

**MINUTES OF A REGULAR MEETING OF THE PRESIDENT
AND THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE
COOK COUNTY, ILLINOIS, HELD AT THE
RICHARD T. FLICKINGER MUNICIPAL CENTER
JANUARY 25, 2016**

CALL TO ORDER

- I & Village President Dan DiMaria called the meeting to order at 7:00 p.m. in the Council
II. Chambers of Village Hall. He then led the Board and assemblage in the Pledge of Allegiance.
- III. Village Clerk Connie Travis called the roll. Present were: Trustees Bill Grear, Rita Minx, John Pietron, Ed Ramos, John Thill, and Janine Witko.

IV.

APPROVAL OF MINUTES

- a. Regarding the Minutes of the January 11, 2016 Regular Board Meeting, Trustee Thill moved to approve the Minutes as presented, seconded by Trustee Witko. **Motion passed unanimously** via voice vote.

V.

SPECIAL REPORTS

NONE

VI.

PUBLIC HEARINGS

NONE

VII.

RESIDENTS' COMMENTS (Agenda Items Only)

NONE

VIII.

PRESIDENT'S REPORT

1. Mayor DiMaria sought concurrence for his appointment of Arcelia Pimentel as a new member and the new Chairperson of the Community Relations Commission. He said the Board had copies of her resume and can see that she is well qualified and will bring a fresh perspective.

Trustee Pietron moved to concur with the Mayor's appointment, seconded by Trustee Witko. **Motion passed unanimously** via voice vote.

VIII.

PRESIDENT'S REPORT (continued)

2. Mayor DiMaria also sought concurrence with his appointment of Hanna Sullivan to the Fire-fighters' Pension Board. Trustee Thill moved to concur with this appointment, seconded by Trustee Minx. **Motion passed unanimously** via voice vote.
3. Mayor DiMaria said that all residents will be receiving a postcard from Village Hall sometime over the next few weeks. The Village is asking residents to provide a land line or cell phone number that's best able to reach them, so that, when and if an emergency arises, staff is able to reach out them to make them aware of it and of any actions they need to take.
4. Another outreach effort is being undertaken by the Morton Grove Police Department, Mayor DiMaria stated. This is a "satisfaction" survey and he hoped residents would provide feedback.
5. The Village will host a Neighborhood Outreach on March 16, possibly at Oketo Park field-house, but Mayor DiMaria said that hasn't yet been confirmed. He said he would keep everyone posted.

IX.

CLERK'S REPORT

Clerk Travis, as the Board's liaison to the Community Relations Commission, welcomed Arcelia and said she looked forward to working with her.

X.

STAFF REPORTS

A. Village Administrator:

1. Village Administrator Czerwinski thanked Mayor DiMaria for his announcement about the post-card Village Hall will be sending to residents. He encouraged residents to let Village Hall know their home or cell phone number so they can be reached in emergency situations.
2. Mr. Czerwinski thanked the Police Department for undertaking a satisfaction survey, and also congratulated Public Works on keeping things going during the recent cold snap. He said that Public Works personnel handled 15 water main breaks during the cold snap. The assemblage gave a round of applause to the fantastic members of the Public Works Department.
3. Mr. Czerwinski thanked Hanna Sullivan and said she really hit the ground running. He said the Board made an excellent choice in hiring Ms. Sullivan.

B. Corporation Counsel:

Corporation Counsel Liston had no report.

XI.

TRUSTEES' REPORTSA. Trustee Grear:

Trustee Grear echoed the Village Administrator's accolades about Public Works and the Police Department.

B. Trustee Minx:

Trustee Minx had no report.

C. Trustee Pietron:

1. Trustee Pietron presented **Resolution 16-05, Authorizing the Execution of a Task Order With Ciorba Group, Inc. For Design Engineering Services for Sites I and J Development Drainage Engineering Project.**

- a. He explained that the Lehigh-Ferris Framework Plan was adopted in 2008 to define an implementable long-term vision for redevelopment within the Lehigh-Ferris Subarea. Sites I and J are identified in the Framework Plan as property parcels bounded by the river/railroad, Dempster Street, Narragansett Avenue, and Hennings Court. The Metropolitan Water Reclamation District (MWRD) requires a separate storm sewer system to service new development in this area. It is in the Village's best interests, and consistent with its development code, to construct this separate storm sewer system to service this and other future development in this area.

Trustee Pietron noted that the financial impact to the Village will be \$32,613.40.

Trustee Pietron moved, seconded by Trustee Minx, to approve Resolution 16-05.

Motion passed: 6 ayes, 0 nays.

Tr. Grear aye
Tr. Ramos aye

Tr. Minx aye
Tr. Thill aye

Tr. Pietron aye
Tr. Witko aye

2. Next, Trustee Pietron presented **Resolution 16-06, Accepting the Public Improvements Constructed as Part of the Lexington Station Development.**

- a. He explained that Lexington Station is a Planned Unit Development located within the Trafalgar Square Planned Unit Development and within the Village of Morton Grove. Lexington Station improvements included small areas of sidewalk and grassy parkway, short lengths of curb and gutter, small asphalt pavement patches and parkway trees within the Village's right-of-way. Construction work was completed in November 2015. The developer has provided the required maintenance agreement for the repair or replacement of defective materials and workmanship for two years from the effective date of the Village's formal acceptance of these improvements.

XI.

TRUSTEES' REPORTS (continued)C. Trustee Pietron: (continued)

Trustee Pietron moved to approve Resolution 16-06, seconded by Trustee Witko.

Motion passed: 6 ayes, 0 nays.

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| Tr. Grear | <u>aye</u> | Tr. Minx | <u>aye</u> | Tr. Pietron | <u>aye</u> |
| Tr. Ramos | <u>aye</u> | Tr. Thill | <u>aye</u> | Tr. Witko | <u>aye</u> |

D. Trustee Ramos:1. Trustee Ramos presented **Ordinance 16-02, Amending and Restating the Village of Morton Grove Retirement Plan, Effective January 1, 2016.**

- a. He explained that the Village of Morton Grove General Employees Retirement Plan provides retirement benefits for employees other than sworn police officers and firefighters hired prior to January 1, 2005 (employees hired after this date participate in the IMRF Retirement Plan). The plan was initially established in 1965 and has been periodically amended since then. In order to comply with changes within the Internal Revenue Code, and to continue to qualify under Sections 401a and 501a of the Internal Revenue Code, the Village seeks to amend the plan, and for convenience, has restated the plan to incorporate all previously-approved amendments. These changes have been recommended by the Village's Special Counsel and must be approved and submitted to the IRS prior to January 31, 2016. The IRS also requires that all affected employees receive notice of these changes. The Village has subsequently applied for and posted notice of these changes to the affected Village employees.

- b. Because of the time constraints to file these changes, staff is requesting the second reading of this ordinance be waived.

Trustee Ramos therefore moved to waive the second reading of Ordinance 16-02, seconded by Trustee Minx.

Motion passed: 6 ayes, 0 nays.

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| Tr. Grear | <u>aye</u> | Tr. Minx | <u>aye</u> | Tr. Pietron | <u>aye</u> |
| Tr. Ramos | <u>aye</u> | Tr. Thill | <u>aye</u> | Tr. Witko | <u>aye</u> |

- c. Trustee Ramos noted that a "user fee" of \$2,500 will need to be submitted in connection with the amendment as an IRS user fee.

Trustee Ramos then moved to adopt Ordinance 16-02, seconded by Trustee Thill.

Motion passed: 6 ayes, 0 nays.

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| Tr. Grear | <u>aye</u> | Tr. Minx | <u>aye</u> | Tr. Pietron | <u>aye</u> |
| Tr. Ramos | <u>aye</u> | Tr. Thill | <u>aye</u> | Tr. Witko | <u>aye</u> |

XI. **TRUSTEES' REPORTS** (continued)

D. Trustee Ramos: (continued)

2. Next, Trustee Ramos presented **Resolution 16-07, Authorizing the Execution of a Contract With Lauterbach & Amen, LLP, For Actuarial Services for the Village of Morton Grove Police, Fire, and Municipal Retirement Funds.**

He said that State law and sound public financial accounting practices require the Village to contract for actuarial services for its Police, Fire, and Municipal Retirement Funds. This allows the Village to assess the assets, liabilities, and annual funding requirements of each pension plan—asset values, liability projections, funding requirements for tax levy purposes, and other information useful in properly managing and reporting the pension funds' financial performance.

Trustee Ramos said that the actuarial services are for a period of three years starting with the fiscal year ending December 31, 2015 through the fiscal year ending in December 31, 2017. Lauterbach & Amen's fees will be \$9,375 for each year and will encompass all the above-mentioned retirement funds.

Trustee Ramos moved, seconded by Trustee Witko, to approve Resolution 16-07.

Motion passed: 6 ayes, 0 nays.

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| Tr. Grear | <u>aye</u> | Tr. Minx | <u>aye</u> | Tr. Pietron | <u>aye</u> |
| Tr. Ramos | <u>aye</u> | Tr. Thill | <u>aye</u> | Tr. Witko | <u>aye</u> |

E. Trustee Thill:

Trustee Thill had no report.

F. Trustee Witko:

1. Trustee Witko presented **Resolution 16-08, Authorizing a Contractual Agreement With CDW-G to Provide for the Renewal of a Microsoft Enterprise Agreement for Microsoft Software Licensing for Operating and Productivity Software for All Village Desktop Computers.**
- a. Trustee Witko said the Village is required to maintain licensing for the software it uses in daily operations. The operating system, individual applications, and connectivity to servers all maintain their own licensing scheme. The Enterprise Agreement renewal includes an annual maintenance support cost for updates and upgrades (Microsoft Software Assurance), as well as the license costs. This type of agreement licenses the enterprise as an entire fleet as opposed to individual purchases, and is advantageous in that it includes lower platform costs, distributed payments, anniversary period renewals, and software upgrade assurances. The payment of \$39,691.60 for the 2016 licensing and software maintenance expense covers the license and maintenance period of January 1, 2016 through December 31, 2016.

Trustee Witko moved to approve Resolution 16-08, seconded by Trustee Pietron.

XI. **TRUSTEES' REPORTS** (continued)

F. **Trustee Witko:** (continued)

Motion passed: 6 ayes, 0 nays.

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| Tr. Grear | <u>aye</u> | Tr. Minx | <u>aye</u> | Tr. Pietron | <u>aye</u> |
| Tr. Ramos | <u>aye</u> | Tr. Thill | <u>aye</u> | Tr. Witko | <u>aye</u> |

2. Trustee Witko announced that the Morton Grove Historical Society is working on a "historic bungalow" initiative that would feature biking and walking tours. There will be a meeting about this at the Historical Museum on February 11, 2016 at 6:00 p.m. For more information, contact Melissa at the Historical Society: 847-965-0203.

XII. **OTHER BUSINESS**

NONE

XIII. **WARRANTS**

Trustee Ramos presented the Warrant Register for January 25, 2016, in the amount of \$853,692.28. He moved that the Warrants be approved as presented. Trustee Thill seconded the motion.

Motion passed: 6 ayes, 0 nays.

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|-----------|------------|-----------|------------|-------------|------------|
| Tr. Grear | <u>aye</u> | Tr. Minx | <u>aye</u> | Tr. Pietron | <u>aye</u> |
| Tr. Ramos | <u>aye</u> | Tr. Thill | <u>aye</u> | Tr. Witko | <u>aye</u> |

XIV. **RESIDENTS' COMMENTS**

1. **Georgianne Brunner**, representing the Morton Grove Days Commission, appeared before the Board to announce that the dates of this year's festival are July 1 through July 4, 2016. She said that, even though it's cold out, the Commission is in the midst of planning for this summer event.
 - a. Ms. Brunner invited everyone to participate in the next Eat & Earn, which will be on February 23 at Dengeos in Skokie, on Main and McCormick, between the hours of 10:00 a.m. and 10:00 p.m. The restaurant will donate 20% of its dine-in, carry-out, and phone orders if you mention the Morton Grove Days Fireworks. She encouraged everyone to keep watching the Commission's website, Facebook page, and Twitter account for more updates about the event and fundraising opportunities.

XV. **ADJOURNMENT**

Trustee Pietron moved to adjourn the meeting, seconded by Trustee Minx.

Motion passed: 6 ayes, 0 nays.

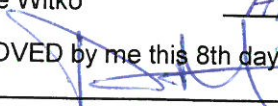
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|-----------|------------|-----------|------------|-------------|------------|
| Tr. Grear | <u>aye</u> | Tr. Minx | <u>aye</u> | Tr. Pietron | <u>aye</u> |
| Tr. Ramos | <u>aye</u> | Tr. Thill | <u>aye</u> | Tr. Witko | <u>aye</u> |

The meeting adjourned at 7:20 p.m.

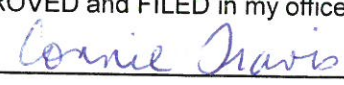
PASSED this 8th day of February, 2016.

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| Trustee Gear | <u>AYE</u> |
| Trustee Minx | <u>AYE</u> |
| Trustee Pietron | <u>AYE</u> |
| Trustee Ramos | <u>AYE</u> |
| Trustee Thill | <u>AYE</u> |
| Trustee Witko | <u>AYE</u> |

APPROVED by me this 8th day of February, 2016.


Daniel P. DiMaria, Village President
Board of Trustees, Morton Grove, Illinois

APPROVED and FILED in my office this 9th day of February, 2016.


Connie J. Travis, Village Clerk
Village of Morton Grove, Cook County, Illinois

Minutes by: Teresa Cousar