

**MINUTES OF A REGULAR MEETING OF THE PRESIDENT
AND THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON GROVE
COOK COUNTY, ILLINOIS, HELD AT THE
RICHARD T. FLICKINGER MUNICIPAL CENTER
NOVEMBER 28, 2016**

CALL TO ORDER

- I & Village President Dan DiMaria called the meeting to order at 6:00 pm. Clerk Connie Travis
II. called the roll. Present were: Trustees Bill Gear, Rita Minx, John Pietron, Ed Ramos, John Thill, and Janine Witko.

- III. Trustee Thill moved to adjourn to executive session to discuss personnel. The motion was seconded by Trustee Minx and passed unanimously via a roll call vote at 6:01.

At the conclusion of the executive session, Trustee Gear moved to adjourn the executive session and reconvene the regular meeting at 7:00 pm. The motion was seconded by Trustee Thill and approved unanimously via voice vote at 6:35 pm.

- IV & Village President Dan DiMaria then reconvened meeting at 7:00 p.m. in the Council
V. Chambers of Village Hall. He led the Board and assemblage in the Pledge of Allegiance.
VI. Village Clerk Connie Travis called the roll. Present were: Trustees Bill Gear, Rita Minx, John Pietron, Ed Ramos, John Thill, and Janine Witko.

VII.

APPROVAL OF MINUTES

Regarding the November 14, 2016 Regular Board Meeting, Trustee Minx moved to approve the Minutes as presented, seconded by Trustee Witko. **Motion passed unanimously** via voice vote.

VIII.

SPECIAL REPORTS

1. Fire Prevention Poster Contest Awards
 - a. Fire Chief Frank Rodgers commented that the reason behind "Fire Prevention Week" is to promote Fire Safety. Fire Prevention Week began as a result of several major fires, including the Great Chicago Fire, the Peshtigo Fire, and the Our Lady of Angels fire.
 - b. Chief Rodgers said that the way fire safety is measured is by having nothing to report. The chief said that fire education is the main way of promoting fire safety, and thanked Captain Bill Porter, who has done fire education in the Village for many years.

VIII.

SPECIAL REPORTS (continued)

- c. Captain Porter thanked Chief Rodgers. He said that, this year is the 24th year of the fire prevention poster contest, and every school in Morton Grove was invited to participate, as well as a couple of schools located in Skokie. Seven schools participated. Each school received 15 different fire safety messages that children could pick and choose as their theme for their poster. Each grade has a winner, and an "overall" winner is also chosen. Posters could be done by hand or digitally. This year, 240 hand-drawn posters were submitted, and more than 240 digital posters were received as well.
- d. Captain Porter thanked the Firefighter's Association for sponsoring this program and the awards, and for judging all of the entries. Each winner receives a plaque featuring a digitized picture of their winning poster, as well as a commemorative Ben Franklin 50-cent piece. He explained the reason for that is because Ben Franklin started one of the first volunteer fire departments, and he invented fire safety tools, such as the lightning rod. Captain Porter asked the members of the Firefighter's Association present this evening to assist him in distributing the awards to all the winners.
- e. The winning posters were from:
 - Kindergarten: Marwa Qureshi, MCC Academy
 - First Grade: Molly O'Hara, Jerusalem Lutheran
 - Second Grade: Sameera Shethwala, MCC Academy
 - Third Grade: Sareena Mohiuddin, Julia Molloy Education Center
 - Fourth Grade: Gabby Diaz, Jerusalem Lutheran
 - Fifth Grade: Sarah Felsing, Jerusalem Lutheran
 - Sixth Grade: Priscilla Ardelean, Park View School
 - Seventh Grade: Elizabeth Perez, Park View School
 - Eighth Grade: Mary Jule Ruehrdanz, Jerusalem Luther
- f. Digital winners were:
 - Third Grade: Taha Ali, Edison Middle School
 - Fourth Grade: Kayla Miskel, Edison Middle School
 - Fifth Grade: Elijah Luthardt, Edison Middle School
- g. The prize for "Overall Winner" was awarded to Alexia Ardelean of Park View School. Captain Porter also presented a plaque to the school, represented by art teacher Jen Minelli.

The Board and assemblage congratulated and applauded the poster contest winners.

Mayor DiMaria thanked Captain Porter, Chief Rodgers, and the Firefighter's Association for all that they do.

IX.

PUBLIC HEARINGS

NONE

X. **RESIDENTS' COMMENTS (Agenda Items Only)**

NONE

XI. **PRESIDENT'S REPORT**

1. Mayor DiMaria proclaimed the December 7, 2016 as "Chamber of Commerce Day" in recognition of this being the 90th anniversary of the founding of the Morton Grove Chamber of Commerce. He said the Chamber promotes local businesses and their interests to residents and other businesses of the Village, and said he appreciated the successful partnership between the Village and the Chamber, as it is a vital resources to promote local businesses.
 - a. Mayor DiMaria presented the proclamation to Chamber members Rich Block and Debbie and Mark Manno, in attendance this evening.
 - b. Rich thanked the Board for the proclamation and said the Chamber tries hard to work for businesses in Morton Grove. Debbie said the Chamber and Village have a cohesive partnership, without which, the Chamber would not be as successful as it is. She said the Chamber is happy to see how small businesses in town have grown, and thanked the Village again for its relationship with the Chamber.
 - c. Mayor DiMaria thanked them and congratulated the Chamber again on its 90th anniversary.
2. In other announcements:
 - a. Mayor DiMaria noted that the Police Department's annual "Toys For Tots" drive is underway! The Toys for Tots Program collects new and unwrapped toys and distributes those toys as Christmas gifts to less fortunate children in the community. Collection will be available through December 15, 2016. Mayor DiMaria said that the collection locations in town are:
 - Morton Grove Police Department
 - Morton Grove Village Hall
 - Morton Grove Fire Department
 - Morton Grove Park District
 - b. Mayor DiMaria said that the Community Relations Commission's Fall Photo Contest ends on December 2nd. Residents can submit up to 5 photos to CRC@mortongroveil.org. The winners will be announced at the December 12, 2016 Board Meeting.
 - c. Mayor DiMaria said that the annual Food Drive, sponsored by the Morton Grove Firefighter's Association, is under way. The Firefighter's Association of Morton Grove will be accepting non-perishable food donations until December 16 at the following locations:
 - MG Fire Department Station 4, 6250 Lincoln;
 - Village Hall, 6101 Capulina;
 - MG Civic Center, 6140 Dempster;
 - Moose Lodge, 6419 Chestnut;
 - MG Park District, 6834 Dempster;
 - Edward Jones, 5901 Dempster;
 - Xylem, 8200 Austin; and
 - Jerusalem Lutheran Church, 6218 Capulina

XI.

PRESIDENT'S REPORT (continued)

- d. Monetary donations are also accepted at Fire Station 4. Checks should be made payable to the Firefighter's Association of Morton Grove.
- e. Mayor DiMaria announced that Santa Claus would be coming to Morton Grove on Saturday, December 3, 2016! He said that Santa will begin his arrival in town at 10:30 a.m. at Washington and Beckwith, and will finish at the Holly Days Festival at 11:30 a.m. at the Yehl House Annex located at 6148 Dempster. Children who receive a specially-marked candy from Santa as he travels through town will receive a special gift from Santa once he arrives at the Yehl House Annex. Of course, all children are invited to visit Santa at the Annex to deliver their letters or let Santa know what their special hopes and dreams are for the holiday season. "Santa Clause Comes To Town" is sponsored by the Morton Grove Days Commission.
- f. Mayor DiMaria said there would be a Winter Farmer's Market on Saturday, December 3, from 9:00 a.m. to 2:00 p.m. at the Civic Center, as part of the Morton Grove Park District's Holly Days festival. He said it was nice to see so many Morton Grove agencies and organizations working together.
- g. Mayor DiMaria commented that, in an effort to get more "lively" programming on the Village's public access Comcast cable channel 6 and U-Verse channel 99, the Village will be rebroadcasting "Senior Issues, Etc.," a locally-produced program that focuses on issues of interest to seniors. The show will be on twice a day at varying times, seven days a week.
- h. Mayor DiMaria said that Golf School District 67 Foundation is doing a Trivia Night Fundraiser on Saturday, December 3, and they're seeking the community's support. For more information, contact Christine Hoffman, Business Manager, at 847-966-8200.

XII.

CLERK'S REPORT

Clerk Travis had no report.

XIII.

STAFF REPORTSA. Village Administrator:

- 1. Village Administrator Czerwinski reminded the Board and assemblage that the Board Meeting scheduled for December 26, 2016 has been cancelled.
- 2. Mr. Czerwinski thanked Village staff, especially Finance Director Hannah Sullivan and Assistant to the Administrator Tom Friel for their support in developing this year's Budget. He said the Budget has the right balance between expenses and revenue. He also thanked the Board for participating in Budget Workshops and providing guidance to Village staff.

B. Corporation Counsel:

Corporation Counsel Liston had no report.

XIV.

TRUSTEES' REPORTSA. Trustee Grear:

1. Trustee Grear introduced for a first reading **Ordinance 16-26, Updating Title 4, Chapter 6 of the Municipal Code to Add a New Article J to be Entitled "Massage Establishments and Massage Therapists."**
 - a. He explained that massage therapists are licensed by the Illinois Department of Financial and Professional Regulations; however, that department does not license or regulate massage establishments. The regulation of massage establishments is a matter of growing importance to public health, safety, and welfare of the residents of the Village of Morton Grove and is intended to prevent the spread of diseases through unsanitary practices and facilities, and to prevent and abate nuisances and unlawful activity. This ordinance will establish regulations and procedures for the licensing, inspection, and regulation of massage establishments in the Village.
As this is a first reading, no action will be taken this evening.
2. Trustee Grear said he appreciates being a village trustee, noting he and several other elected officials, and Village Administrator Czerwinski, had attended the Interfaith Service at St. Luke's on Thanksgiving Eve. He said he was moved to see everyone attending. The next day, he attended the event at the American Legion Post #134, "Thanksgiving With the Recruits," which was also well attended and a lot of fun. Trustee Grear said it's a privilege to be attending events such as these and representing the residents of Morton Grove.

B. Trustee Minx:

Trustee Minx had no report this evening.

C. Trustee Pietron:

1. Trustee Pietron presented **Resolution 16-69, Authorizing a Contractual Agreement With Klein, Thorpe & Jenkins, Ltd For Legal Services Relating to a Long-Term Water Supply Agreement For the Villages of Morton Grove and Niles.**
 - a. He explained that this resolution will authorize an agreement with Klein, Thorpe & Jenkins, Ltd to act as Special Legal Counsel concerning the development and possibly implementation of a long-term water supply agreement for the Villages of Morton Grove and Niles. Special counsel is needed to assist the Villages in the analysis, negotiations, and drafting of a long-term water supply agreement with the City of Evanston and related issues. The Village Administrator and Corporation Counsel of Morton Grove, and the Village Manager and Corporation Counsel of Niles, have recommended the Villages retain the services of Klein, Thorpe & Jenkins as special counsel to assist the Villages in the negotiation and drafting of a long-term water supply agreement with the City of Evanston, as well as other legal services related to this project. The cost for these services shall be paid equally by the Villages of Morton Grove and Niles and the fee will be based on the amount of work performed.

XIV.

TRUSTEES' REPORTS (continued)C. Trustee Pietron: (continued)

Trustee Pietron moved, seconded by Trustee Minx, to approve Resolution 16-69.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

2. Next, Trustee Pietron presented **Resolution 16-70, Guarantee of Municipal Work Performed on State of Illinois Right-of-Ways Within the Village of Morton Grove.**
 - a. He explained that this Resolution guarantees to the State of Illinois that all work performed by the Village within the State's right-of-ways in 2017 and 208 will conform to the conditions on the permit granted by the Illinois Department of Transportation (IDOT); to hold harmless the State of Illinois while performing permitted work; increase efficiency in performing work and reducing the cost of work when performing repairs or improvements on various elements of Village-owned infrastructure, including, but not limited to water mains, sewers, street lighting, traffic signals, sidewalks, landscaping trees and signage; to assume all liability for damages pertaining to the performance of work; and to authorize the Village Administrator, Director of Public Works, and Village Engineer to sign IDOT working permits on behalf of the Village.
 - b. Trustee Pietron said this is a routine guarantee provided by many municipalities. IDOT requires a permit and financial security (highway bond) for work performed within their right-of-ways. This is similar to the Village's permit process for work performed within the Village's own right-of-ways. Municipalities have an option of providing the financial security for each repair, or may provide a guarantee that all work performed by the Village within the State's right-of-ways will conform to the State's requirements for performing such work. Providing this guarantee will eliminate the time and cost of procuring a bond for each individual permit.

Trustee Pietron moved, seconded by Trustee Thill, to approve Resolution 16-70.

Motion passed: 6 ayes, 0 nays.

Tr. Grear	<u>aye</u>	Tr. Minx	<u>aye</u>	Tr. Pietron	<u>aye</u>
Tr. Ramos	<u>aye</u>	Tr. Thill	<u>aye</u>	Tr. Witko	<u>aye</u>

3. Trustee Pietron then presented **Resolution 16-71, Authorizing the Execution of a Task Order with Ciorba Group, Inc. For Design Engineering Services for 2017 Street Improvement Program.**
 - a. He explained that the Village intends to rehabilitate asphalt streets as part of the 2017 Street Improvement Program in order to maintain the serviceability of the Village's pavement inventory. The scope of the 2017 program exceeds the capacity of Village staff to provide design engineering because other large, high-priority projects will consume staff time. The Village, by Resolution 15-66, authorized staff to negotiate a task order contract with Ciorba Group, Inc. for professional engineering services. Ciorba Group has satisfactorily prepared contract plans for Village projects like this in the past, most recently in 2012.

XIV.

TRUSTEES' REPORTS (continued)C. Trustee Pietron: (continued)

- B Trustee Pietron further explained that the work to prepare contract documents for the 2017 Street Improvement Program needs to begin as soon as possible in order to meet the Village's goal to bid this project during the winter months. The 2017 Street Improvement Program intends to include rehabilitating Narragansett Avenue from Hennings Court to Dempster Street, constructing diagonal on-street parking areas on the east side of Major Avenue and on the west side of Parkside Avenue, both just north of Dempster Street, and resurfacing asphalt streets with a target length of 2.5 miles.

- c. Trustee Pietron said the cost for these design engineering services is \$58,167. The services will be paid from the 2016 and 2017 Capital Projects Fund and the Lehigh-Ferris TIF Fund.

Trustee Pietron commented that this Resolution is well thought out, and a lot of work had been done on it, pointing out the 21 pages of supporting documentation. He then moved to approve Resolution 16-71, seconded by Trustee Grear.

Motion passed: 6 ayes, 0 nays.

Tr. Grear aye
Tr. Ramos aye

Tr. Minx aye
Tr. Thill aye

Tr. Pietron aye
Tr. Witko aye

4. Trustee Pietron announced that this is the last week for leaf pick-up.

D. Trustee Ramos:

Trustee Ramos had no report.

E. Trustee Thill:

Trustee Thill had no report.

F. Trustee Witko:

1. Trustee Witko presented **Resolution 16-72, Authorizing the Appointment of a Delegate and Alternate Delegate to the Illinois Municipal Retirement Fund.**

- a. She explained that the Village is a member of the Illinois Retirement Fund (IMRF) and as such, delegates are needed to represent the Village in IMRF matters. This resolution designates the Finance Director/Treasurer as the delegate, with the Village Administrator and Assistant to the Village Administrator designated as alternate Village representatives.

Trustee Witko moved to approve Resolution 16-72, seconded by Trustee Pietron.

XIV.

TRUSTEES' REPORTS (continued)F. Trustee Witko: (continued)

Motion passed: 6 ayes, 0 nays.

Tr. Grear aye
Tr. Ramos ayeTr. Minx aye
Tr. Thill ayeTr. Pietron aye
Tr. Witko aye

2. Next, Trustee Witko presented for a first reading **Ordinance 16-27, An Ordinance Adopting the Budgets For All Corporate Purposes of the Village of Morton Grove and the Morton Grove Library, Cook County, Illinois, For the Calendar Year Effective January 1, 2017 and Ending December 31, 2017.**
 - a. She said that the 2017 Budget represents the Corporate Authorities' projections of revenue that is expected to become available during fiscal year 2017, as well as recommended expenditures for the Village during 2017.
 - b. The 2017 Budget was discussed at Village Workshops held on October 27 and November 3, 2016, and a Public Hearing on the Budget will be held as part of the next Board Meeting on December 12, 2016. The Budget is available for inspection at the office of the Village Administrator, at the Morton Grove Public Library, and will be posted on the Village's website on or after December 2, 2016.

Trustee Witko said that, as this is a first reading, no action will be taken this evening.

3. Lastly, Trustee Witko introduced **Ordinance 16-28, An Ordinance Levying and Assessing Taxes For The Village of Morton Grove, Cook County, Illinois, For the Fiscal Year Beginning January 1, 2016 and Ending December 31, 2016.**
 - a. She explained that this Ordinance sets the 2016 property tax levy amount that will be collected and will fund the 2017 Budget. The amount necessary to be levied for the 2016 property taxes is \$9,443,531 for Village operational expenses, \$786,844 for Village debt service, and \$3,305,409 for the Morton Grove Public Library, resulting in a net levy of \$10,230,375 for the Village and \$3,305,409 for the Library. The total levy is \$13,535,784.
 - b. Trustee Witko said that, by law, the Village is required to levy an additional \$2,985,144 for Village debt service payments authorized by general obligation notes and bonds, for a total levy (before abatements) of \$16,520.98. However, the Village Board intends to adopt several Resolutions which will immediately abate \$2,985,144 from the levy, resulting in the net levy, as intended by the Corporate Authorities, in the amount of \$13,535,784. This results in a 0.0% increase in the Village's portion of the tax levy and a 3% increase in the Library's portion of the tax levy, resulting in an overall increase of 0.72% from the final extended tax levy from the previous year.

Trustee Witko said that, as this is a first reading, no action will be taken this evening.

XV.

OTHER BUSINESS

NONE

XVI.

WARRANTS

Trustee Witko presented the Warrant Register for November 28, 2016, in the amount of \$737,198.10. She moved that the Warrants be approved as presented. Trustee Thill seconded the motion.

Motion passed: 6 ayes, 0 nays.

Tr. Grear aye
Tr. Ramos aye

Tr. Minx aye
Tr. Thill aye

Tr. Pietron aye
Tr. Witko aye

XVII.

RESIDENTS' COMMENTS

NONE

XVIII.

ADJOURNMENT

Trustee Minx moved to adjourn the meeting, seconded by Trustee Thill.

Motion passed: 6 ayes, 0 nays.

Tr. Grear aye
Tr. Ramos aye

Tr. Minx aye
Tr. Thill aye

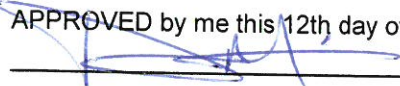
Tr. Pietron aye
Tr. Witko aye

The meeting adjourned at 7:42 p.m.

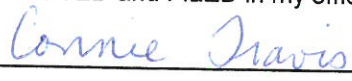
PASSED this 12th day of December, 2016.

Trustee Grear	<u>AYE</u>
Trustee Minx	<u>AYE</u>
Trustee Pietron	<u>AYE</u>
Trustee Ramos	<u>AYE</u>
Trustee Thill	<u>AYE</u>
Trustee Witko	<u>AYE</u>

APPROVED by me this 12th day of December, 2016.


Daniel P. DiMaria, Village President
Board of Trustees, Morton Grove, Illinois

APPROVED and FILED in my office this 13th day of December, 2016.


Connie J. Travis, Village Clerk
Village of Morton Grove, Cook County, Illinois

Minutes by: Teresa Cousar