



Village of Morton Grove
 Department of Buildings
 6101 Capulina Avenue, Morton Grove, IL 60053
 Phone: 847-470-5214 | Fax: 847-663-6185

FLAT WORK APPLICATION

All information below must be filled in prior to submission (please print):

Date Filed: ___ / ___ / ___

Project Address: _____ Unit # _____

Lot #: _____ Block: _____ Tax Index #: _ _ - _ _ - _ _ - _ _ - _ _ - _ _

Subdivision: _____

Office Use Only

Permit #: _____

Date Issued: _____

Value of Work: _____

Area (sq. ft.): _____ Project Description: _____

(Please Circle One)	DRIVEWAY	PARKING PAD	STAIRS	SIDEWALK	PATIO
	OTHER _____				
Property Owner:			Contractor:		
Address:			Address: (No P.O. Box)		
City / State / Zip Code:			City / State / Zip Code:		
Phone #:			Phone #:		License No.:
			Fax #:		

Requirements:

Required Submissions - This application must be accompanied by the following:

- Plat of Survey (3)
- Construction Plans (3 sets)

Required Approvals -

Before a Permit is granted, approval is required for the following:

- Building

Required Inspections - When this permit is approved, the following inspections will be made. The applicant is required to request these inspections at least (24) twenty four hours in advance, and their Authorized agent must be present.

- Concrete Pre-Pour
- Final – Building
- Finalize Permit

Required Fees:

When this permit is granted, the following fees must be paid. The amount of the fees will be calculated based on the plans submitted.

Building \$ _____

Subtotal Fees..... \$ _____

J.U.L.I.E.

Arrangements shall be made for adequate protection against interference with underground utilities by calling J.U.L.I.E. 1-800-892-0123 or 811 and MORTON GROVE PUBLIC WORKS 847/ 470-5235 AT LEAST 48 HOURS BEFORE EXCAVATING OR DIGGING.

DRIVEWAY REQUIREMENTS

Village of Morton Grove Code Section 10-1-1:D

- Concrete driveways shall be of not less than five inches thickness with one layer of 6"x6" wire mesh over a compacted granular fill (CA-6 or better) of not less than 4" thickness.
- Concrete aprons shall be not less than six inches thickness installed over a compacted granular fill (CA-6 or better) of not less than 4" thickness. Steel reinforcement is not permitted in the public walk or apron.
- Concrete shall have a minimum compressive strength of 4,000 psi at 28 days (6 bag mix).
- Control joints shall be tooled or saw cut into the concrete.
- Expansion joints shall be provided wherever new concrete meets any existing concrete or masonry.
- Driveway Materials – Standard driveway materials permitted within the Village's right-of-way are un-reinforced concrete and hot-mix asphalt. Brick and stamped or colored concrete or hot-mix asphalt are not acceptable materials.

Village of Morton Grove Code Section 12-2-6:G

- Driveways shall not be widened to allow for off-street parking within a front or street side yard. Open accessory parking spaces are not a permitted obstruction of a front or street side yard.
- Driveways shall have a minimum width of 9 feet and shall be located a minimum of 3 feet from all lot lines (except at vehicular access point). For replacement of existing driveways, 3-foot required setback may be reduced to allow a driveway width of 9 feet if yard is less than 12 feet.
- Maximum of 1 driveway permitted within any yard.
- Maximum driveway width of 16 feet at front and street side lot lines.
- Other zoning restrictions may apply.

The undersigned hereby makes application for a permit to erect a building / structure, etc. In the Village Of Morton Grove and in accordance with the ordinances of the Village of Morton Grove and in accordance with the plans and specifications herewith submitted and filed in consideration of the issuance of this permit, and other good and valuable considerations the receipt of which is hereby acknowledged, we/I do hereby agree and covenant to forever hold harmless the Village of Morton Grove, Its agents and employees, and to save them from all costs, claims, suits, demands, and actions arising from or through or because of or in any way connected with any work performed or being done in the excavation, construction, building, or finishing of the premises for which this permit is issued.

Date: ___ / ___ / ___ General Contractor: _____

Date: ___ / ___ / ___ Owner: _____

Date: ___ / ___ / ___ Building Commissioner: _____