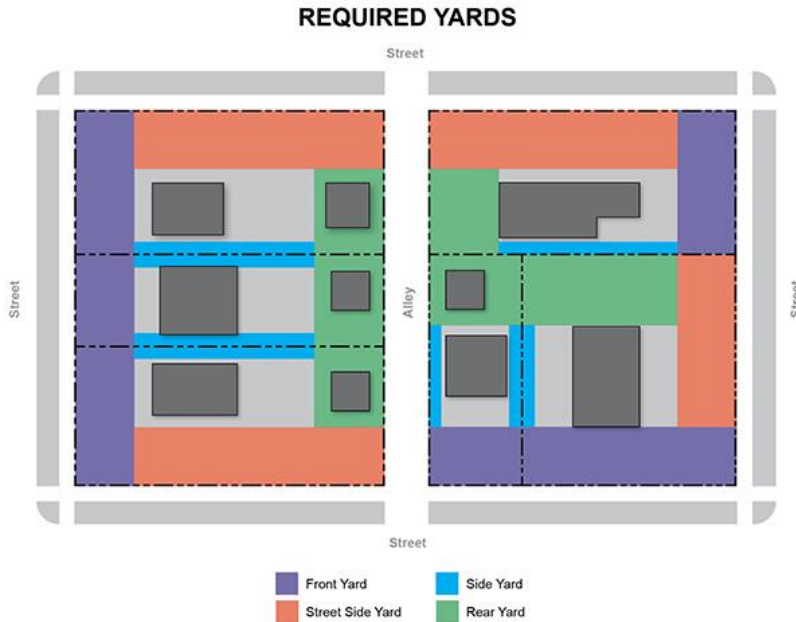
Background

The Department of Community and Economic Development continuously reviews and updates the Unified Development Code (Title 12, Morton Grove Municipal Code) as needed to keep regulations current and promote predictable and desirable development. This report outlines several text amendments recommended by Staff based on input received throughout 2024 and discussion with the Plan Commission on December 17, 2024. The background on each recommended text amendment is provided in each section.

Support Graphics/Definitions

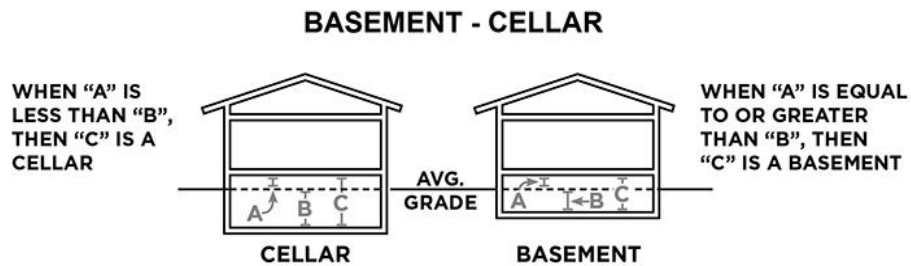
The definition of required yard can be confusing to property owners not otherwise familiar with zoning codes. Comments heard at various Zoning Board of Appeals meetings also indicate that the definition of street side yard is also poorly understood. Staff has created a "Required Yards" graphic to accompany the "Permitted Obstruction" graphic in Section 12-2-6 YARDS. In addition, several graphics within Section 12-17-1 DEFINITIONS are grainy and illegible. Those graphics have been reproduced by Staff to ensure definitions for basement-cellar, height, and half-story are clear.

- Section 12-2-6:D Add to YARDS

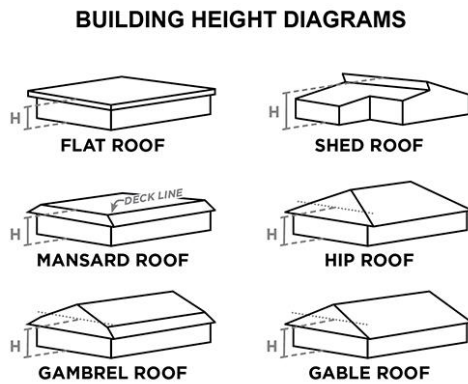


- Section 12-17-1

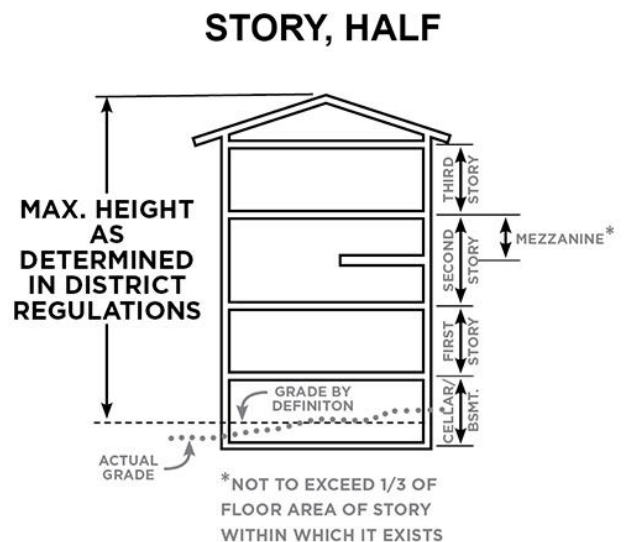
- Replace **Basement-Cellar** graphic with clearer version:



- Replace **Building Height** graphic with clearer version:



- Replace **Story, Half** graphic with clearer version:



- Revise **Lot Coverage** to include examples of impermeable surfaces.
LOT COVERAGE: The maximum area of a lot which may be covered by the principal structure, accessory structures, and any other impermeable surfaces **such as driveways, patios, or decks.**
- Revise **Structural Alterations** phrasing to clarify that “bearing” applies to the complete list that follows:
STRUCTURAL ALTERATIONS: Any change in the supporting members of a building or structure, such as **load-bearing** walls/partitions, **load-bearing** columns, **load-bearing** beams, or **load-bearing** girders; any substantial change in roof or exterior walls; or any change affecting the means of ingress or egress.

Horseshoe Driveways (2 driveway approaches)

The Zoning Board of Appeals (ZBA) has granted two variances allowing existing horseshoe driveways to be repaired and retained. Staff notes there are two neighborhoods, with a large number of such driveways, that will soon require driveway replacement. The ZBA noted that requiring removal of the second driveway approach changes the character of the original design. Staff recommend that an additional exception be added for replacement of existing nonconforming driveways.

- **12-2-5:B.5.b.ii** Additional item for exceptions for replacement of existing nonconforming driveways:
4. For a lot line with two (2) driveway approaches, the driveway may be maintained and replaced in kind, provided that such driveway shall not be relocated, expanded or enlarged, and that such driveway is not located on a lot that exceeds maximum permitted impermeable lot coverage maximum pursuant 12-4-2:D. For a lot line with two (2) driveway approaches, each approach shall be limited to a maximum width of sixteen feet (16') at any front or street side lot line.

Livery Plates

The Zoning Board of Appeals granted two variances for vehicles with livery plates that were treated as commercial vehicles as part of routine code enforcement. Given the preponderance of rideshare vehicles and livery plates, Staff recommend that the definition of commercial vehicles be modified to ensure only larger vehicles, and those with advertising are treated as commercial vehicles.

- **Section 12-3-3:C.2** Add new item “e” to permit livery vehicles to park like a non-commercial vehicle.
“**Vehicles with a taxi/livery plate, that are less than eight feet (8') in total height, including any roof mounted appurtenances, and that have no other commercial markings, signage, advertising, or business designation, shall be treated as non-commercial vehicles. A maximum of one non-commercial taxi/livery vehicle may be parked outside of a fully enclosed garage.**”

PUD/SUP Construction Timing

Macroeconomic shifts in land use and development have extended the typical timeline for entitled projects to break ground, and there have been several instances over the past two to three years where Special Use Permits have required extensions. Staff recommend extending the time frame for projects to begin construction following approval of Special Use Permits and Planned Unit Developments from one year to 18 months.

- **Section 12-6-7:A**
“...a planned unit development permit shall commence within **twelve (12) eighteen (18)** months from the date of passage...”
- **Section 12-16-4:C.6.c**
“...A permit for a special use shall be valid for a period no longer than **one-year eighteen (18) months** from the date of issue...”

Traffic Safety Commission Input

There were two unique ZBA cases in 2024 that highlighted a procedural gap in case review. These cases included an industrial user seeking to add truck bays in a required side yard, and an industrial user seeking to reconfigure their parking lot located in a front yard. While the Department of Public Works and Village Engineer provided professional expertise to assist the ZBA with deciding these unique cases, ZBA board members indicated there would have been a benefit from getting additional input from the Traffic Safety Commission. Currently the Traffic Safety Commission is a recommending body to the Plan Commission, but not the ZBA.

- **Section 12-16-3:C** – New item 3 establishing Traffic Safety Commission powers/duties to include guidance to ZBA if appropriate. Items 3-5 in the section would be renumbered as 4-6.

3. Procedural Control: Following receipt of a complete application of appeal, the building commissioner or Village planner may request input from the traffic safety commission if they find that the project could negatively impact traffic safety. To request input from the traffic safety commission, the building commissioner or Village planner shall distribute applications to the Village engineer and traffic safety commission chairperson. If the traffic safety commission chairperson (or their designees) agree that the project could have a significant impact on the community from a traffic safety perspective, they may request review of the application by the full commission, prior to review by the zoning board of appeals.

Security Shutters

Staff has observed a recent increase in requests for security shutters and the installation of such shutters without permit. The Village does not have a policy or regulations explicitly addressing security features such as shutters and gates, and Staff has had to rely on window screening regulations within the sign code (Chapter 10-10) to guide location and transparency.

Staff contacted planning staff in all surrounding communities and most indicated that their code was silent on the matter and therefore such shutters could be prohibited, or window screening/transparency requirements prohibited installation of security shutters on the outside. Des Plaines was the only community contacted that indicated they do not regulate security shutters and permit their installation.

Appearance Commission case AC 25-05 was heard on March 4, 2025 regarding the installation of security shutters on the exterior of the One Stop Liquor building (7630 Dempster St.) without a permit. The Appearance Commission was unanimous in requiring One Stop Liquor to relocate the shutters to the inside of the business. One Stop Liquor had installed The applicant has indicated intent to appeal the Appearance Commission decision to the Village Board pending the Plan Commission's recommendation for this proposed code update. The Appearance Commission staff report and determination has been included as **Exhibit A** to provide additional discussion and research regarding this topic and inform Plan Commission discussion.

Staff recommend the following addition to Village's design standards to provide fair certainty to applicants and avoid unnecessary expense of removal or relocation of security features.

- **Section 12-12-2:B** – New item 9.

9. Security shutters, gates, grills, or other similar security features, as deemed applicable by the Zoning Administrator, shall not be fully opaque and shall not be affixed to the exterior of any building façade. Interior security features shall not be visible from the exterior during business hours of operation. The installation of any security feature requires a permit to ensure that all applicable Building and Fire Codes requirements are met.

Solar Energy

Solar energy collection systems are not currently defined within the UDC and Staff reviews requests on a case-by-case basis. The Building Code provides some guidance on solar such as requirements for the use of electrical conduit and structural supports, but there is not guidance to ensure such installations do not have a negative impact on adjacent properties. Staff recommend the following definition and treatment of solar energy collection systems to provide fair certainty to applicants and avoid inconsistent guidance.

- **12-3-9 New Section for Solar**

12-3-9: Solar Energy Collection Systems

Solar energy collection systems are allowed as an accessory use in all districts with the following conditions:

A. Building-Mounted Systems

1. Location:

- a. Roof-mounted: Solar energy collection systems may be mounted on any roof face of principal or accessory structures. Systems should be flush mounted when possible.
- b. Façade-mounted: Solar energy collection systems may be applied flat against a building facade, or project off a building facade up to three feet (3'), but shall not encroach in required yards.

2. Quantity: The total square footage of the system panels may not exceed the total area of roof surface of the structure to which the system is attached.

3. Roof Overhang: No part of a roof-mounted system shall extend over the edge of the roof.

4. Measuring Height: Height is measured from the roof surface on which the system is mounted to the highest edge of the system.

5. Maximum Height: Systems may exceed the maximum height for a district, but shall not extend more than five feet (5') above the surface of a flat roof or the highest peak of a pitched roof.

B. Free-Standing Systems

1. Location: Systems are permitted in the rear and side yards only, but may not be located in a required side yard. All parts of a freestanding system shall be located within the buildable area of a parcel.

2. Maximum Height: Maximum height shall be 15 feet (15') in height, measured from the grade at the base of the pole to the highest edge of the system.

3. Setbacks: All parts of the freestanding system shall follow the requirements of a detached accessory structure pursuant Section 12-2-5:B of this Chapter, however no freestanding system shall be located closer than ten feet (10') from an adjacent residential lot line.

4. Accessory Structure: A free-standing system shall count toward the maximum number of accessory structures allowed, but does not count toward the maximum gross floor area of accessory structures.

5. Coverage: The area of a free-standing system shall be included in lot coverage and yard coverage calculations, and shall not occupy greater than 55 percent of the total lot when accessory to a residential use, and not greater than 75 percent when accessory to a commercial use.

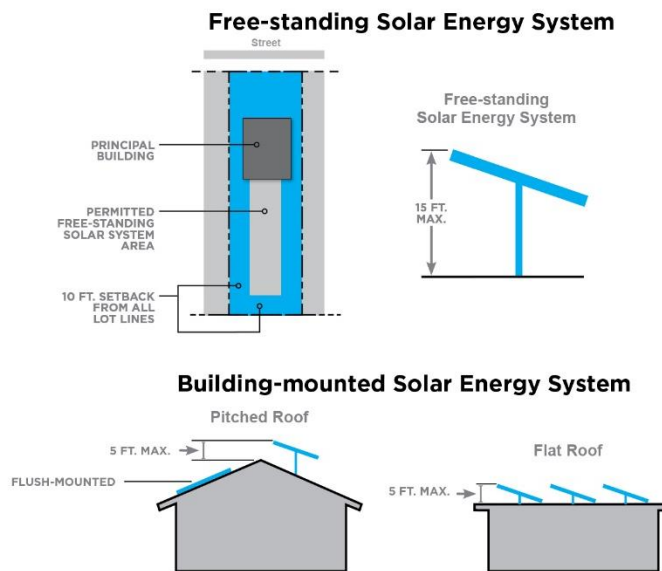
C. Requirements for all solar energy collection systems.

1. Blending: Efforts shall be made in the design of solar energy systems to incorporate the use of materials, colors, textures, screening and landscaping that will aid in blending the system into the natural setting and existing environment.

2. Wiring and Piping: All exterior electrical and plumbing lines for solar energy collection systems shall be placed in a conduit or copper piping, shall be installed underground or contained within a raceway that complements the building materials of the principal structure, and shall otherwise comply with all other village requirements relative to electrical or plumbing lines.

3. No Resale: All energy produced by a solar energy collection system shall be utilized on site, except for net metering as authorized by the applicable electric or other utility.
4. Glare and Heat: No glare or heat from a solar energy collection system shall be detectable at any point off the lot on which the system is located. Flickering or intense sources of light shall be controlled or shielded so as not to cause a nuisance across lot lines.
5. No Advertising: Solar energy collection systems shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the system. In no case shall any identification be visible from a property line.

SOLAR ENERGY COLLECTION SYSTEMS



Synthetic Turf

Synthetic turf is currently not defined within the UDC. While Staff treats requests for turf similar to a patio, the lack of explicit direction in the code creates uncertainty for applicants. A proposal to include synthetic turf in a street side yard was heard by the ZBA which required significant input from the Department of Building and Inspectional Services, the Department of Public Works, and the Village Engineer. While the ZBA granted a variance for location and extent, a condition to complete the project per direction from the Village Engineer was also included in the decision. Ultimately, with guidance from the Director of Public Works and Village Engineer, the applicant agreed to reduce the proposed footprint of the synthetic turf and address stormwater concerns. Staff recommend the following definition and treatment of synthetic turf to provide fair certainty to applicants and avoid lengthy appeals in the future.

- **12-2-6:G** Add Synthetic Turf to the “Permitted Obstructions” table

Permitted Obstruction *				
Y = Permitted // N = Prohibited				
Permitted Obstruction	Required Yard			
	Front	Street Side	Interior Side	Rear
Synthetic Turf Controlled by Section 12-5-13	N	N	N	Y ***
***Prohibited on through lots.				

- **12-5-13** New section
12-5-13 SYNTHETIC TURF
 - A. Synthetic turf contributes to yard and lot coverage, and shall be treated as flatwork.
 - B. Synthetic turf shall be setback a minimum of five feet (5') from all lot lines.
 - C. Any area of synthetic turf and appurtenances on a lot in excess of the maximum yard coverage and/or lot coverage permitted pursuant Section 12-2-5:B and Section 12-4-2:D may only be authorized by the zoning board of appeals and approved by the Village engineer (or their designees).
 - D. Stormwater Management:
 - 1. Synthetic turf installations less than 400 square feet shall require stormwater runoff control measures.
 - 2. Synthetic turf installations equal to or greater than 400 square feet shall require stormwater management and runoff control measures approved by the Village engineer (or their designees).
- **12-17-1** Add Synthetic Turf definition
Synthetic Turf – A surface of synthetic fibers and made to look like natural grass that is used for sports or similar activities that originally or typically take place on grass, and for residential and commercial lawns. Synthetic turf shall include the entire system from surface to subgrade and be considered to be an impermeable surface.

Wind Energy

Wind energy collection systems are not currently defined within the UDC. Staff have received few inquiries regarding wind energy collection systems, but there is potential for such requests to become more frequent as collection systems continue to decrease in scale and residential applications become more common. Staff recommend the following definition and treatment of solar energy collection systems to provide fair certainty to applicants and avoid inconsistent guidance.

- **12-3-10** New Section for Wind
12-3-10: Wind energy collection system
Wind energy collection systems are allowed as an accessory use in all districts with the following conditions:
 - A. **Freestanding Systems**
 - 1. Freestanding systems are not allowed on zoning lots less than 10,000 sq. ft.
 - 2. Clearance: Minimum clearance between the lowest tip of the rotor or blade and the ground is 12 feet (12').
 - 3. Permitted Yard Location: Allowed only in the side and rear yards.
 - 4. Height: No accessory wind energy collection systems may be greater in height than the maximum building height permitted in the zoning district.
 - 5. Front yards: Turbines may be allowed in the front yards of nonresidential districts with a special use permit provided there are no residential districts within 120 feet of any property line of the zoning lot where the turbine will be located.
 - 6. Setbacks: The base of a wind energy collection systems shall be setback 1.1 times the height of the highest edge of the system from all property lines, overhead utility line poles, public sidewalks or trails, and public rights-of-way. Any system or any ancillary equipment shall not be located within any required setbacks of the respective zoning district.
 - 7. Access: Climbing access (rungs or foot pegs) to the tower shall not start until twelve feet (12') above grade to prevent unauthorized access.

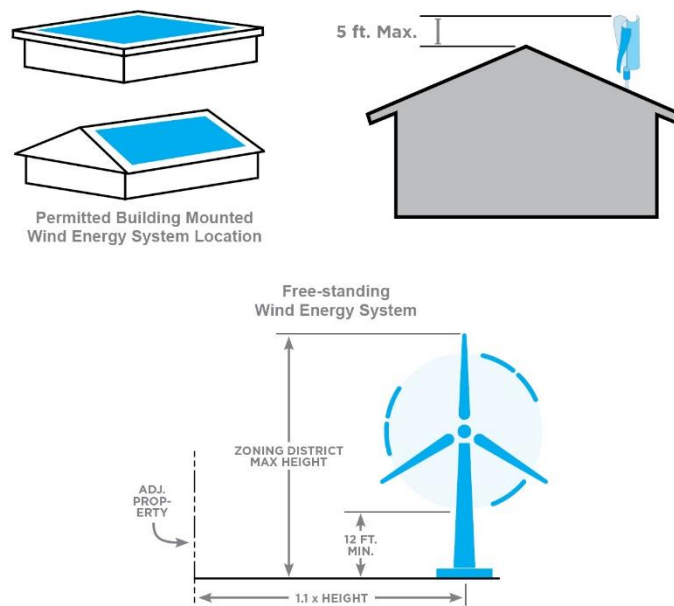
B. Building Mounted Systems.

1. Quantity: One turbine is allowed for every 750 square feet of the combined roof area of all structures on a zoning lot. For a pitched roof, each surface of the roof shall be included in the roof area calculation.
2. Rated Capacity: A maximum rated capacity of 3 kilowatts (kW) per turbine is allowed.
3. Height: and shall be affixed to the roof deck of a flat roof or to the ridge or slope of a pitched roof and may not be affixed to the parapet or chimney of any structure.

C. Requirements for all small wind energy collection systems.

1. Noise: Except during such short-term events such as utility outage or a severe windstorm, a wind energy system shall not exceed 45 dBA when in or adjacent to all residential districts, and 55 dBA when in or adjacent to all non-residential districts. Noise levels shall be measured at the adjacent lot line.
2. Safety: Every wind energy system shall have an internal automatic braking device to prevent uncontrolled rotation of over speeding.
3. No Resale: All energy produced by a wind energy collection system shall be utilized on site, except for net metering as authorized by the applicable electric or other utility.

WIND ENERGY COLLECTION SYSTEMS



Attachment A

Appearance Commission Case AC 25-05
Staff Report dated February 25, 2024 and
Appearance Certificate dated March 4, 2025

Request for approval of an Appearance Certificate for the installation of security shutters on the exterior of the property commonly known as 7630 Dempster Street in Morton Grove, Illinois (PIN 09-13-325-022-0000) with a request for a waivers to window screening requirements of Chapter 10-10, all within a C-2 Neighborhood Commercial District. The applicant is Deep Oza, owner of One Stop Liquor.

The subject property is a 0.44-acre (19,372 sq. ft.) corner lot located on the north side of Dempster Street and east side of Ottawa Avenue and is zoned C-2. The property to the west is also zoned C-2 and is improved with a four-story condominium building. Properties to the north and east are zoned R-2 and improved with single-family homes with detached garages. Notre Dame College Prep school is located south across Dempster Street in the Village of Niles.



1

Facade

The applicant has installed a silver aluminum security shutter system on all windows and doors at the subject property. The shutters roll into a seven inch (7 in.) by seven inch (7 in.) aluminum housing that sits at the top of the window opening. The shutter housing conceals the upper portion of the windows and transom. The shutters slide in a track at the outside edge of each window, so they cannot be pried away from the window. The security system represents a change to the façade of a commercial property and must be approved by the Appearance Commission.



LEFT: Existing Shutter Installation at Subject Property; RIGHT: Shutter Panel Example (Source: QMi USA)

Signs

In addition to seeking approval for the exterior façade changes caused by the security shutter housing, the applicant is requesting a waiver from the window screening requirements of Section 10-10-4 for review and approval by the Appearance Commission. With no clear definition of security shutters within the Unified Development Code, Staff has interpreted security shutters as window screenings. The installed security shutters cover 100% of all windows of the façade at One Stop Liquor when in use. When the shutters are retracted, the housing covers approximately the uppermost seven (7) inches of each window. The following table compares the proposed shutters with the Village's window screening requirements pursuant to Section 10-10-4 of the Morton Grove Municipal Code:

DIMENSIONAL CONTROL	CODE REQUIREMENT	PROPOSED SIGN	WAIVER REQUESTED
Window Signs and Window Screenings (Sec. 10-10-4.M.3)	Window screenings and window signs combined may occupy no more than fifty percent (50%) of the total window area per frontage, except that window screening coverage may be increased by written authorization of the Village Administrator.	100% window screening when shutters in use	Waiver of 50% to allow 100% coverage during use of security shutters.
Window Signs and Window Screenings (Sec. 10-10-4.M.4)	Window screenings and window signs shall not obscure more than twenty-five percent (25%) of the window area of any public entrance door.	100% screening of public entrance doors	Waiver of 75% to allow 100% coverage during use of security shutters.

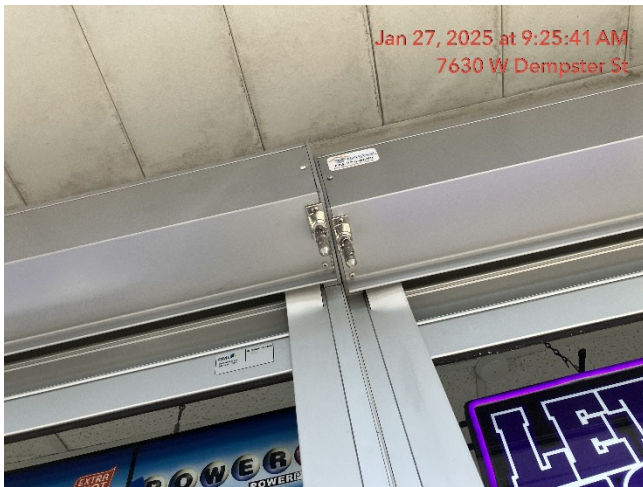
As outlined in the table above, using the shutters requires a waiver to the following section of the Morton Grove Municipal Code:

- Section 10-10-4.M – A waiver to allow 100% coverage of windows and entrances when security shutters are in use.

Departmental Review

The project was reviewed by several department representatives (see “Attachment A”).

- **Building Department:** Comments highlighting concerns regarding the electrical work performed to install the shutters. The installation included power supply to the shutters passing through a drop ceiling.
- **Fire Department:** Comments regarding the need to provide a means of emergency operation on the exterior, adjacent to the shutter via a Knox key switch, to provide a clearly marked secondary egress with proper egress hardware, and to allow for proper inspection to identify any additional fire code violations.
- **Police Department:** In review of the proposed project, the Police Chief issued the following comments:
The Morton Grove Police Department is supportive of businesses implementing security measures to deter criminal activity, including the installation of infrastructure aimed at preventing smash-and-grab type burglaries. As a matter of best practice, the Police Department generally recommends that such security enhancements, including pull-down shutters, be installed on the interior of the premises. Interior installation helps maintain the aesthetic character of the business district while still providing effective security against forced entry.



Code Enforcement Photos at Subject Property

Discussion

The applicant has installed a series of exterior security shutters without a permit and is seeking an Appearance Certificate with necessary waivers after the fact. The applicant is requesting that the shutters be allowed to remain on the exterior of the business. Staff recommends that the shutters be relocated to the interior of the business, but are otherwise supportive of the investment in the security shutters.

The applicant has indicated the shutters are needed due to repeat break-ins that included property damage. Two break-ins were reported in September 2019 and January 2020. More recently the front glass door suffered damage from an attempted, but unsuccessful break-in November 2024. The applicant provided several police incident reports to support claims of property damage and theft. It should be noted that only two such incident reports were related to break-ins, while the others are related to crimes that occurred during business hours (such as shoplifting) and such crimes would not be addressed by the security shutters.

The applicant also identified three locations within the region that have external security shutters. The properties identified by the applicant are shown below with shutters rolled up. While Staff does not disagree that security shutters have become more common, there is concern with the exterior installation of security shutters having a potential blighting effect on the Village's broader commercial corridors. The Plan Commission will be considering a change to the Unified Development Code to require interior installation of security shutters. Staff is concerned permitting the shutters at the subject property will set a poor precedent as outlined in the next section.



Willow Liquors - 2657 Shermer Road, Northbrook, IL (Source: Google Streetview)



Extra Value Food & Liquor - 9570 Potter Rd, Des Plaines, IL (Source: Google Streetview)



Cardinal Warehouse Wine & Liquors - 7780 N Milwaukee Ave, Niles, IL (Source: Google Streetview)

Visual Blight

Staff understands that security is an important matter and the Village does not want to prevent shop owners from protecting their merchandise. The Village must also account for the negative impact to the Village's image that could accompany widespread exterior installation of security shutters. The Village's commercial corridors provide visitors with a critically important first impression of the Morton Grove community. A view of storefront after storefront of aluminum security shutters as one travels down Dempster Street or Waukegan Road would send a negative message to those residents and business owners considering putting down roots and investing in the community.

Proposed Text Amendment

The Village does not have a policy or regulations explicitly addressing security features such as shutters and gates, and Staff has had to rely on window screening regulations within the sign code (Chapter 10-10) to guide location and transparency. As part of a public hearing scheduled for March 18, 2025, the Plan Commission will be considering a variety of amendments to the Unified Development Code including the following addition to Village's design standards regarding security shutters:

*"Security shutters, gates, grills, or other similar security features, as deemed applicable by the Zoning Administrator, shall **not be fully opaque** and shall **not be affixed to the exterior** of any building façade. Interior security features shall **not be visible from the exterior** during business hours of operation. The installation of any security feature **requires a permit** to ensure that all applicable Building and Fire Codes requirements are met."*

With the proposed amendment, the Village will not prevent businesses from investing in security systems, but will simply require that such systems be located on the interior.

Potential for Window Damage

Staff understands that shop owners want to limit damage to their storefront windows, but reports have shown that visible security barriers deter property damage. If a would-be thief sees a security shutter behind a glass window, they will be less likely to attempt to gain access and break the window.

As noted in a security industry article by Loss Prevention Magazine, a store in Atlanta reported 28 storefront break-ins in the first two years of business at that location. The city would not allow exterior security shutters as typically installed by the retailer, but after installing shutters on the interior of the storefront, the same store reported zero burglary attempts in the following six years. (Source: <https://losspreventionmedia.com/physical-safety-barriers-low-tech-can-be-highly-effective/>)

Precedent for Interior Security Shutter Installation

When reviewing available information from area security installers online, Staff has noted that various companies (including the applicant's installer) market their security shutter systems for both interior and exterior install. The project image galleries used for marketing show the same systems installed both on the interior and exterior. Interior installation may add some cost, but that is not clear as the labor would likely be similar. The primary change in having the applicant install shutters on the interior would be requiring that merchandise displays be moved slightly away from the windows and for any signage to be flush to the window to allow for the shutters to come down.

As shown below, the same installation company hired by the applicant (National Shutters Chicago) has installed numerous shutter systems in interior retail locations throughout the region.



Sample Images of Interior Security Shutter Installation (Source: National Shutters Chicago)

Appearance Commission Review

In accordance with Unified Development Code Section 12-12-1:C, all site, landscape, and building plans are to be reviewed by the Appearance Commission, and an Appearance Certificate by the Commission granted, prior to the issuance of a building permit. Further, per Section 12-16-2:C.2, the Appearance Commission is charged with reviewing the exterior elevations, sketches, and materials and other exhibits as to whether they are appropriate to or compatible with the character of the immediate neighborhood and whether the submitted plans comply with the provisions of the regulations and standards set forth in chapter, 12 "Design Standards," of this title.

The Design Standards (Sec. 12-12-1:D) are as follows:

D. Criteria and Evaluation Elements: The following factors and characteristics relating to a unit or development and which affect appearance, will govern the appearance review commission's evaluation of a design submission:

1. Evaluation Standards:
 - a. Property Values: Where a substantial likelihood exists that a building will depreciate property values of adjacent properties or throughout the community, construction of that building should be barred.
 - b. Inappropriateness: A building that is obviously incongruous with its surroundings or unsightly and grotesque can be inappropriate in light of the comprehensive plan goal of preserving the character of the municipality.
 - c. Similarity/Dissimilarity: A builder should avoid excessively similar or excessively dissimilar adjacent buildings.
 - d. Safety: A building whose design or color might, because of the building's location, be distracting to vehicular traffic may be deemed a safety hazard.
2. Design Criteria:
 - a. Standards: Appearance standards as set forth in this chapter.
 - b. Logic Of Design: Generally accepted principles, parameters and criteria of validity in the solution of design problems.
 - c. Architectural Character: The composite or aggregate of the components of structure, form, materials and functions of a building or group of buildings and other architectural and site composing elements.
 - d. Attractiveness: The relationship of compositional qualities of commonly accepted design parameters such as scale, mass, volume, texture, color and line, which are pleasing and interesting to the reasonable observer.
 - e. Compatibility: The characteristics of different uses of activities that permit them to be located near each other in harmony and without conflict. Some elements affecting compatibility include intensity of occupancy as measured by dwelling units per acre; floor area ratio; pedestrian or vehicular traffic generated; parking required; volume of goods handled; and such environmental effects as noise, vibration, glare, air pollution, erosion, or radiation.
 - f. Harmony: A quality which produces an aesthetically pleasing whole as in an arrangement of varied architectural and landscape elements.
 - g. Material Selection: Material selection as it relates to the evaluation standards and ease and feasibility of future maintenance.
 - h. Landscaping: All requirements set forth in chapter 11, "Landscaping and Trees", of this title. (Ord. 07-07, 3-26-2007)

Recommendation

If the Appearance Commission approves the request for an Appearance Certificate for the installation of security shutters for the property commonly known as 7630 Dempster Street, based on draft text amendment language under consideration by the Plan Commission, Staff recommends the following motion and conditions of approval:

Motion to approve Case AC 25-05, a request for waivers to select sign requirements of Chapter 10-10 for the property commonly known as 7630 Dempster Street in Morton Grove, Illinois, subject to the following conditions:

- 1. The security shutters shall be installed on the interior of the property.*
- 2. The security shutter shall be fully stored out of sight and not visible from the exterior during business hours. Use of the security shutters over any portion of the subject property window's or door's during business hours shall be prohibited.*
- 3. Prior to the issuance of a building permit, the applicant shall comply with all comments and recommendations set forth in the department review forms issued by the Director of Building and Inspectional Services, dated February 10, 2025, the Fire Prevention Bureau Coordinator, received February 13, 2025, and the Chief of Police, received February 12, 2025, by strict or alternative compliance, subject to the final approvals by each respective department representative.*
- 4. [Additional conditions as recommended by the Appearance Commission]*

ATTACHMENT A

Plan Review Comment Forms for AC 25-05,
Prepared by:

Jim English, Director of Building and Inspectional Services
Dated February 10, 2025

Rick Dobrowski, Fire Prevention Coordinator
Received February 13, 2025

Mike Weitzel, Chief of Police
Received February 12, 2025

REVIEWING:

BUILDING

FIRE

POLICE

PUBLIC WORKS/ENGINEERING

TSC

VILLAGE OF MORTON GROVE, ILLINOIS
PLAN REVIEW COMMENT FORM

DATE DISTRIBUTED: 2/10/2025

CASE NUMBER: AC 25-05

APPLICATION: Request for approval of an Appearance Certificate for the installation of security shutters on the exterior of the property commonly known as 7630 Dempster Street in Morton Grove, Illinois (PIN 09-13-325-022-0000) with a request for a waivers to window screening requirements of Chapter 10-10, all within a C-2 Neighborhood Commercial District. The applicant is Deep Oza, owner of One Stop Liquor.

An application has been submitted to the Appearance Commission for action. Please return your review to the Department of Community and Economic Development by **Friday, February 14, 2024.**

Thank you,
Brandon Nolin, AICP
Community Development Administrator

COMMENTS OR CONCERNS

BUILDING DEPARTMENT

- 1) Condition of building permit will be that all existing receptacles and outlets will meet 2011 National Electric Code, International Fire Code (IFC), 2018 Edition, NFPA 101- Life Safety Code, 2015 edition, and all local amendments.
- 2) Separate electrical permit will be required.

These comments accurately represent existing Village regulations or policies.

Name (please print): James English

Signed: 

Date: 02/10/25

REVIEWING:

BUILDING

FIRE

POLICE

PUBLIC WORKS/ENGINEERING

TSC

VILLAGE OF MORTON GROVE, ILLINOIS
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Thank you,
Brandon Nolin, AICP
Community Development Administrator

COMMENTS OR CONCERNS

The FD will require:

1. A means of emergency operation on the exterior, adjacent to the shutter, via a Knox key switch.
2. A clearly marked secondary egress with proper egress hardware. ***"1010.1.9 Door operations. Except as specifically permitted by this section, egress doors shall be readily openable from the egress side without the use of a key or special knowledge or effort."***
3. A sign on or adjacent to the shutter stating. "The shutter shall remain secured in the full-open position during the period of occupancy by the public."
4. The installation of any security gate requires a permit to make sure that all applicable Building and Fire Codes requirements are met. Any code violations in this specific installation shall be remediated.

These comments accurately represent existing Village regulations or policies.

Name (please print): Rick Dobrowski

Signed:

Date: 02-13-2025

VILLAGE OF MORTON GROVE, ILLINOIS
PLAN REVIEW COMMENT FORM

DATE DISTRIBUTED: 2/10/2025

CASE NUMBER: AC 25-05

APPLICATION: Request for approval of an Appearance Certificate for the installation of security shutters on the exterior of the property commonly known as 7630 Dempster Street in Morton Grove, Illinois (PIN 09-13-325-022-0000) with a request for a waivers to window screening requirements of Chapter 10-10, all within a C-2 Neighborhood Commercial District. The applicant is Deep Oza, owner of One Stop Liquor.

An application has been submitted to the Appearance Commission for action. Please return your review to the Department of Community and Economic Development by **Friday, February 14, 2024**.

Thank you,
Brandon Nolin, AICP
Community Development Administrator

COMMENTS OR CONCERNS

The Morton Grove Police Department is supportive of businesses implementing security measures to deter criminal activity, including the installation of infrastructure aimed at preventing smash-and-grab type burglaries.

As a matter of best practice, the Police Department generally recommends that such security enhancements, including pull-down shutters, be installed on the interior of the premises. Interior installation helps maintain the aesthetic character of the business district while still providing effective security against forced entry.

These comments accurately represent existing Village regulations or policies.

Name (please print):

Signed:

Date:

Case: AC 25-05

Address: 7630 Dempster Street, Morton Grove, Illinois

Applicant: Deep Oza, One Stop Liquor

RE: Request for waivers to window screening requirements of Chapter 10-10

Public Hearing
Date: March 4, 2025

AC Action: Appearance Certificate Granted (5-0)

On March 4, 2025, the Appearance Commission held a public meeting on Case AC 25-05. Five Commissioners were present.

Deep Oza ("applicant"), owner of One Stop Liquor, submitted an Appearance Commission Application to the Department of Community and Economic Development requesting approval of the installation of security shutters on the exterior of the property commonly known as 7630 Dempster Street which is located within a C-2 Neighborhood Commercial District. As security shutters are not explicitly referenced in the Village's Unified Development Code such an installation may be prohibited by the Appearance Commission. A waiver to the screening requirements defined in Section 10-10-4:D is also required as the security shutters would be considered a window screening blocking 100% of the window when in use.

The applicant installed the security shutters at the subject property without a permit and is seeking approval of an Appearance Certificate and sign waiver after the fact. Staff has cited concerns with emergency access, electrical work without a permit, and potential for visual blight if such installations become widespread. The Plan Commission is also considering requiring security systems to be installed on the interior as part of a forthcoming code update.

Determination


After hearing the Applicant's presentation the following motion was made:

Motion to approve Case AC 25-05, a request for waivers to window screening requirements of Chapter 10-10 for the property commonly known as 7630 Dempster Street in Morton Grove, Illinois, subject to the following conditions:

- 1. The security shutters shall be installed on the interior of the property.*
- 2. The security shutter shall be fully stored out of sight and not visible from the exterior during business hours. Use of the security shutters over any portion of the subject property window's or door's during business hours shall be prohibited.*

3. *Prior to the issuance of a building permit, the applicant shall comply with all comments and recommendations set forth in the department review forms issued by the Director of Building and Inspectional Services, dated February 10, 2025, the Fire Prevention Bureau Coordinator, received February 13, 2025, and the Chief of Police, received February 12, 2025, by strict or alternative compliance, subject to the final approvals by each respective department representative.*

The motion was approved (5-0) by the Appearance Commission.



John Pietron, Chairperson

03/04/2025

Date

Legislative Summary

Ordinance 25-19

AMENDING TITLE 4 CHAPTER 4 SECTION 9 ENTITLED “SUSPENSION AND REVOCATION” AND AMENDING TITLE 4 CHAPTER 4 SECTION 10 ENTITLED “APPEAL” TO MODIFY THE NOTICE AND HEARING REGULATIONS RELATING TO THE SUSPENSION OR REVOCATION OF CERTIFICATES OF OCCUPANCY OF BUSINESS OPERATIONS IN MORTON GROVE, ILLINOIS

Introduction:	April 22, 2025
Purpose:	To approve a Text Amendment that clarifies the notice and hearing process regulations for the suspension or revocation and certificate of occupancy of business operations in the Village of Morton Grove.
Background:	On July 23, 2025, the Village adopted Ordinance 24-13 which amended Section 4-4-9 of the Municipal Code to authorize the Village Administrator to suspend or revoke business compliance certificates, business license, and certificates of occupancies if businesses are noncompliant with applicable regulations. This ordinance sets forth notice requirements and a hearing procedure before the Village’s Local Adjudication Hearing Office for these suspensions and revocations. The ordinance also deletes section 4-4-10 of the Village Code which provided an appeal process before the Local Adjudication Hearing Officer since the Illinois Administrative Code requires decisions of the Local Adjudication Hearing Officer to be reviewed by the Circuit Court of Cook County.
Programs, Dept’s, Groups Affected	Department of Community and Economic Development, Administration, Legal
Fiscal Impact:	N/A
Source of Funds:	N/A
Workload Impact:	The Text Amendment will be implemented and supervised by staff as part of their normal work activities.
Administrative Recommendation:	Approval
Second Reading:	May 13, 2025
Special Considerations or Requirements:	None

Submitted by – Charles L. Meyer, Village Administrator
Reviewed by – Zoe Heidorn, Assistant Village Administrator
Reviewed by – Teresa Hoffman Liston, Corporation Counsel
Prepared by – Brandon Nolin, Community Development Administrator

ORDINANCE 25-19

AMENDING TITLE 4 CHAPTER 4 SECTION 9 ENTITLED “SUSPENSION AND REVOCATION” AND AMENDING TITLE 4 CHAPTER 4 SECTION 10 ENTITLED “APPEAL” TO MODIFY THE NOTICE AND HEARING REGULATIONS RELATING TO THE SUSPENSION OR REVOCATION OF CERTIFICATES OF OCCUPANCY OF BUSINESS OPERATIONS IN MORTON GROVE, ILLINOIS

WHEREAS, the Village of Morton Grove (the Village), located in Cook County, Illinois, is a home rule unit of government under the provisions of Article 7 of the 1970 Constitution of the State of Illinois, can exercise any power and perform any function pertaining to its government affairs, including but not limited to the power to tax and incur debt; and

WHEREAS, the Village continuously reviews and, as it deems necessary, updates existing Municipal Codes to assure they are kept current and relevant; and

WHEREAS, On July 23, 2024, the Village adopted Ordinance 24-13 which amended Section 4-4-9 of the Municipal Code to modify and authorize the suspension or revocation of business compliance certificates, business license, and/or certificates of occupancies if businesses are noncompliant with applicable regulations. The Ordinance authorizes the Village Administrator to suspend or revoke business compliance agreements and certificates of occupancy; and

WHEREAS, upon further review of these amendments, staff recommends that Section 4-4-9 of the Municipal Code be amended to set forth notice requirements and hearing procedures as part of the suspension and revocation process.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The Corporate Authorities do hereby incorporate the foregoing WHEREAS clauses into this Ordinance, as though fully set forth herein, thereby making the findings as hereinabove set forth.

SECTION 2: Title 4, Chapter 4, Section 9, entitled, “Suspension and Revocation,” is hereby amended to read as follows:

4-4-9: SUSPENSION AND REVOCATION

- A. Summary Suspension of Business Operation. When the conduct or operation of any business or use of any property or premise shall constitute an imminent danger to the public health, safety or general welfare, the Village Administrator shall be authorized to immediately and summarily order the cessation of business or use, the closing of the premise and the suspension of any certificate of occupancy, compliance certificate or business license for an initial period as necessary to protect the public health, safety or general welfare from imminent harm, not to exceed fifteen (15) business days. Upon the issuance of the order, the Village Administrator shall serve notice of the summary order by

one of the methods set forth in sections 1-4-5:A-1, 2, 3, 5 or 6 of this Code. Within seven (7) business days after service of the summary order, the Village or owner of the premise or certificate holder or licensee may, by written notice to the Village Administrator and all certificate holders, licensees and property owners to be served by one of the methods set forth in sections 1-4-5:A-1, 2, 3, 5 or 6 of this Code request a hearing before the Village's Adjudication Hearing Officer for the purpose of determining whether to rescind or modify the Building Commissioner's order, and/or whether the compliance certificate, ~~or~~ business license, or certificate of occupancy should be suspended for an additional period of time or revoked. The hearing shall be scheduled within ten (10) business days of the service of such request, unless the parties agree otherwise.

B. Suspension and/or Revocation of Compliance Certificate, License, or Certificate of Occupancy

1. Compliance certificates, business licenses, and certificates of occupancy may, unless otherwise provided, be suspended for up to sixty (60) days or revoked by the Village Administrator for any of the following causes:
 - a. The applicant, certificate holder or licensee has provided false or incomplete information on any application, tax return, or report to the Village;
 - b. The subject property or premise is not in compliance with building or life safety Codes;
 - c. The operation of the business or use at its specified location is in violation of the Village's zoning ordinances and regulations;
 - d. The use has changed or intensified without Village knowledge and approval;
 - e. An owner or lessor of the property or premise and/or the certificate holder or licensee, or person in charge of the business or use has violated any Village Codes and regulations relating to the certificate of occupancy, compliance certificate, business license for the subject property or premise;
 - f. An owner or lessor of the property or premise and/or the certificate holder or licensee, or person in charge of the business or use has been convicted of any felony or of a misdemeanor when such conviction calls into question the owner's or operator's compliance or ability to comply with Village, state or federal laws or regulations relating to the compliance certificate or business license, for the subject property or premise;
 - g. An owner or lessor of the property or premise and/or the certificate holder or licensee, or person in charge of the business or use has not paid a financial obligation owed to the Village;
 - h. The operation of the business or use results in a nuisance;
 - i. The operation of the business or use is not in compliance with all applicable regulations;
 - j. An owner or lessor of the property or premise and/or the certificate holder or licensee, or person in charge of the business or use fail to operate in compliance with the plans and information submitted for the approval of the certificate; or
 - k. An owner or lessor of the property or premise and/or the certificate holder or licensee, or person in charge of the business or use has refused to permit an inspection or sampling or any interference with a duly authorized Village officer or employee while in the performance of his duties.
2. Prior to suspending or revoking a compliance certificate, business license, or certificate of occupancy, the Village Administrator shall provide a notice to the holder of the certificate or license and the owner of the property. Service of said notice shall be by one of the methods set forth in sections 1-4-5:A-1, 2, 3, 5 or 6 of this Code as follows:
 - a. If the suspension or revocation is imposed due to subsection B-1(g), i.e. "An owner or lessor of the property or premise and/or the certificate holder or licensee, or person in charge of the business or use has not paid a financial obligation owed to the Village", the notice shall be provided at least five (5) business days before the effective date of the suspension or revocation and shall identify the nature and amount of the financial obligation owed.
 - b. If the suspension or revocation is imposed due to a subsection other than subsection B-1(g), the notice shall be provided at least ten (10) business days before the effective date of the suspension or revocation and shall identify the basis for the suspension or revocation and action required to cure said basis.
3. If the suspension or revocation is imposed due to subsection B-1(g):

- a. It shall be lifted if the holder pays the full amount of all financial obligations due to the Village including all penalties and interests due plus a \$250.00 administration fee; or
 - b. It shall be stayed if the holder serves the Village with a written request for a hearing before the Village's local adjudication hearing officer and posts a cash bond equal to 125% of the amount owed. The Hearing shall be scheduled at least fourteen (14) days but not more than forty-five (45) days after the holder serves request for a hearing and posts the bond. Service shall be by certified mail, or personal delivery to the Village Administrator. The sole purpose of the hearing shall be for the hearing officer to determine by a preponderance of the evidence whether the financial obligation set forth in the notice is due and owing. The hearing officer shall provide a written order setting forth his or her findings. If the hearing officer determines that a financial obligation is owed, said obligation shall be paid to the Village from the bond, and the holder shall also pay for the Village's costs of the hearing. Upon said payment, or if the hearing officer determines that a financial obligation is not owed, the suspension or revocation shall be lifted.
 4. If the suspension or revocation is imposed due to a subsection other than subsection B-1(g):
 - a. It shall be lifted if the holder completes the action required by the Village to cure the basis for the suspension or revocation to the satisfaction of the Village and pays the Village a \$250.00 administration fee; or
 - b. The license or certificate holder may request a hearing. Said request shall not stay the suspension or revocation unless agreed in writing by the Village. The Hearing shall be scheduled at least fourteen (14) days but not more than forty-five (45) days after the holder serves request for a hearing. Service shall be by certified mail, or personal delivery to the Village Administrator. The sole purpose of the hearing shall be for the local hearing officer to determine by a preponderance of the evidence whether the basis for the suspension or revocation identified in the notice existed, and if so, whether said basis had been cured. The hearing officer shall provide a written order setting forth his or her findings. If the hearing officer determines that a basis for the suspension or revocation existed and had not been cured, the suspension or revocation shall stand, and the holder shall also pay for the Village's costs of the hearing. If the hearing officer determines that a basis for the suspension or revocation did not exist or had not been cured, the suspension or revocation shall be lifted.
 5. A suspension or revocation shall not preclude prosecution and imposition of any other penalties provided for the violation of other applicable ordinances of the Village.
 6. The owner of the premise and the owner or operator of the business or use whose compliance certificate or certificate of occupancy is suspended or revoked shall be jointly and severally liable to the Village for the costs of the hearing, as determined by the Finance Director/Treasurer including, but not limited to, court reporter fees, the costs of transcripts or records, attorneys' fees, the cost of preparing and mailing notices and orders, and all other miscellaneous expenses incurred by the Village, and shall pay said costs to the Village within thirty (30) days of notification of the costs. Failure to pay said costs within thirty (30) days of notification is a violation of this section and may, in addition to all other penalties, be cause for further suspension or revocation, or the levy of additional fines.
 7. The decision of the Adjudication Hearing Officer shall be final subject to applicable administrative review pursuant to Illinois law.
- C. Procedures for Suspension or Revocations
1. The notice procedures a hearing for a suspension or revocation of a compliance certificate or license shall be the same as the notice procedures for citations as set forth in Title 1 Chapter 4 of this Code.
 2. At the hearing, all parties shall be permitted counsel and shall have the right to submit evidence and cross-examine witnesses.
 3. The Village's Adjudication Hearing Officer shall render the decision within a reasonable time after the conclusion of the hearing. The decision shall be in writing and state the reasons for the decision.
 4. Such suspension or revocation, if ordered, shall not preclude prosecution and imposition of any other penalties provided for the violation of other applicable ordinances of the Village.

5. The owner of the premise and the owner or operator of the business or use whose compliance certificate is suspended or revoked shall be jointly and severally liable to the Village for the costs of the hearing, as determined by the Finance Director/Treasurer including, but not limited to, court reporter fees, the costs of transcripts or records, attorneys' fees, the cost of preparing and mailing notices and orders, and all other miscellaneous expenses incurred by the Village, and shall pay said costs to the Village within thirty (30) days of notification of the costs. Failure to pay said costs within thirty (30) days of notification is a violation of this section and may, in addition to all other penalties be cause for further suspension or revocation, or the levy of additional fines.

SECTION 3: Title 4, Chapter 4, Section 10, entitled, "Appeal," is hereby deleted in its entirety.

SECTION 4: The terms and conditions of this ordinance shall be severable and if any section, term, provision, or condition is found to be invalid or unenforceable for any reason by a court of competent jurisdiction, the remaining sections, terms, provisions, and conditions shall remain in full force and effect.

SECTION 5: Except as to code amendments set forth in this ordinance, all chapters and sections of the Morton Grove Village Code shall remain in full force and effect.

SECTION 6: This ordinance shall be effective from and after its adoption, approval, and publication as provided by law.

Passed this 13th day of May 2025.

Trustee Khan _____

Trustee Minx _____

Trustee Shiba _____

Trustee Thill _____

Trustee Travis _____

Trustee Witko _____

Approved by me this 13th day of May 2025.

Daniel DiMaria, Village President
Village of Morton Grove
Cook County, Illinois

Attested and Filed in my office this
14th day of May 2025.

Eileen Scanlon Harford, Village Clerk
Village of Morton Grove
Cook County, Illinois