

**MINUTES OF A REGULAR MEETING OF THE PRESIDENT  
AND THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE  
RICHARD T. FLICKINGER MUNICIPAL CENTER COUNCIL CHAMBERS  
MAY 12, 2026**

**CALL TO ORDER**

- I. Village President Janine Witko convened the Regular Meeting of the Village Board at 7:00 p.m. in the Council Chambers of Village Hall and led the assemblage in the Pledge of Allegiance.
- II. Village Clerk Eileen Scanlon Harford called the roll. Trustees Saba Khan, Rita Minx, Ashur Shiba, John Thill, Connie Travis, and Keith White were present.

**APPROVAL OF MINUTES**

III.

Mayor Witko asked for a motion to approve the Minutes of the April 28, 2026, Regular Village Board Meeting as presented. Trustee Minx so moved, seconded by Trustee Khan.

**Motion passed unanimously via voice vote.**

**SPECIAL REPORTS**

IV.

NONE

**PUBLIC HEARINGS**

V.

NONE

**PLAN COMMISSION REPORTS**

VI.

Mayor Witko introduced Zoe Heidorn, Director of Community and Economic Development, to present a Plan Commission report.

1. **Case PC 25-11: Request for Approval of a Preliminary Plat of Subdivision to create eight new lots of record for the development of four attached single-family dwellings and five detached single-family dwellings as part of a Planned Unit Development with waivers to Sections 12-2-5, 12-2-6, 12-3-5, 12-4-2, and 12-8-4 for the property commonly known as 6037 Lincoln Avenue.**

- VI. **PLAN COMMISSION REPORTS** (continued)
- a. Ms. Heidorn said she would first be presenting PC 25-11, a request for approval of a Preliminary Plat of Subdivision and a Planned Unit Development to allow the development of a 4-unit attached single-family dwelling and 5 detached single-family dwellings at 6037 Lincoln.
  - b. In October of 2025, the Traffic Safety Commission and Appearance Commission reviewed the application and each commission voted unanimously to recommend approval of this case with comments and conditions. The Plan Commission first heard PC 25-11 in October 2025, and due to inconsistencies in the application materials, requested that the application be continued.
  - c. On April 26, 2026, the Plan Commission reviewed an updated application, and after considering project design and public comments, a motion to recommend approval of the case to the Board of Trustees failed by a unanimous vote. Therefore, the Plan Commission is forwarding a recommendation to deny PC 25-11.
  - d. Since the April Plan Commission meeting, staff have twice met with the owner and the development team to discuss next steps. They agreed with staff that the best path forward is to reassess and address critical design deficiencies in the project, update all plan materials (including elevations) and present a new project under a new application.
  - e. Ms. Heidorn said if the Board takes action this evening to formally deny the application, the Applicant is aware and understanding. Staff are working diligently with them to present an improved project in the near future.
2. The second case on tonight's Agenda is **Plan Commission Case PC 26-05, a request by Poko Loko for an amendment to a Special Use Permit to allow the construction of a detached accessory structure and authorizing a waiver for setback at 5633 Dempster.**
- a. In 2024, an amendment to the Special Use Permit was approved under Case PC 24-09 to authorize expansion of the daycare use at the property. At that time, a storage building was contemplated, but no plans were submitted. This request will approve plans and authorize construction of the accessory storage building.
  - b. Review by the Traffic Safety Commission was waived. In April 2026, the Appearance Commission voted unanimously to recommend approval of the Application. On April 21, 2026, the Plan Commission also voted unanimously to recommend approval with conditions.
  - c. Ms. Heidorn said that Ordinance 26-11, approving an amendment to a Special Use Permit, will be introduced by Trustee White tonight for a first reading. She said she'd be happy to answer any questions.
  - d. Trustee Thill asked if either of the projects had a start date. Ms. Heidorn said she would defer to David Clatch from Poko Loko, Inc. for a response, but as far as the Lincoln Avenue project, first, the Applicant needs to come back before the Village with new plans for this project, which should include timing.

VI. PLAN COMMISSION REPORTS (continued)

- e. Trustee Thill said he was concerned about the people who lived adjacent to where the new homes were being built, but no construction will take place unless and until a lot has been sold. He said he was worried that it could be five years or longer before every lot is sold and every building constructed. It's a long time for neighbors to be dealing with construction noise and mess. Ms. Heidorn said language to avoid this is something that can potentially be added to the plans.

VII. RESIDENTS' COMMENTS (AGENDA ITEMS ONLY)

NONE

VIII. PRESIDENT'S REPORT

1. Mayor Witko reminded the assemblage that American Legion Post 134 will be holding their annual Memorial Day Ceremony on Sunday, May 24, 2026, at 1:30 pm. Please join us as we honor our veterans at the Civic Center, located at 6140 Dempster Street, next month.
2. Mayor Witko invited all interested residents to the next Neighborhood Outreach, which will be held at Edison School on May 21 at 6:00 pm. This is a great chance to meet your local elected officials and ask questions of the staff.

IX. CLERK'S REPORT

Clerk Scanlon Harford had no formal report this evening.

X. STAFF REPORTSA. Village Administrator:

1. Mr. Meyer presented **Ordinance 26-10, Amending Title 1, Chapter 4, Section 2 Entitled "Monetary Penalties and Fines for Specific Violations and Offenses" of the Municipal Code of the Village of Morton Grove.**

This is the second reading of this Ordinance.

- a. He explained that this Ordinance will amend Title 1, Chapter 4, Section 2 of the Code, to include specific penalties for violations of the Code related to parking offenses. In reviewing the Village's standard fines, it was found that the Village's minimum fine amount (ranging from \$20 to \$30) was low compared to neighboring communities. Additionally, it was found that the Village's standard maximum fine was high (\$750) compared to neighboring communities. To standardize fines, a recommended fine schedule for certain fines would be a minimum fine of \$75 and maximum fine of \$150. He thanked the Board for their support of this Ordinance.

X. **STAFF REPORTS** (continued)

A. Village Administrator: (continued)

- b. Mayor Witko asked for a motion and second regarding Ordinance 26-10. Trustee Thill moved to adopt Ordinance 26-10, seconded by Trustee Minx.

**Motion passes: 6 ayes, 0 nays.**

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. White	<u>aye</u>

2. Mr. Meyer requested that the Board formally concur with the recommendation of the Plan Commission to deny the request for Case PC 25-11. By doing so, the Applicant will have to come back, if they pursue their plan, with a new application for a new plan.
- a. Trustee Minx moved to concur with the Plan Commission's recommendation to deny the request for Case PC 25-11. The motion was seconded by Trustee White.

**Motion passes: 6 ayes, 0 nays.**

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. White	<u>aye</u>

B. Corporation Counsel:

Corporation Counsel Liston had no formal report this evening.

XI. **TRUSTEES' REPORTS**

A. Trustee Khan:

Trustee Khan had no formal report this evening.

B. Trustee Minx:

1. Trustee Minx presented **Resolution 26-33, Authorizing the Closure of Dempster Street for the Annual Fourth of July Parade.**
- a. She explained that the Fourth of July Parade is a Morton Grove tradition. This year it will be held on Saturday, July 4, beginning at 2:30 pm and will require Dempster Street to be partially or completely closed between Central and Lincoln Avenues from 2:00 pm to 4:30 pm.

XI. **TRUSTEES' REPORTS** (continued)

B. Trustee Minx: (continued)

- b. Trustee Minx said the Illinois Department of Transportation (IDOT) requires the Village to adopt a resolution to approve this closing and assume full responsibility for the direction, protection, and regulation of traffic, along with all liabilities for damages of any kind occasioned by the closing of this state route.

Trustee Minx moved to approve Resolution 26-33, seconded by Trustee Thill.

**Motion passes: 6 ayes, 0 nays.**

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. White	<u>aye</u>

C. Trustee Shiba:

- 1. Trustee Shiba presented **Resolution 26-34, Authorizing Statement of Work #2 to Amend the Master Services Agreement with Clarity Partners for Website Design and Website Hosting for the Village Website.**
  - a. In September of 2025, the Village Board approved Resolution 25-71, which authorized an agreement with Clarity Partners for website design and website hosting for the Village Website. This agreement was approved following a competitive request for proposals process to redesign the website to improve the visual appeal, the content layout, and adhere to existing and emerging regulatory requirements.
  - b. The new website is nearing completion and the Village desires to approve Statement of Work #2, which would amend the existing Master Services Agreement to allow for Clarity to provide maintenance and support on an as-needed basis for staff. The daily oversight and maintenance of the Village website would continue to be handled internally, but if an issue arises that requires specific expertise, the Village may engage Clarity Partners on an as-needed basis.
  - c. There is no ongoing cost for these services as Clarity Partners would only be contacted if there is an issue with the Village’s website that cannot be resolved internally. Approving this agreement would ensure that rates are set for any future needs the Village may have for issues that develop on the website that cannot otherwise be resolved by staff.

Trustee Shiba moved to approve Resolution 26-34, seconded by Trustee Minx.

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. White	<u>aye</u>

XI. TRUSTEES' REPORTS (continued)D. Trustee Thill:

Trustee Thill had no formal report but wanted to let everyone know the results from the May 9 SWANCC electronics recycling and document destruction event hosted at the Public Works facility.

Trustee Thill said the event drew 440 community members and ended up filling 1.5 semi-trailers full of electronics recycling and two shredding trucks full of documents. He thanked the Public Works Department personnel and all the residents who participated in the event.

XI. TRUSTEES' REPORTS (continued)E. Trustee Travis:

1. Trustee Travis reminded the assemblage to mark their calendars for the Community Garage Sale, which will be held from Friday, June 12 to Sunday, June 14. Visit the Village's website to sign up.
2. Trustee Travis announced that it's time to register to adopt a planter to help beautify the Waukegan Road and Dempster Street corridors. Participants will be able to pick up their planters on June 6 at Village Hall from 9:00 am to 11:00 am. There are still planters available. Registration ends on Friday, May 22. To register, please visit the Village's website.
3. Trustee Travis noted that the Police Department is supporting the Special Olympics Illinois this year through its annual "Cop on a Rooftop" promotion. Please join us at the Dunkin Donuts at 9480 Waukegan Road on the morning of Friday, May 15, for a chance to meet with our police and support this great cause.

F. Trustee White:

1. Trustee White introduced for a first reading **Ordinance 26-11, Approving an Amendment to a Special Use Permit and Authorizing the Construction of a Detached Accessory Structure Serving an Existing Daycare Facility at 5633 Dempster Street in Morton Grove, IL.**
  - a. He explained that David Clatch, on behalf of Poko Loko School, Inc. ("Applicant") had submitted a complete Special Use Permit application to the Village, which was reviewed under Case PC 26-05, requesting an amendment to the existing Special Use Permit to authorize the construction of a detached accessory structure at 5633 Dempster Street, which is part of an expansion of the existing daycare operations located at 5641-49 Dempster. The daycare facility's common address is 5645 Dempster Street.
  - b. The Applicant is proposing to amend the Special Use Permit granted and amended under Ordinances 14-07, 17-25, 25-03, and 26-05 to allow for the construction of a storage building.

XV.

**ADJOURNMENT**

There being no further business before the Board, Trustee Minx moved to adjourn the meeting, seconded by Trustee Travis.

**Motion passes unanimously via voice vote.**

The meeting adjourned at 7:13 p.m.

PASSED this 26th day of May 2026.

Trustee Khan	<u>absent</u>
Trustee Minx	<u>aye</u>
Trustee Shiba	<u>aye</u>
Trustee Thill	<u>aye</u>
Trustee Travis	<u>aye</u>
Trustee White	<u>aye</u>

APPROVED by me this 26th day of May 2026.

Janine Witko

Janine Witko, Village President  
Board of Trustees, Morton Grove, Illinois

APPROVED and FILED in my office this 27th day of May 2026.

Eileen Scanlon Harford

Eileen Scanlon Harford, Village Clerk  
Village of Morton Grove, Cook County, Illinois

Minutes by Teresa Cousar

XI. **TRUSTEES' REPORTS** (continued)

F. Trustee White: (continued)

- c. The storage building will complement current daycare operations. In 2024, the Applicant sought amendment under Case PC 24-09 to authorize the installation of a playground, open space, and an accessory parking lot on the subject property to serve the existing daycare. The expansion was approved by Ordinance 25-03. At the time, a storage building was contemplated as part of the project, but no plans were submitted. This request will approve plans for and authorize construction of the accessory storage building. The Applicant is seeking a waiver of 1.81 feet to allow the detached accessory structure to be located within a 5-foot required interior side yard.
- d. On April 2, 2026, the Appearance Commission reviewed Case PC 26-05, issued an Appearance Certificate, and recommended approval of the Application. The requirement for review by the Traffic Safety Commission was waived due to the project's insignificant impact on the community from a traffic safety perspective, as authorized by Section 12-16-4:A.2. On April 21, 2026, the Application was presented to the Plan Commission, at which time, based on the Application, staff report, and testimony provided at the public hearing, the Plan Commission voted unanimously to recommend approval of the amendment to the Special Use Permit with conditions relating to final design and permitting.

Trustee White said, as this is a first reading of this Ordinance, no action will be taken tonight.

XII. **WARRANTS**

Trustee Khan presented the Warrant Register for May 12, 2026, in the amount of \$2,436,421.92. She moved to approve the Warrants as presented, seconded by Trustee Travis.

**Motion passes: 6 ayes, 0 nays.**

Tr. Khan	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Shiba	<u>aye</u>
Tr. Thill	<u>aye</u>	Tr. Travis	<u>aye</u>	Tr. White	<u>aye</u>

XIII. **OTHER BUSINESS**

NONE

XIV. **RESIDENTS' COMMENTS**

NONE