



Village of Morton Grove
 Department of Buildings
 6101 Capulina, Morton Grove, IL 60053
 Phone: 847/ 470-5214 Fax: 847/ 663-6185

**STORAGE SHED/
 ACCESSORY BUILDING**

All information below must be filled in prior to submission (Please Print):

Date Filed: ___/___/___

Project Address: _____ Unit # _____

Lot #: _____ Block: _____ Tax Index #: ___ - ___ - ___ - ___ - ___ - ___ - ___

Subdivision: _____ Value of Work: _____

Area (Sq. ft.): _____ Project Description: _____

<i>Office Use Only</i>
Permit #: _____
Date Issued: _____

(Please Circle One)	<u>05 – STORAGE SHED</u>	<u>OTHER</u>
<i>Property Owner:</i>	<i>General Contractor:</i>	
<i>Address:</i>	<i>Address: No P.O. Box</i>	
<i>City / State / Zip Code:</i>	<i>City / State / Zip Code:</i>	
<i>Phone #:</i>	<i>Phone #:</i>	<u>License No</u>
	<i>Fax #:</i>	

Requirements:

Required Submissions - This application must be accompanied by the following:

- Plat of Survey (2)

Required Approvals -

Before a Permit is granted, approval is required for the following:

- Building

Required Inspections - When this permit is approved, the following inspections will be made.

The applicant is required to request these inspections at least (24) twenty four hours in advance, and their Authorized agent must be present.

- Final – Building
- Finalize Permit

Required Fees

When this permit is granted, the following fees must be paid. The amount of the fees will be calculated based on the plans submitted.

BUILDING.....	\$ _____
SUBTOTAL FEES.....	\$ _____

EASEMENT ENCROACHMENTS

We, the undersigned, hereby petition to encroach _____feet over and / or upon the utility easement at the rear (or side) of Our property.

We hereby agree to indemnify and hold harmless the Village and the utility companies from any and all damages arising as a result of this encroachment. We further agree that in the event any of the utilities or the Village of Morton Grove deem it necessary to install, alter, repair, replace or enlarge any of the utility services and the reasonable execution of such work requires our proposed fence to be removed, we shall immediately and forthwith do so with no cost to the Village or the utility companies.

Property owners: _____ **Date:** _____

The undersigned hereby makes application for a permit to erect a building / structure, etc. In the Village Of Morton Grove and in accordance with the ordinances of the Village of Morton Grove and in accordance with the plans and specifications herewith submitted and filed in consideration of the issuance of this permit, and other good and valuable considerations the receipt of which is hereby acknowledged, we/I do hereby agree and covenant to forever hold harmless the Village of Morton Grove, Its agents and employees, and to save them from all costs, claims, suits, demands, and actions arising from or through or because of or in any way connected with any work performed or being done in the excavation, construction, building, or finishing of the premises for which this permit is issued.

Date: ___ / ___ / ___ **General Contractor:** _____

Date: ___ / ___ / ___ **Owner:** _____

Date: ___ / ___ / ___ **Building Commissioner:** _____